Student Discipline Policy

RIGHTS OF ALL CALUMET CITY SCHOOL DISTRICT NO. 155

COMMUNITY MEMBERS*

We will demonstrate mutual respect towards all

Be able to express feelings respectfully

Be able to contribute to problem solving

- Offer information to resolve problem
- Explain position
- Be able to ask questions
- Be able to discuss concerns individually

EVERYONE WILL BE TREATED EQUALLY REGARDLESS OF RACE, RELIGION, GENDER, OR ECONOMIC BACKGROUND.

WE WILL NOT PRE-JUDGE OR LABEL ANYONE.

*** Students, teachers, administrators, parents, and all district employees**

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Student Responsibilities and Expectations

Pupil Conduct

One of the most important lessons education should help nurture is self-discipline. Discipline underlies the whole educational structure; it is training that develops self-control, character, orderliness and efficiency. Discipline is the key to good conduct and proper consideration for other people.

Responsibilities of Students

As citizens of the United States, students are guaranteed certain individual rights and have corresponding individual responsibilities. Parents, teachers and administrators have a responsibility – indeed, a duty – to protect rights of students while maintaining an educational atmosphere conductive to the teaching and learning process. The concept of balancing rights of the individual with rights of society is as valid in the educational community as in the larger community. There are certain special responsibilities required of a citizen who is a student in school:

1. To become informed of and adhere to reasonable rules and regulations established by local boards of education and implemented by school administrators and teachers
2. To respect rights and individuality of other students, school administrators and teachers
3. To refrain from libel, slanderous remarks and obscenity in verbal and written expression
4. To dress in uniform and groom in a manner that meets reasonable standards of health, cleanliness and safety
5. To be punctual and present in the regular or assigned school program, to the best of one's ability
6. To refrain from disobedience or misconduct or behavior that materially and substantially disrupts the educational process
7. To maintain the best possible level of academic achievement
8. To respect the reasonable exercise of authority by school administrators and teachers in maintaining discipline in school and at school sponsored activities

Care of School Property

Students are responsible for the proper care of all textbooks, library books, school issued locks, chrome books, supplies and furniture provided by the school. Fees will be assessed for all of the above.
Students who disfigure property, or cause damage to school property or equipment, will be required to pay for the damages. Lost textbooks are also the responsibility of the student and are to be paid for in the school office.

Arrivals

After arriving at school in the morning all students will remain at designated area, until the first bell rings. **Students should not arrive at school more than ten minutes before the start of their school day.**

Playground supervision is not available before that time.

All students must get on and off at their regular bus stops unless they have written permission from the principal to change. Parents should send a note requesting the change. When students arrive at the bus stop, they are to remain orderly until the bus arrives.

Lunchroom and Playground Rules

1. Conversations must be kept at a reasonable level.
2. Throwing food, paper, etc. is not permitted.
3. Food may not be taken out of the lunchroom.
4. All students are responsible for cleaning their own eating areas.
5. Keep hands, feet, and all other objects to yourself.
6. Students are to remain in their assigned areas during the lunch period.
7. No glass containers are allowed for safety reasons.
8. Use of hardballs on the playground is not allowed.
9. Students are to follow all rules as explained to them by outdoor supervisors. Students are not permitted to throw snowballs or engage in dangerous activities and games.
10. Specific rules may govern these matters according to the needs of each school.

Bus Conduct

Gross disobedience or misconduct providing grounds for suspension from riding the school bus include:

1. prohibited student conduct as defined in the Student Discipline policy,
2. willful injury or threat of injury to a bus driver or another rider,
3. willful and/or repeated defacement of the bus,
4. repeated use of profanity,
5. repeated willful disobedience of the bus driver's directives, and
6. such other behavior as the administration deems to threaten the safe operation of the bus and/or its occupants.

Consequences: 5 days, 10 days, off the bus.

Procedure

The District's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

Disciplinary Guidelines

Definitions

1. **Detention** is the keeping of a student before or after regular school for a reasonable period of time.
2. **In-School Adjustment** is a temporary exclusion of a student from a class or classes, with an opportunity to make up missed class work for credit.

