MINUTES OF THE REGULAR MEETING OF THE OXFORD AREA BOARD OF SCHOOL DIRECTORS

A regular meeting of the Oxford Area Board of School Directors was held on Tuesday, April 21, 2026, in the Board Room. The meeting was called to order at 7:14 p.m. by President Jenifer A. Warren, followed by the Pledge of Allegiance.

ROLL CALL

ATTENDING WERE:
Jenifer A. Warren, President
Andrew T. Atkinson, Vice President
Tenille E. Dewees, Treasurer
Sean T. Grugan, Member
Mary T. Higgins, Member
Andrew E. Peters, Member
David S. Trimble, Ph.D., Member
Kristin A. Stephen, Member
Debbie K. Vendrick, Member

ALSO ATTENDING WERE:
Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

APPROVAL OF AGENDA

On motion by Mr. Atkinson, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the April 21, 2026, agenda as presented.

Aye: 9 Nay: 0

APPROVAL OF MINUTES

On motion by, Mr. Atkinson, seconded by Ms. Higgins, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the March 10, 2026, Work Session, and the March 17, 2026, Regular Meeting.

Aye: 9 Nay: 0

SUPERINTENDENT'S REPORT

Dr. Woods called on Andrew Wendle, Assistant Principal who introduced Retired Naval Commander, Michael Erickson who recognized Johan Allman.

Jonah received an appointment to the Naval Academy for the class of 2030.He will receive a full four-year scholarship including medical and dental and a stipend at the level of midshipman. Upon completion of his time at the Naval Academy, Jonah will receive a Bachelor of Science and commission as an officer in the Navy or Marines.

Dr. Margaret Billings-Jones presented the report for the month of April.

Jordan Bank celebrated Dinosaurs Rock Day where students learned about different dinosaurs. Students also participated in making Kindness Bookmarks and took them to the Oxford Library to be distributed.

English Language Learners Engagement at Jordan Bank was enjoyed by the students who participated.

As part of our Federal Programs, Elk Ridge hosted a Family Read Night
based on Reading is an Adventure theme.

Elk Ridge enjoyed an entertaining presentation entitled "Reading Rocks" by magician Joe Holiday. This was an interactive literacy assembly that uses magic, music and comedy to bring books to life.

Elk Ridge students also participated in science experiments with a visit from the Mobile Ag Lab

Nottingham School hosted a Fine Arts Night with displays of students artwork and a performance by the Nottingham Strings Ensemble.

Hopewell held their district concert and students enjoyed a day at TCHS exploring different career paths.

The Kids First, Progress and Unity Award (KPU) was presented to Mr. John Barcus. Mr. Barcus is the STEM teacher at Hopewell Elementary.

Penn's Grove School gave a presentation of "The Little Mermaid" the End of March to students at Jordan Bank, Penn's Grove and two shows which were open to the public.

Oxford Area High School's Senior Awards Ceremony presented over $240,000 in scholarships to the Class of 2026.

Kayla Kodish, took First Place in the PA Family , Carer, and Community Leaders of America competition in Early Childhood Education. Kayla will compete at Nationals in Washington, D.C. in July.

The Oxford Area High School Hornets Marching Band performed at Walt Disney World.

Pennsylvania's Department of Education is now offering online assessments. Oxford participated in these assessments despite some glitches.

Professional Development continues May 19, 2026, with the topics of Safety Drills, Trauma Informed Education, Suicide Prevention and Antibullying, with grade level and content specific collaboration and resource review.

FINANCIAL REPORTS

On motion by Mrs. Vendrick, seconded by Ms. Higgins, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves the following:

1. General Fund
   a. Treasurer's Report
   b. Revenue Report
   c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 9 Nay: 0

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

On motion by Mr. Atkinson, seconded by Ms. Higgins, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

Penn's Grove
Oxford Area High School
Athletic Officials Account

Aye: 9 Nay: 0

PAYMENT OF BILLS

On motion by Mr. Atkinson, seconded by Dr. Trimble, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Following bill lists for payment:

April 2026

General Fund	$ 6,380,087.71
Cafeteria Fund	$ 120,450.90
Capital Projects Fund	$ 3,300.00
Payroll Distribution	$ 2,320,307.77

Aye: 9 Nay: 0

REPORT OF INTERMEDIATE UNIT AND TECHNICAL HIGH SCHOOL REPRESENTATIVE

Mrs. Vendrick attended the March 18, 2026, meeting at the TCHS Pickering Campus. April 15, 2026, at the child And Career Center in Coatesville.

