Murfreesboro City Schools

2552 South Church Street
Murfreesboro, TN 37127-6342
Phone: 615-893-2313
Fax: 615-893-2352
cityschools.net

Lawn Mowing Services at all Murfreesboro City Schools Locations
INVITATION TO BID

Vendor Name: _____

Vendor Contact: _____

Address: _____

City/State/Zip: _____

Telephone: ( )_____ Fax: ( )_____

GENERAL TERMS AND CONDITIONS

1. Responding to bid number: **2025-01**

2. Date of solicitation: **July 1, 2024**

3. Bid receipt/opening date and time: **July 12, 2024 @ 2:30 P.M., CST.**

   Bids MUST be received by Murfreesboro City Schools at the address above by the receipt date listed above.

4. **Bid Format: SEALED BIDS ONLY**. Faxed bids **are not** acceptable. BIDS MUST BE CLEARLY MARKED WITH THE ABOVE NUMBER, DESCRIPTION, AND OPENING DATE. Bidder **MUST** use the enclosed bid envelope cover sheet on the outside of the bid envelope to include license number, expiration date and classification. Murfreesboro City Schools Board of Education is not responsible for the confidentiality of bids inadvertently opened during mailing or receipt thereof. Unsealed Bids will not be accepted. Any bid received after receipt date and time indicated above will not be considered.

5. **BID OPENING:** Bids will be opened publicly and read aloud at the administrative offices of Murfreesboro City Schools, 2552 South Church Street, Murfreesboro, TN 37127, on the opening date and time indicated above. Responses received after the receipt deadline indicated above will not be considered.

6. Time is of the essence for this bid. Price and quality of equipment is essential; however, availability of product and ability to perform on schedule will be heavily weighted in the award process. Prospective vendors who are authorized, licensed (if applicable and/or required) and capable are requested to submit bids to provide these needed products and/or services for Murfreesboro City Schools.

7. It shall be the responsibility of the bidder to submit a bid response which complies with: (A) the conditions and specifications of the Request for Bid; (B) policies and procedures of the Murfreesboro City Schools Board of Education and applicable laws of the State of Tennessee; and (C) any other applicable laws, regulations and requirements. You should include any related literature or material.

8. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications including material safety data sheets (MSDS), if applicable. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. The manufacturer's specifications, in respect to the successful bidder, shall be considered as part of this contract with the Board.

9. If quantities are provided, they are approximations and may be estimates of annual usage, not initial purchase quantity. Quantities provided are best estimates of anticipated order quantities, however, Murfreesboro City Schools cannot guarantee fulfillment of annual usage estimates. Actual quantities are to be determined before order is placed. Murfreesboro City Schools reserves the right to increase or decrease quantities to be purchased over the life of this agreement, and to reject any and/or all Bids or any part of any Bid, or to accept other than the Bid with the lowest cost, meeting all specifications. The bidder shall show in the proposal both the unit prices and total amount, where required, of each item listed. In the event of error or discrepancy in the mathematics, the unit prices shall prevail.

10. Murfreesboro City Schools reserves the right to not only negotiate price, but also final terms, shipping or installation in some cases, conditions and scope with low bid. Bids are to be valid for a minimum of ninety (90) days and payment will be made within forty-five (45) days of the date vendor billing is received and signed by the authorized Murfreesboro City Schools representative.

11. Any Bid submitted should be for the total cost to Murfreesboro City Schools. To the extent applicable, all prices shall be quoted F.O.B. Murfreesboro, TN, and delivery to the central office location at the address above shall be without additional charge.

12. Evaluation and award of Bids may be made to one bidder which will meet the requirements of this invitation to bid. Items may be awarded to the lowest bid(s) or best overall bid, and Murfreesboro City Schools reserves the right to award this bid on quality, price and availability/delivery of product specified, whichever is in the best interest of Murfreesboro City Schools. Murfreesboro City Schools reserves the right to award bid(s) to multiple bidders at its sole discretion and to group items together that are similar in nature. It is also possible that awards may be granted on a line-by-line basis. Murfreesboro City Schools reserves the right to reject all bids submitted for this ITB and re-release a separate ITB for this purchase.

13. The successful bidder shall execute a written contract with Murfreesboro City Schools and return the required bonds and insurance certificates within fourteen (14) business days after submission of contracts to said bidder by Murfreesboro City Schools. If the project exceeds $100,000.00, the successful bidder will furnish a Performance Bond covering the full amount of the contract.

14. Any questions concerning the Bid package should be directed to Adam Grisz at adam.grisz@cityschools.net.

15. The Operations Department will coordinate with successful vendor after award of Bid.

16. The undersigned hereby declares that the only person, or persons, interested in this Bid as principal, or principals, is/are named herein. This Bid is in all respects fair and in good faith without collusion or fraud.

17. The undersigned, having visited the site of the referenced project and having familiarized themselves with the local conditions affecting the cost of the work and with all requirements of the Bid Documents and services required to complete the work directed by the documents for the referenced project for the following amount.

18. Direct purchase of certain equipment items or materials by Murfreesboro City Schools is exempt from federal excise tax and Tennessee sales tax. In such cases, the bidder shall quote prices which do not include Federal Excise Tax and Tennessee Sales Tax. Murfreesboro City Schools will furnish executed exemption certificates upon presentation by the bidder at the time of purchase. It is the bidder's responsibility to comply with all local, state and federal laws, regulations, codes, licensing, and other requirements. The bidder must be prepared to substantiate compliance upon request by the Board's representative.