3. **Suspension** is a temporary exclusion of a student from school, from riding the school bus or from a class or classes for a period of time not to exceed ten (10) school days. During such a suspension, a student is not allowed on District property or to attend District events and activities. A student may be suspended from riding the school bus in excess of ten (10) school days for safety reasons.
4. **Expulsion** is the exclusion of a student from school for a period of time greater than ten (10) school days, but for no longer than two calendar years.
5. **School Personnel** includes teachers, administrators, school board members, school bus drivers, authorized volunteers and all other school district employees.
6. **Gross Disobedience or Misconduct** is any conduct, behavior or activity, as defined by the Board of Education in its policies, which causes, or may reasonably lead school authorities to forecast, substantial injury or disruption or material interference with school activities or the rights of other students or school personnel.

   Gross disobedience or misconduct may occur on school grounds, on a school bus or at a school function. It may also occur outside the school grounds, provided, however, that a direct relationship exists between the conduct of the student and the school's educational function.
7. **Gang** as defined in this policy is any group of two or more persons whose purposes include the commission of illegal acts.
8. **Weapon** as defined in this policy is any object which may be used to cause bodily harm, including, but not limited to, a weapon as defined in Section 720 ILSC5/24-1 of the Criminal Code, knives, guns, firearms, rifles, shotguns, explosives, brass knuckles, Billy clubs, incendiary bombs, grenades, or any look alike thereof. Items such as baseball bats, pipes, bottles, locks, sticks, pencils, pens and scissors may be considered weapons if used or attempted to be used to cause bodily harm.

General Conduct Policies

Behavior, at all times, will be such that the school environment will be conducive to continuous learning. Students who exhibit behavior which is disruptive to the educational process create the need for rules and disciplinary action. In order to reflect adult society with its rules and regulations, the following list has been developed to allow young people the full opportunity of enjoying the liberties a democracy has to offer as well as learning their responsibilities. It shall include, but is not limited to, the following types of conduct and such other conduct as may be designated from time to time by policy of the Board of Education. Any students that are placed in alternative settings, return to the home school district, and violate any of these rules are subject to consequences. Public Act 98-0129 requires that all students, when upon asked, provide log in, password, and any other account information in regards to social networking websites. Failure to comply will result in disciplinary action.

Level One

1. Lack of cooperation.
2. Shouting in the hall or classrooms or disturbing the classrooms in any way is not allowed.
3. Running is not permitted. When moving through the hallways, the right-hand side of the passage should always be used.
4. The eating of candy and the chewing of gum is not allowed.

5. **Students are not permitted to bring Bluetooth headphone, smart watches, cell phones, all other electronic devices or other items judged to be disruptive to the school's program**. **All lost or stolen property <u>will not</u> be the responsibility of the district**. Such material will be collected from students, placed in the office and **released to parents.**
6. Behavior disruptive to the education process.

Possible consequences:

- Warning
- Teacher-student conference
- Seat change
- Time out
- Classroom service time
- Parent/guardian phone call
- Teacher detention
- Parent conference
- Team conference

Level Two

1. Shooting or throwing of any object whether thought to be harmful or not, is strictly forbidden.
2. Students are not to commit any act of falsifying information, lying, forging signatures, or cheating designed to mitigate their responsibility to themselves or others.
3. Gross insubordination to school personnel.
4. Pushing, shoving**, horse playing** and instigating a fight, intimidation, harassment, verbal profanity or physical altercation of other students, **fighting with no injury**.
5. Repeated incidents of misbehavior, including repeated refusal to comply with school rules.
6. Truancy, i.e. absence from school or classes without valid cause during a school day. No student shall be subject to punitive action for chronic and habitual truancy, as that term is defined in *The School Code*, unless available support services and other school resources have been provided to the student.
7. A student may be issued a *<u>Tardy Detention</u>* when he/she has been tardy for school upon his/her third tardy each semester. He/she may be given a *<u>Tardy Detention</u>* of sixty minutes for every additional time he/she is late during the school year. Each student may be given a detention notice that will state *<u>Date</u>* and *<u>Time</u>* of the detention. Failure to attend any assigned detention will result in an In-School Adjustment. ***There should be no reason for tardiness between classes; such tardiness may result in detention***.
8. Possession of matches or cigarette lighter.
9. Profanity.
10. Uniform violation

Possible consequences:

- School referral
- School detention – 1 hour (3:15 p.m. – 4:15 p.m.)
- Phone call to parent
- Administrative conference with parent
- ISA (In School Adjustment)

