

DEKALB COUNTY SCHOOL DISTRICT RETIREMENT PLANNING TIMELINE

After years of dedication, service, and commitment to students, families, and the DeKalb County School District, retirement marks the beginning of a well-earned new chapter. DCSD deeply appreciates the impact you have made throughout your career and is honored to support you as you prepare for this important transition. Our Retirement Specialists are available to guide you through each step of the process and provide the resources and support you need as you prepare for retirement.

Timeline	Recommended Action
2 Years Before Retirement	1. Register for your Teachers Retirement System of Georgia (TRS) account. - Account Login Teachers Retirement System of Georgia - TRS 2. Review your TRS account and begin estimating your retirement benefits.
12 Months Before Retirement	1. Attend TRS counseling or schedule a retirement consultation with DCSD Retirement Specialist.
6 Months Before Retirement	1. Attend TRS counseling or schedule a retirement consultation with DCSD Retirement Specialist. 2. Submit your TRS retirement application online. - I'm Ready to Retire Teachers Retirement System of Georgia - TRS 3. Submit your DCSD retirement request through the Resignation Hub. - Resignation Hub
3 Months Before Retirement	1. Submit your DCSD retirement request through the Resignation Hub. - Resignation Hub
Retirement Month	1. Submit the TRS Sick Leave Certification Form to the DCSD Retirement Specialist in Human Resources. - Unused Sick Leave Credit at Retirement Teachers Retirement System of Georgia - TRS 2. Sick Leave Certification Form - trsga.com/library/files/forms/Sick_Leave_Certification_042022_INT.pdf/ 3. Confirm benefits, insurance coverage, and finalize required paperwork. - Health and Dental Coverage Teachers Retirement System of Georgia - TRS 4. Confirm the accuracy of Retirement Certification Report - trsga.com/library/files/forms/retirement_cert_report_int_110211.pdf/

READY TO SCHEDULE A WITH OUR RETIREMENT SERVICES TEAM?

Contact:

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