19. **IMPORTANT:** Bidder must use bid form included in Bid package and Bid must be signed by an authorized representative of the company/business placing the Bid at the time the Bid is received by Murfreesboro City Schools, if not, Bid will be rejected at time of Bid opening.

20. The language of this Request for Bids shall be binding unless mutually amended by Murfreesboro City Schools and the bidder. It is understood that a contract is not formal between the successful bidder and Murfreesboro City Schools until such time as a purchase order is issued by Murfreesboro City Schools, and issuance of the purchase order will be the award notice. The terms and conditions of this Request for Bids and detailed purchase order shall constitute the entire agreement. All bids are ultimately subject to funding.

21. It is the intent of Murfreesboro City Schools to make the services requested in this Invitation to Bid available for purchase at awarded bid prices to other qualifying government and educational agencies of the State of Tennessee. Murfreesboro City Schools is responsible only for purchases made and received by Murfreesboro City Schools.

22. Murfreesboro City Schools may make changes within the general scope of the services to be performed by giving notice to the bidder and subsequently confirming such changes in writing. If such changes affect the cost of or the time required forperformance of the services, equitable adjustment in the price shall be made. No change made by the bidder shall be recognized without written approval of the Assistant Superintendent of Operations.

23. Murfreesboro City Schools may, by written notice, terminate the contract for bidder's default, in whole or in part, at any time if bidder refuses or fails to comply with the provisions of this bid, maintain a consistently high quality of work or so fails to make progress as to endanger performance, and does not cure such failure after written notice within a reasonable period of time, or fails to perform the services within the time specified or any written extension thereof.

Murfreesboro City Schools

2552 South Church Street
Murfreesboro, TN 37127-6342
Phone: 615-893-2313
Fax: 615-893-2352
cityschools.net

24. The Vendor, Sub-vendors and their employees are required to have visible, personal identification and the vendor's company name displayed on their shirts. They will also be required to wear attire appropriate for a school environment, i.e., shirt, pants and shoes. Clothing displaying nudity, obscene symbols or pro-drug slogans are prohibited. The Vendor, Subvendors and their employees must check in and out at the main office before starting work during normal school hours.

25. There shall be no use of any tobacco, tobacco products, vapor devices and any other alternative smoking devices, including tobacco and electronic cigarettes, on property of Murfreesboro City Schools.

26. Successful bidder shall not sell, sublet or assign this agreement or any portion thereof to any person or persons, except upon the written approval of the Assistant Superintendent of Operations.

27. If it becomes necessary to revise any part of this bid, a written addendum will be provided to all the bidders. Murfreesboro City Schools is not bound by any oral representations, clarifications or changes made in the written specifications by its employees unless such clarification or change is provided to bidders in written addendum form from Murfreesboro City Schools.

28. The bid shall be awarded to the firm(s) whose proposal is responsive to the bid and is most advantageous to Murfreesboro City Schools, considering the factors identified in the bid and those set forth below. In determining "lowest and best bidder", in addition to price, the following factors shall be considered:
    a. The ability, capacity and skill of the bidder(s) to perform the contract or provide the service required;
    b. whether the bidder(s) can perform the contract or provide the service promptly or within the time specified, without delay or interference;
    c. the quality of performance of previous contracts or services;
    d. the previous and existing compliance by the bidder(s) with laws and ordinances relating to the contract or service;
    e. the sufficiency of the financial resources and ability of the bidder(s) to perform the contract or provide the service,
    f. the quality, availability and adaptability of the supplies or contractual services to the particular use required;
    g. the ability of the bidder(s) to provide future maintenance and service for the use of the subject of the contract;
    h. where an earlier delivery date would be of great benefit to the requisitioning agency, the date and terms of delivery may be considered in the bid award, and the number and scope of conditions attached to the bid.

GENERAL REQUIREMENTS OF VENDORS

1. The successful bidder will furnish a certificate of Worker's Compensation Insurance in compliance with the laws of the State of Tennessee. The bidder must have a general public liability insurance policy at or exceeding the following limits:

   a. $1,000,000 per person bodily injury
   b. $1,000,000 per occurrence bodily injury
   c. $1,000,000 per occurrence property damage

2. Vendor shall comply Tennessee Code Annotated Section 49-5-413, which requires any person, corporation or entity who enters into or renews a contract with a local board of education, to provde a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present. The enclosed Compliance Agreement MUST be signed and returned with the bid.

3. The bidder must demonstrate to the satisfaction of Murfreesboro City Schools that his/her firm is capable of completing the work specified, has all equipment necessary for completion of the work, and has satisfactorily completed similar projects. All subvendors will be subject to approval of Murfreesboro City Schools.

4. Bids must be submitted on the required forms. All prices must be stated in the appropriate blanks. The bid form must be signed and completed. Bids must be enclosed in a sealed envelope and clearly marked **"BID – 2025-01".**

5. Bidders must thoroughly inform themselves of the requirements of the specifications, special conditions, and any other relative documents and be prepared to comply with all.

6. All Bids offered must be valid for ninety (90) days after the advertised bid opening date.

7. The vendor/vendor shall be responsible for any loss or damage of or to any materials of work either delivered or completed at the site until such time as the project is fully completed.

