Central Greene School District

Section PROFESSIONAL EMPLOYES

Title ASSIGNMENT AND TRANSFER

CENTRAL GREENE SCHOOL DISTRICT

Date Adopted October 21, 1981

Guide		Reference

409. ASSIGNMENT AND TRANSFER

1. Purpose

The assignment and transfer of professional and temporary professional employes within the district shall be in accordance with the instructional needs of the district and these guidelines.

2. Authority

The Board shall approve the initial assignment of professional personnel at the time of employment and when such assignments involve a transfer from one building to another.

3. Delegation of Responsibility

The Superintendent shall provide for a system consistent with the above of assignment or reassignment that includes both involuntary and voluntary transfers and in which vacancies shall be publicized to all appropriate employes.

Before new employes are sought, requests for transfer to such positions will be considered.

The Superintendent shall, in considering any assignment or transfer, base a decision on:

- the need to balance various teaching skills among the schools;
- changing pupil population within the schools of the district;
- the impact on the educational program of the proposed assignment;
- the employe's background and preparation for the position;
- the employe's success in former positions;
- the employe's desire for professional growth;
- the employe's length of service in the district and in the position presently held;

- the employe's attitude toward change;

- the recommendations of the employe's administrative supervisors;

- the administrative and operational efficiency advanced by the proposed assignment.

Professional employes shall be informed of their assignments no later than July 1 preceding the school year in which such assignment shall be effective, except that staff members employed after that date shall be so informed as soon as practicable, and except that nothing in this policy shall prevent the reassignment of a professional staff member for good cause during the school year as determined by the Superintendent.

Negotiated collective bargaining agreements may supersede provisions of this policy when they prescribe conditions enumerated in or affected by this policy.

School Code

SS
SS 511(c), 522,1168, 1177