

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

February 17, 2026

Mrs. Clark, President called the meeting to order @ 4:00 p.m. Those answering roll call: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. Mrs. Waite arrived @ 4:02 p.m. Also present were Ms. Tompkins, Superintendent and Mr. Young, Treasurer.

#26-039 APPROVAL OF BOARD MINUTES

Mr. Baldwin moved and Mrs. Waite seconded that the Board of Education approves the minutes of the Zanesville Board of Education of the Organizational Meeting and Regular Meeting on January 8, 2026.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#26-040 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following recommendations.

January Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the January 2026 minutes, bank reconciliation and financial reports for Zanesville Community High School.

Three-Year Forecast

Approve the three-year forecast for the period of July 1, 2025 through June 30, 2029.

Three-Year Forecast - Zanesville Community High School

Approve the three-year forecast for the Zanesville Community High School for the period of July 1, 2025 through June 30, 2029.

Permanent Transfers

Approve re-classifying the following advances from the General Fund to the Health Insurance Fund as a permanent transfer effective February 17, 2026.

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

February 17, 2026

Date	Resolution	Amount
6/24/25	25-186	\$ 470,000.00
12/16/25	25-381	\$ 250,000.00

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#26-041 TREASURER PRO TEMPORE

Mrs. Clark moved and Mr. Baldwin seconded to approve Lori Lee as Treasurer Pro Tempore for the remainder of this meeting.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

Mr. Young left @ 4:28 p.m.

#26-042 RESIGNATION – CERTIFICATED

Mrs. Clark moved and Mrs. Buchanan seconded to approve the resignation of Matthew Mercer, Teacher at Zanesville Middle School, effective June 1, 2026. Reason for resignation is retirement.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#26-043 EMPLOYMENT – CLASSIFIED

Mrs. Lee moved and Mrs. Clark seconded to approve the following classified personnel as listed for the 2025-2026 school year, pending appropriate certification requirements and background checks:

Ashley Keck – Special Education Aide
Salary Schedule: MD Aide Step 5

Building: Zane Grey Intermediate
Effective Date: February 17, 2026

Pamela Detty – Special Education Aide
Salary Schedule: MD Aide w/AA Step 0

Building: Zanesville Middle School
Effective Date: February 2, 2026

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried

#26-044 EMPLOYMENT – SUBSTITUTES

Mrs. Waite moved and Mrs. Lee seconded to approve the following Substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2025-2026 school year:

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

February 17, 2026

Transportation Aide

Jada Ward

Food Service

Jada Ward

Denise Nelson

Maintenance

Jada Ward

Denise Nelson

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#26-045 SUPPLEMENTAL CONTRACTS

Mr. Baldwin moved and Mrs. Waite seconded to approve the following Supplemental contracts as listed for the 2025-2026 school year pending required certification and background check:

Name	Season	Sport	Position	Class
Kyler Brock	Spring	Track - Boys	Varsity Head Coach	IV
Kyler Brock	Spring	Track - Boys	Winter Fitness	X
Mark Clifford	Spring	Track - Boys	Varsity Assistant Coach	VII
Chad Brock	Spring	Track - Girls	Winter Fitness	X
Kelly Brock	Spring	Track - Girls	Assist. Varsity Coach	VII
Chad Brock	Spring	Track - Girls	Varsity Head Coach	IV
Jennifer Wahl	Spring	Track - Girls	Assistant Coach	VIII
Melena Moore	Spring	Track	Middle School Coach	VIII

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#26-046 SALARY ADJUSTMENT – CERTIFICATED

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following personnel as listed to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Name	Classification
Jordan Bouterse	MA+15

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

February 17, 2026

#26-047 PROFESSIONAL DEVELOPMENT – RESTRAINT TRAINING

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following personnel as listed to be recertified in restraint training on February 4 and February 5, 2026 at National Road Elementary as scheduled. Rate of pay will be \$25.00 per hour for each trainee up to 6 hours of training.

Name
Tana Hall

Approve the following personnel as listed to be newly certified in restraint training on February 2, February 3, February 4 and February 5, 2026 at National Road Elementary as scheduled. Rate of pay will be \$25.00 per hour for each trainee up to 12 hours of training.

