

UNOFFICIAL MINUTES OF THE MADISON-CHAMPAIGN EDUCATIONAL SERVICE CENTER
GOVERNING BOARD

REGULAR BOARD MEETING

Mac-a-Cheek South

Tuesday, May 26, 2026

6:00 p.m.

- I. Call to Order: President Jeff Burroughs
- II. Roll Call: Mr. Burroughs, Mrs. Crumley, Mrs. Hackworth, Mrs. Nutter and Mrs Shoaf were present
- III. Pledge of Allegiance
- IV. Recognition of Visitors: Sheila Roberts, Director, and Don Burley, Director of Operations
 - Sheila Roberts shared hiring data from the 2025-26 school year, as well as data from previous school years for comparison. She also shared information regarding trends in special education and ESC programming.
 - Don Burley shared information on ESC facilities, the Preservice Coordinator position, and technology. Don reviewed cyber security requirements and plans, as well as the proposed Network Systems Coordinator positions.
- V. Approval of the Agenda
 - A. The Board approved the agenda as prepared/amended.
- VI. Approval of Previous Meeting Minutes:
 - A. The Board approved the April 27, 2026 – Regular Meeting
- VII. The Board approved the Treasurer’s Report for the month ending April, 2026:
 - A. Summary of Accounts
 - B. Cash Position Report
 - C. Summary Expenditure Status Report for General Fund
 - D. Revenue Account Summary
 - E. Checks for the Month
 - F. Fiscal Bar Graph Views
 - G. General Fund Revenue & Expenditures by Month – FY26 & FY25
 - H. Accounts Receivable Aging Report
 - I. The Board approved the depository agreement with Park National Bank for the period 6/1/2026 through 5/31/2031.
 - J. The Board approved the 2026-2027 Salary Schedule for Network Systems Coordinator.
 - K. The Board approved the following purchased service contracts.
 - 1. Bonefish Systems, LLC, Compliance Monitoring; \$4,134.00 per year for 5 years.
 - 2. Jefferson County Educational Service Center, Virtual Learning Academy; \$1,500.00.
- VIII. Policies/Resolutions
 - A. The Board approved the minutes of the April 27, 2026 meeting of the Champaign County Business Advisory Council.

- B. The Board approved the following resolution to adopt the NIST Cybersecurity Framework Version 2.0 as the official cybersecurity program framework for the Madison-Champaign Educational Service Center, and to authorize implementation in accordance with Ohio House Bill 96.

WHEREAS, the Ohio General Assembly enacted House Bill 96, requiring all political subdivisions, including the Madison-Champaign Educational Service Center, to establish and maintain a cybersecurity program; and

WHEREAS, the National Institute of Standards and Technology (NIST) Cybersecurity Framework Version 2.0 provides a recognized, flexible, and risk-based model for managing cybersecurity risks across critical operations, technology systems, and information assets; and

WHEREAS, the adoption of NIST CSF v2.0 by the Madison-Champaign Educational Service Center will strengthen protections for sensitive data, improve resilience against cyberattacks and other disruptions, and ensure compliance with Ohio law; and

WHEREAS, the Board recognizes that implementing of NIST CSF v2.0 will require updates to policies, standards, and operational practices to maintain a secure and sustainable cybersecurity posture;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Madison-Champaign Educational Service Center that:

1. The NIST Cybersecurity Framework Version 2.0 is hereby adopted as the official cybersecurity program framework for the Madison-Champaign Educational Service Center.
2. The IT Department, under the direction of the Director of Operations, shall manage the Madison-Champaign Educational Service Center's cybersecurity program and oversee implementation of this framework.
3. That the administration is authorized and directed to implement policies, procedures, and operational controls necessary to achieve compliance with the framework in alignment with Ohio House Bill 96.
4. The Superintendent shall review and approve all additional policies, procedures, and plans developed under this program prior to ESC-wide adoption.
5. The Director of Operations shall provide an annual report to the Superintendent and Board of Education summarizing implementation progress, compliance status, and recommendations for improvement or resource allocation.
6. This Resolution shall take effect and be in force immediately upon its adoption.

