REGULAR MEETING OF THE TRUSTEES---SCHOOL DISTRICTS #86 & #4
OCTOBER 27, 2025

The trustees of Lambert School Districts #86 & #4 met in Regular Session on Monday, October 27, 2025 at 7:00 PM in the area outside of the Principal's/Guidance Counselor's offices.

Members Present: Lacey Mullin, Sara Huft (7:06 PM), Tara Hill, Cheyanne Rauschendorfer and Rodney Evenson (7:03 PM).

Others Present: Superintendent Kara Triplett, Principal Lacey Nevins, District Clerk Sammie Nelson, Shawn Lien, Casey Watson, Kenny Hill and Chase Verschoot (7:11 PM). *Note: Shawn Lien, Casey Watson, Kenny Hill and Chase Verschoot left the meeting at 8:15 PM.

CALL MEETING TO ORDER
Chairperson Lacey Mullin called the meeting to order at 7:01 PM with the Pledge of Allegiance.

CORRESPONDENCE
No Correspondence was presented.

PUBLIC COMMENT
Chairperson Lacey Mullin stated the following: "This portion of the meeting is designated as a time for input/questions from the public on items that are not on the agenda. This does not include discussion about individual students, staff or faculty. The board cannot and will not violate an individual's right to privacy. Please understand that the board members are not able to respond immediately to your questions or concerns. The board will consider your comments carefully and depending on the topic, will refer the matter to the superintendent or will follow up with you at a late date.
No Public Comment was forthcoming.

CONSENT AGENDA
Cheyanne Rauschendorfer moved to approve the following: September 29, 2025 Regular Meeting Minutes. Payment of October 17, 2025 Payroll Warrants #29487-#29519 and October 3 & 27, 2025 Claim Warrants #35785-#35811. No September 2025 Extra-curricular Balances to present at this time. October 2025 Joint Sports Coop Expenses. Seconded by Tara Hill. All voted Aye.

REPORTS
Lacey Nevins-Principal Report
Please refer to the attached written Principal's Report.
Kara Triplett-Superintendent/AD Report
Please refer to the attached written Superintendent/AD's Report.
Scholarship Fund Discussion: District Clerk Sammie Nelson explained that Rodney and Leanne Evenson have requested that she close the Ryan Evenson Scholarship Fund. Sammie is also asking the Board to consider allowing her to close the Keane Scholarship Fund (fund is inactive) into the Ryan Evenson Scholarship Fund and the 2024-2025 recipient will receive the fund balance of both of these Scholarship Funds and the funds will both be closed. The Board, by consensus, has acknowledged and agreed to this request. A formal motion will be made at the November 20, 2025 Regular Board Meeting.

OLD BUSINESS

Housing and Facilities-Project Updates
--Andy Carda presented an estimate to do the flooring project in the Serene House @ $5400.00. Please see attached estimate.

Rodney Evenson moved to approve Andy Carda's estimate of $5400.00 for the flooring project in the Serene House. Seconded by Cheyanne Rauschendorfer. All voted Aye.
--Faith Built LLC (Laura Lund) presented an estimate of $8200.00 to paint match and complete siding repairs on multiple teacher houses. Please see attached estimate.
Sara Huft moved to approve Faith Built LLC's estimate of $8200.00 to paint match and complete siding repairs on multiple teacher houses. Seconded by Tara Hill. All voted Aye.
--Susan Torgerson requests permission to get a shed/greenhouse (similar to Clausen's) to be placed on school owned property-Worchester house.
Rodney Evenson moved to approve this request. Seconded by Sara Huft. All voted Aye.
The Board asked that Superintendent Triplett make Susan is aware of the fact that the requested shed cannot be placed inside the fenced area of the property.