Steve Lever, Director of Career, Technical and Customized Education, interviewed Pickering TCHS Principal and shared success stories of several alumni from The TCHS programs.

A presentation by Dr. Siobhan Leavy, Director of Student Services, introduced the principal of the Engle Building, Shannon Brown. This new campus will provide services to students in Chester County and is closer in proximity to OASD.

Dr. Fiore announced that Joe Lubitsky received the PASBO Gary Reeser Award on March 25, 2026.

CCIU Board approved the 2026-20207 Core, Occupational Education, and Market Place Services Budgets.

The next meeting is May 20, 2026, at TCHS Brandywine Educational Service Center, Downingtown.

REPORT OF CHESTER COUNTY SCHOOL BOARDS LEGISLATIVE COUNCIL REPRESENTATIVE

Mrs. Dewees stated the council met and were joined by members from PSBA.

May 4, 2026, is PSBA advocacy Day at the Capital.

Several Bills were discussed:

HB 2400 -General Appropriations Act for 2026-2027 house passed on 4/14 awaiting vote by the senate.
SB 378 - Student data privacy bill. Related to AI
SB 835 - requires the POW/MIA Flag be displayed everywhere the American Flag is displayed. This would be every classroom in each building and is another unfunded mandate.
SB 128 - Curriculum transparency.
HR 434 - Civic learning week.
HB 252 - Keystone exam feasibility study

HB 289 - Radon Testing in schools

Dr. Woods gave a presentation on equity funding at the Legislative Breakfast.

Joanne Norris reported for the PTO. March 31, 2026, there was a meeting held at Nottingham where Pro-temp Officers were elected **PTO LIAISON**

Elections for permanent officers will be held on May 26, 2026.

Oxford Area School District PTO has a new email Oxfordasdpto@gmail.com.

There are five board positions are up for election.

April 27, 2026, will be the reading and approval of the by-laws.

The Father Daughter Dance will be held on June 6, 2026, 6-8 p.m. at OAHS.

The Mother Son Party will be held on May 16, 2026, at the Timber Falls Mini Golf.

Mr. Grugan reported that the committee met on April 21, 2026. Amber Stirling, shared updates on spring sports. Senior night for all spring sports are upcoming. There will be a college signing day on May 8, 2026. **ATHLETICS AND STUDENT ACTIVITIES**

There will not be home football games at Oxford this fall due to construction. The alternative fields are Lincoln University and Avon Grove High School on Saturday evenings. Oxford would be responsible for staffing at these alternate locations.

Junior Prom is this Saturday, April 25, 2026, and Senior Prom is in May.

Dr. Woods gave a review of the construction on the athletic fields and facilities. Turf field will begin in September.

The next meeting is May 19, 2026.

Mr. Atkinson stated the committee met on April 14, 2026. There was discussion on the conversion of the basement of the Administration Building into a pre-school facility. This is projected to be ready by fall of 2027. **FACILITIES AND SAFETY COMMITTEE**

Phase II Mechanical upgrades scheduled for High School and Jordan Bank were reviewed.

Construction of the Turf Field is scheduled to begin in the fall and should be completed by the end of the 2026-27 school year.

The stadium field house should be completed by spring of 2028.

A new concession stand and bathrooms at the High School fields are expected to be completed by the spring of 2027. If a prefab option is determined to be the better option, an earlier completion date of fall of 2026 may be possible.

The next meeting will be held on May 12, 2026, at 6:30 p.m.

EDUCATION COMMITTEE

Mrs. Vendrick stated that the committee met on April 21, 2026 , at 6:30 p.m.

Mr. Mellinger presented on AI guidance in the classroom. Some of the principles are equity, safety, transparency, intentionality and building AI literacy for students and families.

The next meeting of the Education Committee will be held on May 19, 2026, at 6:30 p.m.

FINANCE AND BUDGET COMMITTEE

Mrs. Dewees stated the committee met prior to the work session on April 14, 2026. The proposed budget for the 2026-27 school year is $96.1 million.

The Act 1 Index for Oxford is 4.7%. This is the recommended increase for taxes in 2026-27. This increase only covers 2.5% of the budget increase leaving the gap to be filled with the fund balance. The average household will see a $231 tax increase.

The committee will meet again on May 12, 2026, at 5:30 p.m.

POLICY COMMITTEE

Mr. Atkinson stated the committee met on Tuesday, April 14, 2026.

The committee continues to review policies in the 5000 Series. Policies presented before the board this evening for revision are 5150 and 5330.

Policies presented this evening for readoption are 5430,5440,5460,5470,5475,5480,5490,5500,and 5505.