Name	
Heather Antonetz	Courtney Harmon
Brooke Berry	Lynlee Morgan
Pam Detty	Madeline Randolph
Casedy Goins	

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#26-048 JROTC – INTERNSHIP

Mrs. Lee moved and Mrs. Clark seconded to approve LTC Shane C. Harlow as a JROTC Intern effective January 15, 2026 to March 15, 2026 pending proper certification and background check.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#26-049 VOLUNTEERS

Mrs. Waite moved and Mrs. Lee seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2025-2026 school year pending appropriate backgrounds checks:

Name	Building	Type
Catherine Doughty	JME	Parent
Casedy Goins	ZHS	Volunteer Softball Coach
Becca Absten	JME/NRE/ZHS	Community
Mike Absten	JME/NRE/ZHS	Community
Charles Parmer	ZHS	Volunteer Baseball Coach
Vicki Wheeler	ZHS	Community
Benjamin Kennedy	ZHS	Community

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

February 17, 2026

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#26-050 BREECH OF CONTRACT – CERTIFICATED

Mr. Baldwin moved and Mrs. Waite seconded to resolve to reaffirm the Superintendent's authority to backfill the Speech Language Pathologist position that was abandoned by Kaitlyn Cross through submission of her resignation in breach of her contractual agreement with the Board of Education in violation of Ohio Revised Code 3319.15, and further resolve that this Board of Education does not accept nor approve Ms. Cross's resignation.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#26-051 ZANESVILLE HIGH SCHOOL – EARLY GRADUATION

Mrs. Buchanan moved and Mr. Baldwin seconded to approve Savannah Robinson as an early graduation candidate subject to completing the graduation requirements, effective May 23, 2026.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#26-052 MATH COACH

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following teacher as listed as Math Literacy Coach for the 2025-2026 academic year 2nd Semester only. Responsibilities include providing professional development to teachers in their school using the knowledge and skills learned through training. The pay is \$2000 for the half academic year: Title Funding will be utilized.

Name	Sport /Building
Debra Smith	ML/NRE

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#26-053 MOU – ZANE STATE COLLEGE CCP AND DATA SHARING AGREEMENT

Mrs. Lee moved and Mrs. Clark seconded to approve the attached 2026-2027 Memorandum of Understanding (MOU) and Data Sharing Agreement between Zanesville High School/Zanesville City Schools and Zane State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

February 17, 2026

#26-054 MOU – STARK STATE COLLEGE CCP

Mrs. Waite moved and Mrs. Lee seconded to approve the 2026-2027 Memorandum of Understanding (MOU) between the Zanesville High School/Zanesville City Schools and Stark State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#26-055 OHSAA MEMBERSHIP 2026-2027

Mr. Baldwin moved and Mrs. Waite seconded to approve the membership in the Ohio High School Athletic Association for the 2026-2027 school year.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#26-056 BUSINESS ADVISORY COUNCIL STATEMENT 2024-2025

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the attached Business Advisory Statement for 2024-2025.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#26-057 ZANESVILLE CITY SCHOOLS RENTAL FEES

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following rental fees for the Zanesville City Schools:

Auditorium Daily	\$1,000.00/day plus Custodial fee on weekends of \$25/hour
Auditorium Evening	\$400.00/night plus Custodial fee and lights and sound
Sound and Lights	\$50.00/hour
Gymnasium	\$50.00/hour
Turf Space	\$125.00/hour-Zanesville Employee

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#26-058 MOU – DENTAL OUTREACH PROGRAM

Mrs. Lee moved and Mrs. Clark seconded to approve a Memorandum of Understanding between Zanesville City Schools and the Dental Reach Program, LLC as and when needed for dental services for Zanesville City School students effective May 1, 2026. This agreement is non-

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

February 17, 2026

financial and shall run for a period of one year and shall be renewed automatically on an annual basis for additional one-year terms unless notified by either party.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#26-059 RESOLUTION OF RESPECT – JERRY JACKSON

Mrs. Waite moved and Mrs. Lee seconded to approve the attached Resolution of Respect for Jerry Jackson.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#26-060 EMPLOYMENT – CLASSIFIED

Mr. Baldwin moved and Mrs. Waite seconded to approve the following Classified personnel for the 2025-2026 school year, pending appropriate certification requirements and background checks:

Daegen Lusk – Special Education Aide 1:1

Salary Schedule: MD Aide -Step 0

Building: John McIntire Elementary

Effective Date: February 19, 2026

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#26-061 EXECUTIVE SESSION

Mr. Baldwin moved and Mrs. Waite seconded to enter into executive session @ 5:09 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the appointment of employee(s) [reemployment] or public

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

February 17, 2026

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#26-062 RETURN FROM EXECUTIVE SESSION

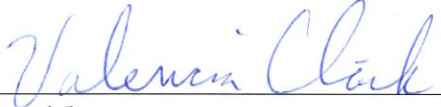
Mr. Baldwin moved and Mrs. Waite seconded to return from executive session @ 5:30 p.m.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#26-063 MEETING ADJOURNMENT

Mrs. Buchanan moved and Mrs. Waite seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 5:30 p.m.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.



President



Treasurer