

Personnel Committee Meeting minutes – May 13, 2026

1. Opening of the Meeting: the meeting was called to order at 4:00 by Chairman Holly Cassaday. Members in attendance were Shane Centrella, Theresa Padin and Kurt Werner.
2. Approval of Minutes from the April 24, 2025 meeting. One correction to the minutes: item #4 remove the y in Kurt's name for the second. A motion was made by Kurt, second by Theresa. Approved 3 Yeas, Shane abstained.

3. Early Retirement Incentive:

Discussion on offering an early retirement incentive to teachers with a minimum of 20 years of service at Gilbert/Winchester. Incentive will be \$10,000 payment or an extension of one year of single coverage health insurance with the school paying approximately 75% of the premium.

Motion to recommend to the School Corporation the Early Retirement Incentive Plan as presented made by Theresa, second by Kurt. Unanimously approved.

4. Motion to enter into Executive Session and invite Head of School Susi made by Theresa, second by Kurt. Unanimously approved. Committee entered Executive session at 4:25.
5. Committee came out of Executive session at 5:12.

Motion to recommend to the School Corporation that we pay the Associate Principal that is leaving at the end of the school year, 5 unused vacation days that, per the letter from the GAA, will not be precedent setting. Motion made by Kurt, second by Theresa. Approved unanimously.

6. Adjournment: a motion was made by Shane, second by Theresa to adjourn at 5:15. Unanimously approval.

Respectfully submitted,
Holly Cassaday
Chairman