IX. Superintendent's Recommendations: Consent Agenda

- A. The Board approved the recommendation to accept the additions Substitute Teacher, Paraprofessional and Nurse lists for the 2025-2026 school year as presented.
- B. The Board approved the 2026-2027 tuition rates for the following program(s):
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|-------------------------------|-------------|----------------|
| 1. Madison County Preschool | Full Pay | \$186.00/month |
| | Reduced Pay | \$ 96.00/month |
| 2. Champaign County Preschool | Full Pay | \$200.00/month |
| | Reduced Pay | \$100.00/month |
- C. The Board approved the following calendars for the 2026-27 school year.
1. Madison-Champaign ESC Central Office
- D. The Board approved the Network Systems Coordinator job description.

- E. The Board approved the recommendation to employ the following individual(s) for the 2025-2026 school year pending proper licensure and appropriate background check(s).

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|-----------------|-----------------------------|
| 1. Ashley Cook | Business School Liaison |
| 1 year contract | June 1, 2026 |
| 2. Aaron Cox | Network Systems Coordinator |
| 1 year contract | June 1, 2026 |
| 3. Chloe Kelly | Latchkey Aide |
| 1 year contract | May 26, 2026 |
| 4. Shane Nash | Network Systems Coordinator |
| 1 year contract | June 1, 2026 |

- F. The Board approved the recommendation to accept the following resignations effective the end of the 2025-26 school year unless otherwise noted.

1. Nora Browning, Long-Term Substitute.
2. Erin Coconis-Carper, Nurse.
3. Teresita Herrera, LPN.
4. Melinda Hixon, Intervention Specialist.
5. Allison Johnson, Teacher Supporting School Psychologists.
6. Leslie Martin, Paraprofessional; for the purpose of retirement.
7. Bretnie Meister, Paraprofessional – As-Needed.
8. Nannette Mentzer, EC Intervention Specialist.
9. Brianna Ryan, Paraprofessional – As-Needed.
10. Christopher Stacy, Intervention Specialist.
11. Katelyn Tompkins, Paraprofessional – As-Needed.
12. Taylor Bowman, Program Float.
13. Rachel Caldwell, Sub EC Intervention Specialist.
14. Megan Deam, Sub Intervention Specialist.
15. Denise Jones, Supervisor – Special Education; for the purpose of retirement.
16. Melissa O'Neill, Paraprofessional – As-Needed.
17. Caryn Ratliff, Paraprofessional – As-Needed.
18. Cherie Southern, Program Float.

- G. The Board approved the recommendation to amend the following contracts for the 2026-27 school year.

1. Kathy Detwiler
2. Daniele Massey
3. Kaitlynn Pence
4. Melissa Scoville

- H. The Board approved the recommendation to employ the following individual(s) for the 2026-2027 school year pending proper licensure and appropriate background check(s).

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|----------------------|------------------------------|
| 1. Jordan Blamer | Paraprofessional – As-Needed |
| 1 year contract | August 1, 2026 |
| 2. Browning, Nora | Paraprofessional – As-Needed |
| 1 year contract | August 1, 2026 |
| 3. Aaron Cox | Network Systems Coordinator |
| 2 year contract | August 1, 2026 |
| 4. Ashley Cook | Business School Liaison |
| 2 year contract | August 1, 2026 |
| 5. Miranda Eggleston | Paraprofessional – As-Needed |
| 1 year contract | August 1, 2026 |

6. Julie Hartsel
1 year contract
Consultant
August 1, 2026
7. Laura Hedges
1 year contract
Paraprofessional
August 1, 2026
8. April Johnson
2 year contract
Preservice Instructor
August 1, 2026
9. Nannette Mentzer
2 year contract
Preschool Supervisor
August 1, 2026
10. Shane Nash
2 year contract
Network Systems Coordinator
August 1, 2026
11. Ashley Newman
1 year contract
Administrative Assistant
August 1, 2026
12. Brianna Ryan
1 year contract
Latchkey Director
August 1, 2026
13. Sadie Scott
1 year contract
Paraprofessional – As-Needed
August 1, 2026
14. Taylor Walters
1 year contract
Paraprofessional – As-Needed
August 1, 2026
15. Caldwell, Rachel
1 year contract
Program Float
August 1, 2026
16. Cherie Southern
1 year contract
Paraprofessional – As-Needed
August 1, 2026

- I. The Board approved the recommendation to employ the following individual(s) on administrative contracts for the 2026-2027 school year pending proper certification and mandated background check(s).

