Community Advisory Committee
May 21, 2026

Opening Procedures

- Call to Order
- Attendance and Verification of Quorum
- Purpose and Agenda Review

Decorum

Maintaining Decorum is key to running orderly and effective meetings. The Chair is responsible for maintaining order, but all members of the body are responsible for maintaining decorum and raising a point of order if they feel decorum is not being maintained.

> “Debate must be confined to the merits of the pending question. Speakers must address their remarks to the chair, maintain a courteous tone, and...avoid interjecting a personal note into debate. To this end, they must never attack or make any allusion to the motives of members.”
>
> — Robert's Rules (12th edition) 4:30

Decorum at a glance:
Address the Chair.
Maintain professional tone.
No side conversations.
Debate the motion, not the person.

CAC Role & Definition

California Education Code 56194:

The *community advisory committee* shall have the authority and fulfill the responsibilities that are defined for it in the local plan. The responsibilities shall include, but need not be limited to, all the following:
(a) Advising the policy and administrative entity of the special education local plan area regarding the development, amendment, and review of the local plan. The entity shall review and consider comments from the community advisory committee.
(b) Recommending annual priorities to be addressed by the plan.
(c) Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan.
(d) Encouraging community involvement in the development and review of the local plan.
(e) Supporting activities on behalf of individuals with exceptional needs.
(f) Assisting in parent awareness of the importance of regular school attendance.
(g) Supporting community involvement in the parent advisory committee established pursuant to Section 52063 to encourage the inclusion of parents of individuals with exceptional needs to the extent these pupils also fall within one or more of the definitions in Section 42238.01.

CAC Roles and Responsibilities Presentation Information

Link to Local Plan

SELPA Presentation

Local Plan: Annual Budget Plan and Annual Service Plan

South County SELPA Local Plan 2026-27 Submission

The Annual Budget Plan outlines the projected revenues and expenditures that support special education programs and services throughout the SELPA.

The Annual Service Plan describes the continuum of special education services, programs, and supports that will be made available to eligible students with disabilities across member districts.

A paper copy will be available at the South County SELPA office for review. If you have any questions, please contact Executive Director, Russell Coronado, rcoronado@sdcoe.net

Open Seats / Renewals Discussion & SELPA Renewal Process

CAC Members

District	CAC Representative Name	Role	LEA Board Approval Date	Renewal Due
Coronado Unified School District	Erika Lowery	*Parent*	12/13/2024	12/13/2026
		Special Education Teacher		
Chula Vista Elementary School District	Rosemary Lowry	*Parent*	11/13/2024	11/13/2026
	Jade Bautista	*Parent*	11/13/2024	11/13/2026
	Stephanie Kenyon	*Parent*	02/19/2025	02/19/2027
	Jennifer Price	*Parent*	11/13/2025	11/13/2027
	Shiku Ngigi	*Parent*	12/18/2025	12/18/2027
		General Education Teacher		
	Raquel Lopez	*Special Education Teacher*	06/11/2025	06/11/2027
National School District	América Ellis	*Parent*	12/11/2024	12/11/2026
	Marjam Lopez	*Parent*	01/17/2024	01/17/2026
		Special Education Teacher		

District	CAC Representative Name	Role	LEA Board Approval Date	Renewal Due
San Ysidro School District	Jacqueline Chan	*Parent*	05/23/2024	05/23/2026
		General Education Teacher		
	Maricela Cali	*Special Education Teacher*	05/23/2024	05/23/2026
South Bay Union School District	Elizabeth Alvarado	*Parent*	06/06/2024	06/06/2026
	Melissa Dolo	*Parent*	10/10/2024	10/10/2026
	Benji Melendez Ramirez	*Special Education Teacher*	03/05/2026	03/05/2028
Sweetwater Union High School District	Sally Sachrison	*Parent*	03/11/2024	03/11/2026
	Judy Moyer	*Parent*	06/23/2025	06/23/2027
		Parent		
		Parent		
		Parent		
		General Education Teacher		
		Special Education Teacher		

Sally Sachrison is pending SUHSD board renewal approval (June 2026).
Marjam Lopez, Stephanie Kenyon, & Jacqueline Chan moving over to Sweetwater seats pending SUHSD board approval.

CAC 26/27 Special Election Remedy

Special Election Remedy for Procedural Issue during Election (Invalid Floor Nomination, non-member). We will remedy this by in-validating the results of the election in April 2026. All prior nominations in February meeting were verified as valid. We will call for any nominations from the floor prior to the special election remedy from verified members and then vote.

Prior to this re-vote, Rosemary Lowry and Melissa Dolo have declined their nominations.

