



# Request for Proposals:

Social Circle High School Athletic Complex  
Landscape Maintenance and  
Turf Management

**DUE DATE:**

June 11, 2026

12:00 p.m. EST

# **SOCIAL CIRCLE HIGH SCHOOL ATHLETIC COMPLEX LANDSCAPE MAINTENANCE AND TURF MANAGEMENT**

SOCIAL CIRCLE CITY BOARD OF EDUCATION

147 ALCOVA DR.

SOCIAL CIRCLE, GA 30025

The Social Circle City Board of Education is soliciting sealed proposals from qualified firms to provide landscape maintenance and turf management for the Social Circle High School Athletic Complex (the “Athletic Complex”) starting July 1, 2026. Proposals will be received at 147 Alcovia Dr., Social Circle, GA 30025, until June 11, 2026, at 12:00 p.m. EST. Services shall be provided at the following locations:

- Social Circle High School Athletic Complex, 154 Alcovia Dr., Social Circle, GA 30025

The Social Circle City School District (the “District”) reserves the right to award all services as a single contract or by service category, as deemed in the District’s best interest. The contract term shall be one (1) year, with an option for renewal upon mutual agreement, from July 1, 2026. All proposals must be submitted in writing to Shane Williams via hard copy sent to the aforementioned address or by email to [shane.williams@socialcircleschools.org](mailto:shane.williams@socialcircleschools.org) no later than June 11, 2026, at 12:00 p.m. EST. Any inquiries regarding this project should be directed to Shane Williams at the email address listed above.

Contractor shall provide athletic grounds maintenance, including grass mowing, string trimming/weed eating, edging, fertilizer application, where appropriate and in accordance with label requirements, blowing/cleanup of clippings and debris from surfaces, trash and litter pickup during each service visit, and will furnish all labor, equipment, fuel, materials, and supervision necessary. All landscaping maintenance duties shall be performed at regular, twice weekly intervals during the contracted term of one (1) year, with special considerations during peak growing season and athletic use per field. Routine maintenance services shall include the following areas of the Athletic Complex: baseball field playable area, softball field playable area, and practice field playable area. All services should be conducted to the performance standard defined thusly: All grounds shall be maintained in a neat, safe, weed-free, and professional condition acceptable to the District. Services not meeting District standards may require corrective action by the Contractor at no additional cost to the District.

Contractor shall provide additional annual specialized services for all baseball, softball, and practice field turf areas at the Athletic Complex located at 154 Alcovia Dr., Social Circle, GA 30025. These services include eighteen (18) herbicide applications, where appropriate and in accordance with label requirements; two (2) spring fungicide applications, where appropriate and in accordance with label requirements; leveling using vibratory roll; core aeration; sand

topdressing; thatch removal; laser grading of playable surfaces; and ryegrass overseeding. The proposal shall include materials, application schedule, product information, and treatment methodology.

Contractor shall service and maintain the irrigation system at the Athletic Complex. Services will include booster pump shutdown and winterization, booster pump startup and audit of thirty-one (31) zones post-winter, and audit or repair of irrigation systems, as needed.

Proposers shall demonstrate experience providing institutional or commercial grounds maintenance services, experience in turf treatment and chemical applications, appropriate licenses for herbicide/turf applications as required by Georgia law, and a valid pesticide applicator certification/license. At least three (3) references for similar work must be included along with proof of insurance, including Certificate of Insurance evidencing general liability, workers' compensation coverage, and any other coverage required by Georgia law.

Proposals must include service schedules, equipment list, and product/application program for turf treatments. Pricing should be provided as an annual lump sum, broken into regular monthly payments.

The District's evaluation period may last two (2) weeks beyond the closing date of the posting. Proposals will be evaluated based on the proposer's experience and qualifications, quality of maintenance program, turf management approach and chemical program, responsiveness and service schedule, references and past performance, as well as overall cost. Proof of insurance, Non-Collusion and E-Verify affidavits, W-9, and other legal documents as required by law are required for a proposal to be considered valid. All proposers should have a physical operational office within seventy-five (75) miles of Social Circle, GA. The award will be made to the proposer offering the best value to the District, not solely the lowest price. The District reserves the right to reject any or all proposals, waive informalities, and award in the best interest of the District. The District does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of its operations. Social Circle City Schools is an equal opportunity provider and employer.

By submitting a response to this request, the Contractor accepts the responsibility of reading, understanding, and abiding by the additional General Terms and Conditions regarding Debarment and Suspension Verification. Institutions shall solicit offers from, award contracts to, and consent to subcontracts with responsible vendors and/or principals only. The serious nature of debarment and suspension requires that sanctions be imposed only in the public interest for the Government's protection and not for purposes of punishment. Institutions shall impose debarment or suspension to protect the Government's interest and only for the causes and in accordance with the procedures set forth in Federal Acquisition Regulation (FAR) 48 C.F.R. Chapter 1, Subpart 9.4.

By submitting a proposal, the Contractor certifies that it is not debarred, suspended, or subject to any ineligible or voluntary exclusions by the U.S. Department of Agriculture or any other federal or state agency. All responses will be verified. The Contractor further certifies that neither it nor any of its subcontractors or principals has been debarred, suspended, or declared ineligible by

any agency of the State of Georgia or any agency of the federal government, or as defined in the Federal Acquisition Regulation (FAR) 48 C.F.R. Chapter 1, Subpart 9.4. The Contractor will immediately notify the District if it is debarred or placed on the Consolidated List of Debarred, Suspended, and Ineligible Vendors by a federal entity.

### Evaluation Rubric

<b>Factor</b>	<b>Percentage</b>
Fully Complete Proposal with all Required Elements	15
Project Approach *Based on the project approach submitted in the proposal, as well as technical capabilities and methodology.	20
Experience, Qualifications, and Stability *Based on information provided within the proposal and references.	25
Price	40