<u>Employee</u>	<u>Position</u>	<u>Days</u>	<u>Length</u>
Kaffenbarger, Daniel	Superintendent Services-As Needed	As-Needed	1 Year
Merica, Tracy	Consultant	As-Needed	1 Year
Moody, Evette	Preservice Coordinator/Supervisor	225	5 Year
Williams, Cynthia	Principal	225	5 Year
Wilson, Amanda	Supervisor - Special Education	210	5 Year

- J. The Board approved the recommendation to employ the following individual(s) on certified contracts for the 2026-2027 school year pending proper certification and mandated background check(s).

<u>Employee</u>	<u>Position</u>	<u>Days</u>	<u>Length</u>
Barnes, Ashley	Head Teacher	184	5 Year
Bohm, Jamie	Substitute Intervention Specialist	As-Needed	1 Year
Bowersock, Melissa	Speech Language Pathologist	148	5 Year
Brouhard, Angie	Regional SLP Consultant	204	1 Year
Brown, Sarah	Occupational Therapist-As Needed	As-Needed	1 Year
Buehler, Victoria	Teacher	As-Needed	1 Year
Burrs, Ashley	School Psychologist	120	2 Year
Cleland, Abbie	Occupational Therapist	184	2nd-1 Year
Clerico, Melissa	Substitute Intervention Specialist	As-Needed	1 Year
Converse, Erin	Sub EC Intervention Specialist	As-Needed	1 Year
Culp, Vicky	Program Float	As-Needed	1 Year

Daniels, Jill	Substitute Intervention Specialist	As-Needed	1 Year
Dulebohn, Amanda	Program Float	As-Needed	1 Year
Embry, Heather	Physical Therapist	152	5 Year
Fernander, Allison	School Psychologist	204	5 Year
Finch, Rachel	Speech Language Pathologist	184	5 Year
Gregorek, Chasity	APE Teacher	184	5 Year
Hess, Emily	EC Intervention Specialist	184	2 Year
Hiatt, Sara	Regional School Psych Consultant	204	1 Year
Huff, Zackery	Substitute Intervention Specialist	As-Needed	1 Year
Jacomet, Sandra	School Psychologist - As Needed	As-Needed	1 Year
Jeter, Kelly	Program Float	As-Needed	1 Year
Johnson, Patricia	Occupational Therapist	184	2 Year
Karam, Kristi	Occupational Therapist	184	5 Year
Kauffman, Tisha	Speech Language Pathologist	166	5 Year
Kolb, Bailey	Substitute Intervention Specialist	As-Needed	1 Year
Kramer, Holly	Gifted Intervention Specialist	184	2nd-1 Year
Landsettle, Angela	Physical Therapist - As Needed	As-Needed	1 Year
Leeper, Christina	Substitute Intervention Specialist	As-Needed	1 Year
Leher, Phyllis	Speech Language Pathologist-As Needed	As-Needed	1 Year
Leithauser, Emily	Social Worker	190	2nd-1 Year
Macko, Valerie	Speech Language Pathologist	148	2nd-1 Year
Massie, Jaime	Substitute Intervention Specialist	As-Needed	1 Year
Meadows, Molly	Substitute Intervention Specialist	As-Needed	1 Year
Mentzer, Layne	Sub EC Education Teacher	As-Needed	1 Year
Mounce, Amanda	Intervention Specialist	184	2nd-1 Year
Noel, Kelsi	Intervention Specialist	184	2 Year
Pankewicz, Tricia	Speech Language Pathologist-As Needed	As-Needed	1 Year
Pease, Ciara	Substitute Intervention Specialist	As-Needed	1 Year
Perkins, Vanessa	Program Float	As-Needed	1 Year
Prohaska, Danielle	School Comparison Services	As-Needed	1 Year
Quimby, Ashley	EC Intervention Specialist	184	2nd-1 Year
Rader, Kirby	Speech Language Pathologist-As Needed	As-Needed	1 Year
Riegel, Taylor	Substitute Intervention Specialist	As-Needed	1 Year
Rigo, Nicholas	Program Float	As-Needed	1 Year
Rogers, Elizabeth	Speech Language Pathologist-As Needed	As-Needed	1 Year
Sells, Emily	Substitute APE Teacher	As-Needed	1 Year
Sine, Melissa	EC Education Teacher	184	5 Year
Stoner, Lisa	Itinerant Teacher	As-Needed	1 Year
Storer, Olivia	EC Intervention Specialist	184	5 Year
Townsley, Mark	Career Education Teacher	184	5 Year
Wehner, Margaret	Speech Language Pathologist-As Needed	As-Needed	1 Year
Whip, Angela	Speech Language Pathologist	184	5 Year
Williams, John	School Psychologist	As-Needed	1 Year
Wilson-Goldman, Natalie	Teacher Supporting School Psychologists	146	5 Year

