

Pursuant to Chapter 30A of the Massachusetts General Laws, you are hereby notified of the following meeting:

**MATTAPOISETT SCHOOL COMMITTEE MEETING
MATTAPOISETT PUBLIC SCHOOLS
17 Barstow Street
Mattapoisett, Massachusetts**

May 27, 2026 at 6:00 p.m.

ZOOM LINK:

<https://oldrochester-org.zoom.us/j/95561881344?pwd=OxKszymWvS8ZMw4qrs4PR5MgaDhcal.1>

Meeting ID: 955 6188 1344

Passcode: 798324

This meeting will be conducted in a hybrid format. School Committee, administration and the public will have the option of meeting in person at Center School located at 17 Barstow Street, Mattapoisett, MA 02739 or via zoom. Supporting documentation for agenda items can be found on the School Committee webpage:

<https://www.oldrochester.org/district/sc.>

I. Meeting to Order

II. Recognition

That the School Committee recognize the retirement of the following staff members and their dedication to the Mattapoisett School District; Linda Ashley, Principal, Claudia Duke, Special Education Teacher and Linda Aruri, Math Paraprofessional.

III. Approval of Minutes (VOTE)

That the School Committee review for approval the following minute(s)

- a. Regular Session Minutes: March 19 and April 7, 2026**
- b. Executive Session Minutes: March 19, 2026**
- c. Budget Subcommittee Minutes: March 18, 2026**

IV. General

a. School Improvement Plan Update

That the School Committee hear an update from administration on the close of the 2024-2026 plan.

b. Approval of the 2025-2026 Student Handbook (VOTE)

That the School Committee review the 2026-2027 Mattapoisett Student Handbook draft.

c. Approval of Leases (VOTE)

That the School Committee review the lease renewals with Southeastern MA Education Collaborative (SMEC) and Countryside for the 2026-2027 school year.

d. Approval of Disposal of Library Materials (VOTE)

That the School Committee review for disposal the list of books to be discarded from the OHS library.

e. Approval of 2026-2027 School Committee Dates (VOTE)

That the School Committee review the following school committee dates: September 10, 2026, October 29, 2026, December 3, 2026, February 4, 2027, March 18, 2027 and May 26, 2027 (Wednesday).

f. Approval of Donation(s) (VOTE)

That the School Committee review the following donations:

- From Shutterfly in the amount of \$240.34 from spring photos at Old Hammondtown School.
- From the Mattapoisett PTA in the amount of \$610 for Grade 1 field trip and \$2,400 for Grades 4, 5 and 6 field trips.
- From Box Tops to Center School for \$8.20

g. Reorganization (VOTE)

That the School Committee reorganize for the 2026-2027 school year.

V. Administrative and School Committee Reports

a. Chairperson Report

That the School Committee hear a report from the Chairperson regarding current happenings in the schools and local community.

b. Central Office Reports

- i. Superintendent
 1. That the School Committee review the most recent Superintendent's Newsletter.
- ii. Teaching & Learning
 1. That the School Committee hear an update on current happenings of curriculum, professional development, new teacher induction program and teaching and learning initiatives.
- iii. Student Services
 1. That the School Committee hear an update on current happenings of the student services department, including community outreach events, and updates on initiatives related to school climate and culture, and safe schools.
- iv. Business Office
 1. That the School Committee review the current FY2026 Financial Report of obligations paid or encumbered to date.
 2. That the School Committee review the Record of Warrant(s) as signed by the sole signatory for March 11, 26, April 15, 29 and May 13, 2026.
- v. Facilities
 1. That the School Committee review this month's update from Facilities Director Eugene Jones.
- vi. Food Service
 1. That the School Committee review this month's update from Food Service Director Jill Henesey.

c. Principal and School Council Report

That the School Committee review the Principal's report including student recognition, classroom lessons, community events and school council information.

VI. School Committee Reports

View agendas, resources and minutes online: <https://www.oldrochester.org/district/sc>.

- a. Budget Subcommittee
- b. Capital Subcommittee
- c. Equity Subcommittee
- d. Policy Subcommittee
- e. District Wellness Committee
- f. ORR District Committee
- g. Tri-Town Education Foundation Fund
- h. Early Childhood Council
- i. SMEC
- j. READS
- k. MASC
- l. Superintendent's Goals Subcommittee

VII. Information and Future Agenda Items

a. Information

- i. FY2025 Mattapoissett End of Year Financial Report

b. Timeline

- i. Next Mattapoissett School Committee: September 10, 2026* pending approval
- ii. Next Joint School Committee: June 9, 2026

c. Future Agenda Items

- i. MCAS Results (November/December)
- ii. Initial Budget Review (January)
- iii. School Choice Public Hearing (January)
- iv. Health Unit Application (February)
- v. Budget Public Hearing (March)
- vi. Approval of Leases (April)

- vii. School Committee Reorganization (June)
- viii. School Improvement Plan Approval (June)
- ix. Student Handbook Approval (June)

District-wide news is available on our website: <https://www.oldrochester.org/district/news>

District-wide events are available on our website: <https://www.oldrochester.org/district-calendar>

The 2025-2026 school calendar is available on our website: <https://tinyurl.com/239tr9xa>

VIII. Public Comment

Public comment is governed by approved school committee policy.

IX. Executive Session (VOTE)

That the School Committee enter into executive session for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

X. Adjournment (VOTE)

The list of agenda items are those reasonably anticipated by the Chair to be discussed at the meeting. If you need more information or reasonable accommodations for this meeting, please contact the Superintendent's Office at 508-758-2772 ext. 1956. Meeting resources, minutes and recordings are available on the School Committee webpage: <https://www.oldrochester.org/district/sc>

**MATTAPOISETT SCHOOL COMMITTEE MEETING
MATTAPOISETT PUBLIC SCHOOLS
17 Barstow Street
Mattapoisett, Massachusetts**

March 19, 2026 at 7:00 p.m.

MEMBERS PRESENT: Carly Lavin, Chairperson (in-person), James Muse (remote), Cristin Cowles (in-person), Mackenzie Emmons (in-person) and Jack LeBrun (in-person).

MEMBERS ABSENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools, Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning, Jaime Curley, Assistant Superintendent of Student Services, Linda Ashley, Principal – Center School, Stephanie Wells, Principal – Old Hammondtown School and Melissa Wilcox, Recording Secretary (all in-person).

I. Meeting to Order

The meeting was called to order at 7:02pm by Chairperson Lavin. Chairperson Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined. Chairperson Lavin added that the meeting is being conducted via hybrid format and the public has the ability to participate in-person or remotely through zoom with the link provided.

II. FY2027 School Choice Public Hearing

That the School Committee open a public hearing for discussion of School Choice for Center and Old Hammondtown Schools. Public comment is available during the hearing.

Motion to open the School Choice Public Hearing at 7:03pm by Cristin Cowles.

Seconded by Jack LeBrun

Motion Carries 5-0

Roll Call: Lavin; yes, Muse; yes, Cowles; yes, Emmons; yes, Lebrun; yes

Superintendent Nelson informed those present that all every district in the Commonwealth of Massachusetts is tasked with reviewing school choice. The Mattapoisett Elementary School District, has opted, in recent years to be a school choice district. They have taken specific votes in terms of looking at their current enrollment regarding resident students and then identifying grade levels that it made sense for the school committee's perspective to possibly add slots without adding additional sections or resources. The most recent vote from the Mattapoisett School Committee, as of last year, was to participate in school choice for the current school year. The school committee voted to maintain the maximum number of school choice slots at 14 and spots were opened up specifically for grades 5 and 6, based off of the enrollment trends at the time. This we have all 14 slots currently filled for the school year and four students will graduate from OHS in grade 6. He continued if the school committee maintained the current maximum of 14 school choice students, they would be considering four new slots. Next, he shared the current amount of applications by grade level; twenty-one in kindergarten, eleven in grade 1, six in grade 2, three in grade 3 and 4, six applications in grade 5, and three applications in grade 6. He shared that the district does receive a reimbursement from the state \$5,000 per school choice student that attends Center or OHS. If any school choice student requires special education services through their individual education plan, or their IEP, the District files for reimbursement per the state rates for each service that is provided, which is not dollar for dollar. Last, the school committee reviewed the current enrollment projections for 2026-2027.

Chairperson Lavin opened the hearing to the public for comment. Mr. Anthony Dagnello of New Bedford expressed that his child is currently enrolled in school choice and they have a second child that would be entering Kindergarten and their family hopes to keep the children together in the same school district, here in Mattapoisett. Ms. Tanya Vitali of Mattapoisett expressed that her two students currently attend the District but they will likely be moving out of town in the summer, so maybe more school choice spots could be available. She also expressed hopes of her children remaining in the District through school choice.

Superintendent Nelson further discussed the enrollment projections with fifty-six students currently anticipated in Kindergarten, thirty-five in grade 1, sixty-two in grade 2, forty-three in grade 3, fifty-six in grade 4, fifty-eight in grade 5 and forty-six in grade 6.

Motion to close the School Choice Public Hearing at 7:15pm by Cristin Cowles.

Seconded by Jack LeBrun

Motion Carries 5-0

Roll Call: Lavin; yes, Muse; yes, Cowles; yes, Emmons; yes, Lebrun; yes

III. Approval of Minutes

That the School Committee review for approval the following minute(s)

a. Regular Session Minutes: February 5, 2026

Motion to approve the regular session minutes of February 5, 2026 by Cristin Cowles.

Seconded by Jack LeBrun

Motion Carries 5-0

Roll Call: Lavin; yes, Muse; yes, Cowles; yes, Emmons; yes, Lebrun; yes

b. Executive Session Minutes: February 5, 2026

These minutes were held for executive session.

c. Budget Subcommittee Minutes: February 11, 2026

Motion to approve the Budget Subcommittee minutes of February 11, 2026 by James Muse.

Seconded by Carly Lavin

Motion Carries 3-0-2

Roll Call: Lavin; yes, Muse; yes, Cowles; abstain, Emmons; yes, Lebrun; abstain

IV. General

a. FY2027 School Choice Vote

That the School Committee review school choice for the 2026-2027 school year.

Motion to continue as a school choice district and have four new students in the 2026-2027 school year deferring the classroom/grade level to the discretion of the principals by James Muse.

Chairperson Lavin amended the motion to include that adding any students would not introduce a new classroom in any grade level.

Seconded by Cristin Cowles

Motion Carries 5-0

Roll Call: Lavin; yes, Muse; yes, Cowles; yes, Emmons; yes, Lebrun; yes

b. Approval of Grant(s)

That the School Committee review the following grants;

- \$1,300 for Center School from the Feinstein Foundation for the participation in the Jr. Scholar Kindness Tree Grant Programs.
- \$450 from the Mattapoisett Land Trust for Jane Zajac and the STEM Fieldtrip for Kindergarten.
- \$75 from the Mattapoisett Land Trust for Amy Renna and the Dunseith Gardens Sunflower Project for Grade 2.
- \$1,580 from the Mattapoisett Land Trust for Amy Renna and the Heritage Museum and Gardens Field Trip for Grade 2.
- \$300 from the Mattapoisett Land Trust for Amy Casi and the purchase of Trail Cameras for scientific data collection and analysis.
- \$2,000 from the Mattapoisett Land Trust for Ben Squire and the Cuttyhunk Field Trip for Grade 6.

Motion to approve all the grants as presented by Carly Lavin.

Seconded by Jack LeBrun

Motion Carries 5-0

Roll Call: Lavin; yes, Muse; yes, Cowles; yes, Emmons; yes, Lebrun; yes

The School Committee then revisited school choice on the recommendation of Superintendent Nelson to

further clarify their motion if they agree. The members agreed.

Motion to withdraw the previous school choice motion by James Muse.

Seconded by Carly Lavin

Motion Carries 5-0

Roll Call: Lavin; yes, Muse; yes, Cowles; yes, Emmons; yes, Lebrun; yes

Chairperson Lavin encouraged a motion to set specific parameters for the administration to work with when conducting the lottery.

Motion to remain a school choice district with a total of fourteen spots, so four spaces would be open with two spots in first grade, one spot in third grade and one spot in sixth.

Seconded – this motion was not seconded

Motion to approve the regular session minutes of February 5, 2026 by Cristin Cowles.

Seconded by Jack LeBrun

Motion Carries 5-0

Roll Call: Lavin; yes, Muse; yes, Cowles; yes, Emmons; yes, Lebrun; yes

Dr. Ashley discussed the project enrollment at Center School and recommended there would be room in first grade for school choice students without adding another section although first grade can still be a bit tricky to project but they do not have any information that there would be additional students that they are not already aware of in first grade. Next, Principal Wells discussed projections for OHS next year. Fourth and fifth grade class sizes are a bit larger than sixth grade, so she recommended there would be space in grade six.

Motion to continue as a school choice district for the 2026-2027 school year with two open spots being available in first grade and two open spots being available in sixth grade by Carly Lavin.

Seconded by Jack LeBrun

Motion Carries 3-2

Roll Call: Lavin; yes, Muse; yes, Cowles; no, Emmons; no, Lebrun; yes

Mr. Muse exited the meeting after this vote.

V. Administrative and School Committee Reports

a. Chairperson Report

Chairperson Lavin shared the following remarks: *Before I get into my report, I want to take a moment to recognize our school facilities team and our town DPW. This winter delivered a full-on blizzard, hitting right as students were returning from February break. Schools were closed for a week, and the effort to dig out, clear, and get our buildings and roads safe and operational was nothing short of extraordinary. That work happens in the cold, before most of us are even awake, and it rarely gets the recognition it deserves. On behalf of the committee — thank you. And then there was my personal highlight — not just of the past month, but honestly of my six years of service. I had the privilege of suiting up as a substitute for the staff team in the annual Grade 6 basketball game. The turnout was incredible, the energy was electric, and it was exactly the kind of moment that reminds you what all of this is really for. That is Mattapoisett at its best — community showing up for its kids. I will be smiling about that one for a long time. I know the principals will get into more details, but the remainder of the year often bring so much joy to these hallways and buildings. I hope students, families and staff can soak in the moments together. Now, I have something a little harder to say. This is my last regular meeting as your Chairperson. I've decided not to run again, and while that decision feels right, standing here tonight is a lot. I wouldn't have anticipated exited before a well-deserved retirement for Dr. Ashley and a well-deserved opportunity out of district for Dr. Curley. To you both, I wish you well and send my sincere Congratulations. Thank you for your contributions to our district. Thank you to my fellow committee members for your dedication, your candor, and your partnership. Your investment of time, energy and talents is appreciated by this community! Thank you to our administration for your steady leadership through circumstances none of us could have anticipated. When Rose Bowman first told me "Orr would be lucky to have Mike*

Nelson”, I don’t think I quite appreciated the depth of those words. I do know. And whole heartedly agree. Thank you to Ms. Wilcox - the unsung hero of all things related to organizing and navigating 5 separate districts and three town governments. Thank you to our teachers and staff, who show up every single day for our kids — often without nearly enough recognition. And thank you to this community, for caring enough to be part of the conversation, even when that conversation was hard. Six years. What a ride. We navigated a global pandemic. We reopened our schools. We sat across from one another during some genuinely difficult cultural and political moments. There were times the work felt impossible. But through all of it — every budget cycle, every late night, every hard vote — one thing never changed: the children. They were always the reason. They always will be. I leave believing this district is in good hands. But before I go, I want to offer a few parting thoughts — not as your Chair, but as a neighbor and a fellow community member: Show up. Town meeting, town elections, school committee races — participation matters more than most people realize. Your voice and your vote shape everything that follows. As adults, we need to model the behavior we want our children to emulate when it comes to civic engagement. Follow the money. The Finance Committee, capital planning discussions, and school budget hearings will tell you everything you need to know about a community's true priorities. Pay attention to them. Find the common ground. I have sat in rooms where it felt like we had nothing in common. But we always did. Seek those commonalities — especially when it's hard. Make the conscious choice to always lead with them. Finally, to my family: none of this would have been possible without your sacrifice. Six years of evenings, weekends, and energy poured into this work — you gave that willingly, so that I could be fully present for something I believed in. I am more grateful than I know how to say. Thank you for six incredible years. It's been my honor.

b. Central Office Reports

i. Superintendent

Superintendent Nelson shared his most recent [Newsletter](#). He thanked Chairperson Lavin for her commitment to the district, her thoughtful chair reports at each meeting and her advocacy for what she believes in for the schools and students. He also thanked the facilities team for their hard work during the recent blizzard.

ii. Teaching & Learning

Dr. Fedorowicz reported: The Instructional Council (IC) met last week to begin planning for the 2026–2027 professional development cycle in alignment with our Professional Development Planning Process Guide. Family and guardian surveys were distributed in early March, along with a teacher feedback survey, to help inform the process. During the meeting, the IC reviewed state requirements and district priorities, and also discussed updates related to the Vision of the Graduate action plan and ongoing curriculum writing work to ensure alignment across our instructional initiatives. On March 4th, the district held a professional development day focused on mathematics instruction. Our math consultant, Sue Looney, provided continued implementation support for Envision Math along with pedagogy-focused training to help strengthen instructional practices and deepen teachers’ understanding of effective math instruction. Students recently participated in choral and instrumental concerts through Friends of Old Rochester Music (FORM). These performances showcased the tremendous musical growth, talent, and dedication of our students, as well as the commitment of our music educators who guide and support them. We are very proud of our students and grateful to FORM for their continued support of our music programs and opportunities for students to share their learning with the community.

iii. Student Services

Dr. Curley reported the following: In regards to MTSS audits, SEL- clinical staff met with BIRCh Center to develop a resource map on the January and March PD days. BIRCh Center will be coming back on the PD day in May to continue their work. For the academic audits, we received draft reports and met with principals and MTSS teams on March 5th and 6th to review reports and develop action plans. Carrie Thurston will be coming back in April to begin working on the action plan. SEPAC met on March 11th and reviewed the parent survey (15 responses). The next SEPAC meeting is May 5th.

iv. Business Office

Mr. Barber was not present and there were no reports. The school committee was provided with record of the following warrants as signed by the sole signatory for January 29, February 11 and 27, 2026.

v. Facilities

Superintendent Nelson reported the following on behalf of Mr. Jones, Facilities Director:

Center Elementary School

- Completed Blizzard operations.
- Conducted after storm cleanup operations.
- Completed temporary repair of generator transfer switch.
- Conducted fire sprinkler testing.
- Completed routine maintenance on all facility systems.
- Kitchen sink lab results for lead show none detected.

