

Bylaws of the Board

Orienting New Board Members

The Board of Education and its administrative staff shall assist each new member to understand the Board of Education's functions, policies, and procedures and operation of the school district upon taking office. The following methods shall be employed:

1. The new members shall be given selected materials, as available, on Board of Education member's duties and responsibilities.
2. The Superintendent of Schools shall supply material pertinent to meetings and shall explain its use, including Robert's Rules.
3. The Board Chairperson will assign an experienced Board member mentor a new member with monthly pre-meeting check-ins between mentor and new member during the first six months of the new member's term.
4. The new member shall be invited to meet with the Superintendent of Schools, Board Mentor, and other administrative personnel to discuss services they perform for the Board of Education.
5. A copy of the Board of Education's bylaws and copies of pertinent materials developed by the State School Board Association shall be given to him/her by the Superintendent.
6. The incoming member may attend, at district expense, workshops for newly elected members as approved by the Board of Education.
7. Upon request from a new Board member(s), the Board Chairperson or designee shall arrange a meeting with new Board member(s) for the purpose of explaining and answering questions about Board processes, policies and procedures.
8. First-time elected board members are to complete a training program that minimally includes the following:
 - The role and responsibilities of a board member;
 - The duties and obligations of a board of education;
 - School district budgeting and education finance.

This training must be completed at a time determined by the Connecticut Department of Education (CSDE), but not later than one year after assuming office.

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New Board Members Orientation (continued)

Candidates

The Superintendent or his/her designee shall invite all current candidates for the office of Board of Education member to attend (1) Board meetings, except that this invitation shall not extend to any executive sessions, and (2) pre-election workshops for candidates.

Legal Reference: Connecticut General Statutes

Public Act 23-167, An Act Concerning Transparency in Education requires first-time board members to complete a prescribed training program at a time determined by CSDE, but no later than one year after assuming office. Sections 2 and 3.

Bylaw adopted by the Board: May 27, 1999
Bylaw revised: October 24, 2002
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MARLBOROUGH PUBLIC SCHOOLS
Marlborough, Connecticut