

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

December 16, 2025

MRs. Mrs. Clark, President called the meeting to order @ 4:30 p.m. Those answering roll call: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. Also present were Ms. Tompkins, Superintendent and Mr. Young, Treasurer.

#25-380 APPROVAL OF BOARD MINUTES

Mr. Baldwin moved and Mrs. Waite seconded that the Board of Education approves the minutes of the Zanesville Board of Education of the Regular Meeting on November 18, 2025.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-381 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following recommendations:

November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the November 2025 minutes, bank reconciliation and financial reports for Zanesville Community High School.

Grants

Accept the following grant:

- \$2,500.00 from the The J.W. and M.H. Straker Charitable Foundation to be used for youth leadership at Zanesville Middle School.

Advance

Approve the Treasurer to make the following advance for the fiscal year ending June 30, 2026, effective December 16, 2025.

Date	From Fund	To Fund	Amount
12/16/25	001-0000 General Fund	024-9700 Health Insurance Account	250,000.00

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

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#25-382 RESIGNATIONS – CLASSIFIED

Mrs. Clark moved and Mrs. Buchanan seconded to approve the resignation of Britney Henry, Special Education Aide at Zane Grey Elementary, effective December 31, 2025. Reason for resignation is personal.

Approve the resignation of Mark Scaggs, Bus Driver, effective January 9, 2026. Reason for resignation is personal.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#25-383 EMPLOYMENT – CLASSIFIED

Mrs. Lee moved and Mrs. Waite seconded to approve Teresa Lichtner as a Van Driver effective November 3, 2025. Rate of pay to be Transportation salary schedule (CDL Certified), step 5, with a submission of a timesheet.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-384 EMPLOYMENT SUBSTITUTES

Mrs. Waite moved and Mrs. Lee seconded to approve the following Substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2025-2026 school year:

Substitute Teachers	
Matthew Bishop	Molly Denton

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-385 EMPLOYEE TRANSFER – CLASSIFIED

Mr. Baldwin moved and Mrs. Waite seconded to approve the transfer of Betty Bailey, District Van Driver, from MD Aide salary scale to Transportation salary scale effective November 17, 2025. Rate of pay to be Transportation, step 0. Reason for transfer is obtaining her CDL.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-386 SUPPLEMENTAL CONTRACTS

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following Supplemental contracts as listed for the 2025-2026 school year pending required certification and background check:

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First Name	Last Name	Season	Sport	Position	Class
Paige	Coss	Winter	Cheerleading	Varsity Advisor 1/2	VII
Paige	Coss	Winter	Cheerleading	JV Advisor 1/2	VIII
Jeff	Moody	Spring	Tennis - Boys	Varsity Head Coach	IV
Lucas	Winland	Spring	Baseball	Junior Varsity Coach	VII
John (JT)	Raymond	Spring	Baseball	Assistant Varsity Coach	VII

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#25-387 VOLUNTEERS

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2025-2026 school year pending appropriate backgrounds checks:

Name	Building	Type
Amber Dotson	ZMS	Parent
Gina Mathes	JME	Community
Debra Stillion	JME	Community
Michael Johnson JR	ZMS	Assistant Volunteer Basketball Coach
JoAnn Doyle	JME	Community
Dylan Walker	ZHS	Assistant Volunteer Baseball Coach
Johnathan Travis	ZMS	Parent
Becky Forsythe	JME	Parent

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#25-388 ZHS HOMECOMING DANCE – DJ SERVICES

Mrs. Lee moved and Mrs. Clark seconded to approve payment of \$500.00 to Matthew McCandlish, Zanesville High School teacher, for DJ services at the 2025-2026 ZHS Homecoming Dance on October 11, 2025. Services were for 3 hours, 7 p.m. to 10 p.m. Funding from the ZHS Student Council account.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-389 EXTENDED TIME – CERTIFICATED

Mrs. Waite moved and Mrs. Lee seconded to approve Karen Hand, Speech Pathologist, \$50.00 per hour up to 20 hours as needed to provide Speech Services for Zanesville Community High School Students for the 2025-2026 school year.

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Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-390 ZHS CONCESSION STIPEND

Mr. Baldwin moved and Mrs. Waite seconded to approve the following stipends as listed to assist with managing concessions at Zanesville High School for the remainder of the 2025-2026 school year:

Name	Amount
Tisha Couch	\$4,000

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-391 ZANESVILLE HIGH SCHOOL – EARLY GRADUATION

Mrs. Buchanan moved and Mr. Baldwin seconded to approve Parker Roberts as an early graduation candidate subject to completing the graduation requirements, effective January 16, 2026.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#25-392 POLICY ITEMS FOR APPROVAL

Mrs. Clark moved and Mrs. Buchanan seconded to approval the following policies:

Policy 6830 Audit
Policy 6109 Acceptance of Payment by a Credit Card

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#25-393 EXECUTIVE SESSION

Mrs. Lee moved and Mrs. Clark seconded to enter into executive session @ 5:02 p.m.

WHEREAS board of education and other governmental bodies are required by statue “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

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WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the dismissal, discipline, or demotion of employee(s)
or students

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-394 RETURN FROM EXECUTIVE SESSION

Mrs. Lee moved and Mrs. Clark seconded to return from executive session @ 5:34 p.m.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-395 2026 ORGANIZATION MEETING AND JANUARY 2026 REGULAR MEETING

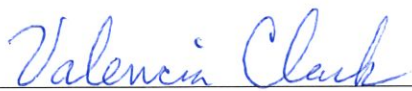
Mrs. Waite moved and Mrs. Lee seconded to approve the 2026 Organizational Meeting to be held on January 8 at 4:30 p.m. at the Administration Center Board Room. The Regular January 2026 Meeting will immediately follow the Organizational Meeting.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-396 MEETING ADJOURNMENT

Mr. Baldwin moved and Mrs. Waite seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 5:37 p.m.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.



President



Treasurer