Old Hammondtown Elementary School

- Completed Blizzard operations.
- Conducted after storm cleanup operations.
- Replaced faulty relay in kitchen Roof Top Unit (RTU)
- Repaired Air Handler (AHU) in gym.
- Conducted fire sprinkler testing.
- Completed routine maintenance on all facility systems.

vi. Food Service

Superintendent Nelson shared the following on behalf of Ms. Henesey, Food Service Director:

- Starting the process of procuring foods for the SY 26-27.
- Working with our partners at the Marion Institute's Grow Education program on food waste, composting and nutrition education.
- Resources to help support families in need of additional food assistance can be found at ORRschoollmeals.com
- Bulldog Café is looking for substitute café workers. If you are looking for a flexible and rewarding part time job this may be the opportunity for you. Contact Jill Henesey for more details.

c. **Principal and School Council Report**

Principal Ashley reported on current happenings at Center School including activities in different grade levels connected to the new math program enVisions, thanking the facilities team for the snow removal efforts and a second grade field trip with the New Bedford Symphony Orchestra Partnership Program. Second graders participated in Learning in Concert, a partnership between Center School and the New Bedford Symphony Orchestra. This program uses a concept-based arts integration approach, exploring a musical idea alongside other arts and academic subjects that share the same concept. It begins with an in-school, arts-integrated assembly concert, followed by classroom lessons where the NBSO Education Director collaborates with teachers and students. The final event is a showcase at the annual Young People's Concerts, displaying students' year-long creative projects and collaborations. On March 11th, Center School second graders attended the concert. This year, more than 8,000 students are involved in the program. This year's program focused on the fascinating world of ocean currents and their impact on marine life, illustrating these concepts through classical music performances. Students engaged with musical lines that reflected the contrasting movements of Northern and Southern ocean surface currents, gaining a better understanding of surface and internal waves, using music to represent the dynamic flow and energy of ocean currents. Thank you to the Mattapoissett Land Trust and the Massachusetts Cultural Council for awarding our second-grade team a grant to fund this wonderful program.

Principal Wells reported current happenings at OHS including incorporating Fly Five Cares competencies in the classroom at morning meetings and all school meetings. She highlighted the 4th graders opportunity to video chat with NASA Astronaut Dr. Chris Williams while he was on the International Space Station. She also thanked their community for supporting Bingo Night and the FORM concerts.

VI. School Committee Reports

View agendas, resources and minutes online: <https://www.olderochester.org/district/sc>.

- a. Budget Subcommittee – Chairperson Lavin reported they met yesterday to finalize the proposal which will be shared at the Public Hearing in the coming weeks.
- b. Capital Subcommittee – Chairperson Lavin reported they have finished their final report and shared it with the Select Board and Finance Committee in the town.
- c. Equity Subcommittee – Ms. Cowles reported they have not met since the last meeting.
- d. Policy Subcommittee - Ms. Cowles reported they have not met since the last meeting.
- e. District Wellness Committee - Ms. Cowles reported they meet next week.
- f. ORR District Committee – Superintendent Nelson reported ORR has met multiples times in recent months to review the current insurance situation, voting to withdraw from the Gateway Health Group and join the Mayflower Municipal Health Group.
- g. Tri-Town Education Foundation Fund – Ms. Emmons reported they have an events subcommittee meeting next week to finalize plans for the first every foundation fundraising event to be held in May.
- h. Early Childhood Council – Ms. Emmons reported there will be an upcoming food truck festival and the touch-a-truck again in May.
- i. SMEC – Mr. LeBrun reported they meet at the end of the month.
- j. READS – Superintendent Nelson reported they met on March 12th and approved minutes, new hires, accepted resignations or retirements. Also discussed was READS officially opened their new building for the deaf and hard of hearing program.
- k. MASC – Superintendent Nelson reported the Day on the Hill is coming up and encouraged all members to continue advocacy for the district.
- l. Superintendent’s Goals Subcommittee – Chairperson Lavin reported the Superintendent’s goals paperwork will be coming out soon and encouraged all members to set aside the time to complete it.

VII. Information and Future Agenda Items

a. Information

- i. 2026-2027 School Calendar Approved by Joint School Committee
- ii. READS Quarterly Report – February/March 2026
- iii. DESE Memorandum – Census Estimates Used to Determine Title I Funding for FY2027
Superintendent Nelson explained this letter is warning of a decrease in Title I funding which is a large topic nationwide. This funding does not offset staffing in the budget, but it does support the buildings through the Office of Teaching and Learning’s initiatives which the decrease of about \$19,000 would effect.

b. Timeline

- i. Next Mattapoisett School Committee: May 27, 2026
Chairperson Lavin added the FY2027 Budget Public Hearing will be scheduled in the meantime.
- ii. Next Joint School Committee: June 9, 2026

c. Future Agenda Items

- i. Approval of Leases (May)
- ii. School Committee Reorganization (May)
- iii. School Improvement Plan Approval (May)
- iv. Student Handbook Approval (May)

District-wide news is available on our website: <https://www.oldrochester.org/district/news>

District-wide events are available on our website: <https://www.oldrochester.org/district-calendar>

The 2025-2026 school calendar is available on our website: <https://tinyurl.com/239tr9xa>

VIII. Public Comment

Public comment is governed by approved school committee policy.
There were no public comments.

IX. Executive Session

That the School Committee enter into executive session for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

Motion to enter into executive session at 8:11pm for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements, only to return to adjourn by Jack LeBrun.

Seconded by Carly Lavin

Motion Carries 5-0

Roll Call: Lavin; yes, Muse; yes, Cowles; yes, Emmons; yes, Lebrun; yes

Motion to return from executive session at 8:45pm to adjourn by Cristin Cowles.

Seconded by Mackenzie Emmons

Motion Carries 5-0

Roll Call: Lavin; yes, Muse; yes, Cowles; yes, Emmons; yes, Lebrun; yes

X. Adjournment

Motion to adjourn at 8:46pm by Cristin Cowles.

Seconded by Jack LeBrun

Motion Carries 5-0

Roll Call: Lavin; yes, Muse; yes, Cowles; yes, Emmons; yes, Lebrun; yes

Meeting Resources

Agenda

February 5, 2026 Minutes - Draft

February 11, 2026 Minutes Budget – Draft

Einstein Grant

Land Trust Grants

Superintendent's Newsletter

Warrant(s)

Facilities Report

Food Service Report

Principal's Report – Center

Principal's Report – OHS

2026-2027 School Calendar Final

READS Quarterly Report

DESE Memo FY2027 Title I

**MATTAPOISETT SCHOOL COMMITTEE MEETING
MATTAPOISETT PUBLIC SCHOOLS
17 Barstow Street
Mattapoisett, Massachusetts**

April 7, 2026 at 6:00 p.m.

MEMBERS PRESENT: Carly Lavin, Chairperson, Cristin Cowles, Mackenzie Emmons, Jack LeBrun and Mackenzie Emmons (all in-person).

MEMBERS ABSENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools, Howard Barber, Assistant Superintendent of Finance and Operations, Shari Fedorowicz, Assistant Superintendent of Teaching and Learning, Linda Ashley, Principal – Center School, Stephanie Wells, Principal – Old Hammondtown School and Melissa Wilcox, Recording Secretary (all in-person).

I. Meeting to Order

The meeting was called to order at 6:04pm by Chairperson Lavin. Chairperson Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined. Chairperson Lavin added that the meeting is being conducted via hybrid format and the public has the ability to participate in-person or remotely through zoom with the link provided.

II. Recognition

That the School Committee recognize Chairperson Carly Lavin for her service on this committee and dedication to the students and families of Mattapoisett.

Superintendent Nelson and the School Committee members recognized Chairperson Lavin as this was likely her last meeting. Superintendent Nelson shared the following: *In my humble opinion, Carly's leadership helps define what it means to be a strong community leader. Over the years, Carly has proven over and over again - what it means to learn about the needs of our schools, ask the right questions, and find the best path forward to advocate for what she thinks our students need and what she thinks our students deserve. Through her thorough preparation - Carly has earned the trust of our stakeholders and has provided the school committee with ongoing credibility in all settings. She understands our position, she understands the needs of the greater community, and has found a way to balance competing priorities - while prioritizing education. No matter the topic, whether we were discussing school improvement plans, literacy programs, technology needs, district policies, or developing budgets - Carly gives the work her full attention and all the energy that it needs. It is my hope that this is not the last time that we see her sitting on a school committee board, but I am grateful for the years of service she has given.*

III. FY2027 Budget Public Hearing

That the School Committee open a public hearing for a presentation of the FY2027 Budget for Center and Old Hammondtown Schools. Public comment is available during the hearing.

Chairperson Lavin shared the following remarks: *Good evening. As Chair of the School Committee, I want to begin by speaking to the process that brought us here tonight — because process matters. Our budget subcommittee met frequently and diligently with our Superintendent and Assistant Superintendent of Finance. I worked closely with our Superintendent throughout. And our Superintendent, in turn, was in direct and ongoing communication with the Town Administrator — particularly as it became clear that regional healthcare costs would create significant pressure on the broader municipal budget. That is exactly how local government is supposed to work. Leaders communicate. They build trust. They align before they go public. That foundation of trust and communication is not a small thing. It is what makes functioning town government possible. Tonight, I am presenting a budget that reflects a modest reduction from what was submitted last week — bringing us to 4.36%. I want to be clear: this adjustment was not made because our original budget was irresponsible or poorly constructed. It was made as a deliberate gesture of respect for our fellow elected officials and our shared responsibility to the people of this town. I would also ask that we acknowledge the full scope of what was*

presented last Thursday. Our Superintendent and Assistant Superintendent came before the Select Board and Finance Committee presenting not only our local K-6 budget, but also the regional middle and high school budget. That regional picture carries significant and unexpected healthcare cost pressures — pressures that will have real fiscal implications for this town. I understand that. I do not dismiss it. And I recognize that it caught some of our colleagues off guard. But when faced with a difficult fiscal reality, elected officials have a choice. We can lean into the hard conversations — together, professionally, respectfully — or we can treat this process as a zero-sum fight. Those are the two paths in front of us. And I believe this community deserves the first one. I was not present at last Thursday's meeting. But in the days that followed, I heard from our Superintendent. I heard from members of this committee who watched the recording. And I heard from constituents in this community who watched it as well. When that many people, independently, come back to you with the same concern — you listen. What was described to me, and what others witnessed, was a room that did not meet the moment. Our Superintendent and Assistant Superintendent of Finance came to that meeting having done everything that was asked of them. They met the benchmarks they were given. They presented their work with professionalism and integrity. The manner in which they were received did not match that effort — and it did not reflect the standard of leadership this community deserves from its elected officials. I want that stated clearly, and I want it on the public record. Despite that, I am here tonight. With a revised budget. And with a continued and sincere commitment to collaboration. That is not a sign of weakness — it is a sign of what this committee stands for. This budget represents our students, our teachers, and our schools. We did not arrive at it carelessly. We will not abandon it carelessly. And we will continue to advocate for it — and for the people who show up every day to serve the children of this town — with every tool available to us. I also want to close with something personal. I have had the privilege of working closely with our Superintendent through this entire process. What I have witnessed is a leader of exceptional integrity, vision, and professionalism. He navigated an extraordinarily complex budget environment — across both our local schools and the regional district — with grace and transparency. He communicated faithfully, collaborated in good faith, and conducted himself with a level of professionalism that this town should be proud to have in its schools. He deserved better than what happened last Thursday. And I want him — and this community — to know that this School Committee stands fully behind him. And with that, I will accept a motion to open the FY 27 public budget hearing for the Mattapoisett School District.

Motion to open the FY2027 Budget Public Hearing at 6:13pm by James Muse.

Superintendent Nelson thanked Chairperson Lavin for her remarks and appreciated her leadership. He also thanked Chairperson Lavin and Mr. Muse for their efforts on the Budget Subcommittee. He reminded those present that approving the budget tonight is the next step in the process, but ultimately the decision lies with the residents of Mattapoisett at their annual Town Meeting in May. The draft budget is Not only fiscally responsible, but programmatically responsible to our students, their families, and the faculty and staff. He shared the administration continues to monitor enrollment, and makes adjustments in good faith of being both fiscally and programmatically responsible. He explained budget drivers include special education, facilities and transportation expenses as the cost of doing business continues to increase for schools.

Next, Mr. Barber explained that many conversations have taken place with Town Officials, Select Board members and the School Committee in the recent days. He shared the following FY2027 budget presentation:

Our Vision

- Is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences.
- Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social emotional readiness.
- Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.

Core Values

THINK:

Cultivate a culture of academic rigor and integrity which encourages critical thinking, creative thinking, collaboration and effective communication.

LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous and evidence-based learning opportunities that foster real world application and a continuous pursuit of learning.

CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.

Budget Priorities

A budget that supports the following priorities:

- 1) Alignment to the Five Year Strategic Plan
- 2) Ensuring High Expectations of Teaching and Learning for All Students
- 3) Efficiency and Cost-Effectiveness Measures
- 4) Data-Driven Decision-Making

Budget Development Process

Preparation and Planning:

Superintendent, school administrators and other stakeholders analyze past budgets, assess current financial status and set budgetary goals for the upcoming fiscal year.

Budget Proposal Creation:

Based on the planning stage, a preliminary budget proposal is developed. This proposal outlines anticipated revenues, expenditures and allocations for different programs and departments.

The budget proposal may include funding for personnel salaries, benefits, instructional materials, technology, facilities maintenance, transportation and other operational costs.

Budget Review and Revision:

The preliminary budget proposal(s) undergoes a thorough review by school administrators and budget subcommittee.

Adjustments and revisions are made based on feedback, financial constraints and any changes in priorities or mandates.

Input and Hearings:

Superintendent holds meetings where the school's Budget Subcommittee, Town Administrator and Town Representatives can provide input, ask questions and provide feedback about the budget proposal.

Feedback from the attendees may influence further revisions to the budget.

School Committee Budget Approval:

After incorporating feedback and making necessary adjustments, the final Superintendent's Budget proposal is presented to the School Committee and community at a Budget Public Hearing for approval.

The School Committee reviews the budget, conducts discussions and may vote to approve or make additional changes before finalizing the budget.

Final Budget Approval:

Once the budget is approved by the School Committee, the School Committee's Proposed Budget is presented at the Annual Town Meeting.

The Superintendent or designated representative attends the Annual Town Meeting to offer any additional information in support of the School Committee's Proposed Budget.

Next, Mr. Barber provided information on the different parts of the budget which includes Bristol County Agricultural High School, grants and other special revenues and general funds. Bristol County Agricultural High School has five Mattapoisett residents as students.

➤ **Bristol County Agricultural High School "BCAHS"**

Expenditure	Fiscal Year 2026	Fiscal Year 2027	Changes	Notes
Tuition - Enrollment	\$ 95,319	\$ 122,722	\$ 27,402	5 Students Enrolled
Debt Service	\$ 25,354	\$ 29,905	\$ 4,551	Increased Enrollment
Transportation - Contracted Busing	\$ 46,440	\$ 51,940	\$ 5,500	Bus Contract Allocated Between 2 Districts
Total BCAHS Costs	\$ 167,113	\$ 204,567	\$ 37,453	

- Tuition – Total Cost of Student Placement
- Debt Service – Total Cost of BCAHS Building Construction by Student Assessment
- Transportation – Total Contracted Transportation to Transport from Mattapoisett to BCAHS

Next, Mr. Barber explained grants and other special revenue which are alternative funding used to supplement and reduce necessary general funds.

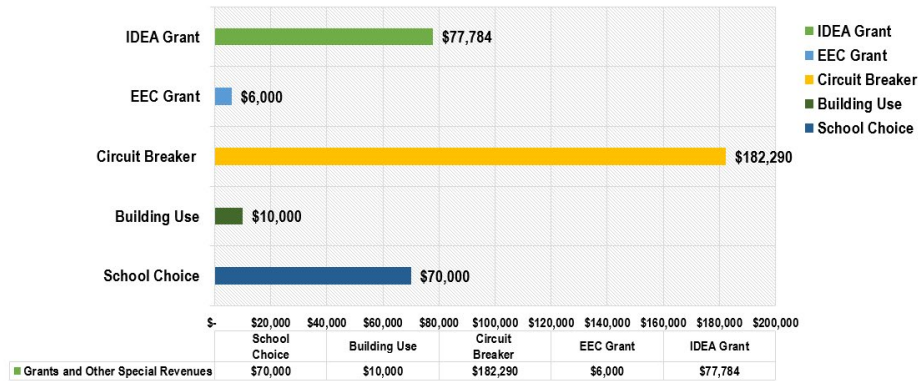
☐ **Grants and Other Special Revenues "Funding Offsets"**

Mattapoisett Public Schools Superintendent's Proposed Budget for June 30, 2027

Building or Department	Funding Offsets
Center School	\$ 93,784
Old Hammondtown	\$ 10,000
Student Services	\$ 232,290
Facilities	\$ 10,000
Total FY27 Budget	\$ 346,074

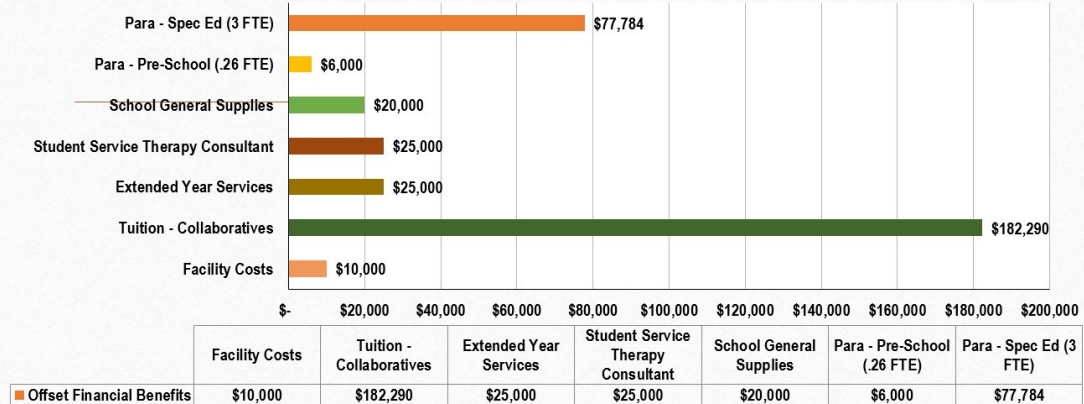
☐ **Buildings and Departments Supplemented by Alternate Funding**

❑ Grants and Other Special Revenues “Sources”



❑ Where it comes from

❑ Grants and Other Special Revenues “Usage”



❑ Where it goes

Then, Mr. Barber continued with the financial overview.