Level Three

1. Possession, use, or distribution of, or any attempt to use or distribute, any illegal or controlled substance, including tobacco which includes chewing tobacco, vape pens, alcohol, drugs, look-alike drugs, improper use of over-the-counter and/or prescription drugs, or related paraphernalia. Students who are under the influence are not permitted to attend school or school functions and are treated as though they had any of the above in their possession.
2. Possession, use, distribution, purchase, or sales of explosives, firearms, knives, razor blades, or any other object that can be reasonably considered, or look-alike weapon. And ammunition, projectiles, or any item that can be used with any weapon or device.
3. Profane words or gestures, verbal or physical abuse, intimidation of, or any attempt to intimidate, school personnel.
4. Fighting – repeated fighting violations will be dealt with progressive consequences.
5. Being a member of or joining or promising to join, or becoming pledged to become a member of, soliciting any other person to join, or be pledged to become a member of any public-school fraternity, sorority or secret society or gang. Involvement in gangs or gang-related activities, including display of gang symbols or paraphernalia. Engaging in any activity that constitutes an interference with school purposes or an education function or is disruptive.
6. Any endangering of the physical or psychological well-being of school personnel or other students by conduct or actions, including:
    a) improper release of a school fire alarm, tampering with fire extinguishers, unnecessary 911 call,
    b) Any improper release of a school fire alarm, tampering with fire extinguishers, unnecessary 911 call,
    c) setting off, or attempting to set off, explosive devices on school property, or
    d) possession, use or display of a dangerous weapon or any reasonable facsimile.
7. Theft of school property or personal property of others will not be tolerated. Students/parents shall be required to make restitution for replacement value.
8. Intentional damage to, destruction of or any attempt to damage or destroy school property or property of school personnel or other students. Student/parents of students shall be required to make restitutions for replacement value resulting from destruction or damage to any school property, including buses.
9. Gambling, in any form is not permitted on school grounds, buses or at any school function. Gambling and/or paraphernalia (of any sort) is not permitted on school grounds, etc.
10. Any other acts which directly or indirectly jeopardize the health, safety and welfare of school personnel or other students.
11. Immoral conduct and conduct that could endanger the safety of students and/or employees.
12. Repeated acts of gross misconduct and/or insubordination.
13. Possession and/or use of lasers, Taser/stun guns, pepper/mace spray or other chemical agents are not allowed.
14. See Bullying Policy on page 7 in the white pages.
15. See Sexual Harassment Policy on page 22 in the white pages.
16. Possession, use or distribution of, or any attempt to distribute any pornography, (i.e.: electronically and/or printed) is unacceptable.
17. Any form of extortion is deemed unacceptable.

Possible consequences:

- Restitution
- O.S.S. (Out of School Suspension) – one to ten days regular student attendance days at the discretion of administration – All assignments are to be picked up and completed during O.S.S.

- Pre-expulsion contract
- Expulsion
- Police Notification/Action

SENATE BILL 100

A. Out of School Suspensions for three days or less.
    1. May be used only if the students continuing presence in school would pose
        a. A threat to school safety OR
        b. A disruption to students learning opportunities
    2. Either of the above shall be determined on a case by case basis by the school board or administrator.
B. Out of school suspensions for four or more days, expulsions, and disciplinary removals to alternative schools
    1. May be used only if:
        a. Other appropriate and available behavioral and disciplinary interventions have been exhausted: AND
        b. Students continuing presence in school would either:
            i. Pose a threat to the safety of other students, staff, or members of the community; OR
            ii. Substantially disrupt, impede, or interfere with the operation of the school.
    2. Whether a student's continuing presence in school would pose a "threat to the safety of other students, staff, or members of the school community" or "substantially disrupt, impede, or interfere with the operation of the school shall be determined on a case-by-case basis by school officials.
    3. The determination of whether "appropriate and available behavioral and disciplinary interventions have been exhausted shall be made by school officials."
    4. School officials "shall make all reasonable efforts to resolve such threats, address such disruptions, and minimize the length of student exclusions to the greatest extent practicable."

These grounds for disciplinary action apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. on, or within sight of, school grounds before, during, or after school hours and at any other time when the school is being used by a school group,
2. off school grounds at a school activity, function, or event,
3. traveling to or from school or a school activity, function or event, or
4. Anywhere, if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member, or an interference with school purposes or an educational function.