8. The vendor/vendor will repair or replace any defects or faults that may occur either in materials or construction during the progress of the work at no additional expense to Murfreesboro City Schools.

9. The vendor shall agree to indemnify and hold harmless the Murfreesboro City Schools Board of Education against all claims, demands, suits, damages or sums of money to any party accruing from the Murfreesboro City Schools Board of Education for loss of life, personal injury or property loss and/or damage which may be caused by reason of any defect, fault, actions of the vendor or his employees during the progress of the work.

10. Bidders should verify all mechanical systems in the field prior to bidding. Specifications are not intended to be comprehensive or exact. The successful bidder shall be responsible for completion of the intent of the specifications including any minor variation which may be encountered in the field.

11. Any material that is property of Murfreesboro City Schools must remain on the premises of property belonging to Murfreesboro City Schools.

12. The vendor shall remove all rubbish, debris and other visible, objectionable material from the site prior to completion of the project. These materials may be disposed of at the appropriate landfill or at any other legal location that the vendor can procure.

13. The work of this project shall not be conducted in such manner as to create any nuisance, or so as to violate any of the ordinances of Murfreesboro and the State of Tennessee.

14. If, at any time during each 12 month term, an awarded vendor refuses or fails to pursue and/or perform the work with diligence as will insure its completion within the time limit specified in this contract, Murfreesboro City Schools, by written notice to that same vendor, may terminate the vendor's right to proceed with the work and the opportunity will be awarded to the next best bidder.

15. In the case of default by the vendor, the vendor shall be liable for any and all increases in cost which may occur from Murfreesboro City Schools procuring satisfactory completion of the project from any other available sources.

16. The vendor shall comply with all applicable State and federal law pertaining to discrimination and hereby agrees, warrants, and assures that no person shall be excluded from participation in, denied benefits of, or otherwise subjected to discrimination in the performance of the services provided pursuant to this ITB or in the employmment practices of the vendor on the grounds of classifications protected by federal or State law.

17. The vendor shall be responsible for any and all damages to the equipment or facilities during the accomplishment of the work specified.

18. Vendor/vendor will furnish a warranty for products and installation for products for a period of at least one (1) year from final acceptance of the project.

GENERAL SPECIFICATIONS AND SCOPE OF WORK

Murfreesboro City Schools is requesting bids for qualified vendors for the purposes of lawn mowing services at all Murfreesboro City Schools and administrative buildings included below.

In the attached you will find school prints referencing property lines, school names, addresses, and acreage per site. The acreage listed is total of the property with no deducts of the square footage of the school buildings, drives, parking spaces, sidewalks, playgrounds.

Specifications for the provisions of lawn mowing and trimming for Murfreesboro City Schools

1. Each campus should be completely mowed and trimmed (includes blowing clippings off all hard surfaces and vehicles during the service period), unless otherwise directed by the MCS maintenance Supervisor. The mowing must be scheduled with the MCS maintenance supervisor in order to give schools advance notice of the exterior work. Mowing a campus more than once per week must be at the request of the maintenance supervisor.
2. Before mowing is to begin campuses are to be surveyed for trash and removed by vendor. Exterior trash cans and their trash are the responsibility of MCS. It is acceptable to maintain a trash receptacle on the deck of a mower and use extension grippers to assist in picking up trash as cutting is taking place. This method is efficient, please be aware the operator of the power mower is fully responsible for it's operation per manufacture guidelines produced in their owner manuals. All large limbs are to be taken to the roadside for the City Solid Waste for pick up. It is acceptable to stack piles accordingly in areas in order to save time when cutting, but before leaving the property, the collection piles are to be taken to the roadside. *MCS will be responsible for the removal of large limbs and downed trees after storms. *MCS will be responsible for trimming lower limbs on the school sites to maintain an acceptable clearance for walking in order to trim around trees without any worries of head injuries. To assist from any damage occurring to MCS property or vehicles parked on the lots, vendors are requested to have drop down deflectors on the exhaust shoots of their mowers. Where possible make the first 3 cuts around a school site where the exhaust chute is directed away from the school. The 4th cycle cut can be turned to the direction of the school while maintaining the deflector in the down position. Deflectors can be raised once in an open field where no students and staff are present. Vendors will be responsible for all damage when objects are discharged from their mowers and or string trimmers. This includes but is not limited to school properties, motorists, walkers / bicyclists on public right-aways, and or neighborhood properties and the homeowners.
3. Mowing and trimming must occur during daylight hours. Mowing on weekends is permissible (and preferred), however, MCS may occasionally make requests for other specific mowing dates. Observances must be followed with the City of Murfreesboro's noise ordinance of working hours of 7:00 am to 7:00 pm in our neighborhoods. There may be some cases in open areas where housing developments have yet to take place, there will be exceptions. In the event a vendor does not follow the ordinance, they are responsible for answering to the City Code's officials on any warnings or fines that may be issued. Excessive abuse of this ordinance will not be tolerated and may result in contract review and or separation from services.
4. Mowing during school hours will be allowed until children are present. Recess periods are part of the curriculum. There may be times with advance notices that vendors will be able to cut around all playground with the schools' approval in order to complete a cycle cut in one site visit. Again, the advance notices can be helpful if communication timing is utilized. Once students and staff are present, the vendor is to leave the playground area.
5. Mowing height levels are to be set at 3.5" unless otherwise directed.