- General Funds
 - Primary Source of Funding for:
 - Academics
 - Student Services
 - Facilities
 - Technology
 - Transportation

Mattapoissett Public Schools
Superintendent's Proposed Budget
for June 30, 2027

❖ **General Funds**

❖ **Schools**

❖ **Departments**

❖ **Building Management**

Building or Department	Budget Amounts
Center School	\$ 3,118,437
Old Hammondtown	\$ 2,708,083
Central Office	\$ 295,518
Student Services	\$ 972,122
Facilities	\$ 944,226
Technology	\$ 214,626
Transportation	\$ 741,045
Total FY27 Budget	\$ 8,994,057
Total FY26 Budget	\$ 8,618,094
	\$ 375,963
	4.3625%

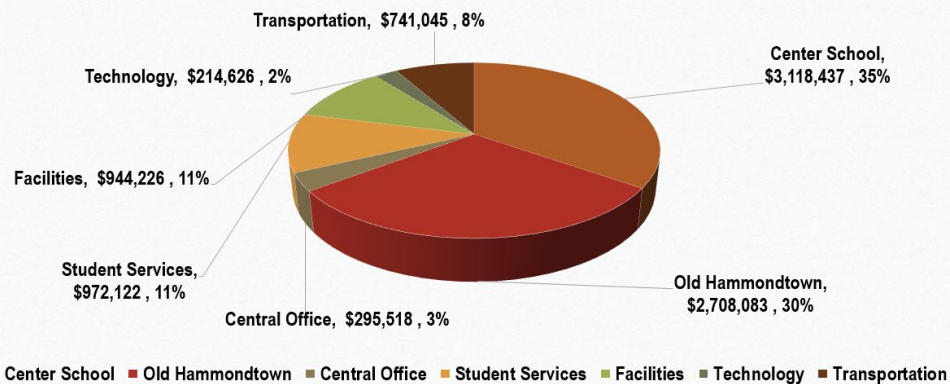
❖ **General Funds**

Mattapoissett Public Schools
Superintendent's Proposed Budget
for June 30, 2027

Building/ Department	Fiscal Year 2027	Fiscal Year 2026	Department Changes	%
Center School	\$ 3,118,437	\$ 3,130,665	\$ (12,228)	99.6094%
Old Hammondtown	\$ 2,708,083	\$ 2,489,852	\$ 218,231	108.7648%
Central Office	\$ 295,518	\$ 267,060	\$ 28,458	110.6560%
Student Services	\$ 972,122	\$ 870,121	\$ 102,002	111.7227%
Facilities	\$ 944,226	\$ 889,695	\$ 54,531	106.1292%
Technology	\$ 214,626	\$ 214,468	\$ 157	100.0737%
Transportation	\$ 741,045	\$ 756,234	\$ (15,189)	97.9915%
Total Mattapoissett Budget	\$ 8,994,057	\$ 8,618,094	\$ 375,963	4.362%

❖ **Comparison Summary by Grouping**

❖ **General Funds**



❖ **Alternate Summary by Grouping Types**

Then, Mr. Barber presented the significant changes to the FY2027 budget.

Cost Drivers

Building/ Department	Fiscal Year 2027	Fiscal Year 2026	Department Changes	Notes
Center School	\$ 3,118,437	\$ 3,130,665	\$ (12,228)	Union Contract Compensation, Staff Change
Old Hammondtown	\$ 2,708,083	\$ 2,489,852	\$ 218,231	Union Contract Compensation, Staff Change
Central Office	\$ 295,518	\$ 267,060	\$ 28,458	Level Services
Student Services	\$ 972,122	\$ 870,121	\$ 102,002	Special Education Costs
Facilities	\$ 944,226	\$ 889,695	\$ 54,531	Utilities and Contracted Services
Technology	\$ 214,626	\$ 214,468	\$ 157	Level Services
Transportation	\$ 741,045	\$ 756,234	\$ (15,189)	Level Services
Total Mattapoisett Budget	\$ 8,994,057	\$ 8,618,094	\$ 375,963	4.362%

Reasoning of Department Based Financial Changes

Center School and Old Hammondtown School building based changes include:

- Union Based Compensation
- Position Changes
 - 1.0 FTE Increased Paraprofessional – Student Services
 - 0.5 FTE Increased Teacher - Math Interventionist
 - 0.2 FTE Increased Teacher - Reading
 - 1.0 FTE Decreased Paraprofessional – Title I - (Retirement)
- Net \$ 70,300 Reduction

Superintendent Nelson added that based on enrollment projections, there will be three classes in Kindergarten, two classes in first grade and two sections in second grade. Class sections at OHS will remain the same with three sections in each grades four, five and six. He also explained there is one known special education teacher retirement so there will be a voluntary or involuntary transfer to fill this position by an appropriately licensed faculty member. Mr. Barber added that there is no reduction in FTE because one position in FY2026 was supplemented with a donation.

Academic program changes include:

- Curriculum Programs & Materials
- Early Literacy Screener
- Net \$ 29,000 Increase

Student Services changes include:

- Tuition Based Student Programs
 - Placement Programs
 - Change Programs
 - Enrollment Increase
- Net \$ 100,000 Increase

Facility and Operations changes include:

- Building Based Operational
 - Utility & Maintenance Costs
 - Net \$ 40,000 Increase
- Contracted Costs
 - Custodial Services
 - Net \$ 20,000 Increase

Next, Mr. Barber explained the following information related to the Governor's Proposed Budget Chapter 70 Aid for Mattapoisett.

Governor's Proposed Budget Chapter 70 Aid

Comparison to FY26

Description	FY26	FY27	Change	Pct Chg
Enrollment	364	345	-19	-5.22%
Foundation budget	4,742,122	4,665,496	-76,626	-1.62%
Required district contribution	3,912,251	3,849,034	-63,217	-1.62%
Chapter 70 aid	1,099,653	1,125,528	25,875	2.35%
Required net school spending (NSS)	5,011,904	4,974,562	-37,342	-0.75%
Target aid share	17.50%	17.50%		
C70 % of foundation	23.19%	24.12%		
Required NSS % of foundation	105.69%	106.62%		

**Note: Fiscal Year 2027 has a state Chapter 70 aid increase
of \$ 25,900 above Fiscal Year 2026**

Superintendent Nelson added for the public to continue advocacy work related to a revision of the Chapter 70 formula. Last, Mr. Barber shared the following proposed budget:

Superintendent's Proposed Fiscal Year 2027 Operating Budget

✓ Fiscal Year 2027 Proposed Budget	\$ 8,994,057
✓ Fiscal Year 2026 Approved Budget	<u>\$ 8,618,094</u>
✓ Net Increase:	<u>\$ 375,963</u>
✓ Net Percentage Increase	4.3625%

School Committee Feedback:

Chairperson Lavin explained that the Budget Subcommittee and School Committee members have been briefed on this proposal all throughout the process so they are aware and understand the changes. Mr. Muse expressed their responsibility to the students and families of Mattapoisett while doing everything possible to keep the cost down. Ms. Cowles shared that she believes they have accounted for the enrollment decrease in recent years as shown by 22 classrooms in 2020 and now there are 19.

Public Comment:

Kendra Broussard inquired about the change in the budget from the SelectBoard meeting last week to tonight's meeting. Chairperson Lavin explained it decreased from 4.88% to 4.36% which they feel is a tighter position than the Subcommittee would prefer.

Motion to close the FY2027 Budget Public Hearing at 6:58pm by James Muse

Seconded by Carly Lavin

Motion carries 5-0

IV. General

a. Approval of FY2027 Budget

That the School Committee review for approval the FY2027 Budget for Center and Old Hammondtown Schools.

Motion to accept the FY2027 draft budget as presented by Cristin Cowles

Motion seconded by James Muse

Motion carries 5-0

Chairperson Lavin asked for an additional motion with the details of the FY2027 budget:

Motion to approve the Superintendent's Proposed Fiscal Year June 30, 2027 Budget in the total amount of \$9,198,624 for the Mattapoisett School District. The total amount of \$9,198,624 recognizes the two (2) segments of its funding: 1) Mattapoisett Elementary Schools General Operating in the amount of \$8,994,057 and 2) Bristol County Agricultural School District in the amount of \$204,567 by James Muse

Motion seconded by Jack LeBrun

Motion Carries 5-0

Motion to approve the authorization in the amount of \$70,000 from the school departments' School Choice revolving account for the Mattapoisett School District and to approve the transfer of \$70,000 for various operating expenditures to be incurred in addition to the Superintendent's Proposed Fiscal Year June 30, 2027 Operating Budget by James Muse

Motion seconded by Jack LeBrun

Motion Carries 5-0

V. Adjournment

Motion to adjourn at 7:01pm by James Muse

Motion seconded by Jack LeBrun

Motion Carries 5-0

Meeting Resources

Agenda

Budget Presentation

FY2027 Budget Draft Report

**MATTAPOISETT SCHOOL COMMITTEE MEETING
MATTAPOISETT PUBLIC SCHOOLS
Budget Subcommittee
20 Shaw Street
Mattapoisett, Massachusetts**

March 18, 2026 at 12:00 p.m.

MEMBERS PRESENT: Carly Lavin, Chairperson and James Muse (both remote).

MEMBERS ABSENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools (in-person), Dr. Linda Ashley, Principal – Center School (remote) and Stephanie Wells, Principal – Old Hammondtown School (remote).

I. Meeting to Order

The meeting was called to order at 12:02 p.m. by Chairperson Lavin.

II. General

a. FY2027 Budget Discussion

That the School Committee and administration discuss the FY2027 budget.

Superintendent Nelson shared the preliminary FY2027 budget was shared with the Town Administrator for review. Enrollment is the main discussion for this meeting as a donation is not anticipated for the position that was supported in this way for FY2026. The incoming Kindergarten class is anticipating fifty-five students which will result in three sections. Dr. Ashley confirmed there will only be two sections necessary in first grader and also in third grade due to enrollment and the position previously supported by a donation. There are no changes in sections at Old Hammondtown School, so there is one too many teachers based on enrollment.

Superintendent Nelson explained that the District does have one special education teacher retiring, therefore all active employees would be offered a position in FY2027 but there will be movement based on the collective bargaining agreement and faculty licensure.

The School Committee members supported this approach and is hopeful a member of the faculty may volunteer for the open position and believes they are fortunate to decrease on full time position through the retirement rather than a reduction in force.

Motion to support the FY2027 budget proposal as presented by Carly Lavin

Seconded by James Muse

Roll Call

Motion Carried (2-0)

III. Adjournment

Motion to adjourn at 12:19 p.m. by James Muse

Seconded by Carly Lavin

Roll Call

Motion Carried (2-0)

Mattapoisett Public Schools

Center School and Old Hammondtown School

2026-2027 Student Handbook

Center School

17 Barstow Street

P.O. Box 477

Mattapoisett, MA 02739

School Office Phone 508-758-2521

School Office Fax 508-758-3153



Old Hammondtown School

20 Shaw Street

Mattapoisett, MA 02739

School Office Phone 508-758-6241

School Office Fax 508-758-4667



Insert Letter from Principals

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MISSION

The mission of our school system is to inspire all students to think, to learn, and to care.

VISION

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences. Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social-emotional readiness. Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.

CORE VALUES

The core values of Old Rochester Regional School District and Massachusetts Superintendency Union #55 foster a strong sense of pride and belonging among all school community members. These values represent how our school community embraces the pursuit of academic excellence, models the respect and appreciation of human differences, and prepares students to be responsible and accountable global citizens.

Our school community will inspire us to:

THINK:

Cultivate a culture of academic rigor and integrity that encourages critical thinking, creative thinking, collaboration, and effective communication.

LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous, and evidence-based learning opportunities that foster real-world application and a continuous pursuit of learning.

CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.

THEORY OF ACTION

IF WE...

implement a rigorous, equitable, and cohesive curriculum that aligns with our Portrait of the Graduate...

AND...

expand and extend the professional development planning process to support equitable adult learning with resources, time, and professional practices to be student-centered...

AND...

enhance our multi-tiered, comprehensive systems of support in all schools...

AND...

provide an inclusive and supportive climate and culture for all school community members...

AND...

promote a sense of belonging and positive relationships between all school community members, ensuring a safe learning environment...

THEN WE WILL...

have inspired all students to think, to learn, and to care while providing an opportunity to pursue academic excellence.

Center School and Administration

Charles West Principal

Erin Monteforte Administrative Assistant

Jamie Balsis Center School Nurse

Kathleen McManamon Adjustment Counselor

Old Hammondtown School and Administration

Principal

Jennifer Janicki Administrative Assistant

Amy Ripley Old Hammondtown School Nurse

Bethanie Grant Adjustment Counselor

Old Rochester Regional School District and Massachusetts Superintendency Union #55 Administration

Michael S. Nelson Superintendent of Schools

Assistant Superintendent of Student Services

Sharlene Fedorowicz Assistant Superintendent of Teaching and Learning

Howard Barber Assistant Superintendent of Finance and Operations

Eugene Jones District Facilities Director

Central Office Phone (508) 758 - 2772

Mattapoisett School Committee Members

Margaret Daisy Pullo Breese

Cristin Cowles

Mackenzie Emmons

Jack LeBrun

James Muse

Center School Staff

Aarsheim, Courtney - Kindergarten Teacher

Aguiar, Jennifer - Grade One Teacher

Anderson, Greta - Art Teacher

Balsis, Jamie - Center School Nurse

Cabeceiras, Chad - Physical Education Teacher

Camacho, Deborah - Reading Specialist

Crowley, Katie, Project GROW /Paraprofessional
Desmarais, Emily, Special Education Paraprofessional
Dunn, Allison - Math Interventionist
Eble, Miriam - Special Education Teacher
Ellis, Denise - Special Education Paraprofessional
Enos, Laura - Special Education Paraprofessional
Fernandes, Stacey - Head Cook
Fiore, Tracy - Speech/Language Pathologist
Goodwin, Beth - Special Education Paraprofessional
Guertin, Brittany - Health Teacher
Griffin, Kim - Grade Three Teacher
Hughes, Marissa - Grade One Teacher
Julian, Christylyn - Kindergarten Teacher
Kendall, Jane - Project GROW Teacher
Klinka, Tara - Special Education Paraprofessional
Leahy, Sarah - Music Teacher
Lourenco, Lisa - Technology Teacher
McManamon, Kathleen - School Adjustment Counselor
Medeiros, Alda - Special Education Secretary
Medeiros, Steve - Custodian
Mendes, Sarah - Grade Three Teacher
Mirabito, Laura - Librarian
Monteforte, Erin - Administrative Assistant
Pawlshen, Carolyn - Reading Specialist
Lynn Pelland - Special Education Paraprofessional
Perriera - Special Education Paraprofessional
Perriera, Virginia - Special Education Teacher
Renna, Amy - Grade Two Teacher
Souza, Laurie - Cook
Squire, Benjamin - Science Specialist
Sylvia, Mackenzie - Second Grade Teacher
Tippins, Nancy - Special Education Paraprofessional
Titcomb, Joy - School Psychologist
Tranfaglia, Jeannine - Grade Three Teacher
Victoria, Christina - Lunch/Recess Monitor/Paraprofessional
Charles West - Principal
Williams, Kate - Grade Two Teacher
Zajac, Jane - Kindergarten Teacher

Old HammondtownSchool Staff

Anderson, Greta - Art Teacher
Math Interventionist
Barrows, Stacy - Grade Five Teacher
Barry, Michele - Grade Four Teacher

Behan, Michele - Special Education Teacher
Bradshaw, Krystle - Special Education Paraprofessional
Brogioli, Stella - Special Education Paraprofessional
Cabeceiras, Chad - Physical Education Teacher
Casi, Amy - Grade Five Teacher
Cozier, Dionne - Special Education Paraprofessional
Daniel, Susan - Head Cook
DeMello, Margaret - Title I Director
Foye, Jill - Speech Therapist
Grant, Bethanie - School Adjustment Counselor
Jacobsen, Sara - Grade Six Teacher
Janicki, Jennifer - Administrative Assistant
Leahy, Sarah - Music Teacher
Letendre, Kyle - Grade Six Teacher
Letourneau, Julie - Grade Six Teacher
Lourenco, Lisa - Technology Instructor
Mare, Jocelyn - Grade Four Teacher
Medeiros, Alda - Special Education Secretary
Mirabito, Laura - Librarian
Panek, Sherri - Special Education Paraprofessional
Pierson, Miranda - Special Education Teacher
Querim, Kristen - Lunch Recess Monitor
Ripley, Amy - Old Hammondtown School Nurse
Samost, Katie - Reading Specialist
Simmons, William - Technology Consultant
Squire, Benjamin - Science Specialist
Sunde, Kristen - Grade Five Teacher
Sweet, Alan - Instrumental Music Teacher
Titcomb, Joy - School Psychologist
Valliere, Elizabeth - Grade Four Teacher
Wilson, Ashleigh - Special Education Paraprofessional

GENERAL SCHOOL INFORMATION

SCHOOL HOURS: 8:30 AM - 2:45 PM

Center School and OHS Transportation Information

Bus Transportation

Bus routes for the Old Rochester Regional School District and Massachusetts Superintendency Union #55 for the Towns of Marion, Mattapoisett, and Rochester are established yearly. Bus routes are modified slightly each fall to accommodate new membership. Any questions regarding bus routes and/or stops that affect your child should be addressed to the District's transportation provider, **Amaral Bus Company Inc.** Ms. Cheryl Sweeney, Dispatch

Manager at amaralbustritown@gmail.com or 508-324-0551.