Disciplinary Measures

1. Teachers may detain any student for work not completed or for misconduct. One day prior notice will be given to the student. Parents are expected to provide means of transportation upon advance notice of detention. Teachers may also remove disruptive students from the classroom to a supervised area.
2. Students committing acts of disobedience or misconduct may be placed on probation, detained during non-school hours, suspended in-school, suspended from school up to ten days, suspended from riding the school bus, expelled from school or otherwise disciplined.
3. Authorized personnel may place on probation, detain after school, or otherwise discipline a student. The superintendent, principal, assistant principal, dean or designee are authorized to suspend a student from school or riding the school bus or place a student on in-school suspension. Only the Board of Education may expel a student. Teachers may temporarily remove disruptive students from the classroom with documentation.
4. **Prior to removing any student from the school or the school bus during the regular school day, the authorized administrator shall make reasonable efforts to notify the parents by telephone and take any other steps reasonably necessary to ensure the safety of the student being remove from school or the school bus.**
5. Teachers are encouraged to avoid mass punishments by making a reasonable and prudent attempt to determine the identity of the student(s) responsible for any unacceptable behavior.
6. Personal counseling.
7. Withholding privileges.
8. Seizure of contraband.
9. Expulsion from school and all school-sponsored events for a definite time period not to exceed two calendar years, provided that the appropriate procedures are followed.
10. Notification of parent(s)/guardian(s).
11. Letter grade reduction if appropriate.
12. School service time.
13. Restitution.
14. Referral to the appropriate law enforcement and/or juvenile court officials.
15. Students may or may not be granted permission to participate in the graduation ceremony based upon discipline or academics.
16. When a student returns from an out of school suspension, expulsion, or alternative setting, they must meet with administration before going on to class. If the student is fighting, they must complete a peer mediation supervised by the school social worker.
17. Students who are suspended from school will have the opportunity to make up work for equivalent academic credit.
18. Students who are suspended out-of-school for longer than four school days must be provided appropriate and available support services (determined by school authorities) during the period of suspension.

In compliance with The School Code, corporal punishment is not used in Calumet City School District No. 155. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for other students, school personnel, or persons, or for the purpose of self-defense or the defense of property.

Any student, who uses, possesses, distributes, purchases, or sells an ***explosive***, ***firearm***, ***knife***, or any other object that can reasonably be considered, or looks like a ***weapon*** may be expelled for a definite time period of at least one calendar year, but no more than two calendar years. The Board of Education, however, may modify the expulsion period on a case-by-case basis. The Building Principal or designee shall notify the criminal justice or juvenile delinquency system of any student who brings a firearm or weapon to school.

Before receiving disciplinary action, the student shall be given the opportunity to deny or explain his or her conduct.

Physical restraint may be used when necessary to protect the student or other individuals and/or property from harm.

To maintain an orderly environment, disciplinary actions are normally, but not always used in the following sequence:

1) **The teacher will issue a warning to the student.**
2) **The teacher will telephone the parent/guardian of the student for repeated infractions of classroom rules.**
3) **The teacher will issue a teacher detention or referral for the third infraction of classroom rules.**
4) **The teacher will schedule a conference with the parent (and notify a building administrator to attend if necessary) to discuss the student's behavior.**
5) **The student will face additional disciplinary action for continuous infraction of the school rules, i.e. ISA, OSS, expulsion, police action.**

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, which is appropriate and in accordance with the policies and rules of student discipline. Teachers, other certificated employees, and other persons (whether or not certificated) providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel or persons, or for the purpose of self-defense or defense of property. Teachers may remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, or Assistant Building Principal is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed.

The Board of Education may suspend a student from riding the bus in excess of 10 days for safety reasons and may expel students guilty of gross disobedience or misconduct for up to two calendar years.

I.S.A. **- Refers to IN-SCHOOL ADJUSTMENT**
O.S.S. **- Refers to OUT-OF-SCHOOL SUSPENSION**
POLICE ACTION** **- The police will be contacted at the discretion of the Assistant Principal**
I.S.S. **- Refers to IN-SCHOOL SUSPENSION**

NOTE:

WHEN A STUDENT RECEIVES A SUSPENSION FROM SCHOOL, THAT STUDENT IS AUTOMATICALLY ELIMINATED FROM ALL SCHOOL ACTIVITIES DURING THE SUSPENSION, BOTH AS A SPECTATOR AND PARTICIPANT, AND MAY BE RESTRICTED FROM SCHOOL ACTIVITIES FOR A LONGER PERIOD OF TIME. A STUDENT ON SUSPENSION IS NOT ALLOWED ON SCHOOL GROUNDS FOR THAT SUSPENSION PERIOD.

