

CAPITAL AREA INTERMEDIATE UNIT

55 Miller Street, Enola, PA 17025

April 23, 2026**MINUTES**

The Capital Area Intermediate Unit Board of Directors held its regular monthly meeting on Thursday, April 23, 2026, at the Capital Area Intermediate Unit at the Enola Office.

REGULAR BOARD MEETING At 8:00 a.m., the Regular Meeting of the Capital Area Intermediate Unit Board of Directors was called to order by President, Dr. Joshua Cysyk.

Pledge of Allegiance All stood and pledged allegiance to the flag of the United States of America.

Roll Call	CAIU Board Members	Present	Absent
	1. Dr. Brian Allen , Cumberland Valley SD	X	
	2. Mr. Michael Alsher , East Pennsboro SD	X	
	3. Ms. Sue Bower , Carlisle Area SD	X	
	4. Mrs. Gabrielle Brandt , West Perry SD		X
	5. Dr. Joshua Cysyk , Derry Twp SD	X	
	6. Mr. Thomas Garlic , Central Dauphin SD	X	
	7. Ms. Sidney Gray , Millersburg Area SD		X
	8. Ms. Tameka Hatcher , Susquehanna Twp SD		X
	9. Mrs. Emily Hoffman , Halifax SD		X
	10. Ms. Jaime Johnsen , Harrisburg SD		X
	11. Mr. Chris Kambic , West Shore SD	X	
	12. Mr. John Kaschak , Lower Dauphin SD	X	
	13. Ms. Alison Mellot , Big Spring SD	X	
	14. Ms. Marianne Moore , Middletown Area SD	X	
	15. Mr. Rick Rovegno , South Middleton SD	X	
	16. Mr. Gerald Schwille , Northern York County SD	X	
	17. Mr. Pat Shull , Newport SD		X
	18. Mrs. Morgan Strehlow , Mechanicsburg SD	X	
	19. Mrs. Marci Walborn , Susquenita SD		X
		(12)	(7)

Non-Voting**Members in**

attendance were: Dr. Andria Saia, CAIU Executive Director; Rennie Gibson, CAIU Board Secretary; Daren Moran, CAIU Board Treasurer; David Walker, CAIU Solicitor.

Staff/Public in attendance were: Dr. Andrew McCrea, CAIU; Blake Wise, CAIU; David Martin, CAIU; Deana Raymer, CAIU; Abigail Kaschak.

Recognition of the Public/Public Comment The Board welcomed the public and asked if there was any public comment on specific agenda items.

WORK SESSION**Reports/Updates**

2026-2027 CAIU Special Education Plan Dr. Andrew McCrea shared that the 2026-2027 CAIU Special Education Plan is available for the Board's review. The plan is approved annually by PDE and does not require Board approval – an assurance is required to be signed by the Board President and Executive Director.

Biology Curriculum The new biology curriculum was available for the Board's review and will be brought before the Board for approval next month.

Announcement of CAIU Retirees There were no April 2026 retirees.

Board Committee Report(s)

Executive Director Evaluation Committee Report The Executive Director evaluation process takes place March – June and must be presented to the Executive Director no later than June 30. A new process and log-in instructions for the SuperEval system were distributed along with a proposed schedule.

Executive Director's Report/All-in! Newsletter – April 2026 The *All-in! Newsletter* was available for the Board's review. Dr. Saia provided an update on the Capital Area Pathways to Teaching program (CAPT) and on a grant for a certified apprenticeship program that we were recently awarded.

President's Report – April 2026 There was no President's Report for April 2026.

