

Marshfield High School
Career-Based Learning Application

Please complete this application to the best of your knowledge and see Mrs. Fredrick with any questions. This application will be shared with employers and/or mentors.



PLEASE WRITE NEATLY IN BLUE OR BLACK INK!

Application Information

Last Name		First	Middle
Street Address			
City, State, Zip			
Phone Number		Email Address	
Cell Phone Number		Graduation Year	
Date of Birth	Current Grade: ☐ Sophomore ☐ Junior ☐ Senior		

Parent/Guardian Information

Last Name		First
Street Address		
City, State, Zip		
Phone Number		Email Address

Program Area (check one)

Youth Apprenticeship:

- ☐ Advanced Manufacturing
- ☐ Construction
- ☐ Supply Chain and Transportation
- ☐ Arts, Entertainment, and Design
- ☐ Hospitality and Events
- ☐ Financial Services
- ☐ Education
- ☐ Healthcare and Human Services
- ☐ Public Service and Safety
- ☐ Agriculture
- ☐ Energy and Natural Resources
- ☐ Digital Technology
- ☐ Marketing and Sales
- ☐ Management and Entrepreneurship

Other Program:

- ☐ Health Career Connections

List any work experience(s) you have had in the past two years:

List any volunteer experience(s) you have had in the past two years (including job shadows):

Completing coursework related to your intended career path helps build foundational knowledge (including safety), develop relevant skills, and confirm whether the field is a good fit. It can also make you more competitive for post-secondary programs and job opportunities. List classes you have taken or are enrolled in currently that support this program area (related coursework is required simultaneously during YA experience):

Current extracurricular activities/clubs/organizations/sports involved in (identify calendar months you're involved in each extracurricular - e.g. Tennis: August-October):

For Youth Apprenticeship: Do you have any suggested worksites? Applications may also be shared with additional employers.

Are you able to perform the duties of the position you have applied for in a reasonable and safe manner?

☐ Yes ☐ No If no, please explain fully:

If selected for Career-Based Learning, would you or your parents/guardians be able to provide transportation to and from the site? Career-Based Learning students are responsible for their own transportation to and from the work / volunteer site and are responsible for their own insurance coverage while in transit.

☐ Yes ☐ No

Why do you feel you should be selected/involved in Career-Based Learning? Explain your career interest.

I understand:

- This is an application for enrollment into Career-Based Learning, and if I am selected, I will accept the responsibilities required by both the school and the employer/site.
- **Completing your application is the first step in the process to express your interest in the program. Completing the application DOES NOT GUARANTEE a placement. You will still need to interview and go through the YA hiring process for open positions and / or HCC selection process.**
- All information will be kept confidential and used only for the appropriate program(s). **Mrs. Fredrick will send this application to MACCI and potential employers/mentors.**
- If my student is accepted into Career-Based Learning, I give my permission to use pictures/videos of them at their site/school for promotion of the program(s).

Along with this completed application you will need:

- ✓ **Career-Based Learning Readiness Self-Assessment:** Students must complete this attached reflection to identify strengths and areas for growth.
- ✓ **Recommendation Forms:** Please provide two recommendations from high school teachers and one from a community member. Forms are attached.
- ✓ **Resume (especially if recommendation forms cannot be completed):** Attach a one-page resume with your name, address, phone number, work objective, work/volunteer experience, education, references, etc.

Student Signature

Date

Parent/Guardian Signature

Date

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs including curricular, co-curricular and extra-curricular activities.

Return this completed application to Mrs. Fredrick in room 79 at MHS or scan/email as a PDF to fredrickj@marshfieldschools.org.

Health Career Connections Students and Parents / Guardians Only

As part of the Health Career Connections program, students may be required to complete specific health-related requirements (e.g., TB test, titers, drug screening, background check, vaccines, etc.) before beginning their experience at Marshfield Medical Center, Mid-State Technical College (Nursing Assistant program), or other program partners. There may be opportunities for exemptions and/or alternative placements. If you would like information regarding these options, you must contact Mrs. Fredrick no later than August 1 before your student's senior year. Please sign below to acknowledge that you have received this information.

Parent/Guardian Signature

Date

Career-Based Learning Readiness Self-Assessment

Please complete this self-reflection based on your experiences over the past **six months**. Your responses may be shared with potential employers or mentors as part of Career-Based Learning opportunities (Future Teacher Internship, Health Career Connections, Sports Medicine Internship, Work-Based Learning, and/or Youth Apprenticeship). This reflection is an opportunity to highlight your strengths and identify areas for growth as you prepare for these experiences. Please answer honestly - this is designed to support your success.

Student Name: _____ **Grade:** _____

Directions

For each category below, review the descriptions and check the box that best reflects where you are right now.