Murfreesboro City Schools

2552 South Church Street
Murfreesboro, TN 37127-6342
Phone: 615-893-2313
Fax: 615-893-2352
cityschools.net

6. Safety of the children and others on campuses must be of primary importance. If children or adults that are coming closer than 100 ' of a mower, the operator is to shut down the mower blades and move to another location on campus or to another school site with notice to the Maintenance Supervisor.
7. *A 60-day notice in the contract for vendor and owner that will release the vendors from their responsibilities in the event they feel they cannot meet the deadlines of a schedule, or requirements of the contract.
8. Vendor to have all employees recognized with like uniforms, shirts, and badging. The lead person during the day of cutting must sign in at the front office and provide a list of staff that will be performing cutting services that day. Once the job is complete, the same must take place on going back into the front office and check out by signing out each of their staff members. If you stay beyond school hours, it will be noted the following day by school staff or the SRO. Please note school hours differ from site to site. The hours for the extended school program are from 6:00 am to 6:00pm.
9. Restroom breaks are permissible. There are restrooms located near the front entrances. Press the call button on the call box at the front door, state the restroom break need and an MCS staff representative will meet and direct the staff member to the restroom and will wait outside the door until they finish. With this courtesy, MCS will require background checks for all cutting staffing.
10. Vendors are responsible for furnishing all labor, equipment, fuel, and any maintenance and repairs of their equipment in order to fulfill their contractual requirements within this document.

INCLUDED BY REFERENCE

- Exhibit A: In the attached you will find school prints referencing property lines, school names, addresses, and acreage per site. The acreage listed is total of the property with no deducts of the square footage of the school buildings, drives, parking spaces, sidewalks, playgrounds.

REQUIRED SUBMITTALS

- Bid Sheet Summary
- Contractor/Bidder Information Sheet
- Customer Reference Listing
- Certifications Page
- Affidavits Acknowledgement Page
- Product List and Submittals

Murfreesboro GIS Data



6/21/2024, 2:32:42 PM

Special Interest | Parcels | Private | Addresses

Schools | Streets | Streams

Black Fox Elementary
1753 South Rutherford Blvd
Murfreesboro Tenn
Total Acres: 20.4

1:4,514

0 0.03 0.06 0.12

0 0.05 0.1 0.

Rutherford County OIT/GIS, Maxar

City Of Murfreesboro G

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

Murfreesboro GIS Data



6/21/2024, 2:40:48 PM

Schools Parcels Private

Streets Addresses

Bradley Academy
511 Martin Luther King Blvd
Murfreesboro Tenn
Total Acres: 10.6

1:2,257

0 0.01 0.03 0.06

0 0.03 0.05 0.

Rutherford County OIT/GIS, Maxar, Microsoft

City Of Murfreesboro GI

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

Murfreesboro GIS Data



6/21/2024, 2:50:58 PM

Schools | Parcels | Private

Streets | Addresses

Discovery School at Bellwood
1165 Middle Tennessee Blvd
Murfreesboro Tenn
Total Acres: 14.7

1:2,257

0 0.01 0.03 0.06

0 0.03 0.05 0.

Rutherford County OIT/GIS, Maxar, Microsoft

City Of Murfreesboro GI

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

Murfreesboro GIS Data



6/21/2024, 2:47:26 PM

Schools

Parcels

Streets

Addresses

Cason Lane Academy
1330 Cason Lane
Murfreesboro Tenn
Total Acres: 32

1:4,514

0 0.03 0.06 0.12

0 0.05 0.1 0.

Rutherford County OIT/GIS, Maxar

City Of Murfreesboro GI

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

Murfreesboro GIS Data



6/21/2024, 2:49:51 PM

1:1,128

0 0.01 0.01 0.03

0 0.01 0.02 0.04 km

Rutherford County OIT/GIS, Maxar, Microsoft

FireStations

Parcels

Private

Streets

Addresses

Cason Lane Pre-k
930 Cason Lane
Murfreesboro Tenn
Total Acres: 7.45

City Of Murfreesboro GI

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OIT/GIS, Ma

Murfreesboro GIS Data



6/21/2024, 3:15:40 PM

Parcels | Private | Addresses

Streets | Streams

Central Office
2552 South Church St.
Murfreesboro Tenn
Total Acres: 6.59

1:2,257

0 0.01 0.03 0.0

0 0.03 0.05 0

Rutherford County OIT/GIS, Maxar, Microsoft

City Of Murfreesboro C

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County O

Murfreesboro GIS Data



6/21/2024, 2:52:38 PM

1:4,514

0 0.03 0.06 0.

0 0.05 0.1

Rutherford County OIT/GIS, Maxar

Special Interest

Schools

Parcels

Streets

Private

Addresses

Erma Siegel Elementary
135 West Thompson Lane
Murfeesboro Tenn
Total Acres: 31

City Of Murfreesboro

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County

Murfreesboro GIS Data



6/21/2024, 2:54:34 PM

Special Interest
FireStations
Schools
Parcels
Streets
Private

Addresses

Hobgood Ele.
307 South Baird Lane
Murfreesboro Tenn
Total Acres: 21.2

1:4,514

0 0.03 0.06 0.12

0 0.05 0.1 0.