Winrod, Dallas	School Psychologist – As-Needed	As-Needed	1 Year
Wood, Heather	Intervention Specialist	184	2nd-1 Year

K. The Board approved the recommendation to employ the following individual(s) on classified contracts for the 2026-2027 school year pending proper certification and mandated background check(s).

Employee	Position	Days	Length
Adkins, Melinda	Paraprofessional	80	1st-2 Year
Ankrom, Tammy	Paraprofessional - As Needed	As-Needed	1 Year
Baker, Rebecca	Paraprofessional - As Needed	As-Needed	1 Year
Barns, Addie	Paraprofessional	188	1st-2 Year
Bowen, Debra	Paraprofessional	188	Continuing
Boyd, Robin	Paraprofessional - As Needed	As-Needed	1 Year
Boyer, Mackenzie	Paraprofessional - As Needed	As-Needed	1 Year
Bragg, Kendra	Paraprofessional - As Needed	As-Needed	1 Year
Brown, Emily	Paraprofessional - As Needed	As-Needed	1 Year
Brown, Evelyn	Paraprofessional	154	1 Year
Brown, Kristin	Paraprofessional - As Needed	As-Needed	1 Year
Brown, Sherri	Fiscal Specialist	131	1 Year
Brown, Zoey	Latchkey Aide	As-Needed	1 Year
Browning, Marta	Nurse - As Needed	As-Needed	1 Year
Brugler, Morgan	Paraprofessional	188	1st-2 Year
Bunch, Angela	Paraprofessional - As Needed	As-Needed	1 Year
Burbeck, Casey	Paraprofessional - As Needed	As-Needed	1 Year
Callison, Jonna	Paraprofessional - As Needed	As-Needed	1 Year
Campbell, Sara	Paraprofessional - As Needed	As-Needed	1 Year
Carmichael, Rebecca	Paraprofessional - As Needed	As-Needed	1 Year
Chamberlain, Emily	Paraprofessional - As Needed	As-Needed	1 Year
Clark, Kelly	Paraprofessional	188	1st-2 Year
Closson, Ronny	Administrative Assistant	As-Needed	1 Year
Cochran, Katie	Paraprofessional	188	1st-2 Year
Conley, Brittany	Paraprofessional - As Needed	As-Needed	1 Year
Copas, Chelsey	Paraprofessional - As Needed	As-Needed	1 Year
Copas, Kaelan	Paraprofessional	188	1st-2 Year
Copeland, Cheryl	Paraprofessional - As Needed	As-Needed	1 Year
Cutlip, Jillian	Paraprofessional - As Needed	As-Needed	1 Year
Dempsey, Brenna	Paraprofessional - As Needed	As-Needed	1 Year
Dennen, Kristin	Paraprofessional - As Needed	As-Needed	1 Year
Dillon, Maura	Paraprofessional	188	1st-2 Year
Dixon, Madison	Paraprofessional - As Needed	As-Needed	1 Year
Duncan, Teresa	Paraprofessional - As Needed	As-Needed	1 Year
Eckart, Stephanie	Paraprofessional - As Needed	As-Needed	1 Year
Engle, Kendall	Paraprofessional	154	2nd-2 Year
Fay, Sheila	Paraprofessional - As Needed	As-Needed	1 Year