The next meeting will be May 12, 2026, 6 p.m.

BOARD IN-SERVICE/ BOARD GOALS

Mrs. Warren reported on the recent retreat where the members met with the District Administrative Team and departments for an overview of their function within the district.

The district's vision statement of "Kids First, Progress and Unity" was discussed along with strengths and areas of growth.

Possible goals for the board were then discussed. The final goals for the 2026-27 school year will be presented for discussion at the May Work Session.

REPORT OF STUDENT REPRESNTATIVE

Under direction of art teacher Ms. Viviana Diaz, Jordan Bank students contributed art collages "Bee Yourself" and "Every Bee Belongs" to an interactive art display at Oxford's Flowers Café in recognition of Autism Awareness Month. The works promote expressions of creativity, inclusion, and belonging.

School counselor Lori Saporosa directed all kindergarteners to create a kindness bookmark. These were delivered to the Oxford Library and are available for all patrons.

Students enjoyed American Folk Song centric school sing-along and were introduced to two new instruments: the banjo and the harmonica.

Looking ahead students will participate in a Career Day Celebration on May 1, 2026, and this week students will take a field trip to the Delaware Children's Museum.

Elk Ridge students worked to exhibit the trait "self-confidence. Second graders visited the Jennersville YMCA to participate in the S.A.W. (Safety Around Water) program.

Students enjoyed the Reading Rocks Magic Show. Magician Joe Holiday performed 2 assemblies. Special thanks to OEF for sponsoring this event.

Student artwork was on display at Elk Ridge during the recent Family Read Night. The theme was "Reading is an Adventure."

Second-grade classes will be visiting White Clay Creek State Park, and the first-grade classes will be visiting Plumpton Park Zoo for field trips soon.

Thirty-six Nottingham students earned the March award for the School Wide Positive Behavior Program, the theme being "March Madness Basketball". Students also participated in their own basketball tournament with basketballs as prizes.

Nottingham would like to thank everyone who came out to April 9, 2026, for the Fine Arts Night; it was a packed house. The student band, orchestra, and chorus performed, PTO sponsored food trucks, local artisans, and the New Holland Jazz Alive were all present.

Upcoming events include Grade 4 student's field trip to the Stroud Nature Preserve in May, the Envirothon Team competing at the Chester County Envirothon Competition, April 22, 2026,and PSSA testing April 21, 2026, to April 29, 2026.

PSSA testing for Hopewell will run April 21-23, 2026 (ELA), April 28-29 (Math), and May 5-6 (Science); students are adapting well to a new digital platform for testing. Congratulations to Cami Zipfel for submitting the winning PSSA Slogan for 2026: "Prepare To Succeed, Then Shine When You Achieve".

Moms and Muffins will take place on May 8, 2026, with all special women to celebrate Mother's Day. Fifth grade students will soon take a field trip to the Fair Hill Nature Center, and sixth students will visit Philadelphia's historic landmarks.

The Envirothon team will compete April 22, 2026, The Shakespeare festival will take place on May 21, 2026, Mr. Barcus's trout will be released with the help of Envirothon members on May 21, 2026.

Arts Appreciation Night is May 6, 2026, and the Hopewell Spring Concert is May 12, 2026.

Best of luck to the 250 students who submitted essays to be selected to attend the Phillies Weather Education Day at Citizens Bank Park sponsored by NBC 10.

Penn's Grove held another round of parent teacher conferences on March 19, 2026, and March 26, 2026, was picture day.

Eighth grade students have now begun preparation and scheduling for their freshmen year of high school. STEM teacher Mr. Mark James has been awarded the Kids First, Progress, and Unity Award.

Oxford Area High School Reading Olympics team placed first in Chester County at the CCIU's hosted Reading Olympics Competition on April 8, 2026. Almost 100 books were read by the team.

Mr. Brian Urig took ten AP Chemistry Students to Ohio State University where they attended lectures, participated in lab, and saw chemistry at the professional level. Mr. Scott Woodell and Mr. David Martin brought qualifying students to Hershey PA to attend the PA Future Business Leaders of America Leadership Conference.

Senior Awards were held on April 8, 2026, with over $240,000 in scholarships awarded and student council crowned senior Kolton Marvelous "Mr. Oxford" on April 10, 2026.

OAHS's marching band, color guard, and choir attended and were also able to march in Magic Kingdom and to visit the Disney World parks from April 15-20, 2026. Thank you to Dr. Erin Kauppila and Mrs. Sara Hannum for organizing this opportunity.

Upcoming events include the final round of the National English Honor Society's sponsored speech contest this Friday, April 24, 2026, and Junior Prom will be held this Saturday April 25, 2026, at Kings Mill.