Changes in student transportation plans are strongly discouraged. Please contact the main office with any questions or requests.

For Center/OHS Routes, please use this link.
<https://www.oldrochester.org/>
This link will take you to the District web page.

Calendar and Hours of Operation:

In-Person ARRIVAL TIME/TARDINESS

Students may be dropped off at the designated door at each school starting at 8:15 a.m.
Buses arrive between 8:15 – 8:30 am.
Students who arrive after 8:30 must report to the office and will be marked tardy.
Students arriving after 11:30 will be marked absent according to state law.

EARLY RELEASE/DISMISSAL DAYS

Parent Conferences — Students dismissed at 11:30 am

Thursday, October 29, 2026	Lunch is served
Friday, October 30, 2026	Lunch is served

Additional Early Release Days — Students dismissed at 12:20 pm

Friday, September 4, 2026	Lunch is served
Wednesday, September 23, 2026	Lunch is served
Friday, October 9, 2026	Lunch is served
Wednesday, November 25, 2026	Lunch is served
Wednesday, December 23, 2026	Lunch is served
Wednesday, January 27, 2027	Lunch is served
Wednesday, March 17, 2027	Lunch is served
Wednesday, May 26, 2027	Lunch is served

Full-day Professional Development Days - No School for Students

Tuesday, November 3, 2026

EMERGENCY CLOSING

Parents and guardians should make a plan and a backup plan with students ahead of time in the event of an emergency closing of school in the middle of the day. Students may be sent home for such conditions as a snowstorm, boiler failure, or power outage. **The Blackboard Connect telephone communication system will be used to notify parents if school is closed unexpectedly. This system will notify families using a home telephone number, a cell phone number or a work telephone number as provided by the parent/guardian.** If school is

closed early, an announcement will be made to the students explaining the time buses will take them home. Students, who do not know what their emergency plan is, or where to go, will be allowed to use the telephone to call their parents/guardian..

INCLEMENT WEATHER PROCEDURE

The decision to close school, due to inclement weather, will be made by 5:45 a.m. School cancellations will be broadcast on the following radio stations: **WBSM (1420 AM), WFHN (107.1 FM)**. It is advisable to begin listening to the 6:00 AM news announcements.

The Blackboard Connect telephone communication system will be used to contact all parents/guardians regarding the closing of school. Parents will be contacted using a home telephone number. Cell phones or a work telephone number will also be inputted into the system if the parents/guardian provide them.

Student Drop Off and Pick-Up at Dismissal Time

IDLING

School buses and personal motor vehicles are strictly prohibited from idling on school grounds.

CENTER SCHOOL

ARRIVAL: Students may be dropped off between 8:15 and 8:30 am at the Hammond Street entrance of the school. Please access this entrance by using the Hammond Street entrance near the tennis court.

END OF DAY DISMISSAL: All students being picked up at the end will be dismissed from the Hammond Street entrance.

Signs with the STUDENT'S NAME, GRADE, and the NAME of the TEACHER should be displayed in the window of the passenger side of the car. We will have the students ready to exit the building at 2:45 pm. This will decrease the waiting time for each vehicle. Students will be dismissed on a car-by-car basis. Students will only be allowed to enter the vehicle on the curbside of the car.

OLD HAMMONDTOWN SCHOOL

ARRIVAL: Students may be dropped off at 8:15 am. Dismissal will begin at 2:45 pm
Vehicles should enter the parking lot using Shaw Street to avoid bus drop off.
Use the INNER CIRCLE by the flagpole and PULL ALL THE WAY UP.
For safety reasons, students should only exit the vehicle on the curb side.

END OF DAY DISMISSAL: Dismissal begins at 2:45 pm. Vehicles should enter the parking lot using Shaw Street to avoid bus pick-up. Use the INNER CIRCLE by the flagpole and PULL ALL THE WAY UP to the sidewalk near the small basketball court. Students will only be allowed to enter your vehicle on the curbside. (and exit on the curb side during morning drop off)

Student Emergency Information or Status: Parent Notification to Center/OHS

To ensure student safety, changes in family situations, addresses, or cell and telephone numbers **must be** reported to the school office *immediately*. It is important that all our records are up to date.

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is continuing with online forms using our student information system Powerschool. In an effort to update student contacts, addresses, emails and phone numbers we ask that you log into your PowerSchool account and update all of the required student information forms.

Families moving from the community should notify the school office at least three days before their departure so transfer materials can be prepared. A *release of information* form must be received from the “new” school before any records will be forwarded.

Attendance

School attendance is compulsory. Attendance law states that:

- *The Commonwealth of Massachusetts G.L. c. 76 sect. 1 requires that every child, with certain exceptions, between ages established by the state board of education, must attend a public day school or some other approved school, during the time when public schools are in session.*
- *Under G.L. c. 76, sect. 1, necessary absences by a student may not exceed 7 full-day or 14 half-day sessions in any 6-month period.*
- *Under G.L. c. 76, sect. 1, a pupil who is not present during at least half a session must be marked and counted as absent on the school register.*

All Massachusetts schools are accountable for student achievement. Every Student Succeeds Act (ESSA) mandates particular indicators of success for all schools with one being chronic absenteeism. “All students are considered “chronically absent” if they miss 10% of the school year.”

Full days of attendance are essential to the learning process. If a child is to be out of school, parents/guardians should call the nurse’s office at **508-758-2521** before 9:00am on the morning of the absence. Please provide the following information in the message that you leave on the answering machine: **student’s name, teacher, and reason for absence**. If a call is not received and a student is absent, the School Nurse uses the *Blackboard Connect* messaging system to contact parents/guardians at home or work. **After any absence, students should present a parent’s note indicating the reason for the absence to the School Nurse.**

Absences are “excused” for only the following reasons:

- Bereavement
- Hospitalization
- School-sponsored trip
- Documented court or legal commitment

- Obligatory religious holidays
- Illness substantiated by a note (Five days or more of continuous absences for medical reasons must be corroborated by a physician's note).
- Weather so inclement as to endanger the health of the child

A child may also be excused for other exceptional reasons with approval of the Principal or designee.

In instances of chronic or irregular absence reportedly due to illness, the school administration may request a physician's statement certifying such absences to be justified.

Excessive absenteeism can occur because families take vacations during school time. This is strongly discouraged. Teachers will not provide assignments prior to vacations taken during school time. After students return to school they will be made aware of missed assignments, making them up as soon as possible. Missed assignments are factored into students' grades.

When Absences Exceed Three or More Days

On the third day of consecutive absence or tardiness, the school nurse or a designee of the principal will call the student's home. Each Principal or designee shall make a reasonable effort to meet with any student, and that student's parent/guardian, who has missed five (5) or more unexcused school days (a school day shall be equal to two (2) or more class periods in the same day) in a school year. The meeting shall be to develop action steps to improve student attendance and shall be developed jointly by the Principal or designee, the student, and the student's parent/guardian. The parties may seek input from other relevant school staff and/or officials from relevant public safety, health and human service, housing, and nonprofit agencies.

On the eighth day of an unexcused absence, the school attendance officer will be notified and a complaint for Failure to Cause School Attendance pursuant to *G.L. c. 76, sect. 2* may be filed in Wareham District Court.

If the students' absences or tardiness occur on a regular basis and impede their academic progress, the school, as a mandated reporter, must consider filing a Child Requiring Assistance (CRA) report. Depending on circumstances, the school district may choose to file a 51A with the Massachusetts Department of Children and Families.

Tardiness

Tardiness negatively impacts the educational progress of all students. Therefore, the above policy will also be followed for excessive tardiness.

Dismissals

All dismissal policies are developed with students' learning and safety in mind. Policies are developed with input from the Mattapoisett School Committee and town safety officials.

Dismissals During the School Day

No child will be dismissed from school during the day unless an authorized adult comes to the office to dismiss the student. This applies to daily, or occasional, pickup arrangements. Students being dismissed before the end of the school day must bring a note to the homeroom teacher that morning. Students will be called from class *when the parent/guardian arrives*.

Any Change in Dismissal Routine

To ensure each child's safety, a note from a child's parent/guardian must be provided before a child is allowed to leave school with any adult other than a parent or if he/she is normally transported by bus. There must be a note for each change to a child's routine. Bus changes are allowed for childcare purposes only, not for play or party dates. Parent(s)/Guardian(s) must arrange with the office prior to a bus switch. This restriction is in place for each child's safety.

Bikes to School

Students may ride their bicycles to school provided that they wear a helmet (as required under state law) and obey all traffic regulations. **A blanket permission note is required before students begin riding to and from school.** Students not following safety rules may have their riding privileges revoked. A bike rack is available in front of the cafeteria. Students are encouraged to lock their bicycles.

School Breakfast & Lunch - Food Service

The Commonwealth of Massachusetts has signed into law on August 09, 2023; all children in public schools will receive 1 FREE Breakfast and 1 FREE Lunch per day, permanently. (Students wanting milk only are not part of the free program and will be charged.)

Please note that even though meals will be free for all, it is very important for families to still complete the household Application for Free and Reduced Price Meals annually. You can view and complete the application here: [link to meal application](#). We strongly encourage ALL families to submit this form as it allows us to establish eligibility for P-EBT benefits, as well as other benefits such as waived or reduced college testing and application fees, sports fees, and other fees for those who qualify, and serve families most effectively.

In addition, please consider applying for SNAP, the federal nutrition program that provides eligible residents with monthly financial assistance to purchase groceries. More SNAP information can be found at gettingsnap.org or by calling Project Bread's FoodSource Hotline at 1-800-645-8333.

Food Service Page - <https://orrschoolmeals.com/>

[Interactive menus](#) and the Titan [payment system](#).

Lunch Protocol

Brief description:

- Lunch in the building cafeteria
- Students enter their lunch number into the Point of Sale system.
- Lunch monitors clean the cafeteria tables after children leave and prior to the next group entering.

Bringing Lunch from Home

If you choose to have your child bring lunch from home each day, to keep it cold, we recommend (1) bringing food in an insulated lunch bag with a frozen gel pack or frozen juice box; (2) freezing the sandwiches overnight (will thaw by lunchtime but keep cold until then); (3) packing the foods in a cooler with ice or another cold source. Please note

District Life Threatening Allergy Policy and Protocol Below.

Life threatening Allergy Policy, Protocols, and Guidelines

[File: JLCEB - LIFE THREATENING ALLERGY POLICY](#)

[File: JLCEB-R - PROTOCOL AND GUIDELINES FOR STUDENTS WITH LIFE-THREATENING ALLERGIES \(LTA's\)](#)

School Safety and School Visits

All visitors and volunteers are required to have a valid driver's license or Massachusetts issued identification card to be scanned-in upon entering the building *for any reason*; office staff will provide badges to wear once the ID is scanned into our system and each visitor is approved to enter. This includes stops at the Nurse's office. All visitors who do not have a valid driver's license or Massachusetts issued ID card will not be allowed to enter the school during operating hours.

Parents, guardians, or guests wishing to visit a particular class are asked to plan with the teacher or the principal at least one day in advance. Teachers will always welcome an extra pair of hands; we encourage you to become an active part of our volunteer staff. Massachusetts State Law requires that all regular classroom volunteers, lunchroom visitors and field trip chaperones have a Criminal Record (CORI) check. These forms must be completed in the school office before your first volunteer visit.

Student Dress

~~The responsibility for the dress and appearance of the students will rest with individual students and parents/guardians.~~

~~They have the right to determine how the student will dress providing that attire is not destructive to school property, complies with requirements for health and safety, and does not cause disorder or disruption. The administration is authorized to take action in instances where individual dress does not meet the stated requirements.~~

~~This does not mean that student, faculty, or parent groups may not recommend appropriate dress for school or special occasions. It means that students will not be prevented from attending school or a school function, or otherwise be discriminated against, so long as their dress and appearance meet the requirements set forth above.~~

School is a place where student learning is a priority. Student dress, therefore, is expected to be in good taste, appropriate for the weather and for academic work. It is not our purpose to dictate specific dress, but rather to ensure that our students are dressed in such a way as to contribute to their success and help generate a positive

learning environment throughout our school. Students are not to be attired in clothing, which compromises safety or modesty or is disruptive to the educational process.

In order to assist parents in planning for their student's school apparel, the following guidelines are presented. Students are prohibited from wearing any clothing, including masks, that contain offensive or obscene symbols, slogans or words that degrade any gender, cultural, religious, or ethnic values, clothing that contains language or symbols oriented toward violence, drugs, or alcohol.

The administration reserves the right to determine appropriateness of clothing consistent with these guidelines. A student whose clothing is determined inappropriate for school will be required to arrange for other, more appropriate clothing to be provided.

~~Decorative footwear and flip-flops can create a safety issue when students play at recess and during Physical Education classes. Therefore, flip-flops or any other type of open-toed shoes are strongly discouraged for safety reasons.~~

Crocs, slide-on sandals, and flip-flops can create a safety issue during physical activity. Sneakers are required for physical education classes and strongly recommended for recess.

Center School and Old Hammondtown Schools have a no head-adornment policy while students are in the school building, including but not limited to hats and hoods. Head adornments worn for medical, religious and/or cultural reasons are permitted.

All coats, boots, sweaters, sweatshirts, backpacks, lunchboxes and hats should be clearly marked with students' names. This will allow items to be returned easily if lost, or avoid confusion when two items are similar. Items will be donated to local charity if they remain in the Lost and Found for more than one term.

Recess

All students will have outdoor recess. Only in very inclement weather is recess held indoors. **Please be sure that your child is properly dressed for outdoor play.** A student requires a doctor's note for temporary excuse from physical education or outdoor recess.

Student Valuables

Students may not bring large sums of money, electronic devices, toys or stuffed animals to school. This includes trading cards. ie Pokemon cards.

Inclement Weather: Cancellations and Delays

Please be attentive to our telephone messaging system for news of school cancellations or delays. During stormy weather the District may call school for an entire day, or for a one to two hour delayed opening. If bad weather develops during the school day, afternoon classes or special programs and after-school activities may be canceled. It is important that families have plans in place for dealing with these possibilities.

We utilize the "BlackBoard" communication program that is capable of contacting all Center and OHS families within

a five to ten-minute window. As soon as the Superintendent has determined a delay, closing, or early dismissal, we will send out a “BlackBoard” call.

Because all district schools utilize the BlackBoard system, storm delays and closings may not be broadcast on local television stations. We ask that you not call the school office or the police station. The dispatcher reports they receive many calls that interfere with their ability to handle true emergencies.

Should the decision be made to close school early or cancel after-school activities, due to inclement weather, an attempt will be made to contact parents, using all emergency contact numbers within the “BlackBoard” system. In the event of a non-weather emergency, we will contact all parents using the same system.

Telephone Calls

Responsibility is an important attribute for all students. No school telephone in any office may be used by students. If students have forgotten books, classwork, or musical instruments, classroom teacher discretion will determine whether a call can be made via the classroom telephone. Teachers’ classroom phones are capable of local calling only. In cases of illness or emergency, calls will be made by the school nurse, an administrator, guidance counselor or personnel in the main office. Students will not be called to the phone for any reason. Messages will be taken in cases of illness and emergency.

Electronic Devices including Cell phones and Smartwatches.

A student may carry or keep a cell phone or Smartwatch in his/her backpack if authorized by the school office. The phone or Smartwatch must be shut off and kept in the child’s locker/backpack and may be used only for emergency or unusual circumstances as agreed by parents and administration. The phone or Smartwatch may not be used to receive or send messages anytime during school hours **or on school buses**. Cell phones, Smartwatches, or other electronic devices used to make, or receive, unauthorized calls during school hours, or on a bus, will be confiscated by the school administration or the bus driver.

Homework and Independent Reading

The School Committee has established homework guidelines that all teachers follow. Your child's teacher will establish homework routines appropriate to his grade level. The School Committee policy can be acquired through the main office at the school. We ask all family members to become “Reading Partners” with our students. Research shows the more children read, the better readers they become. We encourage all students to read independently each night for 20–30 minutes before bed. In some classrooms, Student Reading Logs are sent home for students and/or parents to indicate that the material has been completed.

Library Books

If you prefer that your child does not check out a specific library book, you may opt out of having your child check out the book by emailing your school’s librarian with the exact title of the book and the author's full name. If no email was sent to opt out, your student will have full access to the variety of books available in the library. Here is the link to the library book platform Alexandria: <https://mattapoisett.goalexandria.com/>

Photographs of School Activities for Local News Outlets

Contact the office for Opt-Out Procedure for Parents Who Do NOT Want Their Child’s Picture to Appear.

As part of our public relations efforts, local newspapers are invited to photograph many school programs and events.