Detentions

Students may be issued a detention for acts of serious misconduct or continued misbehavior in classrooms, hallways, buses, and other areas of the building. Parent notification will be made for all detentions.

Misconduct by Students with Disabilities

Behavioral interventions shall be used with students with disabilities (as defined by Article 14 of the School Code) to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The district will establish and maintain a committee to develop, implement and monitor procedures on the use of behavioral interventions for students with disabilities.

The district shall comply with the provisions of the Individuals with Disability Education Act ("IDEA") and the Illinois State Board of Education's rules and regulations when disciplining special education students. Special education students shall be subject to the District's standard discipline code, including consequences, provided that the District's standard discipline code is administered consistent with the IDEA and Illinois State Board of Education's rules and regulations.

No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability. Any special education student whose gross disobedience or misconduct is not a manifestation of the student's disability may be expelled pursuant to the expulsion procedures detailed herein, except that such student shall continue to receive educational services, as provided in the IDEA, during the period of expulsion.

Due Process, Suspension and Expulsion

When a student commits acts of gross disobedience or misconduct, the rights to an education may be temporarily forfeited.

1. Pre-Suspension Conference
    a) The authorized administrator shall confer with any student who is under consideration for suspension prior to taking such disciplinary action.
    b) Prior to a pre-suspension conference, the authorized administrator shall ascertain whether the student is a special education student. If so, the authorized administrator must also follow procedures set forth in Section 9.
    c) The student shall be advised of the reasons for the proposed suspension and the evidence in support of those reasons. The student shall also be afforded an opportunity to respond.
    d) The authorized administrator, after following the above pre-suspension procedures, may then determine whether to suspend the student in accordance with the notification requirements set forth below.

e) When, in the opinion of the authorized administrator, a student poses an immediate threat to school personnel, other students or school property, or poses an ongoing threat of disruption to the educational process, the student may be temporarily removed from school without holding a pre-suspension conference as set forth above. In such event, a written notice will be sent by mail to the parents. The notice shall request the student and the parents or guardians to attend a post-suspension conference as soon as practicable after the notice is received. Failure to attend the scheduled conference shall constitute a waiver of such conference. Regardless of the student's attendance at the post-suspension conference, the parents shall be advised by written notice of any subsequent disciplinary decision.

2. Suspension Notification
    a) If the pre-suspension or post-suspension conference results in a decision to suspend, the parents of the student shall be advised immediately of the decision by written notice sent by mail.
    b) The notice to the parents shall include:
        - a statement of the reasons for the suspension, including any school rule which has been violated,
        - the dates and duration of the suspension,
        - a statement that the parents/guardians have a right to request a review of the suspension by the Board of Education through its hearing officer,
        - a statement that the failure to request such review within five (5) days after receipt of the notice, or eight (8) days after date of the mailing, whichever is earlier, shall be deemed a waiver of the right to a review hearing with the board, and
        - notification of the right to be represented at the suspension review hearing by an attorney or other representative.
    c) A request to review the suspension may be oral or in writing, directed to the superintendent's office. Oral notification shall be confirmed in writing by a letter to the parents. If a request for review of the suspension is timely made, the parents of the suspended student shall be given written notification of the time and place.
    d) The superintendent shall be notified of student suspensions by the authorized administrator, who shall forward a copy of the parental notice of suspension to the superintendent.
3. Expulsion Procedures
    a) Prior to any recommendation for expulsion, the authorized administrator shall ascertain whether the student is a special education student. If so, then the procedures set forth in section 9 must be followed.
    b) Expulsion notification
        - The authorized administrator shall send a letter by certified mail, return receipt requested, to the parents of the student notifying them of the expulsion hearing.
        - The expulsion notice to the parent shall include:
            - a statement of the reasons for the proposed expulsion, including any school rule which has been violated,
            - the potential maximum duration of the expulsion
            - the time and place of the expulsion hearing,

- a statement of the parents' right to be represented at the expulsion hearing by an attorney or other representative, and
- a copy of the expulsion hearing procedures.

