



4/20/26 5:00 - 6:30 PM

Online Link: <https://meet.google.com/ozz-nhef-eva>

In-Person Attendance: • Kelsi Zellinger • Casey Clem • Vicki Roehl • Mr. Xavier Reed • Andrea Dorn • Dave Spatafore • Tara McLeod	Online Attendance • Lindsey Sheveland • Angel Becker • Steve Zellinger • Crystal Hatteberg • Jean Beilke • Athena J
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Agenda Item	Notes	Questions/Next Steps
Call to Order	Started slightly late due to technical difficulties and unable to get into MGMS Media Center until 4:50 pm	• Work out technical glitches and which computer runs meeting so there is a computer for Secretary to document with • Webcam from Steve for next meeting. Separate computer for webcam and slides than secretary computer. Casey's computer wasn't connecting for slides. Could use technology person to help set-up next meeting & troubleshoot?
Introductions	Share name, role, kids/grade levels, 1 hope for PACT	• Save time in future meetings by not doing introductions? Just do

		introductions informally as we transition to speaking about something? Idea to have nametags with star stickers for people to add a sticker for each meeting they have attended
Old Business	Reviewed and approved March meeting minutes	
New Business	- Vicki motions to elect Casey as President, Andrea seconds. Discussion re: clarification that term is for the remainder of this year and through next year. Ayes: all; Nays: none. Motion passes. - Vicki motions to elect Kelsi as Secretary, Andrea seconds. Discussion: clarification that term is for the remainder of this year and through next year. Ayes: all; Nays: none. Motion passes. - Seems that Lindsey was voted Treasurer for 2 years, but since there was question and concern, a motion was placed by Vicki to elect Lindsey as Treasurer to continue this year and carry through next year. Kelsi seconds. No Discussion. Ayes: all; Nays: none. Motion passes. - Casey nominates Vicki for PACT Recruiter role, Andrea seconds. Discussion that we don't really need to vote on this since it is not an official Board position. We decide to vote and make it official and celebrate our volunteers. No Discussion. Ayes: all; Nays: none. Motion passes.	How to communicate with Committee Leads; spreadsheet of contact info?
Principal/Teacher Updates	Principal: Mr. Reed School Update: MCA testing going well. Review of school expectations for students: Finish strong - stay locked in and engaged; MGMS Care/PBIS Framework. Currently in staffing season and conducting interviews (i.e. open AVID position). Celebration of success of recent musical, "Newsies Jr" with over 100 kids. Josee and Tara did a phenomenal job. Mr. Reed's birthday is coming up on the 26th. Moving 6th grade info night to May 5th where there will be a presentation & self-guided tours with help from WEB Leaders. Mr. Reed just finished visiting all feeder elementary	6th grade info night May 5; would be good to have a PACT table there - can/should we briefly speak at the end of the presentation at the May 5th info night?

	schools to MGMS and met with incoming students.	
Executive Board Updates	President: Casey Clem • MGMS/PACT Website - discussion re: updating and process needed to go thru district is slow and cumbersome for all. Submitted update for editing to make current things like emails, dates, etc. Discussion that we will plan to use our Facebook page for more ongoing things and interaction since the website is currently run thru the district. • Clarification about who gets email from the email link from website and that this is Andrea who receives these emails. She has those emails merged into her district work email and has been checking those emails; many of which are SPAM. • Read and reviewed Staff \$ Donation Request made by Science Teacher, Mr. Bostrom for kids who qualified for the next level of Destination Imagination tournament. Discussion regarding PACT budget and what has been spent this year and that money has been allocated to staff, but not to students. Discussion on the amount to approve: \$200 vs \$400. • Another Staff request was presented by Andrea on behalf of Holly Rodahl regarding payment for Lifeguards for the Fun Days that happened in March of 2026. Andrea noted that this money will come out of Holly's personal funds if not approved and that Holly recognizes that this did not get submitted proactively. Discussion around the Staff Request process and that there once was a more formal procedure, but this became more lax over the years. Recognition and discussion that we need to re-institute a procedure for Staff Requests and possibly have a deadline by trimester or deadlines that correspond with meetings so all Staff Requests can be wrapped up by May meeting. Also noted that we have money from income from donut sales. • Tara motioned to approve \$400 spent for Mr. Bostrom's Destination Imagination Team and \$270 to pay for Lifeguards from March Fun Days on behalf of staff member Holly Rodahl. Andrea seconds. Discussion: None beyond above. Ayes: all; Nays: none. Motion passes.	• Suggestion to add to website that "PACT is Maple Grove Middle School's PTO" and perhaps a little blurb about how it differs from elementary PTO and the vision of community involvement as well. • Contact Mr. Bostrom with approval of \$400 for Destination Imagination • Contact Holly Rodahl re: approval of \$270 for lifeguards for Fun Days that happened in March 2026 • Need formal Staff Request procedure and deadlines moving forward

