Waterloo Teachers' Resource Center
Waterloo High School Room B216
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wtrc@waterloocsd.org
Sandy Ahart and Kristen O'Connell, Co-Directors

Minutes

March 23, 2026 4:00 PM - 5:00 PM

Attendance:

Matt Parker	Jennifer Paczkowski	Shawn Orcutt	~~Renee Thomas~~
~~Tracy Cardinale~~	Ranette Schaertl	Jackie Mull	Karen Burcroff
Russ Gillan	Toby Coleman	~~Courtney Foster~~	~~Andie Huskie~~
Joseph Landry	Christine Taylor	Kate Izzo	

A quorum was achieved with 11 of the Policy Board members present and of that 8 were teachers.

1. Welcome – Kate Izzo

   Meeting was called to order by Kate Izzo at 4:02p.m.

2. Approval of minutes from – Kate Izzo November, 17, 2025
   Click the link for the minutes: minutes111725.pdf

   Waterloo Teachers' Resource Center

   (Home - Waterloo Central School District waterloocsd.org)

   Motion to approve the minutes as written was made by Shawn Orcutt.

   Seconded by Jackie Mull. Motion passed by all those present.

3. Information from NYSTC Spring Forum attended March 18, 2026 – Kristen O'Connell
   · MAC https://mac.nysut.org/action/1004. Kristen encouraged Policy Board members to send their legislators the form letter in support of Teacher Center funding.
   · Teacher Centers across NYS are putting a focus on supporting teachers with shifts that may come with the Portrait of a Graduate. A few teachers noted that there hasn't been much guidance fron NYS on what POG will mean or look like. Christine Taylor commented that given what is out there about POG at this time, WCSD seems well positioned to meet the shift given the district emphasis on Professional Learning Communities, Personalized Learning and Project Based Learning.
   · Upcoming summer network training – AI with John Spencer: Dr. John Spencer Information will be shared with WCSD staff about the training being offered in July by the Greater Rochester Teacher Center Network. Six spots will be held for Waterloo staff before the registration opens to all districts in the network on April 17. Toby Coleman shared that he has seen John Spencer and his work. Commented that he has manageable material and how to incorporate ideas into the classroom. Toby also commented that his work includes the NYINSPIRES work specifically.

4. Budget and FS10-A Update – Kristen O'Connell

   Motion to approve the FS10 A as written was made by Karen Burcroff.

   Seconded by Jen Paczkowski. Motion passed by all those present. Karen Burcroff noted that she appreciates that the budget focus supports teachers K-12.

5. Hobart William Smith Colleges update – Andie Huskie

   Andie was unable to attend the meeting. She did reply to Kristen O'Connell ahead of the meeting to share that things are busy at the college and she was unable to attend but looks forward to attending the next meeting.

6. Other: Kate Izzo

- Co-Directors will be going to required NYSTC Fall Forum in Buffalo, NY and have invited Policy Board Chair to attend.
- Joe Landry asked if the WTRC would be able to support an upcoming opportunity that the math department is considering related to the use of the TI calculators. Christine Taylor commented that the work could be written into some other grants that the district is writing. Matt Parker suggested the idea that Joe could record some videos to be stored for teachers to use related to the functions of the calculator. The WTRC could compensate him for developing those professional learning tools.
- Matt Parker asked Christine Taylor if the upcoming year's Superintendent Conference Days would be able to include the WTRC activities. Christine commented that she believes the best we should do the best we can to put teachers in front of each other. She commented that the full day choice sessions would be a great way to incorporate teacher sessions that are supported by the WTRC.
- Kristen O'Connell commented to the group that there is work being done in the PLTs that could be supported through the WTRC and feels that this is a not being as utilized as it could be. Kristen encouraged Policy Board members to remind their colleagues that the work they do to teach each other new programs, skills, etc. can be run through the WTRC.
- Shawn Orcutt asked about having an after school session like they used to do where teachers could come learn about several different topics of interest which were presented by teachers. Discussion was had about the Edcamps that used to be done. Kristen noted this was something to consider for the upcoming continuation application.
- Christine Taylor mentioned that a district focus for the next year will be the accountability status, specifically considering the students with disabilities subgroup. Professional learning in the areas of differentiation and best practices would be great to include in next year's continuation application. Kristen O'Connell mentioned that conversation has been had with Lafayette principal regarding how the WTRC can support the SCEP plan work they are doing, specifically with regards to the job embedded coaching focus area.
- Karen Burcroff shared information on upcoming events with the United Way and with Cornell Cooperative Extension:
    - Suicide Prevention Coalition – Walking with Hope – June 7
    - Canvas of Tomorrow event on April 1 & 2 at the Artist Lounge

- Seed Kits for families will be going out soon. Need some volunteers to help pack the kits.
- Youth Garden Club will be looking to partner with Waterloo Library to include kids who go to their after school program.
- Keystone Mills tour April 18th from 9-11. Great for ag interested students, groups or families.
- Chamber of Commerce is hosting a Civics Bee on April 25 at North East College. 1 participant from Waterloo, 6 from Mynderse and 4 from South Seneca were chosen to be in the top 20 from the region.

7. Set next meeting date to vote on Continuation Application (**must** be in person and meet a quorum) : Kate Izzo

- Grant application is due June 13. We will need a meeting to approve the application by the end of May.
- Kate Izzo asked if the current format of sending out a survey works for scheduling. The group consensus was that it works. She will send out a survey to get the next meeting scheduled.

8. Meeting Adjourned
   A motion was made by Matt Parker to adjourn the meeting. The motion was seconded by Jackie Mull. Motion was passed by all those present. The meeting was adjourned at 4:52p.m.

Respectfully submitted by

Co-Director, WTRC