



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

Interoffice Memo

DATE: MAY 18, 2026

TO: HEATHER ARMELINO, SUPERINTENDENT

FROM: MEAGAN HAWLEY-STONE, HUMAN RESOURCES

RE: APPROVAL OF EETA MEMORANDUMS OF UNDERSTANDING

The District has met and negotiated the following Memorandums of Understanding (MOU) with EETA:

- Caseload Carrier (April 22, 2026)

Please present to the Board at their May 27, 2026, meeting for approval.



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

Interoffice Memo

Enterprise Elementary School District & EETA Memorandum of Understanding April 22, 2026

Enterprise Elementary School District, (DISTRICT) and the Enterprise Elementary Teachers Association (EETA) agree to the following:

The District received two unexpected mid-year resignations. These resignations have created a hardship with case carrier duties that can only be facilitated by a teacher with an appropriate special education credential.

The parameters of a unit member that voluntarily accepts the duties as a case carrier only are as follows:

- Site acquires a substitute
- Case Carrier is not the person providing services
- Case Carrier performs all IEP meeting needs: testing/assessment, reports, schedule/facilitate IEP meetings, etc.
- Case Carrier can timecard 2-5 hours per IEP depending on IEP needs. Any timecarding beyond 5 hours would require Superintendent's approval. The approval will be given in email and copied to Melissa Lyric in payroll.
- Trimester progress reports (not for annual IEP) - timecard up to .5 hrs per student

Unit members voluntarily taking on these responsibilities as a case carrier shall be paid a one-time stipend of \$500. Beginning March 26, 2026, unit members will be paid at a rate of \$50 per hour for their case carrier duties as detailed above.

The notification deadline in Article 13 Section 2.1, shall be extended to May 15, 2026.

This Memorandum of Understanding is for the 2025/2026 school year. Any continuation will be brought to EETA/EESD Negotiations or be extended with a new MOU.

This agreement has been accepted by both parties as of the date listed below.

Lori Duke

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readysign

Lori Duke, EETA

Heather Armelino

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readysign

Heather Armelino, Superintendent