Board Member's Report/Sharing of Information	The Board Member's shared information and concerns about Artificial Intelligence in education.
Discussion of Board Meeting Agenda Items	There was no discussion of Board Meeting agenda items.
Topics for Future Discussion	Topics of interest for future board presentations: budgets and finance, leases, and AI in education.
CAIU Information Items	<p>CAIU upcoming graduations:</p> <ul style="list-style-type: none"> ○ Tuesday, May 26, 2026, 6pm, UPMC, Brady Building, 205 S Front St, Hbg. 17104 – UPMC Graduation Ceremony ○ Wednesday, May 27, 2026 6pm, CAIU Enola (Meadow/Keystone Room) – Hill Top, District-Based Classroom, Future Ready Work Immersion Program Graduation ○ Thursday, May 28, 2026, 6:00pm, Penn State Hershey Medical Center- Project SEARCH Graduation Ceremony ○ Tuesday, June 2, 2026, 9:30am, Diakon Center Point, Diakon Center Point Graduation ○ Tuesday, June 9, 2026, 2:00pm - 10 Opportunity Drive, Loysville, PA - Loysville Youth Development Center Graduation - Please RSVP no later than May 28.
Consent Agenda	Rick Rovegno moved, seconded by Dr. Brian Allen, "that the following Consent Agenda items be approved:
Approval of Minutes	Approval of Board Meeting Minutes – 3/26/26.
Treasurer's Report	
Treasurer's Report – March 2026	Treasurer's Report for March 2026– a total of \$23,172,259.29 in receipts and \$21,084,207.84 in expenses.
Payment of Bills – March 2026	March 2026 Payment of Bills.
Summary of Operations – March 2026	Summary of Operations for March 2026 showing revenues of \$100,865,338.73 and \$89,759,489.87 in expenses.

Budget**Administration Items**

Proposed 25-26 Revised Budgets	<p>The following Proposed 25-26 Revised Budgets:</p> <ul style="list-style-type: none"> • 2025-26 Budget Revision A - ANPS • 2025-26 Budget Revision - Transportation • 2025-26 Budget Revision - ELECT • 2025-26 Budget Revision A - ESL • 2025-26 Budget Revision A - School-Age • 2025-26 Budget Revision A - KSCA • 2025-26 Budget Revision - LYDC • 2025-26 Budget Revision - LYDC Title ID • 2025-26 Budget Revision A - Online Learning Association • 2025-26 Budget Revision A - Professional Services • 2025-26 Budget Revision - School-Age ACCESS • 2025-26 Budget Revision A - Technology Entrepreneurial
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2025-2027 Original Budget	2025-2027 Original Budget - Job Training & Education Programs Grant
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Other Fiscal Matters No Other Fiscal Matters.

Other Business Items

Contracts – April 2026	Contracts – April 2026.
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Policies & Programs

2026-27 Educational Services Consultant Calendar	2026-27 Educational Services Consultant Calendar
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2026-27 Student Services Calendars	2026-27 Student Services Calendars
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Second Reading Revised Policy #124 - Alternative Instruction	Second Reading Revised Policy #124 - Alternative Instruction.
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- First Reading Revised Policies
- The following Revised Policies were available for First Reading:
- Revised Policy #202 - Eligibility of Nonresident Students
 - Revised Policy #207 - Confidential Communications of Students

Personnel Report & Addendum

- Resignations
- **SUZANNE DRDA**, Physical Therapist, OT/PT Program, effective June 3, 2026. Reason: Retirement after more than 16 years of continuous CAIU service.
 - **MEGHAN KERSTETTER**, Floater Teacher, Student Services Team, effective April 2, 2026. Reason: Personal.
 - **CATHRYN MYERS**, Teacher, Student Services Team, effective September 2, 2026. Reason: Retirement after 27 years of continuous CAIU service.
 - **MARGARET TAYLOR-MAKUCH**, Educational Consultant, Equitable Participation Program, effective June 30, 2026. Reason: Retirement after more than 12 years of continuous CAIU service.
- Recommended for Employment or Contract
- **CATHY COLE**, Paraeducator, effective date to be determined. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of Tier 2, \$30,020 for 190 days of service will be prorated based on the number of days worked with additional new hire days as required. This is a new position funded through the Early Intervention budgets.
 - **HAILEY CONRAD**, Professional, effective May 4, 2026. Assignment: Occupational Therapist, Early Intervention Program with base salary of Masters+45, Step 1, \$63,091 for 190 days of service and will be prorated based on the number of days worked with additional new hire days as required. This is a new position funded through the Early Intervention and OT/PT budgets.
 - **LIAM FURLONG**, Intern, Technology Team, effective July 6, 2026 until the end of the 2026-2027 school year. Hourly rate will be \$15.00. This is a temporary intern position funded through the DP GO budget.
 - **ELIZABETH NOSS**, Temporary Professional, effective July 1, 2026. Assignment: Speech and Language Pathologist, Early Intervention Program with base salary of Masters+15, Step 1, \$62,853 for 190 days of service with additional new hire days as required. This is a new position funded through the Early Intervention budgets.
 - **JULIA PEARL**, Professional, effective July 13, 2026. Assignment: Inclusion Consultant, Early Intervention Program with base salary of Bachelors, Step 7, \$63,992 for 190 days of service will be prorated for a total of 185 days with additional new hire days as required. This is a new position funded through the Early Intervention budgets.

