

**ZANESVILLE BOARD OF EDUCATION
SPECIAL REGULAR BOARD MEETING**

June 24, 2025

Mrs. Clark, President called the meeting to order @ 4:30 p.m. Those answering roll call: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin (absent). Also present were Ms. Tompkins, Superintendent and Mr. Young, Treasurer.

#25-185 APPROVAL OF BOARD MINUTES

Mrs. Buchanan moved and Mrs. Waite seconded that the Board of Education approves the minutes of the Zanesville Board of Education of the Special Meeting on May 5, 2025 and Regular Meeting on May 20, 2025.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-186 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Buchanan moved and Mrs. Waite seconded to approve the following recommendations:

May Financial Reports

Approve the following financial reports:

Financial report by fund

Expenditure report

Investment report

Reconciliations

Approve the following reconciliations for May:

General

Payroll

Monthly Financials – Zanesville Community High School

Approve the May 2025 minutes, bank reconciliation and financial reports for Zanesville Community High School.

Appropriations

Approve the Treasurer to make the following appropriation adjustments for the fiscal year ending June 30, 2025.

Food Service	006	123,642.76	To update for current year rev/exp
Special Trust – Special Revenue	007	3,212.95	To update for current year rev/exp
Public School Support	018	7,252.61	To update for current year rev/exp
Other Grants	019	23,850.97	To update for current year rev/exp
Employee Benefits Self Insurance	024	470,000.00	To update for current year rev/exp
Student Managed Activity	200	12,461.60	To update for current year rev/exp
Data Communications Fund	451	205.70	To update for current year rev/exp
Title I	572	35,213.20	To update for current year rev/exp
Title IV-A	584	4,012.93	To update for current year rev/exp

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Title II A (Imp Teacher Quality)	590	4,480.51	To update for current year rev/exp
Misc. Federal Grants	599	2,463.29	To update for current year rev/exp

Temporary Appropriations

Approval of temporary appropriations for FY 2026 as follows: General and all other funds (except state and federal grants) not to exceed 75% of last year's actual expenditures. All state and federal funds will be appropriated as to their remaining balances.

Permanent Transfer

Approve the Treasurer to make the following permanent transfer for the fiscal year ending June 30, 2025, effective June 24, 2025.

Date	From Fund	To Fund	Amount
6/24/25	001-0000 General Fund	019-9903 Physics/Robotics	19,072.87

Advance

Approve the Treasurer to make the following advance for the fiscal year ending June 30, 2025, effective June 24, 2025.

Date	From Fund	To Fund	Amount
6/24/25	001-0000 General Fund	024-9700 Health Insurance Account	470,000.00

Grants

Accept the following grants:

\$3,000.00 from the Dollar General Literacy Foundation to be used for Summer Reading Camp at John McIntire Elementary.

\$3,000.00 from the Dollar General Literacy Foundation to be used for Summer Reading Camp at National Road Elementary.

\$3,000.00 from the Dollar General Literacy Foundation to be used for Summer Reading Camp at Zane Grey Elementary/Intermediate.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-187 RESIGNATIONS - CERTIFICATED

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following personnel recommendations:

Approve the resignation of Maureen Montgomery-Christian, Title I Tutor at Muskingum County Juvenile Detention Center, effective August 15, 2025. Reason for resignation is personal.

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Approve the resignation of Charla Kempa, Intervention Specialist at Zane Grey Elementary, effective August 15, 2025. Reason for resignation is personal.

Approve the resignation of Jennifer Wahl, Teacher at John McIntire Elementary, effective August 15, 2025. Reason for resignation is personal.

Approve the resignation of Megan Witucky, District Literacy Coach, effective August 15, 2025. Reason for resignation is personal.

Approve the resignation of Katrina Vandegriff, Retire/Rehire Teacher at Zanesville Community High School, effective August 15, 2025. Reason for resignation is personal.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#25-188 RESIGNATION – CLASSIFIED

Mrs. Lee moved and Mrs. Clark seconded to approve the resignation of Shelia Lyttle, Educational Aide at Zanesville High School, effective June 6, 2025. Reason for resignation is personal.

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-189 EMPLOYMENT – CERTIFICATED

Mrs. Waite moved and Mrs. Lee seconded to approve the following certificated personnel for the 2025-2026 school year, pending appropriate certification requirements and background checks:

Linæ Cox – Intervention Specialist

Experience: Step 10

Effective Date: August 15, 2025

Location: National Road Elementary
College: Mount Vernon Nazarene
University
Amount: BA+150

Hannan Fulkerson – 4th Grade Teacher

Experience: Step 0

Effective Date: August 15, 2025

Location: John McIntire Elementary
College: Muskingum University
Amount: BA

Avery Walker – 6th Grade Teacher

Experience: Step 1

Effective Date: August 15, 2025

Location: Zane Grey Intermediate
College: Muskingum University
Amount: BA+139

Laken Taylor 3rd Grade Teacher

Experience: Step 0

Effective Date: August 15, 2025

Location: Zane Grey Intermediate
College: Ohio University
Amount: BA

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Garrett Elam – 6th Grade Teacher