CAC 26/27 Officer Election

Chair Nominations:
Rosemary Lowry CVESD Parent
Erika Lowery Coronado Parent (Floor Nomination)
Co-Chair Nominations:
Erika Lowery Coronado Parent
Melissa Dolo South Bay Parent
Rosemary Lowry CVESD Parent
Secretary Nominations:
Melissa Dolo South Bay Parent
Raquel Lopez CVESD Special Education Teacher

Results:
Chair:
Erika Lowery Coronado Parent
Co-Chair:
Melissa Dolo South Bay Parent
Secretary:
Raquel Lopez CVESD Special Education Teacher

CAC 26/27 Officer Election April Results prior to Remedy

Chair Nominations:
Rosemary Lowry CVESD Parent
Erika Lowery Coronado Parent (Floor Nomination)
Co-Chair Nominations:
Erika Lowery Coronado Parent
Melissa Dolo South Bay Parent
Rosemary Lowry CVESD Parent
Secretary Nominations:
Melissa Dolo South Bay Parent
Raquel Lopez CVESD Special Education Teacher

Results:
Chair:
Erika Lowery Coronado Parent
Co-Chair:
Melissa Dolo South Bay Parent
Secretary:
Raquel Lopez CVESD Special Education Teacher

CAC 26/27 Special Election Remedy

CAC 26/27 Officer Election

Chair Nominations:
Rosemary Lowry CVESD Parent
Erika Lowery Coronado Parent (Floor Nomination)
Co-Chair Nominations:
Erika Lowery Coronado Parent
Melissa Dolo South Bay Parent
Rosemary Lowry CVESD Parent
Secretary Nominations:
Melissa Dolo South Bay Parent
Raquel Lopez CVESD Special Education Teacher

Results:
Chair:
Erika Lowery Coronado Parent
Co-Chair:
Melissa Dolo South Bay Parent
Secretary:
Raquel Lopez CVESD Special Education Teacher

Special Election Remedy

Chair Nominations:
Erika Lowery Coronado Parent
Co-Chair Nominations:
Maricela Cali SYSD SpEd Teacher
Secretary Nominations:
Raquel Lopez CVESD SpEd Teacher

Election Remedy Results

Chair:
Erika Lowery
Co-Chair:
Maricela Cali
Secretary:
Raquel Lopez

Officer Transitions

Documents / Templates / links sent to all members via email. Officers, please review all and retain for reference.

Chair Turnover of Social Media and Email:

Social Media 30-day Stats: 4.2 Views, with over 819 accounts reached, 121 followers to date.
Social Media: @southcountyselpacac (Instagram)

Email used for official communications (Event coordination, Parent Liaison Referrals).
Email: southcountyselpacac@gmail.com

Subcommittees

CAC Subcommittees 25/26

CAC Handbook	Special Education Student Inclusion	Parent & Staff Education
CVESD + SYSD	SUHSD + CUSD	NSD + SBUSD

Chair: Rosemary Lowry (CVESD) Co -Chair: Melissa Dolo (SBUSD)

SY 26/27:

What do the committees look like for SY 26/27?

Do they look multi -district or single district? (Can't break quorum rules)

Planning

Discussion:

What's working within CAC?

What's not working within CAC?

Have you had any SpEd events this year at your district? If so, how many?

Do you meet with your SpEd Director? If so, how often?

What's the vision of the CAC for SY 26 -27?

CAC 26/27 Meeting Date Update

5 business meetings proposed. 3 virtual due to higher attendance.

1. Virtual July 2026 PM (Date TBD 6:00 - 8:00 pm)
2. In-Person Oct 2026 (October 28, 2026 9:00-11:00 am SCREC)
3. Virtual Nominations Jan 2027 PM (Date TBD 6:00 - 8:00 pm)
4. In-Person Elections April 2027 (April 21, 2027 9:00-11:00 am SCREC)
5. Virtual Planning May 2027 PM (Date TBD 6:00 - 8:00 pm)

Public Comments

- Individual speakers will be allowed **three (3) minutes** to address the committee
- Speakers are asked to **fill out a Public Comment Form** and submit it to the CAC Chair or Co-Chair **prior** to the start of the meeting
- **No action, comment or agreement can be taken by the CAC** on oral communications

Adjournment
Thank you all for coming!

Chula Vista Elementary	Coronado Unified	National	San Ysidro	South Bay Union	Sweetwater Union High
(619) 425-9600	(619) 522-8900	(619) 336-7500	(619) 428-4476	(619) 628-1660	(619) 407-6300