1. Attendance (over the past 6 months)

On Track:

- 0–5 absences
- Attendance supports your success and reliability

Building Toward:

- More than 5 absences; working toward improved consistency

☐ On Track

☐ Building Toward

2. Tardies (over the past 6 months)

On Track:

- 0–5 tardies

Building Toward:

- More than 5 tardies; working toward consistent on-time arrival

☐ On Track

☐ Building Toward

3. Behavior & Responsibility (over the past 6 months)

On Track:

- Demonstrates respectful, responsible behavior
- Follows school expectations (cell phone, iPad, dress code, etc.)
- Follows directions and stays on task
- Uses appropriate language and interacts appropriately with peers and staff
- Contributes positively to the learning environment

Building Toward:

- Continuing to strengthen consistency with expectations
- Working on making positive choices in all settings

☐ On Track

☐ Building Toward

4. Academic Progress (over the past 6 months)

On Track:

- Passing all or most classes (generally C or higher; no more than one failing grade)
- Staying on top of assignments and responsibilities

Building Toward:

- Working to improve grades or assignment completion
- Continuing to build strong academic habits

☐ On Track

☐ Building Toward

5. Work Readiness (over the past 6 months)

On Track:

- Completes tasks on time
- Communicates appropriately with teachers and peers
- Demonstrates responsibility and independence
- Shows a positive attitude and willingness to learn
- Arrives prepared and uses time appropriately (including responsible cell phone use)
- Balances school, activities, and responsibilities

Building Toward:

- Working on consistency with completing tasks on time
- Continuing to build communication and follow-through
- Developing stronger focus and time management
- Building confidence in managing responsibilities

☐ On Track

☐ Building Toward

Reflection

If you selected "Building Toward" in any category, identify one goal and describe specific steps you will take to improve.

Support

If you would like support in any of these areas or have questions while completing this form, please reach out to Mrs. Fredrick or your school counselor - we're here to help.

Student Signature: _____ **Date:** _____

Career-Based Learning Teacher Recommendation Form #1

Student Name: _____
Teacher Name: _____
Course(s) Taught: _____
Length of Time You've Known This Student: _____

Instructions

This form is intended for teachers who know the student well enough to provide an accurate assessment of their readiness for Career-Based Learning. Please rate the student in each area. If you do not feel you have sufficient experience to judge a category, select **No Basis for Judgment**.

Evaluation

Trait	No Basis for Judgment	Needs Improvement	Average	Above Average	Excellent (Top 10% of students observed)
Responsibility (meets deadlines, consistent attendance, prepared, follows through)	☐	☐	☐	☐	☐
Attitude (respectful, receptive to feedback, positive classroom presence)	☐	☐	☐	☐	☐
Effort (work ethic, persistence, quality of work)	☐	☐	☐	☐	☐
Interpersonal Skills (collaboration, communication, professionalism)	☐	☐	☐	☐	☐
Initiative (self-directed learning, seeks clarification, problem-solving)	☐	☐	☐	☐	☐

Additional Comments

Please provide any additional comments regarding this student's readiness for Career-Based Learning, including academic habits, maturity level, integrity, and ability to represent the school in a professional setting.

Recommendation

Please check one:

- ☐ I recommend this student for acceptance into Career-Based Learning.
☐ I recommend this student with reservations (please explain above).
☐ I do not recommend this student for acceptance into Career-Based Learning.
-

Career-Based Learning Teacher Recommendation Form #2

Student Name: _____
Teacher Name: _____
Course(s) Taught: _____
Length of Time You've Known This Student: _____

Instructions

This form is intended for teachers who know the student well enough to provide an accurate assessment of their readiness for Career-Based Learning. Please rate the student in each area. If you do not feel you have sufficient experience to judge a category, select **No Basis for Judgment**.

Evaluation

Trait	No Basis for Judgment	Needs Improvement	Average	Above Average	Excellent (Top 10% of students observed)
Responsibility (meets deadlines, consistent attendance, prepared, follows through)	☐	☐	☐	☐	☐
Attitude (respectful, receptive to feedback, positive classroom presence)	☐	☐	☐	☐	☐
Effort (work ethic, persistence, quality of work)	☐	☐	☐	☐	☐
Interpersonal Skills (collaboration, communication, professionalism)	☐	☐	☐	☐	☐
Initiative (self-directed learning, seeks clarification, problem-solving)	☐	☐	☐	☐	☐

Additional Comments

Please provide any additional comments regarding this student's readiness for Career-Based Learning, including academic habits, maturity level, integrity, and ability to represent the school in a professional setting.

Recommendation

Please check one:

- ☐ I recommend this student for acceptance into Career-Based Learning.
☐ I recommend this student with reservations (please explain above).
☐ I do not recommend this student for acceptance into Career-Based Learning.
-

Career-Based Learning Community Recommendation Form

Student Name: _____
Reference Name: _____
Relationship to Student: _____
Organization (if applicable): _____

Instructions

This evaluation is intended for individuals who know the student well enough to provide an accurate assessment. Please rate the student in each area. If you do not feel you have enough experience to judge a category, select **No Basis for Judgment**.

Evaluation

Trait	No Basis for Judgment	Needs Improvement	Average	Above Average	Excellent (Top 10% of students observed)
Responsibility (reliable, accountable, follows through)	☐	☐	☐	☐	☐
Attitude (positive, respectful, receptive to feedback)	☐	☐	☐	☐	☐
Effort (work ethic, persistence, quality of work)	☐	☐	☐	☐	☐
Interpersonal Skills (works well with others, communication, professionalism)	☐	☐	☐	☐	☐
Initiative (self-starter, problem-solving, takes ownership)	☐	☐	☐	☐	☐

Additional Comments

Please provide any additional comments regarding this student's readiness for Career-Based Learning, including observations about honesty, maturity, overall behavior, etc.

Recommendation

Please check one:

- ☐ I recommend this student for acceptance into Career-Based Learning.
☐ I recommend this student with reservations (please explain above).
☐ I do not recommend this student for acceptance into Career-Based Learning.
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