4. General Procedures for Suspension Review/Expulsion Hearings
    a) Hearing structure
        - A suspension review or expulsion hearing shall be conducted by the Hearing Officer.
        - After reviewing the written report of the Hearing Officer, the board may take such action after the hearing as it deems appropriate, including affirming or over-ruling the suspension or proposed expulsion, or conditioning re-entry of the student to school
        - If the board finds that a suspension or expulsion was unjustified, the student's records may be expunged of all notations regarding the suspension or proposed expulsion and any related student absence for disciplinary reasons shall be marked "excused". The student may be afforded an opportunity to make up lost educational opportunities including, but not limited to, tests and other class work.
        - The decision of the board shall be final.
        - Written notification of the board's decision with respect to the suspension review or expulsion hearing shall be mailed to the parents. An expulsion may be effective immediately or as specified by the board.
    b) Hearing Procedures
        - The student may attend the hearing with his parents and may be represented by an attorney or other representative. If the parents or student does not attend, but the authorized administrator has proof of notice given and received, the Hearing Officer may choose to proceed with or reschedule the hearing.
        - The hearing may be recorded stenographically or by tape. If either party causes a recordation to be made, the other party shall be offered an opportunity to purchase a copy of the transcript or the tape.
        - The Hearing Officer may determine and make findings on the following two (2) issues at the hearing:
            - The validity of the charges of gross disobedience or misconduct.
            - The Hearing Officer may make a recommendation regarding the appropriate discipline/consequences. The Hearing Officer shall include such findings in his report to the Board of Education.
        - If the student is a special education student; or asserts during a hearing that he may be a special education student, the board must also follow the procedures set forth in Section 9.
        - The hearing shall be conducted as follows:
            - At the commencement of the hearing, either party may request the exclusion of witnesses during the testimony of another witness.
            - The authorized administrator and the student may make short opening statements concerning both the charges of gross disobedience or misconduct and the appropriate discipline.

- The authorized administrator shall first present this evidence, including proof of compliance with Section 9 of this policy, if applicable. The student may cross examine all witnesses in attendance and review any written evidence presented by the authorized administrator.
- The student may then present evidence to refute the charges. The authorized administrator may cross examine all witnesses in attendance and review any written evidence presented by the student. The Hearing Officer may, at any time, direct questions to the parties or their witnesses.
- The authorized administrator and the student may make closing statements at the conclusion of the hearing concerning both the issue of gross disobedience or misconduct and the issue of the appropriate discipline.

- The Hearing Officer may receive all relevant oral or written evidence without regard to the legal rules of evidence, but shall consider the weight of the evidence in determining the issues.
  - In his discretion, the authorized administrator need not present his witness at the hearing, but may present as evidence a written summary prepared by the absent witness of his testimony. The summary may include the reason for the witness' absence and a statement verifying that the contents of the summary are true.
  - The Hearing Officer shall not consider the student's academic or disciplinary records in determining the validity of the charges of gross disobedience or misconduct. The Hearing Officer may review a student's records, however, in determining his recommendation regarding the appropriate discipline.
- The decision of the Hearing Officer will be reviewed by the Board of Education at the next scheduled Board of Education meeting, Executive Session. The Board will vote on the validity of the charges and appropriate disciplinary measures if charges are to be upheld.

5. Lesser Disciplinary Measures
   Detention, probation, removal from the classroom or other disciplinary measures may be imposed for student disobedience or misconduct warranting lesser penalties.
   a) Students shall be notified of the rules, as established by the principal and classroom teacher, which will lead to imposition of lesser disciplinary measures if violated.
   b) Students shall have no right of review by the Board of Education for the imposition of the lesser disciplinary measures of this policy.
6. The basic differences in suspension and expulsion are as follows:
   a) A suspension is, for a period of time, not to exceed ten (10) school days; an expulsion is for a period not to exceed two (2) years.
   b) The assistant principal, the principal, or the district superintendent may suspend a student; only the local board of education may expel a student.
   c) A student may be suspended prior to a hearing; a student may not be expelled until after a hearing.

Policy Administration and Review

Miscellaneous

The board may make and enforce reasonable rules of conduct and sportsmanship for athletic and extracurricular school events. Any person who violates such rules may be denied admission to school events for not more than one year, provided that written ten (10) days' notice of the violation is given such person and a hearing held thereon by the board pursuant to its rules and regulations. The administration of any school may sign complaints as agents of the school against persons committing any offence at school events.

The teacher and other certificated educational employees shall stand in *"Loco Parentis"* as established by *The School Code* Section 24-24.