- **ALEC SHREFFLER**, Intern, Technology Team, effective July 6, 2026 until the end of the 2026-2027 school year. Hourly rate will be \$15.00. This is a temporary intern position funded through the DP GO budget.

Change of Status

- **CATHY O’CONNOR**, from a full-time Educational Paraprofessional in the Multiple Disabilities Support Program to a part-time Head Cook in the Food Services Program, effective April 20, 2026. Change of status results in a change of salary to \$18.41 per hour.
- **THERESA SMITH**, Program Assistant, change in retirement effective date from June 30, 2026, to May 21, 2026.

Change of Salary

- **ASHLEY HOFFER**, Student Services Coordinator, Student Services Team, change of salary to \$57,800 effective May 1, 2026. This salary adjustment is being made to maintain employee’s compa-ratio, based on updates to the position’s job description and pay range.

Job Description

Second Reading,
New Position
Description

Second Reading, New Position Description - Registered Behavior Technician (RBT)."

Motion to approve
Consent Agenda

Motion to approve Consent Agenda passed with a roll call vote:

CAIU Board Members	Aye	No
1. Dr. Brian Allen , Cumberland Valley SD	X	
2. Mr. Michael Alsher , East Pennsboro SD	X	
3. Ms. Sue Bower , Carlisle Area SD	X	
4. Dr. Joshua Cysyk , Derry Twp SD	X	
5. Mr. Thomas Garlic , Central Dauphin SD	X	
6. Mr. Chris Kambic , West Shore SD	X	
7. Mr. John Kaschak , Lower Dauphin SD	X	
8. Ms. Alison Mellot , Big Spring SD	X	
9. Ms. Marianne Moore , Middletown Area SD	X	
10. Mr. Rick Rovegno , South Middleton SD	X	
11. Mr. Gerald Schwille , Northern York County SD	X	
12. Mrs. Morgan Strehlow , Mechanicsburg SD	X	
	(12)	(0)

**Other Business/
Public Comment on
Items Not Specific
to Agenda** A public comment was submitted by Cassie McCabe, M.Ed., CAIU Special Education Teacher: "I am unable to attend this month's board meeting, as I am performing my necessary duty of administering the PSSA. If I may encourage our board members: Please take a moment in the next two weeks to remember and recognize your educators who are testing every student - from the brightest and most eager, to the most stubborn and disengaged - and hoping for a positive result to support their own evaluations and the evaluations of colleagues who may never lay eyes on those students or who teach untested areas, but are still impacted by standardized testing scores. May we continue to improve the systems we work within."

**Next Board Meeting
Date** The next regular meeting of the Capital Area Intermediate Unit Board of Directors will be held in person on Thursday, May 28, 2026, at 8:00 a.m., Board Room, CAIU Enola Office.

Adjournment **Michael Alsher moved, seconded by John Kashack, "that the meeting is adjourned."**

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

At 8:47 a.m., the meeting adjourned.



Rennie Gibson,
Board Secretary

