

MONROE TOWNSHIP 2026-2027 PAYROLL CUT OFF DATES PAYDATES

ALL TIMESHEETS (<u>PAPER & ELECTRONIC</u>) MUST BE RECEIVED IN THE <u>PAYROLL</u> <u>DEPARTMENT</u> BY THE DATES LISTED BELOW:	2026-2027 SCHOOL YEAR PAYDATES	EXPLANATION of EARLY PAYROLLS
First Pay	Tuesday, September 15, 2026	
Friday, September 18, 2026	Wednesday, September 30, 2026	
Tuesday, October 6, 2026	Thursday, October 15, 2026	
Wednesday, October 21, 2026	Friday, October 30, 2026	
NO ADDITIONAL PAY	Friday, November 13, 2026	SCHOOLS CLOSED 11/03/26, 11/05/26, & 11/06/26
Tuesday, November 17, 2026	Monday, November 30, 2026	SCHOOLS CLOSED 11/26/26 - 11/27/26
Friday, December 4, 2026	Tuesday, December 15, 2026	
NO ADDITIONAL PAY	Wednesday, December 23, 2026	SCHOOLS CLOSED 12/24/26 - 01/01/27
Wednesday, January 6, 2027	Friday, January 15, 2027	
Wednesday, January 20, 2027	Friday, January 29, 2027	
Wednesday, February 3, 2027	Friday, February 12, 2027	
Wednesday, February 17, 2027	Friday, February 26, 2027	
Wednesday, March 3, 2027	Monday, March 15, 2027	
Tuesday, March 16, 2027	Thursday, March 25, 2027	SCHOOLS CLOSED 03/26/27 - 04/02/26
Tuesday, April 6, 2027	Thursday, April 15, 2027	
Monday, April 19, 2027	Friday, April 30, 2027	
Wednesday, May 5, 2027	Friday, May 14, 2027	
Wednesday, May 19, 2027	Friday, May 28, 2027	
Friday, June 4, 2027	Tuesday, June 15, 2027	
NO ADDITIONAL PAY	Last Day Of School	Early Payroll Last Day No additional Pay
ALL <u>PAPER TIMESHEETS</u> MUST HAVE THE REQUIRED SIGNATURES, THE EMPLOYEE NUMBER, AND MUST BE RECEIVED BY THE PAYROLL DEPARTMENT NO LATER THAN THE <u>"RECEIVED BY"</u> DATE TO GET PROCESSED FOR THE "PAYDATE".		
<u>ELECTRONIC TIMESHEETS</u> MUST BE APPROVED BY ALL REQUIRED APPROVERS NO LATER THAN THE <u>"RECEIVED BY"</u> DATE TO GET PROCESSED FOR THE "PAYDATE".		
These dates are subject to change due to revised school calanders		