Rutherford County OIT/GIS, Maxar

City Of Murfreesboro GI

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

Murfreesboro GIS Data



6/21/2024, 3:03:01 PM

Special Interest

FireStations

Mitchell-Neilson Primary
1803 Jones Blvd
Murfreesboro Tenn
Toatal Acres: 13.7

Mitchell-Neilson Ele.
711 west Clark Blvd
Murfreesboro Tenn
Total Acres: 17.4

1:4,514

0 0.03 0.06 0.12

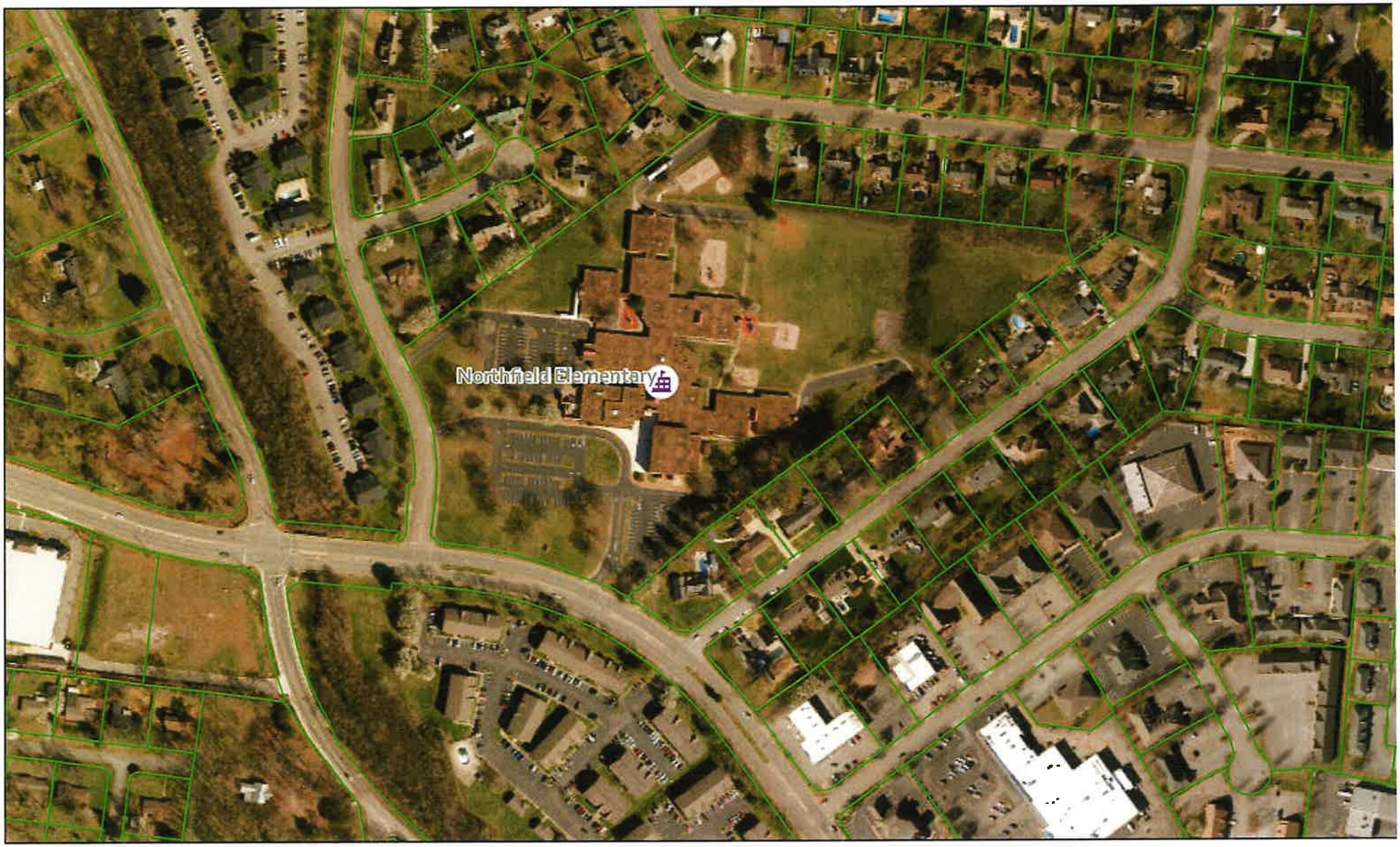
0 0.05 0.1 0

Rutherford County OIT/GIS, Maxar

City Of Murfreesboro G

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

Murfreesboro GIS Data



6/26/2024, 3:36:25 PM

Schools

Parcels

Northfield Ele.
550 Northfield Blvd
Murfreesboro Tenn.
Total Acres: 20

1:4,514

0 0.03 0.06 0.12

0 0.05 0.1 0.

Rutherford County OIT/GIS, Maxar

City Of Murfreesboro GI

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

Murfreesboro GIS Data



6/21/2024, 3:07:12 PM

1:4,514

0 0.03 0.06 0.12

0 0.05 0.1 0.

