

**JACKSON-MILTON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REQUEST FOR QUALIFICATIONS FOR
DESIGN BUILD SERVICES FOR ATHLETIC FIELDHOUSE**

Dated May 27, 2026

Project Owner: Jackson-Milton Local School District Board of Education

Project Name: Jackson-Milton Fieldhouse

Project Location: 14050 Mahoning Avenue, North Jackson, OH 44451

Delivery Model: Design-Build in accordance with Ohio law including Section 153.693(B)(1)

Deadline to Submit Proposals: 12:00p.m. local time, Tuesday, **June 16, 2026**

The Jackson-Milton Local School District Board of Education (the "Owner") intends to contract for Design-Build (DB) services in connection with its Athletic Fieldhouse (the "Project"). Per Section 153.693(B)(1) of the Ohio Revised Code Request for Qualifications ("RFQ"), the Design-Build firm shall submit examples of the following:

Competence to perform the required design-build services indicated by technical training, education, and experience of the design-build firm's personnel and key consultants, including the proposed architect or engineer of record;

Ability of the firm in terms of workload and availability of qualified personnel, equipment, and facilities to perform the required professional design-build services competently and expeditiously, and experience working on similar projects;

Past performance of the firm is reflected by the evaluation of previous clients with respect to such factors as control of costs, quality of work, dispute resolution, administration of subcontractors, and meeting deadlines and the past performance of the design-build firm's proposed architect or engineer of record;

Compliance with ORC sections 4703.182, 4703.332, and 4733.16 of the Revised Code, including the use of a licensed design professional for all design services;

Financial responsibility including evidence of the capability to provide a surety bond in accordance with paragraph (A) of rule 153:1-4-02 of the Administrative Code;

Other qualifications that are consistent with the scope and needs of the project including but not limited to knowledge of the local area and working relationships with the local subcontractors and suppliers.

A minimum of three short-listed firms that are determined to be qualified to provide the required DB services will be identified, unless it is determined that there are fewer than three qualified firms.

Request for Proposals Phase – the short-listed firms will be notified and shall establish pricing criteria which shall contain the following components:

- Design Services Fee;
- Preconstruction Fee;
- Design-Build services Fee;
- General Conditions;

Guaranteed Maximum Price - DB services to complete the construction of the Project. After the Owner ranks and shortlists firms based upon the Statements of Qualifications, the Proposals submitted by the short-listed firms will be opened and reviewed and evaluated on June 30, 2026, to determine the firm that will provide the best value to the Owner for the Project.

Submittals.

Interested firms (Proposers) must submit **each of the following**:

1 hard copy and 1 electronic copy in PDF format on a flash drive of its **SOQ** clearly marked (1) firm name and (2) "STATEMENT OF QUALIFICATIONS", and

This sealed envelope shall be directed to:

Jackson-Milton Local School District Board of Education
ATTN: KathyJo Beverly, Treasurer
14050 Mahoning Ave.
North Jackson, OH 44451

Hand deliveries may be made to this location between 9:00 a.m. and 3:00 p.m. Monday through Friday and must be made before the deadline. Proposers are responsible for confirming current operating hours.

Owner reserves the right to waive any defect or technicality in any SOQ received or to eliminate any firm that submits an incomplete or inadequate SOQ that is not responsive to the requirements of this RFQ.

SOQs will be received until the deadline set forth above. Submittals received after this time may be considered solely in the Owner's discretion.

The Criteria Bid Documents, **prepared by BSHM Architects**, may be viewed free of charge or may be purchased from the Printer, **ROLLER REPROGRAPHIC SERVICES**, by visiting their website www.rollerplanroom.com, or by calling (330) 549-0377. **Bidders are responsible for reproduction of Bid Documents**, pickup or can be shipped upon request (each Plan Holder is responsible for their own shipping fees).

Communication Protocol:

All questions concerning this RFQ shall be directed in writing via email to Mary Dennis, at mod@bshm-architects.com by the date and time identified in the anticipated procurement schedule. Questions will be reviewed and the Owner will determine whether any addenda should

be issued as a result of any pertinent or substantive inquiries. Addenda will be made available to all firms that have requested the RFQ for the Project. Firms shall not rely on any oral instructions or answers. Proposers should not seek to discuss any information relating to this procurement with any Owner personnel or anyone affiliated with the Project. in the RFQ. Violation of this provision may result in disqualification from eligibility for selection.