Free, Raven	Interpreter	As-Needed	1 Year
Frey, Amber	Latchkey Aide	As-Needed	1 Year
Garnes, Cynthia	Paraprofessional - As Needed	As-Needed	1 Year
Gregory, Heidi	Paraprofessional - As Needed	As-Needed	1 Year
Gribben, Molly	Latchkey Aide	As-Needed	1 Year
Haffner, Amy	Paraprofessional - As Needed	As-Needed	1 Year
Haerr, Michelle	Paraprofessional - As Needed	As-Needed	1 Year
Hahn, Ashley	Paraprofessional - As Needed	As-Needed	1 Year
Hahn, Joshua	Paraprofessional	188	1st-2 Year
Hahn, Rhonda	Paraprofessional - As Needed	As-Needed	1 Year
Hall, Jennifer	Paraprofessional - As Needed	As-Needed	1 Year
Hayden, Brianna	LPN	188	1st-2 Year
Helser, Christy	Paraprofessional - As Needed	As-Needed	1 Year
Heskett, Samantha	Latchkey Aide	As-Needed	1 Year
Hicks, Natalie	Mental Health Therapist	188	1st-2 Year
Hostetler, Heather	LPN	As-Needed	1 Year
Hostetler, Kimberlee	Paraprofessional - As Needed	As-Needed	1 Year
Hostetler, Pamela	1:1 Nurse	As-Needed	1 Year
Johnson, Lisa	Paraprofessional - As Needed	As-Needed	1 Year
Johnston, Angela	Paraprofessional - As Needed	As-Needed	1 Year
Kaster, Catherine	Paraprofessional	188	1st-2 Year
Kelly, Chloe	Latchkey Aide	As-Needed	1 Year
Knox, Katelyn	Paraprofessional - As Needed	As-Needed	1 Year
Lambert, Laney	Latchkey Aide	As-Needed	1 Year
Lanning, Gunnar	In-School Suspension Monitor	As-Needed	1 Year
Leiberick, Tiffani	Paraprofessional - As Needed	As-Needed	1 Year
Leis, Sherry	Paraprofessional	178	2nd-2 Year
Locker, Theresa	Paraprofessional	188	1 Year
Lollo, Connie	Program Assistant	200	Continuing
McPherson, Micaela	Latchkey Aide	As-Needed	1 Year
Miller, Baylie	Latchkey Aide	As-Needed	1 Year
Miller, Delila	Paraprofessional - As Needed	As-Needed	1 Year
Miller-Brown, Kassydi	Paraprofessional	188	1st-2 Year
Mills, Brittney	Paraprofessional	188	1st-2 Year
Molen, Hayley	Paraprofessional - As Needed	As-Needed	1 Year
Montgomery, Jordan	Paraprofessional	188	1st-2 Year
Morris, Macy	Latchkey Aide	As-Needed	1 Year
Nannarone, Kathleen	Paraprofessional - As Needed	As-Needed	1 Year
Neal, Meagan	Paraprofessional - As Needed	As-Needed	1 Year
Neely, Rebecca	Latchkey Aide	As-Needed	1 Year
Norris, Cheryl	Latchkey Aide	As-Needed	1 Year
Norris, Cheryl	Paraprofessional - As Needed	As-Needed	1 Year
Nunamaker, Josie	Paraprofessional - As Needed	As-Needed	1 Year
O'Neal, Carolyn	NCI/TCI Trainer	As-Needed	1 Year