	Secretary: Kelsi Zellinger • Google Meet link likely limits meetings to (1 hr), so those online may get booted off meeting if it lasts more than 1 hour. Dave mentioned that Google gives free workspace for non-profits. Google “Workspace for non-profits” and once submit proper documentation, could likely have benefits like not limited meeting time, more drive storage, etc. Discussion on why using Google Meet rather than Zoom or Microsoft Teams. Want a link that does not change and that is easily accessible. In the past, Patrick Smith used Zoom. Teams would record and do note-taking. Believe we have not recorded meetings in the past. • Discussion and feedback on meeting timing. Trial of earlier timing this meeting. Did receive some feedback that this timing was too early for some working parents. Hard to find good meeting time since conflicts are unavoidable. Discussion around pros/cons of different meeting times. Would like to have around 4-5 Full Member PACT Meetings per year with additional Board Meetings and Committee Meetings as needed. May need to have some more in-person meetings as we are working to build up involvement in PACT. In the past, there may have been more virtual attendees at the beginning of the year meetings and the later time may have had better attendance. • Brief discussion about AI for meeting minutes. Possible when using Google Meets or Teams.	• Look into Google Workspace for non-profits. Do we have documentation needed to apply? • Future meetings via Google, Zoom, or Teams? • Send out link for Google survey re: preferred meeting times for PACT • Trial of AI for Meeting Minutes?
	Treasurer: Lindsey Sheveland • Treasurers Report Lindsey had to leave the meeting for family obligations before we go to this Agenda item. We did review the spreadsheet of the budget and answer questions and discuss where money could be drawn from for other needs this year. Will do a more thorough report at May meeting.	• Include Treasurer’s report in May meeting • Would be helpful to see pie chart of where \$ has been spent this year
	Staff Rep & Volunteer Coordinator: Andrea Dorn Discussion during 8th grade party discussion about ongoing question from parents about how to volunteer at MGMS. Andrea has been working with James to get Shannon, the attendance person to take on volunteers. She used to fill that role, but was transitioning to another staff member. Transition to Shannon as volunteer coordinator should happen next year. When this happens,	• Sept f/u on Shannon as volunteer coordinator? Info to Mustang Memo and Talking Points for interested

	put links in Mustang Memo and Talking Points so parents have a way to sign-up for and be aware of how to volunteer.	volunteers
	Recruitment: Vicki Roehl accepted this position • Table at Conferences (April 30: 3:30-7 pm) & Concerts • Vicki asked about places for parents to have conversations or get information and we discussed that this will be part of her new role and that it will be easier to do communication over Facebook Page versus website since we have direct and quick access to Facebook page, but not our website since that goes thru the district. Reviewed PACT Facebook page.	• PACT table at Conferences • PACT table May 5th • PACT table at upcoming concerts • Make PACT shirts?
Chair Updates	Fundraiser & Communications: <i>Unfilled</i> • Possible Nomination • Board & Chair Positions • Volunteers Tabled for future meeting	• Future Agenda item
	Staff Appreciation Week • Staff appreciation week is coming quickly and desperately need someone to take on Staff Appreciation dinner. • Review of PACT budget to ensure we have funds to do this. • Budget of \$1750 approved for Staff Appreciation week per past Meeting Minutes and sufficient funds are in place to support expenditure of that amount. (Feb of 2025) • Tara McLeod volunteered to do Staff Appreciation week and events; more fundraising is needed to put on the event which has typically been done for past events. Tara has done this in the past and will do her best in the short amount of time remaining to raise additional funds and put on a great event. Andrea spoke very highly of Staff Appreciation Events Tara has done in the past and Tara and Mr. Reed discussed some different thoughts and ideas. Others noted to Tara that they could help the week of Staff Appreciation Week if she would like assistance. • Clarified that there is a "Provided by PACT Sign" so staff knows who hosts this. Mr. Reed and the other Principals will be doing other things to recognize and appreciate staff during Staff Appreciation. Conference Meals	• Survey for 26-27 was Agenda item not covered at this meeting