"Teachers and other certificated educational employees shall maintain discipline in the schools. In all matters relating to the discipline in and conduct of the schools and the school children, they stand in the relation of parents and guardians to the pupils. This relationship shall extend to all activities connected with the school program and may be exercised at any time for the safety and supervision of the pupils in the absence of their parents or guardians."

Publication and Dissemination of Policy

Copies of the Student Discipline Policy shall be furnished to the parents or guardians of each student no later than fifteen (15) days after the beginning of the school year, or within fifteen (15) days after a transfer student begins classes in the district. The students in each school in the district shall be informed of the contents of the policy.

Policy Review

The Board of Education authorizes and directs the administration to annually convene a parent/teacher student discipline advisory committee to review the present policy and propose any change it deems necessary to the board for its consideration.

Savings Provision

In the event that any provision of this Discipline Policy is or shall, at any time, be held to be contrary to law in the State of Illinois or the United States or by a court of competent jurisdiction from whose judgment or decree no appeal has been taken within the time provided for doing so, all other provisions of this policy shall continue in effect.

Additional Information

PERMISSABLE USE OF CALUMET CITY SCHOOL DISTRICT NO. 155 COMPUTERS AND USE OF DISTRICT 155 MEANS OF ACCESS TO THE INTERNET – STUDENTS ADMINISTRATIVE PROCEDURE

A. General Use of Calumet City School District No. 155 Computers

1. Use of District 155 computers by student shall be supervised and monitored by District 155 staff and administration. Students are only allowed access to information and data on the Internet, which is consistent with the school's pedagogical message and educational mission. Students are not authorized access to information which is inaccurate, illegal, indecent, obscene, defamatory, likely to result in harassment of another student or staff member, likely to cause material disruption in the schools, or is otherwise inconsistent with District 155's educational mission or to enter or transmit such information. Students who attempt to access to or to enter or transmit prohibited information shall be given a warning by the supervising staff member and shall be directed to immediately exit from prohibited data base and/or network.

2. As a condition of being allowed access to the Internet through use of District 155 computers, students shall consent to monitoring and inspection by school staff and administration of all student use of 155 computers. Students shall not be allowed access to E-mail or chat rooms on school computers.

3. Public Act 98-0129 is a law that protects student privacy by prohibiting schools from demanding access to students' personal social media accounts. **K-12 exceptions state that administration is permitted to request access if there is reasonable cause to believe a student's social networking account contains evidence that they violated a school disciplinary rule or policy**.

4. Students shall not use District 155's computer network or District 155 means of access to the Internet for any illegal activities, including, but not limited to, copyright violations and unauthorized access to or unauthorized use of databases.

5. Students shall not download software without school authorization.

6. **Students shall not download personal software onto the network or Internet District 155 work product without prior approval from the Principal or his/her designee.** Examples of materials constituting District 155 work product include, but are not limited to: curriculum used in District 155 programs, test or examination materials used in District 155 programs, Department Guidelines and/or Procedures, Parent/Student Handbooks, Personnel Handbooks, District 155 publications and brochures, school newspaper, school yearbook, District 155 policies and administrative regulations/procedures.

7. Because it is impracticable for District 155 to monitor District 155's computer network for improper or illegal activity at all times, students and their parents/guardians shall be solely responsible for any improper or illegal activity and/or transaction resulting from the student's use of District 155's computer network. District 155 does not condone, authorize or approve the use of District 155's computer network for any activity which is *not* related to the school curriculum, delivery of services or co-curricular activities sponsored by District 155.

8. Students shall not use District 155's computer network or District 155 means of access to the Internet for personal, financial or commercial gain.

9. Use of District 155's network and access to and use of the Internet on District 155 computers or District 155 means of access to the Internet is a privilege, not a right. Students who abuse the privilege by engaging in the conduct prohibited in these procedures shall lose the privilege by engaging in the conduct prohibited in these procedures lose the privilege and shall be denied access to the network and/or Internet.

B. Consequences of Improper or Prohibited Use of District 155 Computers or District 155 Means of Access to the Internet

Improper or prohibited use of District 155 computers or District 155 means of access to the Internet will result in discipline up to and including expulsion. Criminal conduct will be referred to law enforcement authorities.

C. Parental Contact

1. Please note that if you request that your child not be allowed access to the Internet, please notify the building principal in writing.

2. **Videotaping/picture taking may be used with class projects and for our school web pages. Student work may be posted on our school web pages. If you do not want your child's work and/or picture published on the Internet, please send a written notice to the building principal.**