Students are often included in these photos. As a parent, you have the right to request that no picture of your child is used in this way. **You must make this request in writing by completing a FERPA Privacy Form, included in this packet, and returning it to the school office before September 8, 2023.** If no letter is on file, we assume parental permission is granted for photographs to appear in local newspapers or on our school website

Parent Involvement

1. Being actively involved in your child's school is one way to alleviate concerns about their education. The Mattapoisett PTA meets for an hour once a month via ZOOM. A link to the meeting can be found on the Mattapoisett PTA website.

2. Parent volunteers are needed to be a part of our School Council. Representation from primary and intermediate grade students' families, as well as special education parents (if available), staff members and the community sit on this advisory team. Meetings are typically one afternoon per month from 3:15-4:15 pm.

Parent Concerns

Constructive criticism of our school is welcomed on the assumption that it is motivated by a sincere desire to improve the quality of the educational program and to equip the school to perform its tasks more effectively. Complaints are resolved most expeditiously if they are first taken to the staff member or administrator immediately in charge of the area in which a problem arises, then through successive administrative levels to the Principal, Superintendent, and subsequently to the School Committee, if necessary. Anonymous letters serve no positive purpose when trying to resolve problems and will not be given the same weight as an identified correspondence. The School Committee has adopted a policy to be followed when a parent/guardian has a concern that has not been satisfactorily addressed. A copy of that policy is available at the school office.

Our principals, Linda Ashley, and Stephanie Wells are available to all parents by appointment. Please call the school office or contact the principals directly via email:
lindaashley@oldrochester.org or stephaniewells@oldrochester.org

FIRST AID / EMERGENCIES

If a sudden illness or an accident occurs at school, the school nurse will administer first aid and immediately notify parents. Parents are responsible for transporting the student home in the event of illness or injury. If a serious illness or accident (life-threatening accident) occurs at school, the Mattapoisett Police / EMS will be called for transport to the hospital.

Health Information

Health Records

Student health records are kept in a locked file in the nurse's office. It is the parents' responsibility to keep the nurse informed of new medical information. Students are required to have physical examinations in grades 3 and 6.

Vision/hearing screenings and height/weight measurements are done yearly. Parents are notified only if the results are not within normal limits. Postural screening is done only for students in grade 5. Screening for head lice is done as needed.

Dispensing Medications

Children are not permitted to carry medications on the bus or in the school building. A signed order from a physician, dentist, nurse practitioner, or physician's assistant is required to administer any prescription medications in school, as required by Massachusetts General Law. Parental permission is also required. A Medication Protocol form that covers non-prescription medications is included in this packet. Special arrangements for medication administration during field trips must be made with the school nurse. Medications will be given by a parent or by a school representative who has permission from the parent. Children will be allowed to self-administer inhalers on field trips only, with permission of the school nurse and when parental permission is on file at the nurse's office.

Additional Services Available

Center and Old Hammondtown offers all students General Education support and accommodations including:

- Title I Services
- Social Work/Counseling Services
- Availability of the School Psychologist
- Reading Specialist Support
- Math Interventionist Support
- STEM Interventionist
- Others outlined the Mattapoissett Schools Curriculum Accommodation Plan.

Since we are all different with varying needs, our schools provide many special education services to students (who are eligible) including:

- Inclusive support in regular classrooms
- Pull-out instruction when warranted
- The availability of the school psychologist
- Speech and Language therapies
- Occupational and physical therapies
- School Social worker small group/individual support

Non-Discrimination in Curriculum

Consistent with Massachusetts regulations, 603 CMR 26.05(1), the Mattapoissett School District, through its curricula and materials, encourages respect for the human and civil rights of all individuals, regardless of race, color, sex, gender identity, religion, national origin or sexual orientation. In accordance with district guidelines, families may request information from the building principal on available accommodations related to curriculum content.

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SEX EDUCATION POLICY In accordance with M.G.L. c. 71, §. 32A, it is the policy of the school district that the School Principal shall notify the parent/guardian/caregiver of each student who is to be enrolled in a course or program whose curriculum primarily involves human sexual education or human sexuality, and shall afford parent/guardian/caregiver(s) the flexibility to exempt their student from any portion of said curriculum through written notification to the School Principal. No student so exempted shall be penalized by reason of such exemption. To the extent practicable, the School Principal shall make program instruction materials for said curricula reasonably accessible to parent/guardian/ caregiver(s), educators, school administrators and others for inspection and review.

Health and Guidance Curricula

~~ORR District Health and Guidance Curricula have been implemented across all grade levels at Center and OHS. There are nine general topics covered with the specific content tailored to the developmental needs of our differing age groups. The topics are as follows:~~

Growth & Development

~~Students will learn the basic characteristics of physical growth and development, including body functions and systems throughout the life cycle, and will acquire skills to promote and maintain positive growth and development (At the fifth-grade level, students will have an introduction to the human reproductive system. A parent letter will be sent out prior to the presentation).~~

● Nutrition

~~Students will gain the knowledge and skills to select a diet that supports health and reduces the risk of illness and future chronic diseases.~~

● Social & Emotional Health

~~Students will acquire knowledge about emotions and physical health, the management of emotions, personality and character development, and social awareness; and will learn skills to promote self-acceptance, make decisions, and cope with stress, including suicide prevention.~~

● Family Life

~~Students will gain knowledge about the significance of the family on individuals and society, and will learn skills to support the family, balance work and family life, be an effective parent, and nurture the development of children.~~

● Interpersonal Relationships

~~Students will learn that relationships with others are an integral part of the human life experience and the factors that contribute to healthy interpersonal relationships, and will acquire skills to enhance and make many of these relationships more fulfilling through commitment and communication.~~

● Disease Prevention & Controls

~~Students will learn the signs, symptoms, and treatment of chronic and communicable diseases, and will gain skills related to health promotion, disease prevention, and health maintenance.~~

● Safety & Injury Prevention

~~Students will gain the knowledge and skills to administer first aid and carry out emergency procedures, including cardiopulmonary resuscitation, will avoid, recognize, and report verbal, physical, and emotional abuse situations, and will assess the factors that contribute to intentional and unintentional injury, including motor vehicle accidents, fire safety, and weapons safety.~~

● Violence Prevention

~~Students will learn how their actions affect others, will understand the power that positive character traits can have in violence prevention, will gain skills to report incidents of violence and hurtful behavior to adults in the school and community, will avoid engaging in violence, and identify constructive alternatives to violence, including how to discourage others from engaging in violence.~~

~~If parents/guardians wish their children to be exempt from any portion of the Health Curriculum, a written request should be addressed to the school principal.~~

Use of Google Workspace for Education

As part of our use of Google Workspace for Education, students may also have access to Google's Additional Services (such as YouTube, Google Maps, Google Earth, and Google Translate) for educational purposes under school supervision. Families are asked to provide permission for their child to use these services. If you do not approve, please complete this Opt Out Form. For more information, review the Google Workspace for Education Privacy Notice.

The Massachusetts Comprehensive Assessment System (MCAS) Testing

Once during the school year, students in grade 5 participate in the Science Massachusetts Comprehensive Assessment System (MCAS) Test. Also, once a year all students in grades 3-6 will participate in the English Language Arts & Mathematics Massachusetts Comprehensive Assessment System (MCAS) tests.

Spring 2027 MCAS Grades 3–8 ELA and Mathematics Tests, Grades 5 \ STE Tests

Subject Area	Initial Test Administration Window
ELA	March 22–April 16
Mathematics	April 26–May 21
STE	April 26–May 21

Student Records

The privacy of student records is guaranteed. Only parents/guardians and appropriate school personnel are allowed access to the information in a student's record. Specific written consent provided by the parent or legal guardian is necessary for any other examination. A student transcript, which includes name, address, and grades, is kept for at least sixty years. However, the student's temporary record, containing standardized test scores, evaluations by teachers, Special Education records, and the like, is given to the student upon graduation or destroyed within five years after the student leaves the school system.

In accordance with the student record regulations of the Massachusetts Department of Education, parents have the right to inspect a student's record. Records are made available within two (2) working days of a request being made. Copies of any part of the record may be requested and a reasonable fee may be charged for the cost of duplicating these materials. It has been our practice to make any student records easily accessible to parents and you will find the office staff most cooperative in this matter.

The Commonwealth of Massachusetts has adopted procedures for non-custodial parents who wish to receive separate copies of student records or school notices. Information is available in the school office. The privacy of student records is guaranteed. Only parents/guardians and appropriate school personnel are allowed access to the information in a student's record. Specific written consent provided by the parent or legal guardian is necessary for any other examination. A student transcript, which includes name, address, and grades, is kept for at least sixty years. However, the student's temporary record, containing standardized test scores, evaluations by teachers, Special Education records, and the like, is given to the student upon graduation or destroyed within five years after the student leaves the school system.

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Report Cards and Parent Conferences

It shall be the duty of each teacher at the end of each term or at the end of any period of time designated by the Superintendent, to estimate and to record the progress of students. The report card is an effective means of communicating an individual student's progress in relation to the curriculum and his/her own mastery of skills and social development. In the elementary grades, the written record is a standards-based report that indicates a student's progress.

2026-2027 Marking System and Report Cards

Term	Period Covered	Number of Days	Marks Close	Report Cards Issued
<u>1st</u>	Wednesday, Sep. 2nd to Wednesday, Dec. 2nd	60 days	Wednesday, December 2, 2026	Friday, Dec. 18, 2026
<u>2nd</u>	Thursday, December 3rd to Friday, March 12th	59 days	Friday, March 12, 2027	Friday, March 26, 2027
<u>3rd</u>	Monday, March 15th to Tuesday, June 15th	61 days	Tuesday, June 15, 2027	Tuesday, June 15, 2027 Day 180

Parent/Guardian - Teacher Conferences

Regular communication between school and home is important if we are to be successful. Conferences between families and teachers are scheduled twice during the school year, but if questions about your child's progress should arise in any curricular area, do not hesitate to initiate a conversation with teachers at any time.

Early Release Days will be set-aside for families to schedule conferences with teachers. Please contact your child's

teacher to schedule a conference. An appointment for a Parent/Guardian Conference can be set up at any time during the year by calling the school office or sending an email to the classroom teacher requesting a conference.

Student Placement and Requesting Teachers

Parent/Guardian requests for specific classroom teachers will not be accepted. The placement of students is done in a thoughtful and careful manner. All students are placed in heterogeneous classes which reflects a range of student ability levels. All students in Kindergarten through Grade Six, and their parents/guardians, will be informed of their assigned teacher for the next school year by mail on or about the 15th of August prior to each school year's opening.

Promotion/Retention of Students

It is expected that students progress annually from grade to grade. Exceptions are made only when it is in the best educational interest of the student.

Student Enrichment

Our schools offer various ways for students to enrich their academic learning. Here are some examples:

- Chorus: Groups meet weekly during school, and perform each year at the district *FORM* concert.
- 4th Grade Band: Students select an instrument for in-school instrumental instruction. In January, students come together as a beginner band.
- 5th and 6th Grade Band: Weekly instrumental instruction continues and the students meet as a band once a week.
- Jazz Band: Auditions are held in the fall and the band meets before school once a week
- After School Activities: The Mattapoisett Recreation Department offers after school enrichment/athletic sessions each year.
- Art, General Music, Instrumental Music (grades 4-6), Technology education, Physical Education, and Library are also part of our weekly classes.

Field Trips

During the year, field trips may be scheduled at each grade level. A student's behavior while on these trips will reflect upon his/her school. Misconduct will not be tolerated. A permission slip must be signed by one of his/her parents or guardians before a student can participate in the field trip. The form must be returned to the teacher in charge prior to the trip. All school rules apply to field trips. Any child may be denied the privilege of going on a field trip based on poor academic performance or inappropriate behavior.

General Statement and School Rules

Mattapoisett elementary schools emphasize a positive, community-based sense of responsibility and respect throughout the school day. Students learn what is expected of them through the consistent modeling of the adults around them. Students, teachers, administrators and parents/guardians all work together to maintain a safe, orderly school environment where everyone can learn and grow.

Party Invitations

In keeping with our Responsive Classroom beliefs, and not wanting any child to feel hurt or excluded, we remind parents/guardians of the insensitive practice of students bringing party invitations to school. It puts students who are not invited (and many times the student doing the inviting) into unnecessarily uncomfortable situations. Please take the time to mail party invitations, or see that they are delivered outside of the school community and school day. We ask

that you not call the office for this information.

Tobacco and Vaping

Paraphernalia or possession/use of tobacco and/or vaping within school buildings, facilities, on school grounds, and on school buses is prohibited. See School Committee Policies ADC and JICH.

School Staff Role in Establishing High Behavioral Expectations

Teachers and support staff model and reinforce positive behavior and compliance with school-wide rules and values. In addition, teachers implement classroom rules and policies. Generally, these rules are developed with student involvement appropriate to age and social development.

Teachers follow all disciplinary steps outlined in their program on a consistent basis. This may include notes or phone calls home, after school time, individual contracts as deemed appropriate, or other strategies. Teachers and parents/guardians who have ongoing concerns about a student's behavior have several sources of support - the School Adjustment Counselor, Administration, and the Staff RTI (Response to Intervention) Team.

Responsive Classroom

The Mattapoisett elementary schools utilize the Responsive Classroom approach in supporting our students in the learning process. All Center/OHS teachers have participated in Responsive Classroom training.

Responsive Classroom is a way of teaching that creates a safe, challenging, and joyful classroom and schoolwide climate for all students. Teachers who use the Responsive Classroom approach understand that all of students' needs—academic, social, emotional, and physical—are important. Elementary and middle school teachers create an environment that responds to all of those needs so that your child can do his or her best learning. The Responsive Classroom approach develops teachers' competencies in four key areas:

1. Engaging Academics—Teachers create learning tasks that are active, interactive, appropriately challenging, purposeful, and connected to students' interests.
2. Positive Community—Teachers nurture a sense of belonging, significance, and emotional safety so that students feel comfortable taking risks and working with a variety of peers.
3. Effective Management—Teachers create a calm, orderly environment that promotes autonomy and allows students to focus on learning.
4. Developmentally Responsive Teaching—Teachers use knowledge of child development, along with observations of students, to create a developmentally appropriate learning environment.

Bullying Prevention and Intervention Policy

Please click on the link to see the policy.

Bullying Prevention and Intervention

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 are committed to providing a safe, positive and productive educational environment where students can achieve the highest academic standards. No student shall be subjected to harassment, intimidation, bullying, or cyberbullying.

"Bullying" is the repeated use by one or more students or school staff members of a written, verbal, or electronic expression, or a physical act or gesture, or any combination thereof, directed at a target that:

- causes physical or emotional harm to the target or damage to the target's property;
- places the target in reasonable fear of harm to themselves, or of damage to their property;
- creates a hostile environment at school for the target;
- infringes on the rights of the target at school; or
- materially and substantially disrupts the education process or the orderly operation of a school.

"Cyber-bullying" means bullying through the use of technology or any electronic communication, which shall include, but shall not be limited to, any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature.

Cyber-bullying shall also include the creation of electronic medium in which the creator assumes the identity of another person or knowingly impersonates another person as author of posted content or messages, if the creation or impersonation creates any of the conditions enumerated in the definition of bullying.

Cyber-bullying shall also include the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions enumerated in the definition of bullying.

Bullying and cyber-bullying may occur in and out of school, during and after school hours, at home and in locations outside of the home. When bullying and cyber-bullying are alleged, the full cooperation and assistance of parents and families are expected.

For the purpose of this policy, whenever the term bullying is used it is to denote either bullying, or cyber-bullying.

Bullying is prohibited:

- On school grounds;
- On property immediately adjacent to school grounds;
- At school-sponsored or school-related activities;
- At functions or programs whether on or off school grounds
- At school bus stops;
- On school buses or other vehicles owned, leased or used by the school district; or,
- Through the use of technology or an electronic device owned, leased or used by the schools;

Bullying and cyber-bullying are prohibited at a location, activity, function or program that is not school-related or through the use of technology or an electronic device that is not owned, leased or used by the school district if the act or acts in question:

- create a hostile environment at school for the target;
- infringe on the rights of the target at school; and/or
- materially and substantially disrupt the education process or the orderly operation of a school.

Prevention and Intervention Plan

The Superintendent and/or their designee shall oversee the development of a prevention and intervention plan, in consultation with all district stakeholders, which may include teachers, school staff, professional support personnel, school volunteers, administrators, community representatives, local law enforcement agencies, students, parents and guardians, consistent with the requirements of this policy, as well as state and federal laws. The bullying prevention and intervention plan shall be reviewed and updated at least biennially.

The Principal is responsible for the implementation and oversight of the bullying prevention and implementation plan within their school.

Reporting

Students, who believe that they are a target of bullying, observe an act of bullying, or who have reasonable grounds to believe that these behaviors are taking place, are obligated to report incidents to a member of the school staff. The target shall, however, not be subject to discipline for failing to report bullying.

Each school shall have a means for anonymous reporting by students of incidents of bullying. No formal disciplinary action shall be taken solely on the basis of an anonymous report.

Any student who knowingly makes a false accusation of bullying shall be subject to disciplinary action.

Parents or guardians, or members of the community, are encouraged to report an incident of bullying as soon as possible.

A member of a school staff shall immediately report any instance of bullying the staff member has witnessed or become aware of to the school Principal or their designee.

Investigation Procedures

The Principal or their designee, upon receipt of a viable report, shall promptly contact the parents or guardians of a student who has been the alleged target or alleged perpetrator of bullying. The actions being taken to prevent further acts of bullying shall be discussed.

The school Principal or a designee shall promptly investigate the report of bullying, using a Bullying/Cyber-bullying Report Form which may include interviewing the alleged target, alleged perpetrator, staff members, students and/or witnesses.

Support staff shall assess an alleged target's needs for protection and create and implement a safety plan that shall restore a sense of safety for that student.

Confidentiality shall be used to protect a person who reports bullying, provides information during an investigation of bullying, or is witness to or has reliable information about an act of bullying.