	April 30 are lined up and ready to go. Andrea is taking care of this and will be from Cafe Zupas. Difficulty in finding places that will deliver starting early (9:30 am ish) so that can feed kitchen staff before their shift in the lunchroom.	
	8th Grade EOY Party Andrea is running this and has everything lined up. Last year, it was fully paid for and didn't have kids pay \$5-10/student that have charged in the past. At one time, kids paid \$5 for a teacher item and \$5 for a food item; then moved away from teacher item and just to food item, since teacher items weren't well utilized. Food items came from food trucks. The event happens during the 8th Grade Lunch (12:18-2:40 pm?) and there are food trucks, inflatables, and open field space for kids. There will not be a dunk tank as in years past. There is a staff meeting on Mat 6. Andrea will communicate details to staff on May 4. Right now there are 3 food trucks. Discussion that it seems to few for the number of students. Mr. Reed mentioned a mini donut food truck @ Fleet Farm in Brooklyn Park that might be interested. Need food trucks to be different from one another so there isn't competition over the same types of foods. Andrea sends out requests for parent volunteers.	- Insurance? Who do we use for inflatables and what does it cost? - What food trucks? Add some? Collaborate with other food trucks that MGMS may use for other events? F/u with Mr. Reed re contact for mini donut food truck.
	Lynde Fundraiser - Anyone purchasing something at Lynde Greenhouse in Maple Grove from May 18-22 (Mon-Fri) and shows "Green ticket", 20% of that pre-tax purchase will go to PACT. Can show "green ticket"/coupon via paper form or picture on phone. Need to post this fundraiser to social media platforms and have table at Conferences and any other PACT tables before May 18. - Kate Barnard from Lynde was unable to make it tonight, but has a student at MGMS	Post Lynde fundraiser to social media Platforms, Peachjar, etc.
	Spirit Night	Future agenda item
	Dine2Donate/ Ice Cream Socials (Culvers)	Future agenda item
	Volunteer Interest Chair Positions	Future agenda item
	Treasurer Report	MAY agenda

	Budget Update	item
	Toolbox Preparations for May (or next mtg?)	Future agenda item
	PACT meeting May 18 - Start Time - Invite New MGMS (5th Grade) Parents - Message PTOs from elementary schools that feed into MGMS 26-27 Schedule Meetings, Insurance, PACT Events, Next Years Budget, Toolbox, Fall Movie Night/Spirit Night, Fundraisers, Surveys...	Future agenda item
Miscellaneous	- Upcoming MGMS Events - Posting of Meeting Minutes? Posted on website & put blurb in Mustang Memo for link to Minutes that directed to website. Security concerns in putting it on website that all public has access to? Secretary (Erika) could send link to where posted? Format in PDF. Worth our time until we have bigger group of volunteers? Add pictures from events and activities (i.e. Conference Dinners) to newsletter and Facebook page.	- Where to make Meeting Minutes available for PACT members? - Bylaws require what in terms of Minutes? - When next Board meeting? - Set meeting date for September meeting
Meeting Adjourned	6:30 pm	
Upcoming Meetings	PACT meeting May 18 (6:00?)	Send out invites, reminders, and link