Policy Committee Meeting Minutes
Monday, April 20, 2026
T/E Administrative Offices, Room 200
7:00 p.m.

Board Committee Members: Rachel Weil, Chair; Dr. Roberta Hotinski (via phone), Dr. Julie K. Mesaros, Dr. Henry Zink
Other Board Members: Sue Tiede

T/E School District Representatives: Dr. Richard Gusick, Mark Cataldi, Art McDonnell, Kendall Stokes, Ed Diasio

Attendees: Anna Urban

Review of Minutes
The minutes of the March 3, 2026 meeting were reviewed and recommended for approval at the next Board meeting.

Public Comment on Agenda Items
None

Review of Policies for 2nd Reading
Policy 3410: System of Accounts
The Policy was revised as it was not necessary for checks in excess of $3,000 to be listed as a separate item since all checks are included on the monthly financial report. The Policy will be sent to the Board of School Directors for a second reading at their meeting on April 27, 2026.

Policy 3434: Annual Audit
The Policy was revised to include the Business Manager or designee will evaluate the need for a request for proposal for audit services at least once every three years, rather than make it a requirement. In addition, the list of entities the auditors file a statement with regarding the financial condition of the District was updated. The Policy will be sent to the Board of School Directors for a second reading at their meeting on April 27, 2026.

Information
None

Follow Up from Previous Policy Committee Meeting
Policy and Regulation 3295: District-Initiated Real Estate Tax Assessment Appeals
Revisions to the Policy are based on recommendations by the District's Tax Appeal Counsel. The Policy will be sent to the Board of School Directors for a first reading at their meeting on April 27, 2026. Non-substantive changes were made to the Regulation.

Policies and Regulations for Review and Discussion
Regulation 3233: Federal Fiscal Compliance - Procurement
Threshold amounts were updated. It will be marked as revised and go into effect immediately.

Policy and Regulation 5461: Maintaining Appropriate Boundaries with Students
After discussion, it was decided to bring back the Policy and Regulation to the next committee meeting.

Policy and Regulation 7070: Reporting of Theft of or Unlawful Damage to District Property
Revisions to the Policy include filing a police report as determined appropriate by the Superintendent or Business Manager or required by applicable law. The Policy will be sent to the Board of School Directors for a first reading at their meeting on April 27, 2026. The Regulation was revised to clarify the reporting process and who needs to be involved and notified. The Regulation will go into effect upon adoption of the Policy.

Policy 7080: Naming of Buildings and Improvements on District Property
A non-substantive revision was made for capitalization. It will be marked as revised and go into effect immediately.

Policy and Regulation 7100: Gifts and Bequests to the District
Non-substantive revisions were made for spacing, as well as to clarify the District will not accept memorials paying tribute to deceased school or community members. The Regulation was revised for clarification. The Policy and Regulation will be marked as revised and go into effect immediately.

Policy and Regulation 8120: Food and Nutrition Services
The Policy was revised to comply with a recent state audit by not allowing adults to purchase food on credit or to create a negative balance. The Policy will be sent to the Board of School Directors for a first reading at their meeting on April 27, 2026. Revisions to the Regulation include notifying families when a student's positive account balance reaches $10 or less. In addition, the allowable negative balance for students' accounts for snack and a la carte purchases will change from -$50 to -$10. Students will still be able to purchase school meals, even if their account balance is negative. The change in student account balances will be implemented 10 school days after parents/guardians have been notified of these changes.

Public Comment on Non-Agenda Items
Anna Urban commented on Policy and Regulation 5401.

Future Meetings
The remaining Policy Committee meeting for the 2025-2026 school year is scheduled for May 5. Unless advertised otherwise, all meetings are held at the Tredyffrin/Easttown Administration Offices, 940 West Valley Road, Suite 1700, in Room 200 at 7:00 p.m.

Adjournment
The meeting was adjourned at 8:47 p.m.