Seniors should check their email for information regarding senior spotlight, senior finals, graduation tickets, and graduation practices.

May 19, 2026, is an Act 80 Day; no school for all students.

REPORT OF SCHOOL PROGRAMS

Early college Academy Students will be graduating Sunday, May 17, 2026, at 3 p.m. and Oxford Area High School seniors will be graduating on Friday, May 29, 2026, at 6 p.m.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON THE AGENDA

Mrs. Warren recognized persons who requested to be placed on the agenda.

Steve Roberts, President of Oxford Education Foundation stated the Foundation will have over 175 volunteers once the persons on the agenda are approved. OEF has volunteers from Solanco, Avon Grove and North East Maryland.

Public Schools are the most important institution in the community. Oxford isn't affluent, but has a lot of human talent in their volunteers.

OEF provided $125,000 in scholarships to the Class of 2026 graduating class.

Casey Tenorio-Lower Oxford-Transportation issue.

PERSONNEL

On motion by Mrs. Dewees, seconded by Mr. Atkinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel items:

Professional

Retirement

Name: Allan Schaefer
Position: Science Teacher, Penn's Grove School
Effective: End of 2025-2026 School Year

Supplemental Appointment

Name: Leslie Sleeseman
Position: Girls Lacrosse Assistant Coach, Penn's Grove School
Salary: $2,400.00
Effective: March 16, 2026

Salary Changes

Arot, Helen from 13 M + 30 $80,804.00 + $1,000.00 to 13 M + 45 $82,569.00 + $1,000.00 effective February 1, 2026
Capuano, Mila from 13 M + 45 $82,569.00 to 13 M + 60 $84,334.00 effective February 1, 2026
Goldschmidt, Jessica from 5 B + 24 $58,378.00 + 5 M $61,593.00 effective February 1, 2026
Kahn, Laura from 13 M $76,681.00 to 13 M + 15 $79,039.00 effective February 1, 2026
Kelly, Kirsten from 13 M $76,681.00 to 13 M + 15 $79,039.00 effective February 1, 2026
Peterson, Wendy from 13 M $76,681.00 to 13 M + 15 $79,039.00 effective February 1, 2026
Weaver, Laura from 6 M + 30 $68,291.00 to 6 M + 45 $70,056.00 effective February 1, 2026

Date Correction

Name: Deborah Aubin
Position: Autistic Support Teacher, Penn's Grove School
Effective: From the End of 2025-2026 School Year to June 17, 2026

Name: Lorraine Munion
Position: Special Education Teacher, Oxford Area High School
Effective: From August 7, 2026, to July 30, 2026

Non-Professional

Retirements

Name: Darla Hultz
Position: Secretary to Human Resource Director, District
Effective: June 30, 2026

Name: Robert Morrison
Position: Custodian, District
Effective: July 1, 2026

Resignation

Name: Jaime Arrowood
Position: Breakfast Aide, Nottingham School
Effective: April 24, 2026

Name: Alexandra Boyer
Position: Cafeteria Aide, Elk Ridge School
Effective: March 31, 2026

Appointments

Name:	Alison Fisher
Position:	Float Nurse, District
Salary:	$29.71 per hour
Effective:	May 4, 2026
Replacing:	New Position

Name:	Tonya D. Patton
Position:	Attendance Secretary, Elk Ridge School
Salary:	$18.04 per hour
Effective:	April 22, 2026
Replacing:	Minerva Luna, resigned

Name:	Kayla Stiles
Position:	Technology Assistant/Secretary, District
Salary:	$18.04 per hour
Effective:	April 27, 2026
Replacing:	Jonathan Bernal-Urrutia, transferred

Name:	Christi Vitullo
Position:	Cafeteria Aide, Nottingham School
Salary:	$18.04 per hour
Effective:	April 27, 2026
Replacing:	Maricarmen Ayllon-Bernal, resigned

Leave of Absence

Name:	Darla Hultz
Position:	Secretary to Human Resources Director, District
Type:	Excess Family Illness
Number of Days:	Up to 5 days
Effective:	March 24, 2026, through the end of the 2025- 2026 school year

Volunteers

Sarah Altizer, Arthur Astle, Adam Azzara, Kara Collins- OEF, Jenna Conner, Melissa Cook Nicholas Dattilo, Tiffany Davis, Kimberly Golder, Rocio Guzman, David Fitch, John Johnston- OEF, Christine Lare, Alyssa LeBoon, Jason Maloney, Takira Miller, Kyle Neff, Juan Perez, Marion Perez, Nicole Roney, Liliana Rosales-Rodríguez, Laura Rosario, Michelle Sharkey, Daniel Shores, Katrina Staub, Tiffany Stockton, Elizabeth Sturgill, Kaylee Truslow, Tracie Ullman, Jamie Villicana, Mallory Ward, Sheri Young, Heather Zimmerman

Aye: 9 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items: **CONSENT AGENDA**

Transcript Services
Contract between the Oxford Area School District and Instructure, Inc., for the implementation of transcript services.