Lambert Fire Department-Land Purchase
This agenda item was tabled at the last board meeting due to the fact that 2 board members were not able to attend. The 3 members that were present did not want to make this decision without the presence of a full board. Superintendent Triplett reached out to MTSBA to get legal advice on this issue. Please see attached email.
MTSBA's advice is that the best option is to obtain voter approval. This would allow the Districts to place a condition on the transfer so that if the fire station does not materialize in a particular timeframe the land will revert back to the Districts. MTSBA stated that obtaining voter approval is a better option given the proximity of the land to the rest of the campus. Declaring the property to be unsuitable for school purposes could possibly open the Districts to challenges. Lance Melton of MTSBA suggests calling for a special election.
The Board, by consensus, agrees to move forward with surveying the land and holding a special election as suggested by MTSBA. *Note: Both parties (Lambert Public Schools and Lambert Fire Department) will continue to gather information regarding different options as how best to make the land available to the Lambert Fire Department to build a new fire station while at the same time offering protection to the Districts.

District Clerk 2026-27 – Open Position
Rodney Evenson moved to officially open the District Clerk position for the 2026-2027 school year. The Board decided to offer the following terms of employment: A full time position with a starting salary of $55,000.00 DOE; Employee only health, vision and dental coverages; eligible for bonus; vacation and sick leave; PERS and possible housing at a discounted rental rate. Candidates will be asked to submit a Letter of Interest and Resume and complete a District Application. This position will be opened immediately and remain open until filled. Seconded by Cheyanne Rauschendorfer. All voted Aye.

NEW BUSINESS

School Trips-8th Grade MT History
Superintendent Triplett reported that Stephanie Berg-Tossoun indicated that the 8th Grade Montana History Trip will have a very similar itinerary to last year. It will also be scheduled at the same time, last weekend in April, Tuesday through Thursday.
Sara Huft moved to approve the above 8th Grade MT History Trip itinerary details. Seconded by Tara Hill. All voted Aye.

Distribution of 2nd Quarter Oil & Gas Revenue
District Clerk Sammie Nelson informed the Board of the following: $1710.94 is needed to fill the Elementary General Fund. $332.49 is needed to fill the HS General Fund. $9134.43 is needed to fill the HS Tuition Fund. No oil and gas revenue will be used to fill the Transportation Funds as it was decided that a permissive levy would be run in both Elem & HS Transportation Funds. Therefore, I believe the

remainder of both Elem and HS oil and gas revenue can be placed in any budgeted fund. I believe during the budget process we talked about putting the remainder of the oil and gas revenue in Elem and HS Flex Funds because these are the funds that allow for the most flexibility and are not tied to specific purposes. Tara Hill moved to approve placing the oil and gas revenue as follows: $1710.94 in the Elementary General Fund. $332.49 in the HS General Fund. $9134.43 in the HS Tuition Fund. Any oil and gas revenue balance will be placed in the Elem Flex Fund and the HS Flex Fund respectively. Seconded by Sara Huft. All voted Aye.

PERSONNEL

Update Sub List – Amelia Pust

Sara Huft moved to approve adding Amelia Pust to the 2025-2026 sub list. Seconded by Tara Hill. All voted Aye.

Long-Term Substitute Teacher – Amelia Pust

Tara Hill moved to approve an Addendum to Amelia Pust's 2025-2026 Letter of Employment. The Addendum states that Amelia has been approved by the Board as a long-term substitute teacher and agrees to assume Josie Muscha's duties until Josie returns from maternity leave. Additional hours to be assumed to fulfill these duties will be 12:45 PM to 3:27 PM-Regular Days and 12:00 to 2:19 PM on early dismissal days. However, the Superintendent may approve extra work time, if necessary. Employee is to be paid at a rate of $11.25/hour for these long-term substitute teacher duties. Please see attached Addendum for other specific details. Seconded by Cheyanne Rauschendorfer. All voted Aye.

Elementary Mentor – Missy Shiffer

Sara Huft moved to approve offering Melissa Shiffer a 2025-2026 Mentorship Special Assignment Contract to mentor Raean Lien. Seconded by Tara Hill. All voted Aye.