Rutherford County OIT/GIS, Maxar

Schools | Parcels | Private | Addresses

Streets | Streams

Overall Creek
429 Otter Trail
Murfreesboro Tenn.
Total Acres: 25

City Of Murfreesboro GI

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

Murfreesboro GIS Data



6/21/2024, 2:57:16 PM

Schools | Parcels | Private

Streets | Addresses

John Pittard
745 Dejarnette Lane
Murfreesboro Tenn
Total Acres: 21.80

1:4,514

0 0.03 0.06 0.1

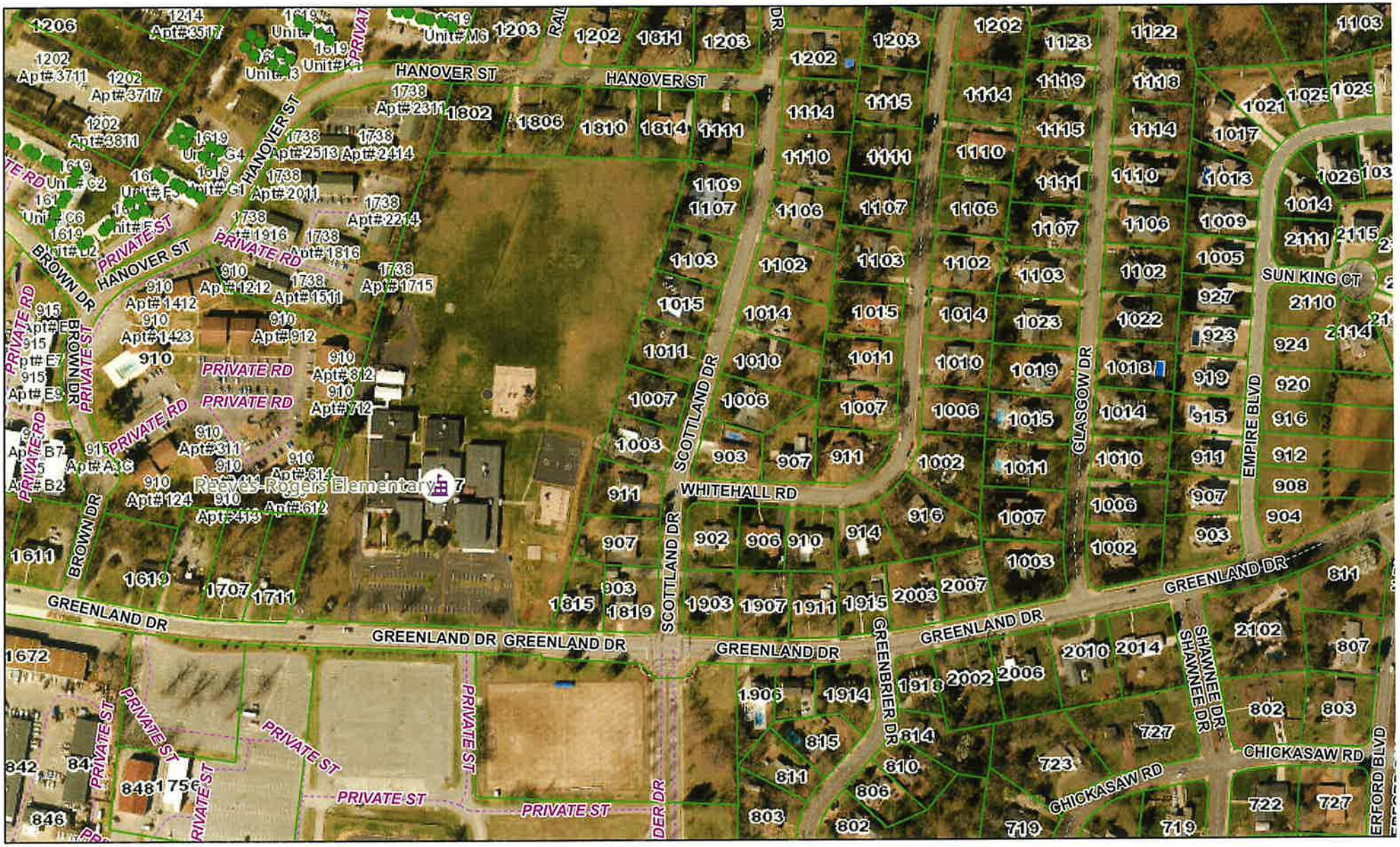
0 0.05 0.1

Rutherford County OIT/GIS, Maxar

City Of Murfreesboro

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County G

Murfreesboro GIS Data



6/21/2024, 3:08:42 PM

1:4,514

0 0.03 0.06 0.12

0 0.05 0.1 0.