Orndorf, Kip	Paraprofessional - As Needed	As-Needed	1 Year
Partin, Adena	Paraprofessional – As-Needed	As-Needed	1 Year
Payne, Tommi	Paraprofessional - As Needed	As-Needed	1 Year
Pease, Elizabeth	Paraprofessional - As Needed	As-Needed	1 Year
Peterman-Cutlip, Melissa	Paraprofessional	188	Continuing
Powell, Carlie	Latchkey Aide	As-Needed	1 Year
Powell, Carlie	Latchkey Assistant Coordinator	As-Needed	1 Year
Reeder, Jamal	Paraprofessional - As Needed	As-Needed	1 Year
Rieckhoff-Roberts, Michael	Registered Behavior Technician	188	1st-2 Year
Roberts-Gray, Pamela	Paraprofessional - As Needed	As-Needed	1 Year
Ropp, Angela	Paraprofessional - As Needed	As-Needed	1 Year
Sagraves, Libby	Paraprofessional	154	1st-2 Year
Schmidt, Eleanor	Paraprofessional - As Needed	As-Needed	1 Year
Shields, Preston	Paraprofessional - As Needed	As-Needed	1 Year
Shockey, Charlene	On-Bus Instructor	As-Needed	1 Year
Shuey, Shelby	Paraprofessional	188	2nd-2 Year
Shunk, Jamie	Paraprofessional - As Needed	As-Needed	1 Year
Simon, Kaitlynn	Paraprofessional - As Needed	As-Needed	1 Year
Small, Amelia	On-Bus Instructor	As-Needed	1 Year
Smith, Jennifer	Attendance Officer-Madison Co.	As-Needed	1 Year
Stone, Molly	Paraprofessional	154	2nd-2 Year
Stufflebeam, Rochell	Paraprofessional - As Needed	As-Needed	1 Year
Suchland, Kristie	Payroll/Benefit Specialist	260	2nd-2 Year
Taylor, Karena	Paraprofessional - As Needed	As-Needed	1 Year
Thomas, Sarah	Paraprofessional - As Needed	As-Needed	1 Year
Tingley, Jacqueline	Paraprofessional	188	1st-2 Year
Toops, Marlene	Paraprofessional	188	1st-2 Year
VanHoose, Elle	Paraprofessional	188	1st-2 Year
Wagner, Stephanie	Nurse - As Needed	As-Needed	1 Year
Walbright, Sheri	Occupational Therapy Assistant-As Needed	As-Needed	1 Year
Walton, Christian	Paraprofessional - As Needed	As-Needed	1 Year
Warner, Amy	Paraprofessional - As Needed	As-Needed	1 Year
Wells, Holly	Paraprofessional	188	1 Year
Wethington, Annie	Paraprofessional - As Needed	As-Needed	1 Year
Whitney, Jessica	Paraprofessional - As Needed	As-Needed	1 Year
Wickham, Tina	Paraprofessional - As Needed	As-Needed	1 Year
Williams, Emily	Paraprofessional - As Needed	As-Needed	1 Year
Wilson, Tracey	Clerical Support	As-Needed	1 Year

- L. The Board approved the recommendation to award the following one-year supplemental contracts for the 2025-2026 school year.

Employee	Position
Andrews, Laura	Speech Language Pathologist-As Needed
Belcher, Leanna	Program Coordinator

Campbell, Jason	NCI/TCI Trainer
Campbell, Jason	PBIS Team
Fernander, Allison	School Psychologist - As Needed
Honeycutt, Tricia	PT Coordinator
Honeycutt, Tricia	Physical Therapist - As Needed
Honeycutt, Tricia	PBIS Team
James, Adrienne	Speech Language Pathologist-As Needed
James, Adrienne	Program Coordinator
Karam, Kristi	Occupational Therapist-As Needed
Karam, Kristi	Program Coordinator
Kirk, Danielle	School Psychologist - As Needed
MacDonald, Teresa	NCI/TCI Trainer
Ober, Dayna	Speech Language Pathologist-As Needed
Petry Brisley, April	LPDC Chairperson
Roberts, Sheila	NCI/TCI Trainer
Roberts, Sheila	PBIS Team
Ward, Mark	NCI/TCI Trainer
Ward, Mark	Wellness Program Coordinator

M. The Board approved the recommendation to employ the following individual(s) as 2026 summer custodial help on an as-needed basis.

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| 1. Addie Barns | 6. Kaitlynn Simon |
| 2. Kendra Bragg | 7. Keaton Snyder |
| 3. Emily Brown | 8. Holly Wells |
| 4. Angie Johnston | 9. Tina Wickham |
| 5. Tara Murphy-Larson | |

X. Ohio Hi-Point Career Center update: Mr. Jeff Burroughs

XI. Superintendent Discussion Items:

- A. The Superintendent thanked Don Burley for his collaboration with Madison County to prepare the new facility for Mac South for the 2026-27 school year and his work to develop a comprehensive technology plan to address the needs of ESC staff and programs.
- B. The Superintendent invited the Board to attend the Staff Recognition Breakfast on June 5, 2026 at 9:00 AM at the ESC.

XII. The meeting adjourned at 8:10 PM

Next Meeting: June 29, 2026 at 6:00 p.m. at the ESC Board Office in Urbana
 July 27, 2026 at 6:00 p.m. at Mac-a-Cheek South in London
 August 24, 2026 at 6:00 p.m. at the ESC Board Office in Urbana