JH Boys' BB – Alex Pust & Mark Pust

*Note: A motion was made at the Regular Meeting of September 29, 2025 to offer Alex Pust a 2025-2026 JH BBB coaching contract. It was also stated that if there were 13 or more JH BBB participants Mark Pust will be offered a 2025-2026 contract for the Asst JH BBB Coach.

Cheyanne Rauschendorfer moved to offer a 2025-2026 contract to Mark Pust as Asst JH BBB coach. Seconded by Tara Hill. All voted Aye.

JH Girls' BB – Mackenzie Rask & Jacalyn Wright

Sara Huft moved to offer 2025-2026 contracts to Mackenzie Rask as Head JH GBB coach and Jacalyn Wright as Asst JH GBB coach. Seconded by Cheyanne Rauschendorfer. All voted Aye.

CERTIFIED STAFF NEGOTIATION – LEA LETTER

Sara Huft moved to acknowledge the attached letter from LEA requesting the opening of contract negotiations with the Lambert School Board. Seconded by Cheyanne Rauschendorfer. All voted Aye. Discussion will be had by the negotiation committee to schedule a date and time for the first negotiations committee meeting.

Updated Policies – Second Reading

Cheyanne Rauschendorfer moved to approve the 2nd Reading of the following Policies: Amendment to **Policy 1014FE-Intent to Increase Non-Voted Levy** and adoption of updated **Form 1014FE-F(1)-Notice of Intent to Impose an Increase in Levies Form** (HB22); Adoption of Amendment to **Policy 1111-Election** (HB406)**;** Adoption of Amendment to ***Policy 2132*-Student and Family Privacy Rights and Policy 3410-Student Health** (HB599); Adoption of Amendment to **Policy 3510-School Sponsored Activities** (SB350); Update to MTSBA **Model Policy 1210-Qualifications, Terms, Duties of Board Officers:** Update to MTSBA ***Model Policy 1310-District Policy and Procedures**-must choose one of the three options; Update to MTSBA **Model Policy 1700-Uniform Complaint Procedure**; Update to MTSBA **Model Policy 3612-School Provided Access to Electronic Information, Services, Equipment, and Networks**; Adoption of **Model Policy 2162-P(2)-Section 504 Procedures** and *deletion* of **Policy 2162-P(1)**. Seconded by Rodney Evenson. All voted Aye.

*Rodney Evenson moved to approve Option 2 for **Policy 1310**. This option reads that the final vote for adoption shall take place not earlier than the second reading of the particular policy. New or revised policies that include required language changes based on State or Federal law or are required changes by administrative rule may be adopted after the first reading if sufficient notice has been given through the board agenda. Seconded by Cheyanne Rauschendorfer. All voted Aye.
Note: Regarding the topic of students involved in gender identity education, the notice parents must receive, and the opt-in/opt-out forms Superintendent Triplett stated that there are some C schools that believe their community would best support gender identity ed to NOT be part of curriculum in any classrooms. They, instead, believe those discussions are best handled by parents and inside a student's home. Please refer to the attached Saco yearly parental notification language as a point of reference. The Board, by consensus, agrees with the philosophy as stated above. Therefore, Superintendent Triplett will put together a combined and general notification letter similar to what Saco is using. She will present this at the November Regular Board meeting for Board review and approval. If Board approves proposed notification letter/form it will be used in conjunction with both Policy 2335 and Policy 3410.

The next Regular School Board Meeting has been scheduled for Thursday, November 20, 2025 at 7:00 PM.

ADJOURNMENT
Cheyanne Rauschendorfer moved to adjourn at 9:35 PM. Seconded by Sara Huft. All voted Aye.

Sammie Nelson
(CLERK OF THE DISTRICTS)

Lacey Mullin
(CHAIRPERSON OF THE BOARD)