If the school Principal or a designee determines that bullying has occurred they shall take appropriate disciplinary action and if it is believed that criminal charges may be pursued against the perpetrator, the Principal shall consult with the school's resource officer and the Superintendent to determine if criminal charges are warranted. If it is determined that criminal charges are warranted, the local law enforcement agency shall be notified.

The investigation shall be completed within fourteen school days from the date of the report. The parents or guardians shall be contacted upon completion of the investigation and informed of the results, including whether the allegations were found to be factual, whether a violation of this policy was found, and whether disciplinary action has or shall be

taken. At a minimum the Principal or their designee shall contact the parents or guardians as to the status of the investigation on a weekly basis.

Disciplinary actions for students who have committed an act of bullying or retaliation shall be in accordance with district disciplinary policies.

Each school shall document any incident of bullying that is reported per this policy and a file shall be maintained by the Principal or designee. A monthly report shall be provided to the Superintendent.

Confidentiality shall be maintained to the extent consistent with the school's obligations under law.

Retaliation

Retaliation against a person who reports bullying, provides information during an investigation of bullying, or witnesses or has reliable information about bullying, shall be prohibited.

Target Assistance

The Schools shall provide counseling or referral to appropriate services, including guidance, academic intervention, and protection to students, both targets and perpetrators, affected by bullying, as necessary.

Training and Assessment

Annual training shall be provided for school employees and volunteers who have significant contact with students in preventing, identifying, responding to, and reporting incidents of bullying.

Age-appropriate, evidence-based instruction on bullying prevention shall be incorporated into the curriculum for all K to 12 students.

Publication and Notice

Annual written notice of the relevant sections of the bullying prevention and intervention plan shall be provided to students and their parents or guardians, in age-appropriate terms.

Annual written notice of the bullying prevention and intervention plan shall be provided to all school staff. The faculty and staff at each school shall be trained annually on the bullying prevention and intervention plan applicable to the school.

Relevant sections of the bullying prevention and intervention plan relating to the duties of faculty and staff shall be included in the school employee handbook.

The bullying prevention and intervention plan shall be posted on the Schools website.

LEGAL REFS.: Title VII, Section 703, Civil Rights Act of 1964 as amended

Federal Regulation 74676 issued by EEO Commission

Title IX of the Education Amendments of 1972

603 CMR [26.00](#)

M.G.L. [71:37O](#); [265:43](#), [43A](#); [268:13B](#); [269:14A](#)

REFERENCES: Massachusetts Department of Elementary and Secondary Education's Model Bullying Prevention and Intervention Plan

CROSS REFS.: [AC](#), Nondiscrimination

[ACAB](#), Sexual Harassment

[JIC](#), Student Discipline

[JICFA](#), Prohibition of Hazing

[JK](#), Student Discipline Regulations

SOURCE: MASC Updated 2023

Approved by the Joint School Committee on September 28, 2023.

School Contacts

- Charles West, Principal (508)-758-2521 charleswest@oldrochester.org
- **Principal (508)-758-6241**
- Katie McManamon, Center School Guidance Counselor katiemcmanamon@oldrochester.org
- Bethanie Grant, OHS School Guidance Counselor bethaniegrant@oldrochester.org

Statement of Non-discriminatory Practices

Old Rochester Regional School District & MA Superintendency Union #55 does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, sexual orientation, gender identity, or any other legally protected group in its admission of students, or access of students to all programs or activities offered by Old Rochester Regional School District & MA Superintendency Union #55, including athletics and extracurricular activities.

The Old Rochester Regional School District & MA Superintendency Union #55 strives to prevent, oppose, and prohibit harassment or discrimination based on a student's race, color, religion, gender, sex, national origin, age, disability, sexual orientation, gender identity, or any other legally protected group, and will respond promptly and appropriately to any complaint or report of discrimination or harassment.

Procedures for Responding to Harassment Complaints

Students who bully and/or harass others will be subject to disciplinary measures that may include suspension from school. Students who feel they are being harassed should report the incident immediately to a teacher, guidance counselor, adjustment counselor or administrator.

Harassment is conduct of a verbal, written, electronic, or physical nature directed towards a person of a protected class based on their race, sex, creed, color, national origin, sexual orientation, gender identity, religion, age, or disability that is designed to distress, agitate, threaten or endanger, students includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, sexual orientation, gender identity, religion, marital status or disability which has the purpose or effect of unreasonably interfering with a student's performance or creating an intimidating or hostile learning environment.

Sexual harassment is also included in this area. When a student comes forth with a complaint that he/she has been the subject of sexual harassment, the procedures set forth in the School Committee Policy on Sexual Harassment will be followed. Consequences for students are a verbal warning; reprimand; a written warning/reprimand entered into the student's file; suspension; expulsion; an apology to the victim; a written paper on the topic; learning about sexual harassment; referral for psychological assessment; parental/student/school administrator conference; police involvement; community service; other sanctions deemed appropriate by the school administrator.

In any of the above cases where an act of harassment, including sexual harassment, is charged, the person affected should refer their allegation to the compliance officer:

Jaime Curley, Ed.D.
Assistant Superintendent of Student Services
135 Marion Road.
Mattapoisett, MA 02739
Telephone: (508) 758-2772, Ext. 1942

Retaliation

Any form of intimidation, reprisal, or harassment by a student directed against any student, staff or other individual for reporting or filing a complaint, for aiding or encouraging the filing of a report or complaint, for cooperating in an investigation under the district's Comprehensive Civil Rights Policy, or for taking action consistent with the policy.

Hate Crime

A hate crime is a crime motivated by hatred, bias, or prejudice, or where the victim is targeted or selected for the crime at least in part because of his/her actual or perceived race, color, ethnicity, national origin, religion, sexual orientation, age, disability or sex. A hate crime may involve a physical attack, threat of bodily harm, physical intimidation, or damage to another's property.

Video Cameras

The School Committee, after carefully considering the privacy rights of students and drivers and the District's duty to ensure discipline and protect the health, welfare, and safety of staff and students on school transportation vehicles, has authorized the use of video cameras on its transportation vehicles when deemed necessary by school administration.

School Bus Conduct Rules

1. Treat your bus driver and other passengers with respect and courtesy.
2. Get on and off the bus by moving slowly and safely.
3. Passengers must be seated at all times with their feet on the floor, and facing forward.
4. Conversations should be carried on in a normal tone of voice. Shouting is inappropriate and unsafe.
5. Arms and heads must be kept inside the bus.
6. Windows may be open only by the bus driver or with his/her permission
7. Aisles must be kept clear at all times.
8. Profane and bullying language is forbidden.
9. Horseplay is unsafe and forbidden.
10. Throwing objects is unsafe and forbidden.

Bus Discipline Policy

The driver to the offending student, school principal and the student's parents in writing will report violations of bus rules promptly. Violations may result in the loss of bus privileges or application of discipline sanction up to and including suspension.

1st Offense – Warning

2nd Offense – **Detention or Assigned Seat at Front of Bus**– *This will be strictly enforced in conjunction with changes to our bullying policy*

3rd Offense - **5-day bus suspension**

Repeated Offenses* - Consideration of permanent exclusion

*Including exclusion from the bus for the balance of the school year.

Complete copies of the Transportation Policy are available upon request and for all new incoming students.

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 has established rules and policies regarding bus discipline. Bus drivers report violations of rules to administration. Parents receive a written notice of the incident and its consequences. are advised that school buses are equipped with videotape equipment. Taped incidents may be used in the process of dealing with infractions of school bus rules.

Copies of the Old Rochester Regional School District and Massachusetts Superintendency Union #55 Bus Policy are available at the office or by visiting the link below.

<http://z2policy.ctspublish.com/masc/browse/oldrochesterset/rochester/EEAE>

Student Behavior Expectations

Old Rochester Regional School District and Massachusetts Superintendency Union #55's school discipline philosophy recognizes and respects the rights and dignity of others. As a community of educators, we believe that building relationships with students is paramount. This includes collaboration with students and their families, so together we can partner to ensure student success. We need the support of all stakeholders, especially our families, to make this goal a reality.

The ultimate goal of our school discipline philosophy, including restorative practices, is to build inclusive school communities that allow students to remain actively engaged in learning and minimize time taken from instruction and learning.

Rules for behavior in school are necessary to protect the educational rights and privileges of all students. It is essential that all students accept personal responsibility for maintaining high standards of conduct, including the observance of all school rules. The purpose of the Old Rochester Regional School District and Massachusetts Superintendency Union #55 discipline policy is corrective; it is to encourage students to improve their conduct.

The school's discipline code is designed to assist students to show respect for others and their property, as well as for themselves. We ask our students to take a look at themselves and their actions. Being respectful is defined as having common courtesy, treating others kindly, saying please and thank you, etc. Students are reminded of these goals throughout their school day. Students are expected to comply with school rules and accept the leadership of teachers and school staff. Students should fully understand that any staff member in the building has the authority to address behavior at any time. Students must adhere to school rules not only on school grounds, but also on the way to and from school, on school buses, during after school activities, field trips and any other time when they are under school supervision. All students must also comply with state and federal laws as they apply to the conduct of minors and juveniles

Our intentions for school discipline are aligned with the following objectives:

- Students, parents/guardians/caregivers, and school personnel, are provided with a clear understanding of the various administrative responses to discipline as described in the student handbook.
- Utilization of discipline practices that are progressive and tiered by design.
- The exercise of any of a student's rights ceases when it impacts the rights of another individual or group.
- No student has the right to disrupt the educational process within a school or designated learning environment.
- Provide students with ample restorative opportunities to change behavior and nurture relationships when possible.
- Provide professional learning and support to employ strategies and actions that align with the principles of restorative practices.
- Every reasonable effort will be made to keep students actively engaged in their learning environment as much as possible.
- An office visit, detention, suspensions, and/or expulsions are used judiciously in alignment with the expectations of student behavior.

Each day in our schools, we support our students' social emotional learning and development, while employing practices to help strengthen our learning community. We are focused on building healthy, positive relationships, preventing harmful behavior, productively resolving conflict with individuals and groups, and fostering a positive and inclusive learning environment. We value open dialogue to repair relationships, and we remain committed to the idea that harmful and disruptive behavior shall not be permitted to interfere with other students' access to learning. Families are encouraged to reach out to classroom teacher, school social worker or school administration with any questions or concerns.

Student Code of Conduct: (Standards for due process, as set forth in M.G.L. c. 71, §§ 37H, 37H½ and 37H¾,)

In addition to providing students with academic rigor and educational opportunities, the staff and community of the Old Rochester Regional School District & MA Superintendency Union #55 strive to support students' conduct and discipline toward becoming contributing members of society and achievement of their individual and collective goals. Students are expected (a) to arrive at school and at classes promptly, (b) to be in attendance every day except for illness or family emergencies, (c) to be prepared for classroom work, (d) to contribute in positive ways to the activities of each class, and (e) to accept responsibility for any inappropriate actions while working to be sure they are not repeated.

Our Code of Student Conduct provides guidelines for students to maintain a positive and supportive environment where students and staff are able to work collaboratively. It establishes every individual's responsibility to respect the rights of others. Finally, it identifies possible consequences for misconduct, ensuring that students know in advance of their actions what obligations may be due.

Conduct expectations are based on a system of progressive discipline, where an administrator has the discretion to significantly increase penalties in cases of second or subsequent offenses, or in cases where the severity of the infraction requires it. In addition, student discipline might be provided not only to hold students accountable for

inappropriate behaviors but also to teach students about their responsibilities for good citizenship. Students may participate in a community service project or other alternative remedy as a means of accountability. Alternative remedies may include (but are not limited to): lunch detention, structured school day, collaborative problem solving, removal of privileges, referral to outside support (e.g. counseling).

The principal or designee will consider ways to re-engage the student in the learning process and shall not suspend the student until alternative remedies have been employed and their use and results documented. Alternative remedies may include, but shall not be limited to: (i) mediation; (ii) conflict resolution; (iii) restorative justice; and (iv) collaborative problem solving. Principals or designees will document the use and results of alternative remedies. Principals or designees do not have to utilize alternative remedies in the following situations: 1) if the alternatives are unsuitable or counter-productive, and 2) in cases where the student's continued presence in school would pose a specific, documentable concern about the infliction of serious bodily injury or other serious harm upon another person while in school.

See School Committee Policies [JK](#) and [JIC](#).

File: JIC - STUDENT DISCIPLINE

The School Committee believes that all students deserve every opportunity to achieve academic success in a safe, secure learning environment. Good citizenship in schools is based on respect and consideration for the rights of others. Students will be expected to conduct themselves in a way that the rights and privileges of others are not violated. They will be required to respect constituted authority, to conform to school rules and to those provisions of law that apply to their conduct.

Each Principal shall include prohibited actions in the student handbook or other publication to be made available to students and parents/guardians.

Principals and staff shall not use academic punishment of any form as a consequence to inappropriate behaviors/actions by students.

The Principal may, as a disciplinary measure, remove a student from privileges, such as extracurricular activities and attendance at school-sponsored events, based on the student's misconduct. Such a removal is not subject to the remainder of this policy, law, or regulation.

The Superintendent shall provide each Principal with a copy of the regulations promulgated by DESE and shall have each Principal sign a document acknowledging receipt thereof, which shall be placed in their personnel file.

Disciplinary Investigations

Nothing shall prevent a school administrator from conducting an investigation, including student interviews, of a school-related disciplinary incident. After a behavior complaint is made, an investigation will take place. This investigation, in accordance with [M.G.L Ch 76, Section 5](#), will be nondiscriminatory, and will take into account explanations from involved parties and witnesses. Student discipline shall be addressed on an individual basis with each student, and may range from a conversation with the student to an expulsion, depending on the infraction. Individual student discipline will only be discussed with the family/guardians of the child directly involved. No information regarding students or their discipline will be given to anyone who is not a parent or guardian of that child. If the disciplinary procedures herein have been implemented and have been unsuccessful in changing the unacceptable

behavior of a student, the parents/guardians will be contacted by the administration and may be asked to come into school to meet with their child's team of teachers and/or the administration.

Suspension

In every case of student misconduct for which suspension may be imposed, a Principal shall consider ways to re-engage the student in learning. Unless specific reasons are documented as to why such alternative remedies are unsuitable or counter-productive, and/or in cases where the student's continued presence in school would pose a specific, documentable concern about the infliction of serious bodily injury or other serious harm upon another person while in school, the principal shall not suspend or exclude a student until alternatives have been employed and their use and results documented. Alternatives may include but shall not be limited to the use of evidence-based strategies and programs such as mediation, conflict resolution, restorative justice, and collaborative problem-solving.

The superintendent and/or principal shall also implement district/school-wide models to re-engage students in the learning process which shall include but not be limited to positive behavioral interventions and support models, and trauma sensitive learning models.

Notice of Suspension:

Except for emergency removal or an in-school suspension of less than 10 days, a Principal must provide the student and the parent/guardian oral and written notice, and provide the student an opportunity for a hearing and the parent/guardian an opportunity to participate in such hearing before imposing suspension as a consequence for misconduct. The Principal shall provide both oral and written notice to student and parent/guardian in English and in the primary language of the home if other than English. The notice shall include the rights enumerated in law and regulation. To conduct a hearing without a parent/guardian present, the Principal must be able to document reasonable efforts to include the parent/guardian.

The principal or a designee shall notify the superintendent in writing, including by electronic means, of any out-of-school suspension imposed on a student enrolled in kindergarten through grade 3 prior to such suspension taking effect. That notification shall describe the student's alleged misconduct and the reasons for suspending the student out-of-school. For the purposes of this section, the term "out-of-school suspension" shall mean a disciplinary action imposed by school officials to remove a student from participation in school activities for 1 day or more.

For any suspension or exclusion under this section, the principal or designee of a school in which the student is enrolled, shall provide to the student and parent/guardian, notice of the charges and the reason for the suspension or exclusion in English and in the primary language spoken in the home of the student. The student shall receive the written notification and shall have the opportunity to meet with the principal, or a designee, to discuss the charges and reasons for the suspension or exclusion prior to the suspension or exclusion taking effect. The principal, or a designee, shall ensure that the parent or guardian of the student is included in the meeting, provided that such meeting may take place without the parent or guardian only if the principal, or a designee, can document reasonable efforts to include the parent or guardian in that meeting.

Emergency Removal

A Principal may remove a student from school temporarily when a student is charged with a disciplinary offense and the continued presence of the student poses a danger to persons or property, or materially and substantially disrupts the order of the school, and, in the Principal's judgment, there is no alternative available to alleviate the danger or disruption. The Principal shall immediately notify the Superintendent in writing of the removal including a description of the danger presented by the student.

The temporary removal shall not exceed two (2) school days following the day of the emergency removal, during which time the Principal shall:

1. Make immediate and reasonable efforts to orally notify the student and the student's parent/guardian of the emergency removal, the reason for the need for emergency removal, and the other matters required in the notice as referenced in the applicable regulation;
2. Provide written notice to the student and parent/guardian as required above. The notice shall include the rights enumerated in law and regulation;
3. Provide the student an opportunity for a hearing with the Principal that complies with applicable regulations, and the parent/guardian an opportunity to attend the hearing, before the expiration of the two (2) school days, unless an extension of time for hearing is otherwise agreed to by the Principal, student, and parent/guardian;
4. Render a decision orally on the same day as the hearing, and in writing no later than the following school day, which meets the requirements of applicable law and regulation.

A Principal shall also ensure adequate provisions have been made for the student's safety and transportation prior to removal.