Uncollectable Tax Liens

Authorization for the removal of uncollectable tax liens on the attached parcels.

Special Education Contracts

Continuing contract between the Oxford Area School district and Chadds Ford Alternacare, Inc. (d/b/a Criticare) for student-specific specialized services as per the attached.

Addendum to the Staffing Agreement between the Oxford Area School district and GHR Healthcare, LLC, d/b/a GHR Education, for student-specific specialized services as per the attached.

Aye: 9 Nay: 0

PROPOSED FINAL GENERAL FUND BUDGET

On motion by Mrs. Dewees, seconded by Dr. Trimble BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following:

The Proposed final General Fund Budget of the School district for the 2026-2027 fiscal year, on form PDE 2028 as presented to the School Board shall be considered the proposed Final General Fund Budget of the school district for the 2026-2027 fiscal year and shall be made available for public inspection after this date.

At least ten (10) days before the date scheduled for adoption of the Final General Fund Budget, the Secretary shall advertise the Notice for Final Budget; the Notice shall be advertised once in a newspaper of general circulation and posted conspicuously at the School District Offices.

Aye: 9 Nay: 0

PRIVATE ROAD MAINTENANCE AGREEMENT

On motion by Mrs. Dewees, seconded by Ms. Higgins, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby authorizes Dr. David A. Woods, Superintendent, to sign the Private Road Maintenance Agreement and Approval of Development and Uses for the property located at 120 Bell Tower Lane and 469 Limestone Road, Lower Oxford Township, Chester County, Pennsylvania.

Aye: 9 Nay: 0

PRELIMINARY TEXTBOOK APPROVAL

On motion by Mrs. Vendrick, seconded by Ms. Higgins, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the attached resources recommended by the curriculum committee, supported by the administration , presented for preliminary approval and public review prior to final approval.

Aye: 9 Nay:0

POLICY REVISION

On motion by Mrs. Stephen, seconded by Dr. Trimble, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approve the revisions to the following policies:

5000 Series - Students

Policy # 5150 - Attendance: Excuses for Absence
Policy # 5330 - Early Graduation

Aye: 9 Nay:0

POLICY READOPTION

On motion by Ms. Higgins, seconded by Mrs. Stephen, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby readopts the following policies:

5000 Series - Students

Policy # 5430 - Welfare, Drug and Alcohol
Policy # 5440 - Suicide Awareness
Policy # 5450 - Discipline Punishment Assault on Employee
Policy # 5460 - Discipline Punishment Corporal Punishment
Policy # 5470 - Searches
Policy # 5475 - Facility Video Surveillance
Policy # 5480 - Weapons
Policy # 5490 - Bullying and Cyber Bullying
Policy # 5500 - Unlawful Harassment
Policy # 5505 - Hazing

Aye: 9 Nay: 0

CORRESPONDENCE

Mr. Cooney stated the Board has not received any new correspondence.

CALENDAR

Mrs. Warren read the following dates and times for upcoming events.

Tuesday, May 12, 2026, Budget and Finance Committee, 5:30 p.m., Administration Building
Tuesday, May 12, 2026, Policy Committee, 6 p.m., Administration Building
Tuesday, May 12, 2026, Facilities and Safety Committee, 6:30 p.m., Administration Building
Tuesday, May 12, 2026, Work Session, 7 p.m., Administration Building
Tuesday, May 19, 2026, Athletics & Student Activities Committee, 6 p.m., Administration Building
Tuesday, May 19, 2026, Education Committee, 6:30 p.m., Administration Building
Tuesday, May 19, 2026, Regular Meeting, 7 p.m., Administration Building
Friday, May 29, 2026, Oxford Area High School Graduation 6 p.m., Oxford Area High School Gymnasium

ADJOURNMENT

On motion by Mr. Grugan, seconded by Mrs. Vendrick, the regular meeting of the Oxford Area Board of School Directors adjourned at 8:46 p.m. by a unanimous vote.

Respectfully submitted,

Brian P. Cooney
Board Secretary

All or a portion of this meeting may be video recorded for the purpose of public broadcast.