Experience: Step 0

Effective Date: August 15, 2025

Location: National Road Elementary

College: Ohio University

Amount: BA

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-190 SUMMER EMPLOYMENT – FOOD SERVICE/MAINTENANCE

Mrs. Buchanan moved and Mrs. Waite seconded to approve the following individual as listed for the Summer Food Service program. Head Cooks will receive their per diem rate. Rate of pay for all others will be \$15.00 per hour. Funding will come from the Food Service Budget.

Name
Jay Cramer

Approve the following individual as listed for Maintenance Summer/Seasonal Employment for Grounds Crew and Custodial in the buildings pending certification and background check. Rate of pay to be substitute rate.

Name
Logan Scott

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-191 VOLUNTEERS

Mrs. Buchanan moved and Mrs. Waite seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2025-2026 school year pending appropriate backgrounds checks:

Name	Building	Type
Eli Taulbee	ZGI	Volunteer
Ashley Johnson	ZHS	Volunteer
Michelle Johnson	ZHS	Parent
Skylynn Cooke	ZMS	Coach
Lisa Burkett	ZMS	Coach
Richie Wells	ZMS	Coach
Frank Van Kirk	ZHS	Coach
Kylie Newsom	ZHS	Coach
Mike Young	ZHS	Coach

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

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#25-192 SUPPLEMENTAL CONTRACTS

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following Supplemental contracts as listed for the 2025-2026 school year pending required certification and background check:

First Name	Last Name	Season	Sport	Position	Class
Tasean	Simpson	Fall	Football	Freshman Coach	VII
Tasean	Simpson	Fall	Football	August Practice	IX
Melena	Moore	Winter	Basketball - Girls	Associate Head Coach	V
Dustin	Watts	Fall	Soccer - Boys	Assistant Varsity Coach	VI
Brianna	Warden	Fall	Volleyball	7th Grade Coach	VIII
Cedric	Harris	Winter	Basketball - Boys	Varsity Head Coach	II
Jordan	Bouterse	Winter	Basketball - Boys	Associate Head Coach	V
Brady	Palmer	Winter	Basketball - Boys	Varsity Assistant Coach	VI
Benjamin	Maniaci	Winter	Basketball - Girls	Coach - 8th Grade	VIII
Devyn	Bonner	Winter	Basketball - Girls	Coach - 7th Grade	VIII
Jason	Dille	Winter	Wrestling	Varsity Head Coach	IV
Joel	Kunkle	Winter	Bowling	Varsity Coach	V
Michael	Ponslar	Winter	Bowling	Assistant Coach	VII

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#25-193 PROFESSIONAL DEVELOPMENT – SUMMER

Mrs. Lee moved and Mrs. Clark seconded to approve the following teachers as listed to attend meetings for curriculum and common assessments during the summer of 2025 at a rate of \$120.00 per day for a maximum of 2 days: Title or General funds will be utilized.

Name	
Alyssa Keeley	Amanda McKenzie

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

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#25-194 SUMMER SCHOOL PROGRAM – ZMS TEACHERS / NURSES

Mrs. Waite moved and Mrs. Lee seconded to approve the following teachers as listed for Summer School programming at Zanesville Middle School for the summer of 2025 as and when needed at a rate of \$40.00 per hour. School Improvement funds will be utilized as allowable.

Name			
Trisha Holmes	Jacqueline Hoover-Renner	Trisha Wilson	Joshua Murphy

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-195 EXTENDED TIME – CERTIFICATED

Mrs. Buchanan moved and Mrs. Waite seconded to approve the following individuals as listed for extended time during the summer of 2025 prior to the 2025-2026 school year. Rate of pay is their per diem rate.

Name	Number of Days
Michelle Neal	Not to exceed 10 days
Payton Norris	Not to exceed 10 days
Wendy Curtis	Not to exceed 4 days

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-196 ZHS FIELD TRIP – SOCIAL STUDIES DEPARTMENT

Mrs. Buchanan moved and Mrs. Waite seconded to approval for the Zanesville High School Social Studies department to travel to Philadelphia, Gettysburg, and Shanksville, PA from May 13, 2026 to May 16, 2026. The trip will be offered first to Freshman in American History and Juniors in Government Classes. Brewster Travel or Barons will be handling the transportation. Cost per person is to be determined based on travel company fees, fundraising, and Grant awards.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-197 NEW STORY AGREEMENT – ADDENDUM

Mrs. Clark moved and Mrs. Buchanan seconded to approve to enter into agreement with New Story Schools to provide an additional 3 weeks of services for one student during the summer beginning June 2, 2025 and ending June 20, 2025. The cost is \$8,995.00.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

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#25-198 REACH EDUCATIONAL SERVICE CENTER AGREEMENT

Mrs. Lee moved and Mrs. Clark seconded to approve to enter into agreement with Reach Educational Services to provide educational services to 3 students during the summer 2025 term beginning on June 9, 2025 and ending on July 25, 2025. The amount will be \$6,615.00 per student each month, and shall not exceed the applicable amount without advanced approval.