In School Suspension - not more than 10 days consecutively or cumulatively

In-school suspension is a disciplinary action that the Mattapoissett School District utilizes as an alternative to short-term suspension and to restore acceptable student behavior. Situations and/or circumstances related to Student Discipline may result in the disciplinary action that includes in-school suspension. When applicable, restorative practices are utilized. Procedures have been developed to ensure that parent(s)/guardian(s) and students have due process afforded to them through a discipline hearing:

- It is the responsibility of the Principal to immediately notify the student of the disciplinary charge and to provide the opportunity to the student to dispute the allegations and to explain any circumstances prior to the decision to suspend in-house. If the Principal determines that the student did commit the disciplinary action, the student's in-house suspension must not exceed ten days cumulatively or consecutively in a school year. The student must be notified of the length of in-house suspension.
- The Principal must orally notify the parent(s) and/or guardian(s) of the disciplinary action, consequence, duration and reasons for concluding such consequence. Furthermore, the Principal should notify (at least two attempts) the parent(s) and/or guardian(s) of their right to meet and discuss the student's academic performance and behavior and ways to prevent further discipline, as soon as possible.

- The Principal will notify in writing, a notice of in-house suspension and offer a meeting to discuss the event and decision on the day of the suspension or as soon as possible.
- Educational services will be provided throughout the duration of any in-house suspension to ensure that a student can make academic progress, compared to all other students.

Principal's Hearing - Short Term Suspension of up to 10 days

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, the Principal shall discuss the disciplinary offense, the basis for the charge, and any other pertinent information.

The student also shall have an opportunity to present information, including mitigating facts, that the Principal should consider in determining whether other remedies and consequences may be appropriate as set forth in law and regulation.

The Principal shall provide the parent/guardian, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the available information, including mitigating circumstances, determine whether the student committed the disciplinary offense, and, if so, what remedy or consequence will be imposed.

The Principal shall notify the student and parent/guardian of the determination and the reasons for it, and, if the student is suspended, the type and duration of suspension and the opportunity to make up assignments and such other school work as needed to make academic progress during the period of removal, as required by law and regulation. The determination shall be in writing and may be in the form of an update to the original written notice.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension, before the short-term suspension takes effect.

Principal's Hearing - Long Term Suspension of more than 10 days but less than 90 days (consecutive or cumulative)

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, in addition to the rights afforded a student in a short-term suspension hearing, the student shall have the following rights: In advance of the hearing, the opportunity to review the student's record and the documents upon which the Principal may rely in making a determination to suspend the student or not; The right to be represented by counsel or a lay person of the student's choice, at the student's/parent's/guardian's expense; The right to produce witnesses on his or her behalf and to present the student's explanation of the alleged incident, but the student may not be compelled to do so; The right to cross-examine witnesses presented by the school district; The right to request that the hearing be recorded by the Principal, and to receive a copy of the audio recording upon request. If the student or parent/guardian requests an audio recording, the Principal shall inform all participants before the hearing that an audio record will be made and a copy will be provided to the student and parent/guardian upon request.

The Principal shall provide the parent/guardian, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the evidence, determine whether the student committed the disciplinary offense, and, if so, after considering mitigating circumstances and alternatives to suspension as required by law and regulation, what remedy or consequence will be imposed, in place of or in addition to a long-term suspension. The Principal shall send the written determination to the student and parent/guardian by hand-delivery, certified mail, first-class mail, email to an address provided by the parent/guardian for school communications, or any other method of delivery agreed to by the Principal and the parent/guardian.

If the Principal decides to suspend the student, the written determination shall: Identify the disciplinary offense, the date on which the hearing took place, and the participants at the hearing; Set out the key facts and conclusions reached by the Principal; Identify the length and effective date of the suspension, as well as a date of return to school; Include notice of the student's opportunity to receive education services to make academic progress during the period of removal from school as required by law and regulation; Inform the student of the right to appeal the Principal's decision to the Superintendent or designee, but only if the Principal has imposed a long-term suspension. Notice of the right of appeal shall be in English and the primary language of the home if other than English, or other means of communication where appropriate, and shall include the following information: The process for appealing the decision, including that the student or parent/guardian must file a written notice of appeal with the Superintendent within five (5) calendar days of the effective date of the long-term suspension; provided that within the five (5) calendar days, the student or parent/guardian may request and receive from the Superintendent an extension of time for filing the written notice for up to seven (7) additional calendar days; and that the long-term suspension will remain in effect unless and until the Superintendent decides to reverse the Principal's determination on appeal.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension before the suspension takes effect.

Superintendent's Hearing

A student who is placed on long-term suspension following a hearing with the Principal shall have the right to appeal the Principal's decision to the Superintendent.

The student or parent/guardian shall file a notice of appeal with the Superintendent within the time period noted above (see Principal's hearing - Suspension of more than 10 days). If the appeal is not timely filed, the Superintendent may deny the appeal, or may allow the appeal in his or her discretion, for good cause.

The Superintendent shall hold the hearing within three (3) school days of the student's request, unless the student or parent/guardian requests an extension of up to seven (7) additional calendar days, in which case the Superintendent shall grant the extension.

The Superintendent shall make a good faith effort to include the parent/guardian in the hearing. The Superintendent shall be presumed to have made a good faith effort if he or she has made efforts to find a day and time for the hearing that would allow the parent/guardian and Superintendent to participate. The Superintendent shall send written notice to the parent/guardian of the date, time, and location of the hearing.

The Superintendent shall conduct a hearing to determine whether the student committed the disciplinary offense of which the student is accused, and if so, what the consequence shall be. The Superintendent shall arrange for an audio recording of the hearing, a copy of which shall be provided to the student or parent/guardian upon request. The Superintendent shall inform all participants before the hearing that an audio record will be made of the hearing and a copy will be provided to the student and parent/guardian upon request. The student shall have all the rights afforded the student at the Principal's hearing for long-term suspension.

The Superintendent shall issue a written decision within five (5) calendar days of the hearing which meets the requirements of law and regulation. If the Superintendent determines that the student committed the disciplinary offense, the Superintendent may impose the same or a lesser consequence than the Principal, but shall not impose a suspension greater than that imposed by the Principal's decision. The decision of the Superintendent shall be the final decision of the school district with regard to the suspension.

Expulsion

Expulsion is defined as the removal of a student from school for more than ninety (90) school days, indefinitely, or permanently as allowed by law for possession of a dangerous weapon; possession of a controlled substance; assault on a member of the educational staff; or a felony charge or felony delinquency complaint or conviction, or adjudication or admission of guilt with respect to such felony, if a Principal determines that the student's continued presence in school would have a substantial detrimental effect on the general welfare of the school.

Any student expelled from school for such an offense shall be afforded an opportunity to receive educational services and make academic progress.

Academic Progress

Any student who is suspended or expelled shall have the opportunity to earn credits, make up assignments, tests, papers, and other schoolwork as needed to make academic progress during the period of his or her removal from the classroom or school. The Principal shall inform the student and parent/guardian of this opportunity in writing, in English and in the primary language of the home, when such suspension or expulsion is imposed.

Any student who is expelled or suspended from school for more than ten (10) consecutive days, whether in school or out of school, shall have an opportunity to receive education services and make academic progress toward meeting state and local requirements, through the school-wide education service plan.

The Principal shall develop a school-wide education service plan describing the education services that the school district will make available to students who are expelled or suspended from school for more than ten (10) consecutive days. The plan shall include the process for notifying such students and their parents/guardians of the services and arranging such services. Education services shall be based on, and be provided in a manner consistent with, the academic standards and curriculum frameworks established for all students under the law.

The Principal shall notify the parent/guardian and student of the opportunity to receive education services at the time the student is expelled or placed on long-term suspension. Notice shall be provided in English and in the primary language spoken in the student's home if other than English, or other means of communication where appropriate. The notice shall include a list of the specific education services that are available to the student and contact information for a school district staff member who can provide more detailed information.

For each student expelled or suspended from school for more than ten (10) consecutive days, whether in-school or out-of-school, the school district shall document the student's enrollment in education services. For data reporting purposes, the school shall track and report attendance, academic progress, and such other data as directed by the Department of Elementary and Secondary Education.

Reporting

The school district shall collect and annually report data to the DESE regarding in-school suspensions, short- and long-term suspensions, expulsions, emergency removals, access to education services, and such other information as may be required by the DESE.

The Principal of each school shall periodically review discipline data by selected student populations, including but not limited to race and ethnicity, gender, socioeconomic status, English language learner status, and student with a disability status in accordance with law and regulation.

SOURCE: MASC - August 2022

LEGAL REF: M.G.L. [71:37H](#); [71:37H ½](#); [71:37H ¾](#); [76:17](#); [76:21](#)

603 CMR [53.00](#)

603 CMR [53.10\(3\)](#) through (5)

603 CMR [53.13\(1\)](#)[Chapter 222 An Act Relative to Student Access to Educational Services and Exclusion from School](#)

[Supporting Students with Disabilities and Avoiding the Discriminatory Use of Student Discipline under Section 504 of the Rehabilitation Act of 1973](#) and

Questions and Answers Addressing the Needs of Children with Disabilities and the Individuals with Disabilities Education Act's (IDEA's) Discipline Provisions.

Approved by the Joint School Committee January 29, 2024.

Behavior

Level 1

- Disrupting class
- Invading personal space and boundaries
- Excessive noise
- Not using materials or equipment properly
- Not completing class work/homework
- Noncompliance to adult request
- Dress code violation

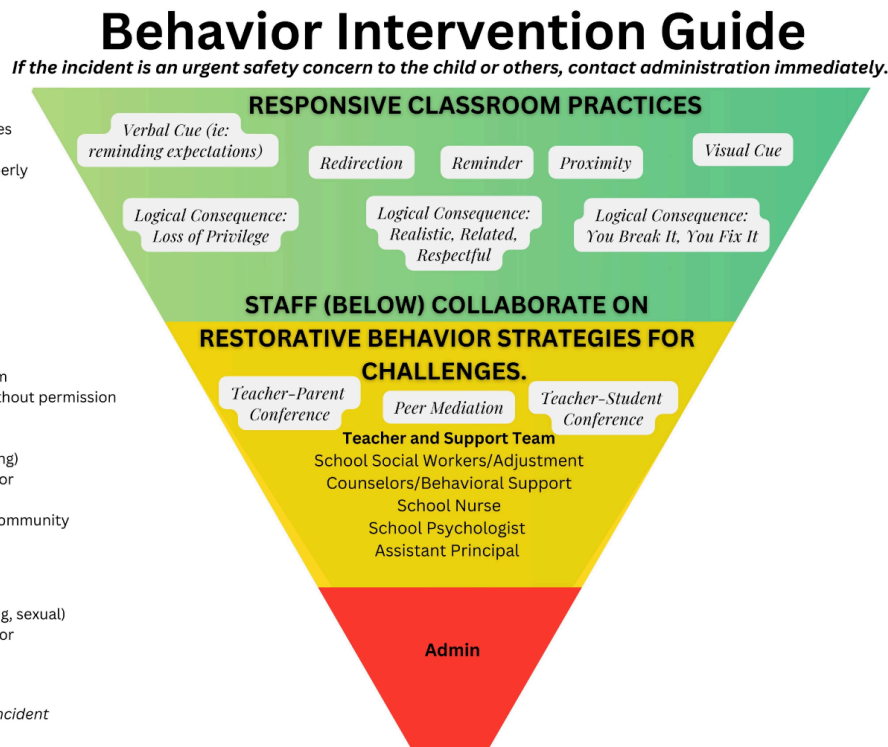
Level 2

- Defiance
- Disruption in any area
- Disrespect of others
- Obscene language
- Physical contact without intent to harm
- Leaving classroom or assigned area without permission
- Throwing objects at others
- General or peer conflict
- Taking someone else's property (stealing)
- Documented persistent Level 1 behavior
- *Property destruction
- *Social media impacting the learning community
- *Purposefully harmful to self or others

Level 3

- Assault (physical, biting, hitting, spitting, sexual)
- Documented persistent Level 2 behavior

**Could be Level 3 based on severity of incident*



Possible Outcome

Level 1

- Re-teach the rules
- Review expectations
- Verbal reminders
- Reflection sheet
- Conference with student
- Conference with parent

Level 2

- Logical consequences
- Re-teach rules and expectations
- Parent meeting
- Behavior Contract (Teacher and Student)
- Develop Student Support Plan
- BBST Referral
- SRST referral
- Meeting with administration

Level 3

- Parent, teacher, admin meeting
- Develop or update Safety and/or Support Plan
- Individual behavior monitoring and/or contract
- Detention
- Suspension
- Police and/or legal involvement

Special Offenses

Massachusetts General Laws, Chapter 71, Section 37H

G.L. Chapter 71, §37H

Offenses:

On school premises or at school-sponsored events or activities:

- Possession of a dangerous weapon
- Possession of a controlled substance
- Assault on a member of the educational staff

Consequence:

- Exclusion for amount of time up to expulsion;
- Principal may suspend and not expel as he or she deems appropriate

Due Process:

- Constitutional due process;
- Prior notice to student of charge and written notice of right to hearing;
- Right to representation at hearing; and to present evidence and witnesses at hearing.

Appeal from Principal's Decision:

- Right to appeal expulsion decision to superintendent
- Timeline for requesting appeal: ten days from date of expulsion
- Right to counsel at hearing
- Superintendent can make factual determinations as well as determine consequence.

Provision of Education Services:

Provide every student an opportunity to make academic progress during the period of suspension (whether in-school or out-of-school) or expulsion, to makeup assignments, and earn credits missed. A district that suspends or expels a student for more than 10 consecutive days must provide the student and parent with a list of alternative educational services.

See G.L. c. 76, §21 and 603 CMR 53.13 for details, including required notice.

Discipline Collection and Reporting:

- Collect and report to the Department data concerning the types and lengths of removals, suspensions, and expulsions, and access to education services
- Periodically review discipline data by selected student populations; determine extent of disciplinary removals and the impact on such populations; adjust practice as appropriate
- Department will provide assistance to school(s) if Commissioner identifies school(s) in district that have the highest percentage of suspensions or expulsions in Massachusetts for more than 10 cumulative days in a school year.

See 603 CMR 53.14 for details.

G.L. Chapter 71, §37H ½**Offenses:**

1. A felony charge or felony delinquency complaint against a student.
2. Conviction, adjudication, or admission of guilt with respect to such felony.

Consequence:

1. Felony charge or felony delinquency complaint: suspension for a period of time deemed appropriate by principal

if the principal determines the student’s continued presence would have a substantial detriment on the general welfare of the school.

2. Felony or felony delinquency conviction or adjudication or admission of guilt with respect to such felony: removal for a period of time up to expulsion (i.e. permanent exclusion) if the principal determines that the student’s continued presence would have a substantial detriment on the general welfare of the school.

Due Process (for either suspension or expulsion):

- Constitutional due process;
- Written notice of the charges and of the reasons before the suspension takes effect;
- Principal may determine the appropriate amount of time for suspension;
- Written notice of the right to appeal to the superintendent;
- Suspension remains in effect pending appeal to the superintendent.

Appeal from Principal’s Decision to Suspend or to Expel:

- Timeline for requesting appeal: no later than 5 calendar days following the effective date of the suspension/expulsion
- Superintendent must hold hearing within 3 calendar days of receipt of request and issue a decision within 5 calendar days.
- Superintendent may overturn or alter the decision.

A student may appeal a suspension decision and the subsequent expulsion decision (following the conviction, adjudication or admission of guilt) regarding the same offense.

Provision of Education Services: Same as above

Discipline Collection and Reporting: Same as above

G.L. Chapter 71, §37H ³/₄

Offenses: Any offense that is not addressed in 37H or 37H ¹/₂.

Consequence:

- May not suspend a student from school long-term (i.e. more than 10 days) until other remedies and consequences have been considered; consider ways to re-engage the student in learning.
- Consequences other than suspension may draw from evidence- based strategies and programs such as mediation, conflict resolution, restorative justice, and behavioral interventions and supports.
- No student may be suspended for more than 90 school days in a school year.

Due Process:

- Except for in-school suspension and emergency removals, prior oral and written notice of the charge to the student, and to the student's parent, and the opportunity for a meeting/hearing with the principal before suspension takes effect.
- Consult 603 CMR 53:08 for details on notices.
- Consult 603 CMR 53:07 for emergency removal process and 603 CMR 53:10 for in-school suspension process
- Explicit requirement to translate notice of the charges and the reasons in primary language of the home if other than English, or other means of communication where appropriate.
- Principal must make and document reasonable efforts to include the parent in meeting/hearing with the student.
- Principal must audiotape the hearing if requested by the parent and all those attending the hearing must be informed of the taping.
- Following hearing, principal must provide a written decision; and if a long-term suspension imposed, must inform student and parent in writing of the right to appeal to the superintendent and the process to be followed; translate notice of appeal rights in primary language of the home, or other means of communication where appropriate.
- Before any out-of-school suspension of a student in preschool or grades K – 3, principal must notify superintendent in writing of the alleged misconduct and the reasons for suspending the student out-of-school.

Appeal from Principal's Decision:

- Timeline for requesting appeal: written request not later than 5 calendar days following effective date of suspension; parent can request extension for up to 7 calendar days, which must be granted.
- The superintendent must hold hearing within 3 calendar days of the parent's request for a hearing. The student or parent may request up to 7 additional calendar days. If so, the superintendent must allow the extension. The superintendent may have the hearing without the parent if the superintendent has made a good faith effort to include the parent.
- The student has the right to present oral and written testimony, to cross examine witnesses, and to counsel at his or her expense at the hearing.
- The superintendent must audiotape the hearing and notify hearing participants that the hearing will be taped.
- The superintendent determines the facts and consequences, if any, but cannot impose a consequence greater than the principal decided. A written decision is due within 5 calendar days of the hearing.

Provision of Education Services: Same as above

Discipline Collection and Reporting: Same as above

Sexual Harassment

We are committed to providing an educational environment that is free of sexual harassment. Sexual harassment is unacceptable and will not be tolerated in any form at any level of the school system. Any student or employee found to

have condoned or engaged in sexual harassment may, depending upon the extent of his/her participation, be subject to disciplinary sanctions, up to and including suspension, in or out of school, or permanent exclusion from school in the case of a student, and up to and including termination of employment, in the case of an employee.

