



Energy Audit Summary for: Virginia Beach City Public Schools



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Ms. Karen Woodson and Team
School Board Internal Auditor

From: Troy & Banks, Inc.
Justin Raybeck
Energy Auditor/Advisor

Date: 4/17/26

Energy Audit Summary for Virginia Beach City Public Schools

Overall Findings - Prepared by Troy and Banks – Justin Raybeck

I. Vendors

The following vendor accounts were examined:

- Dominion VA Power/ VA Energy Purchasing Governmental Assoc. (VEPGA)
- Virginia Natural Gas

II. Methodology of Audit Process

Troy and Banks deployed a four-step process to complete the audit:

Step 1: Collection of Billing Information

Troy and Banks were provided with an invoice copy for each account and/or online access to each account that was to be audited.

Step 2: Ordering of Historical Customer Service Records

Troy and Banks reached out to all vendors and requested historical billing records for each account.

Step 3: Detailed Audit

Once billing records were received and the tariffs were reviewed, Troy and Banks audited each account. The following are examples of the items that we evaluated for each account:

- Incorrect Monthly Charges
- Incorrect Rate Assignment
- Alternate Rate Schedules
- Abnormal Demand Reads
- Abnormal Usages
- Multiple Month Billings
- Applicable Credits or Discounts
- Incorrect Delivery Voltage Levels and Meter Multipliers
- Incorrect Taxes
- Contract Optimization
- Other

Step 4: Claim Resolution & Future Savings Evaluation

As incorrect billing items and opportunities for future savings were identified, claim letters were submitted to the appropriate vendors.

III. Audit Results

Dominion VA Power/ VA Energy Purchasing Governmental Assoc. (VEPGA): T&B diligently reviewed all the school's electric bills and historical billing records and identified several accounts with overbillings and/or opportunities to reduce ongoing expenditures. We submitted letters to Dominion addressing our concerns and changes were made to several accounts resulting in the credits below or future savings:

<u>Item</u>	<u>Account Number</u>	<u>Estimated 12-Month Savings</u>
Rate Change	9700692503	\$10,000
Rate Change	6476312506	\$2,500
Rate Change	7770387509	\$3,000
Rate Change	9216337502	\$4,000
Rate Change	3231047501	\$15,000
Rate Change	8706300004	\$35,000
Rate Change	2935799177	\$90,000
Rate Change	3334771569	\$10,000
Rate Change	1299354066	\$100
Rate Change	2640436107	\$100
Close Account	9051225002	\$91.08
Close Account	7269574294	\$91.08
Close Account	1563765211	\$91.08
Close Account	0724237359	<u>\$91.08</u>
		\$170,064

<u>Item</u>	<u>Account Number</u>	<u>Credit Amount</u>	<u>T&B Billable Amount</u>
Credit	1375689120	\$187.44	\$113.65
Credit	8577660205	\$-491.72	\$-91.73
Credit	8269643212	\$1,787.16	\$302.55
Credit	7750500006	\$389.11	\$389.11
Credit	6730535009	\$350.51	\$243.45
Credit	3171047503	<u>\$-13.69</u>	<u>\$5.49</u>
		\$2,208.81	\$962.52*

**Dominion cancelled and rebilled more months than we requested. Therefore, the "T&B Billable Amount" is based on the specific months we questioned.*

VA Natural Gas (VNG): T&B diligently reviewed all the school's gas bills and historical billing records and identified three accounts that could save with rate changes or by being closed. We submitted letters to VNG addressing our concerns and changes were made to the accounts resulting in the anticipated future savings below:

<u>Item</u>	<u>Account Number</u>	<u>Estimated 12-Month Savings</u>
Rate Change	0428483112	\$300
Rate Change	9835239701	\$6,000
Close Account	2551636761	<u>\$423</u>
		\$6,723

IV. Total Credits and Savings

Credits	\$2,208.81
Savings	<u>\$176,787.00</u>
	\$178,995.81

Please feel free to contact me with any questions at 716-517-3962 or by email at jraybeck@troybanks.com.

Sincerely,


Justin Raybeck
Energy Auditor/Advisor