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-199 OAPSE CONTRACT 2025-2028

Mrs. Waite moved and Mrs. Lee seconded to accept the tentative agreement between the Ohio Association of Public School Employees (OAPSE) and the Board of Education of Zanesville City Schools, effective August 1, 2025 through July 31, 2028.

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-200 SALARY SCHEDULE – ADMINISTRATIVE

Mrs. Buchanan moved and Mrs. Waite seconded to approve the attached Administrative Salary Schedule for the 2025-2026 school year.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-201 SALARY SCHEDULE – SECRETARIAL

Mrs. Buchanan moved and Mrs. Waite seconded to approve the attached Secretarial Salary Schedules for the 2025-2026 school year.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-202 RESIGNATION – CERTIFICATED

Mrs. Buchanan moved and Mrs. Waite seconded to approve the resignation of Erin Hannahs, Teacher at Zane Grey Intermediate, effective June 20, 2025. Reason for resignation is personal.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

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#25-203 EMPLOYMENT – CERTIFICATED

Mrs. Buchanan moved and Mrs. Waite seconded to approve the following certificated personnel for the 2025-2026 school year, pending appropriate certification requirements and background checks:

Kelly McCoy – Intervention Specialist

Experience: Step 12

Effective Date: August 15, 2025

Location: National Road Elementary

College: Bowling Green State University

Amount: BA+150

Ashley Culbertson – Intervention Specialist

Experience: Step 12

Effective Date: August 15, 2025

Location: Zane Grey Elementary

College: Ohio University

Amount: MA

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-204 SUMMER EMPLOYMENT CLASSIFIED

Mrs. Clark moved and Mrs. Buchanan seconded to approve all hourly food service personnel to help with summer banquets and other events as and when needed. Rate of pay will be their regular hourly rate.

Approve Samantha Rabagia as a summer substitute secretary at the administration office as and when needed. Rate of pay will be her regular hourly rate.

Approve Antonio Whiteside for Maintenance Summer/Seasonal Employment for Grounds Crew and Custodial in the buildings pending certification and background check. Rate of pay to be substitute rate.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#25-205 EMPLOYEE TRANSFER

Mrs. Lee moved and Mrs. Clark seconded to approve the transfer of Kendra Sampsel, Kindergarten Teacher at John McIntire Elementary to Teacher at the Muskingum County Juvenile Detention Center, effective August 18, 2025 pending required certification and background check. Rate of pay will be Step 26, MA+45 from the Teacher's Salary Scale, prorated to 185 days.

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

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#25-206 JOB DESCRIPTIONS

Mrs. Waite moved and Mrs. Lee seconded to approve the attached job descriptions for Elementary Curriculum/PBIS Supervisor, District MTSS/Coaching Supervisor and Secondary Curriculum, Compliance and Instructional Coaching Supervisor.

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#25-207 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND META SOLUTIONS

Mrs. Buchanan moved and Mrs. Waite seconded to approve a service agreement with META Solutions for the 2025-2026 school year to provide EMIS Coordinator Cohort services. Cost of the agreement is \$12,000.00.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Waite. Mrs. Lee Abstained. President declared motion carried.

#25-208 ZANESVILLE HIGH SCHOOL EARLY GRADUATION

Mrs. Buchanan moved and Mrs. Waite seconded to approve Daniel Shelton as an early graduate candidate subject to completing the graduation requirements, effective May 29, 2025.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#25-209 POLICIES FOR APPROVAL

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following policies:

Policy 1613 - Student Supervision and Welfare
Policy 3214 - Student Supervision and Welfare
Policy 4213 - Student Supervision and Welfare
Policy 5223 - Released Time for Religious Instruction During the School Day

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#25-210 EXECUTIVE SESSION

Mrs. Lee moved and Mrs. Clark seconded to enter into executive session @ 5:03 p.m.

WHEREAS board of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law";

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WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters
 X to consider the promotion or compensation of public employee(s) or officials

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

Mrs. Lee left the Board Meeting during Executive Session @ 6:05 p.m.

#25-211 RETURN FROM EXECUTIVE SESSION

Mrs. Waite moved and Mrs. Clark seconded to return from executive session @ 6:43 p.m.

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#25-212 MEETING ADJOURNMENT

Mrs. Waite moved and Mrs. Clark seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 6:44 p.m.

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.



President



Treasurer