Rutherford County OIT/GIS, Maxar

Special Interest

Schools

Parcels

Streets

Private

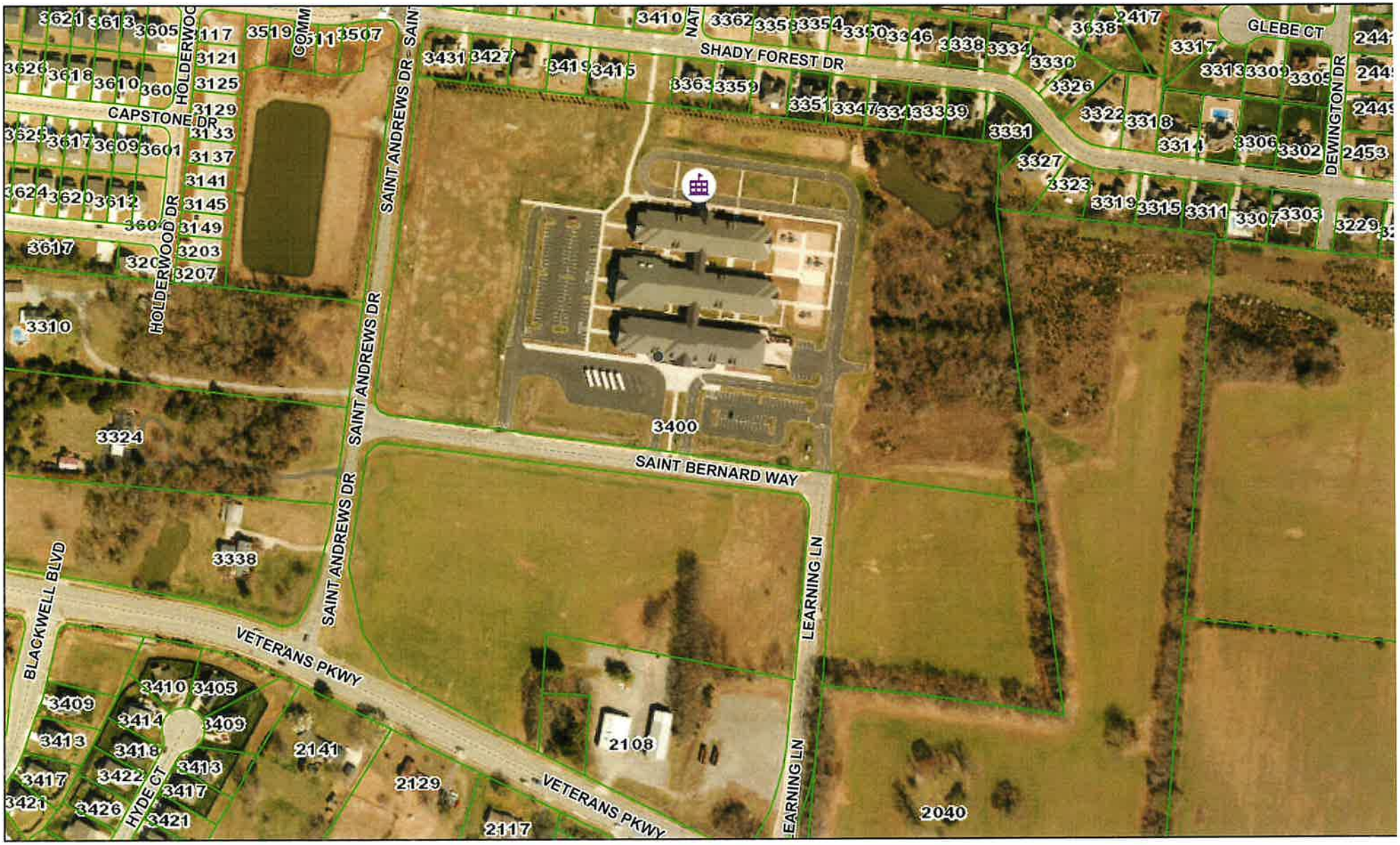
Addresses

Reeves Rogers
1807 Greenland Drive
Murfreesboro Tenn.
Total Acres: 11.8

City Of Murfreesboro GI

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

Murfreesboro GIS Data



6/21/2024, 3:09:52 PM

Schools | Parcels | Streets | Addresses

Salem Elementary
3400 St. Bernard Way
Murfreesboro Tenn
Total Acres: 25.82

1:4,514

0 0.03 0.06 0.12

0 0.05 0.1 0.

Rutherford County OIT/GIS, Maxar

City Of Murfreesboro GI

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

Murfreesboro GIS Data



6/21/2024, 3:11:27 PM

Schools | Parcels | Private | Addresses

Streets | Streams

Scales
2340 St. Andrews Dr
Murfreesboro Tenn
Total Acres: 24.6

1:4,514

0 0.03 0.06 0.12

0 0.05 0.1 0.

Rutherford County OIT/GIS, Maxar

City Of Murfreesboro GI

Karen Carr, GIS Analyst, Murfreesboro Water Resources | Murfreesboro Water Resources Department, City of Murfreesboro, TN | NOAA, NWS, Esri | Rutherford County OI

BID – 2025-01
BID SHEET SUMMARY

VENDOR NAME: _____

VENDOR ADDRESS: _____

PHONE: _____ **E-MAIL:** _____

COSTS	
Project	**Base Bid**
Lawn mowing services at all MCS schools, including central office	**$**
Cost of replacement materials	**$**
Cost of installation	**$**
GRAND TOTAL	**$**

Remarks:

Site Visitation Acknowledgement:

I, authorized representative of Vendor, acknowledge that the site has been visited and inspected to my satisfaction and that existing conditions have been considered in this bid response. ___ (Initials)

My signature below confirms that I have examined the terms and specifications and the instructions to bidders herein and agree, provided I am deemed the lowest and best bidder, to provide the above-described services for the sum shown in accordance with the terms and specifications stated herein. All deviations are in writing and attached hereto.

This form must be signed by an authorized representative of Vendor.

_____ _____

Signature Date

_____

Title

The Bid Sheet Summary must be completed and submitted with bid documents.

CONTRACTOR/BIDDER INFORMATION SHEET

Project No. or Description _____

_____

Full Name of Bidder _____

Legal Identity
(Corporation, Partnership,
Individual, etc.) _____

Address _____

_____

Telephone No. _____

Fax No. _____

Taxpayer Identification Number _____

Contact Person _____

Phone No. _____

Email Address _____

Webpage Address _____

The Contractor/Bidder Information Sheet must be completed and submitted with bid documents.

