



ARCHBISHOP RIORDAN HIGH SCHOOL

175 Frida Kahlo Way, San Francisco, CA 94112

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About Archbishop Riordan High School

Archbishop Riordan High School is an urban Catholic high school, owned by the Roman Catholic Archdiocese of San Francisco and conducted by the Society of Mary, the Marianists, who are assisted by lay men and women. ARHS prepares young men and women of San Francisco, the surrounding communities and various countries from around the world for leadership through its inclusive college preparatory curriculum. ARHS fosters development in faith, character, academics, the arts and athletics, in a diverse and inclusive family environment.

Baseball Head Coach (Spring Season)

Position Summary

Archbishop Riordan High School seeks an experienced and dedicated Head Coach to lead our Baseball program. The Head Coach will be responsible for guiding student-athlete development, fostering teamwork, and promoting excellence both on and off the field. This is an exciting opportunity to positively impact young athletes' lives while instilling values of sportsmanship, leadership, and resilience.

Our coaches serve as role models and mentors for players, encouraging their development academically, physically, emotionally, and spiritually. A candidate must possess strong organizational skills and have experience building successful teams and working cross-functionally with administration, teachers, assistant coaches, student-athletes, and parents. They must also understand, implement, and abide by the policies outlined in the Archbishop Riordan Parent-Student Handbook regarding coach and student-athlete behavior on and off the field.

Primary Responsibilities

- Develop and implement a comprehensive training program focused on skill development, tactical understanding, and physical conditioning for student-athletes of all skill levels.
- Plan and conduct regular practices, drills, and scrimmages, emphasizing teamwork, discipline, and sportsmanship while ensuring a safe and supportive environment for all players.
- Coordinate and oversee team participation in matches, tournaments, and other competitive events, including scheduling, travel arrangements, and athlete preparation.
- Provide individualized instruction and feedback to student-athletes, fostering their personal growth, confidence, and resilience on and off the field.
- Cultivate a positive team culture built on mutual respect, camaraderie, and inclusivity, promoting leadership and teamwork among athletes.
- Serve as a mentor and role model for student-athletes, instilling values of integrity, perseverance, and academic excellence.
- Collaborate with the athletic department staff to ensure compliance with all league rules, regulations, and safety protocols.
- Act as a liaison between the Baseball program, student-athletes, parents, school administration, and external stakeholders, maintaining open communication and transparency.
- Assist with administrative tasks related to program operations, including budget management, equipment procurement, and uniform management.

- Attends mandatory Archbishop Riordan events, including athletic department meetings, Open House, and other events as needed.
- Supervise all members of their respective coaching staff.
- Understands and implements school policies, and Central Coast Section (CCS), California Interscholastic Federation (CIF) and West Catholic Athletic League (WCAL) rules and regulations regarding student eligibility.
- Coordinates as needed with school departments, including the President, Principal, Assistant Principal of Academics, Dean of Students, Faculty, RSP Staff, Counseling, and Campus Ministry staff regarding student academic eligibility and successful participation in athletics.
- Partner with the Archbishop Riordan Athletic Department in coordinating and operating Winter and Summer Camps.
- Partner with the Equipment Manager, Athletic Trainers, and Director of Strength and Conditioning to ensure best practices.
- Partner with the Archbishop Riordan Athletic Department, reports and documents all newly hired coaches to school personnel, and ensures that all new coaches are fingerprinted and cleared through the San Francisco Archdiocesan VIRTUS Program
- Meets with the Archbishop Riordan Athletic Department to ensure that program goals are met.

Desired Qualifications

- Previous coaching experience at the high school or college level is preferred.
- Candidates should have experience working, playing, and coaching in a values-based educational environment.
- Demonstrate knowledge of the rules and regulations of high school sports and an understanding of Archbishop Riordan High School's mission and vision.
- Candidates must be available after school hours through the conclusion of practice time and for extended periods on weekends and game days. Coaches are required to attend all practices, team contests, and year-round athletic meetings as needed.
- Strong knowledge of baseball techniques, strategies, and rules and a passion for teaching and mentoring young athletes.
- Excellent communication and interpersonal skills, with the ability to effectively interact with student-athletes, parents, staff, and external stakeholders.
- Positive attitude, enthusiasm, and a commitment to fostering a supportive and inclusive team environment.
- Ability to lead and motivate student-athletes, instilling a sense of discipline, dedication, and sportsmanship both on and off the field.
- Candidate must be available in the offseason in addition to the season from January through May.

Compensation

\$25.00 per hour (up to \$7,661)

To apply, please email your Letter of Interest and Resume to:

Bob Greene and Jay'Sen Morris '07, Directors of Athletics

athletics@riordanhs.org

The Archdiocese of San Francisco adheres to the following policy: "All employees of the Archdiocese of San Francisco and Department of Catholic Schools shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories." (Administrative Handbook #4111.4)