

BUENA PARK SCHOOL DISTRICT

TEACHER ON SPECIAL ASSIGNMENT - LEARNING COACH

DEFINITION

Under the direction of the Director, the Learning Coach supports students by providing intervention support for foundational math, reading, and writing skills. The Learning Coach will develop lesson plans and provide direct instruction for intervention. In addition, the Learning Coach will provide data for MTSS meetings and communicate with teachers and staff regarding progress or further interventions needed. The Learning Coach is responsible for using evidence-based strategies and curricula.

EXAMPLES OF DUTIES

Learning Coaches across BPSD are responsible for the following:

- The majority of the instructional day should be spent in direct service to students
 - Support for foundational language arts and math skills
 - Adjust group size according to student need
 - Design a schedule that allows for 4 sessions per week
 - Provide intervention using appropriate models of push-in and pull-out
- Analyze schoolwide data with the district team and communicate instruction and intervention needs with the school site
- Collaborate with PLT in regard to Universal Screening, Tier 2 interventions, identification of students in need of Tier 3, progress monitoring, and adjustment of support
- Participate in site-level meetings regarding the progress of students
- Develop trusting relationships with staff, students, and families
- Maintain confidentiality and professionalism in communication with grade-level teams and the principal
- Utilize strengths-based language when discussing student progress with care and curiosity; honor the full humanity of each child
- Create a learning space that motivates and supports student learning
- Meet with the principal to collaborate on scheduling, data analysis, and intervention cycles
- Communicate student participation and progress with caregivers
- Participate in ongoing professional development to support data analysis and tiered interventions
- Commit to ongoing self-learning
- Attend monthly collaboration meetings with other Learning Coaches

QUALIFICATIONS

This position offers an opportunity to work with certificated staff to enhance classroom-based educational instruction and interventions. The ideal candidate will be a passionate professional who can facilitate collaboration and excellence in educational practice and pedagogy for the benefit of all students and staff.

Candidates must have:

- A valid California credential authorizing service as a teacher in a TK-8 school district, with appropriate authorization for instructing English Learners.
- Five years of appropriate teaching experience in the regular education program.
- Experience participating in instructional or intervention planning, such as steering committees, CAST team, reading or math intervention, etc.
- An earned master's or higher degree from an accredited college or university in education, curriculum and instruction, or a closely related field is preferred.

Ability to:

- Organize, prioritize, work under time constraints, and be flexible in an environment of multiple tasks and changing priorities
- Have credibility with schools and other stakeholders; demonstrated ability to lead and manage change

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- Work effectively with diverse stakeholders
- Successfully work independently as well as in a team environment
- Have a high degree of professionalism, integrity, and dependability
- Communicate with individuals from varied educational and cultural backgrounds
- Maintain accurate records
- Develop as a professional educator
- Demonstrate respect and concern for students, parents, other staff members, and administrative colleagues
- Interpret a variety of instructions furnished in written, oral, diagram, or schedule form
- Make decisions and perform on the job according to district standards
- Communicate effectively and tactfully in both oral and written forms
- Prepare a variety of reports and presentations
- Use technology for instructional purposes as well as to communicate, create presentations and reports, collect, analyze, and use student data to identify student learning needs
- Meet schedules and timelines

WORKING CONDITIONS

Environment:

Office and school environments, with frequent interruptions

Physical Demands:

Visual ability to read handwritten or typed documents and the display screen of various office equipment and machines; communicate clearly in English; hear normal range verbal conversation (approximately 60 decibels); sit, stand, stoop, kneel, bend and walk; sit for sustained periods of time; lift and carry up to 20 pounds; operate office machines and equipment safely and effectively; demonstrate manual dexterity necessary to operate calculator, typewriter and/or computer keyboard at the required speed and accuracy.

LICENSE REQUIREMENT

Possession of a valid California Motor Vehicle Operator's License

CONDITION OF EMPLOYMENT

Insurability by the District's liability insurance carrier

Board Approved: 3-11-24

To be paid on the 23-24 Teacher Salary Schedule