CUSTOMER REFERENCE LISTING

Contractor shall furnish the names, addresses, contract, telephone numbers, length of contract and size of property of a minimum of three (3) firms or government organizations for which the Contractor is currently furnishing or has in the past furnished service for. References should be similar in size and scope of work.

1. Company Name _____

   Address _____

   Reference _____

   Telephone Number _____

   Length of Contract _____

   Size of Property _____

2. Company Name _____

   Address _____

   Reference _____

   Telephone Number _____

   Length of Contract _____

   Size of Property _____

3. Company Name _____

   Address _____

   Reference _____

   Telephone Number _____

   Length of Contract _____

   Size of Property _____

The Customer Reference Listing must be completed and submitted with bid documents.

CERTIFICATIONS PAGE

In the event only one bid is received, Murfreesboro City Schools may require that the bidder submit a cost proposal in sufficient detail for MCS to perform a cost/price analysis to determine if the bid price is fair and reasonable.

Bidder certifies it is a: Proprietorship_____; Partnership_____; Corporation _____

Tennessee Sales Tax Permit No._____

Tennessee Use Tax No._____

Federal ID No._____

Bidder certifies that he has read, understands and will fully and faithfully comply with this invitation for bid, its attachments and any referenced documents. Bidder also certifies that the prices offered are independently developed without consultation with any of the other bidders or potential bidders.

Company's Legal Name_____

Address_____

City, State and Zip Code_____

Telephone Number_____

Authorized Signature_____

Printed Name and Title_____

MAILING ADDRESS

Purchase Order:

Name_____

Address_____

City, State and Zip Code_____

Invoice Remittance: (If different from above)

Name_____

Address_____

City, State and Zip Code_____

The Certifications Page must be completed and submitted with bid documents.

AFFIDAVITS ACKNOWLEDGEMENT PAGE

AMERICANS WITH DISABILITIES ACT

Bidder shall take the necessary actions to ensure its facilities and employment practices are in compliance with the applicable requirements of the Americans with Disabilities Act. Any costs of such compliance will be the sole responsibility of the bidder

BACKGROUND CHECKS

Bidder shall comply with Tennessee Code Annotated Section 49-5-413, which requires any person, corporation or entity who enters into or renews a contract with a local board of education, to provide a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present.

NONDISCRIMINATION

Bidder shall abide by all applicable federal and State laws pertaining to discrimination and hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination in the performance of work completed pursuant to this ITB or in the employment practices of the Bidder on the grounds of classifications protected by federal or State law.

IRAN DIVESTMENT ACT

Under the Iran Divestment Act, T.C.A. §§ 12-12-101--12-12-113, political subdivisions in Tennessee are prohibited from entering into any procurement or contract over $1,000 with a person who engages in investment activities in Iran. The state's chief procurement officer is required under T.C.A. § 12-12-106 to create a list of persons who engage in investment activities in Iran. Any person who is on the list is ineligible to contract with any political subdivision of this state, and any such contract is declared void *ab initio* under § 12-12-110.

On or after July 1, 2016, every bid or proposal submitted to a political subdivision where competitive bidding is required must contain the following statement, submitted by the bidder under penalties of perjury:

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

COLLUSION AMOUNG BIDDERS

The bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached.

1. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and

2. neither the bidder nor anyone subject to the bidder's direction or control has been a party;

    a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
    b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
    c. in any discussions between bidders and any municipal official concerning exchange of money or other things of value for special consideration in the letting of a contract.

3. no officer or employee of the MCS either directly or indirectly, owns any interest in the bidder's business.

NON-BOYCOTT OF ISREAL AFFIDAVIT

Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of $250,000 or more and to suppliers with 10 or more employees.

ACKNOWLEDGEMENT

The undersigned herby acknowledges receipt of these affidavits and certifies that the submittal in response to this solicitation is in full compliance with the listed requirements. Failure to properly acknowledge issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

_____

SIGNATURE OF AUTHORIZED AGENT

_____

Subscribed and sworn to before me this _____day of _____, 20_____.

_____ _____

Signature of Notary Public My Commission Expires

The Affidavits Acknowledgement must be completed, signed by an authorized agent and notarized and submitted with bid documents

IMPORTANT NOTICE

THE FOLLOWING BID ENVELOPE COVER SHEET MUST BE COMPLETED ENTIRELY AND ATTACHED TO THE OUTSIDE OF YOUR SEALED BID ENVELOPE.

FAILURE TO COMPLY WITH THIS REQUEST WILL RESULT IN YOUR BID BEING DISQUALIFIED.

BID NUMBER: 2025-01

MURFREESBORO CITY SCHOOLS

Lawn Mowing Services at all Murfreesboro City Schools Locations, located at 2552 S. Church Street, Murfreesboro, TN 37127

BID RECEIPT/OPENING DATE & TIME

FRIDAY, July 12, 2024, at 2:30 P.M., CST.

2552 South Church Street, Murfreesboro, TN 37127

Corporation/Business License Number: _____

Classification: _____

License Expiration Date: _____

Vendor Name: _____

Vendor Contact: _____

Address: _____

City/State/Zip_____

Phone (___)_____ Email _____