If a student or employee believes that they have been subjected to sexual harassment, whether by a student, a school employee, or any other person who comes on school property with permission, or that s/he has witnessed the sexual harassment of another, the student or employee should report the incident promptly to the Principal, the Associate Principal, the Superintendent, the Assistant Superintendent, or any other administrator with whom the student or employee feels comfortable. A complaint of sexual harassment by a student, or by a parent on the student's behalf, may also be made to any counselor or teacher. A counselor or teacher who receives such a complaint will notify the appropriate administrator to initiate an investigation.

It is the policy of the school committee to have all complaints of sexual harassment promptly and fully investigated and to take any steps necessary to remedy the situation. Normally, the Principal/Associate Principal will conduct the investigation of a complaint of sexual harassment or a designee selected by the Principal and will include separate private interviews with the complainant, each person accused of harassment and each of the witnesses, if any. The administrator conducting the investigation will ordinarily document the interview, but those interviewed may also be asked to provide a written statement. All students and employees are expected to cooperate fully with any investigation of sexual harassment. Information provided during an investigation of sexual harassment will be accused may be informed of the identity of the complainant or witnesses, but, in those circumstances, the accused will be cautioned against reprisals or recriminations or any attempted intimidation or coercion of the complainant or witnesses. At the conclusion of the investigation, the administrator will prepare a report, which will be shared with both the complainant and the person or persons accused of harassment. If the complainant or the accused is dissatisfied with the results of the investigation, either may discuss the issue directly with the superintendent.

Disciplining of Students with IEPs

State and federal regulations provide eligible students with certain procedural rights and protections in the context of student discipline. The Individual Education Program (IEP) for a student must indicate whether the student can be expected to meet the regular discipline code of the school or whether the code should be modified due to the student's disability. Such modifications will be described in the student's IEP.

As provided for in state and federal regulations:

- Any eligible child may be suspended up to 10 school days in any school year.
- After a student with special needs has been suspended for 10 school days in any school year, during subsequent removal, the school district must provide sufficient services for the student to continue to receive a free and appropriate public education.
- A suspension of longer than 10 consecutive school days or a series of suspensions that constitute a pattern are considered to represent a change of placement.
- Prior to a suspension that constitutes a change of placement, district personnel, the parent/guardian and other relevant members of the team will convene a "Manifestation Determination" meeting to review all relevant information to determine whether the behavior was caused by or had a direct and substantial relationship to the disability or was the direct result of the district's failure to implement the IEP.
- If the Manifestation Team determines that the behavior was not a manifestation of the disability, then the district may suspend or expel the student consistent with the policies applied to any student without disabilities. The district will, however, provide services to enable the student, although in another setting, to continue to participate in the general education curriculum and to progress towards IEP goals. A functional behavioral

assessment and appropriate behavioral intervention services will be provided to lessen the likelihood of the behavior reoccurring.

- If the Manifestation Determination determines that the behavior is a manifestation of the disability, then the team will complete a functional behavioral assessment and behavioral intervention plan. Except when the student is placed in an interim alternative education setting, the student will return to their original placement unless the parents and district agree otherwise
- Regardless of the manifestation determination, the student may be placed in an interim alternative education setting (as determined by the team) for up to 45 school days if the behavior involves weapons or illegal drugs, another controlled substance, or the infliction of serious bodily injury on another person at school or school function; or, considered case by case, unique circumstance; or on the authority of a hearing officer if the district provides evidence the student is “substantially likely” to injure himself or others.
- These procedural requirements apply to students not yet determined to be eligible for special education if the Parent/Guardian has expressed concern in writing or requested an evaluation, or if staff had expressed concerns about the student’s behavior directly to the director of student service or other supervisory personnel.

Protections for children not yet eligible for special education and related services

- A child who has not been determined to be eligible for special education and related services under this subchapter and who has engaged in behavior that violates a code of student conduct, may assert any of the protections provided for in this subchapter if the local educational agency had knowledge (as determined in accordance with this paragraph) that the child was a child with a disability before the behavior that precipitated the disciplinary action occurred.
- The Mattapoisett School District shall be deemed to have knowledge that a child is a child with a disability if, before the behavior that precipitated the disciplinary action occurred:
 - the parent of the child has expressed concern in writing to the administration, or a teacher of the child, that the child is in need of special education and related services;
 - the parent of the child has requested an evaluation of the child; or
 - the teacher of the child, or other personnel of the District, has expressed specific concerns about a pattern of behavior demonstrated by the child, directly to the director of special education or to other supervisory personnel of the District.
- The Mattapoisett School District shall not be deemed to have knowledge that the child is a child with a disability if the parent of the child has not allowed an evaluation of the child or has refused services or the child has been evaluated and it was determined that the child was not a child with a disability.
- Conditions that apply if no basis of knowledge
 - In general, if the District does not have knowledge that a child is a child with a disability prior to taking disciplinary measures against the child, the child may be subjected to disciplinary measures applied to children without disabilities who engaged in comparable behaviors.
 - Limitations: If a request is made for an evaluation of a child during the time period in which the child is subjected to disciplinary measures, the evaluation shall be conducted in an expedited manner. If the child is determined to be a child with a disability, taking into consideration information from the evaluation conducted by the District and information provided by the parents, the District shall provide special education and related services, except that, pending the results of the evaluation, the child shall remain in the educational placement determined by school authorities.

Disciplining of Students with 504s

The code of conduct applies to students with and without disabilities; however, students on 504 plans must have an equal opportunity to be successful with classroom rules and behavioral regulations. Section 504 prohibits districts from disciplining students more severely than non-disabled students on the basis of disability. The free and appropriate education (FAPE) requirement of Section 504 provides that appropriate procedures for discipline are designed to meet individual educational needs of students with disabilities as adequately as the needs of non-disabled students are met.

Students with 504 plans may be excluded from their programs, as can students without disabilities. If students are suspended or expelled, they are entitled to oral or written notice of charges and an appeal for the opportunity to tell their side. Expulsion or suspensions of 10 or more days are considered a change of placement and must follow the procedures designated by the Americans with Disabilities Act (ADA).

When students with 504 plans are excluded from their program for more than 10 school days in the school year, it must be determined if the behavior was a result of the students' disability (manifestation determination). If it is determined that the behavior was related to the disability, students may not be excluded from the current educational placement until a new plan is written. The behavioral intervention services and modifications in the plan should address the behavior violation so that it does not recur.

If the student's misconduct is determined not related to their disability then the district may discipline in the same way as other students would be disciplined. 504 students do not have to be provided with a free and appropriate public education (FAPE) during expulsion or suspension for behavior not related to the disability. Students currently engaged in drug or alcohol abuse are not protected under Section 504.

When the placement of students with disabilities is changed for disciplinary reasons, the students and parents are entitled to the procedural protections required by Section 504 and the ADA. A school district may employ due process procedures that meet the requirements of IDEA to comply with the Section 504 and ADA requirements for procedural safeguards. These protections include appropriate notice to parents or guardians, an opportunity for their examination of records, an impartial hearing with the participation of parents or guardians and an opportunity for their representation by counsel and a review procedure. Thus, if, after a reevaluation of an initial placement decision, the parents disagree with the determination regarding the relationship of the behavior to the disability or with the subsequent placement proposal in those cases where the behavior is determined to be caused by the disability, they may request an impartial hearing.

A school district is not prohibited from employing its normal, reasonable procedures short of a significant change in placement for dealing with 504 students who are endangering themselves or others. When students present an immediate threat to the safety of others, school officials may promptly adjust the placement or suspend the students for up to 10 school days, in accordance with rules that are applied evenhandedly to all children.

Conflict of Interest Law and Gifts for Teachers

The Commonwealth's conflict of interest law, G.L. c. 268A, and the financial disclosure law, G.L.c.268B, restrict gifts and gratuities that school staff may receive. All teachers and school volunteers must be made aware of the content of these laws, specifically sections 3 and 23 of 268A, and section 6 of 268B. Section 3(b) prohibits a public employee from requesting or receiving anything of 'substantial value'* which is given for or because of an official act or act within the public employee's official responsibility. Similarly, under section 3(a), no one may give or offer such gifts to public employees.

In addition, G.L.c. 268B, section 6, specifically prohibits public employees or members of their immediate families from soliciting or accepting gifts with an aggregate value of \$100.00 or more in a calendar year. Next, under G.L.c. 268A, section 23(b)(2), public (school) employees are prohibited from using or attempting to use their position to obtain for themselves or others unwarranted privileges of substantial value that are not properly available to similarly situated individuals. Finally, even if a gift or gratuity is not of substantial value or does not fall within the prohibitions discussed above, G.L.c. 268A, section 23(b)(3) will, in many situations, require public (school) employees to disclose to their appointing authority, the gift and their relationship with the giver.

All school volunteers are required to be aware of the state's general laws and language surrounding gifts.

****Anything worth \$50.00 or more is considered to be "of substantial value" for the purposes of the conflict of interest law.***

The full content of the State Ethics Commission law is available from the school office or online at <http://www.mass.gov>.

OLD ROCHESTER REGIONAL SCHOOL DISTRICT MASSACHUSETTS SUPERINTENDENCY UNION #55

135 Marion Road, Mattapoisett, MA 02739

Tel. (508) 758 -2772 FAX (508) 758-2802

www.oldrochester.org

NON-DISCRIMINATION POLICY

The Old Rochester Regional School District and the Massachusetts Superintendency Union No. 55, Marion, Mattapoisett, and Rochester, Massachusetts are committed to equal employment and educational opportunity for all members of the school community. Students and employees are protected from discrimination on the basis of race, color, gender identity, religion, national origin, gender, sexual orientation, age, pregnancy, homelessness, or disability in admission to, access to, treatment in or employment in its programs and activities.

The schools are also committed to maintaining a school and work environment that is free of harassment based on race, color, religion, national origin, gender, sexual orientation, age, gender identity, pregnancy, homelessness, and disability. Harassment includes physical or verbal conduct that is derogatory; this may include jokes, gestures, unsolicited remarks, or other behavior that creates an intimidating or offensive working or learning environment.

A student or employee who has a concern about discrimination or harassment should inform the Principal or the Superintendent of Schools, who will take appropriate steps to attempt to resolve the situation, such as discussion with involved persons, identifying and questioning of witnesses, and other appropriate steps. In most cases, a resolution will be achieved. However, if it is determined that a hearing is warranted, a hearing will be held before the Superintendent of Schools or a person that he or she may designate.

The goals of the above grievance procedures are to resolve complaints in a fair and timely manner and to ensure compliance with nondiscriminatory practices. Additionally, reprisals or retaliation against any individual who reports on, or files a discrimination or harassment complaint is strictly prohibited.

If you wish to discuss your rights, would like further information, or want to obtain help in filing a complaint, you may contact the Superintendent of Schools. The telephone number is (508) 758-2772 x1956. Any person having inquiries concerning the School District's compliance with the regulations implementing Title VI, Title IX, Section 504, ADA, or Chapter 622 is directed to contact the superintendent of schools, who has been designated by the School District to coordinate the District's efforts to comply with the regulations implementing Title VI, Title IX, Section 504, ADA, and Chapter 622, or write to:

Office for Civil Rights
John W. McCormack Post Office and Courthouse
Room 222
Post Office Square
Boston, MA 02109

**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55
Marion – Mattapoisett – Rochester, Massachusetts**

Annual Notification of Rights Under PPRA

August 28, 2024

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education:

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and

3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect, upon request and before administration or use:

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

The School Committee has adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The school district will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The school district will also directly notify, such as through US Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The school district will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-5901

Center School and Old Hammondtown

Health Office Information

Annual Screenings

Vision Screening: Grade Kindergarten through Grade 5

Hearing Screening: Grade Kindergarten through Grade 3

Postural Screenings: Grade 5 and Grade 6

If for any reason you would like your child to opt out of the screenings listed above, please submit a written request to the Health Office.

Health Requirements

School Physicals: Required upon entry to Kindergarten and prior to entering grade 4 and grade 7. Dr. Mendes, our school physician, is available to conduct physicals for students upon written request to the Health Office.

School Immunizations: Before entering Kindergarten, students **must** have:

3 doses of Hep B
5 doses of DTaP/DTP
4 doses of Polio
2 doses of MMR
2 doses of Varicella
Lead screening

Guidelines for when to keep your child home from school

- Fever greater than 100 degrees (must be fever-free for at least 24 hrs without using fever-reducing medications such as acetaminophen or ibuprofen before returning to school)
- Respiratory virus symptoms such as a cough or nasal congestion that are worsening or not improving and not better explained by another cause such as seasonal allergies
- Vomiting and/or diarrhea within 24 hours of coming to school
- Rash or skin sores of unknown origin
- Lingering sore throat with or without fever
- For illnesses such as strep throat, impetigo, or conjunctivitis, a student must be treated for 24 hours before returning to school.

In general, a child returning to school should be well enough to participate in school with improving symptoms. They should also be able to manage cough and congestion on their own, and be able to tolerate food and liquids. Parents and caregivers should consult their child's healthcare providers with specific questions about their child's condition or illness.

Medications

The administration of any medication, including over-the-counter medications such as Tylenol, Motrin and cough medicine, may only be given under an order from a physician, dentist, nurse practitioner or physician assistant, in conjunction with parental permission. These forms are available in the Health office at both schools.

MEMORANDUM OF AGREEMENT BETWEEN THE
MATTAPOISETT SCHOOL COMMITTEE
AND THE
SOUTHEASTERN MA EDUCATIONAL COLLABORATIVE
FY27

- I. The Mattapoisett School Committee agrees to allow the Southeastern Massachusetts Educational Collaborative (SMEC) to use four (4) full-size classrooms at the Old Hammondtown School for the charge of \$10,310 each per annum to accommodate both school year and extended year programs.

In addition, the Mattapoisett School Committee agrees to allow SMEC to use one (1) small office space located adjacent or near the SMEC classroom(s) for the purpose of providing therapeutic and nursing services to students enrolled in the SMEC program, for the additional annual charge of \$4,256 per annum.

- II. This agreement will be in effect from July 1, 2026 to June 30, 2027 and will be renewable annually upon mutual agreement and desire of both parties. If either party intends not to renew this agreement for the subsequent year, written notification will be provided to the other by April 15, 2027.

- III. The parties agree to the following:

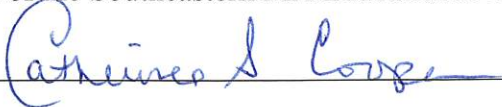
1. Exclusive classroom occupancy and all utilities shall be included in the lease price.
2. All furniture, furnishings and supplies will be purchased by and the responsibility of SMEC and shall be owned and maintained by SMEC unless otherwise agreed.
3. Custodial services shall be provided by the Mattapoisett custodial staff.
4. Due to the more intensive needs and continuous medical supervision required by the population being served, SMEC shall assign a nurse to the classroom(s) for basic first aid, medication administration and medical supervision. Routine annual school-based medical screenings will be conducted in collaboration with the Old Hammondtown school nurse.
5. SMEC will be assigned keys to the SMEC classrooms.
6. Parking spaces for SMEC staff and one (1) SMEC van will be provided.
7. SMEC will name the Old Hammondtown School and list said classroom(s) on the Collaborative's General Liability insurance policy.

- IV. This agreement is understood, signed and dated as follows:

On behalf of the Mattapoisett School Committee:

_____ Date: _____

On behalf of the Southeastern MA Educational Collaborative:

_____ Date: 4/8/2026

Center

FACILITIES USE AGREEMENT

This Agreement is made by and between the Town of Mattapoisett through its School Committee and the (collectively hereinafter referred to as the "School") and Bonnie A. Morrison, Countryside Child Care Center, Inc. with an address at 565 Rounseville Road, Rochester, MA 02770 (hereinafter, "User").

WHEREAS, the School owns certain facilities as described in this Agreement, and

WHEREAS, User desires to use those facilities for the purposes herein contained:

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, School and User agree as follows:

1.0 Grant: School hereby grants a license to User to use the following described facilities and equipment ("Facilities" or "Licensed Premises") on the terms and conditions hereinafter set forth:

One standard classroom with or next to bathroom facilities, for before and after school daycare.

2.0 Term: User shall be permitted to use the Facility during the following time and dates:

Times to be agreed upon, Monday through Friday

From July 1, 2026 through June 30, 2027

3.0 Fee: User shall pay to School the following license/rental fees:

July 1, 2026 through June 30, 2027 of \$2,163/month

Rental fees are payable on the first of each month.

(i) All expenses that it may incur in supplying services for and on behalf of User except for those specifically to be borne by School as set forth herein.

(ii) All costs for services provided by School at the reasonable request of User, which shall be billed to and reimbursed by User at School's standard rates.

The estimated fees for Media equipment and Security and Buildings & Grounds services are as follows:

Educational Media for sound equipment and technician. \$ N/A

Security Services \$ N/A

Buildings & Grounds – Set-up and break Down/cleaning. \$ N/A

The foregoing are preliminary estimates, based on information provided by User.

User will be billed for Additional User Fees for the actual equipment and services used in connection with the Event.

User shall pay Additional User Fees within thirty (30) days following the invoice date.

User agrees to pay all fees due under this contract by bank check.

4.0 Condition of Licensed Premises: User has inspected the Licensed Premises prior to the execution of this Agreement and agrees to accept the same in its “as is” condition, and except as specifically noted in herein, School shall not be required to perform any work or alterations to prepare the Licensed Premises for User’s Event.

5.0 Utilities: School shall at its own cost and expense supply User with all existing utilities, including heat, water and electricity.

6.0 Parking and Facilities: User may have access to School’s parking lot.

7.0 Compliance with School Policies: User shall ensure that its employees, agents, contractors, licensees, guests, and invitees comply with all applicable School rules, regulations, and policies, and with directions of School staff.

7.1.1 User and its employees, agents, contractors, licensees, guests and invitees shall not injure, damage, mar or deface the Facilities, its appurtenances and any equipment contained therein. Neither shall User cause or permit anything to be done whereby said premises, appurtenances and equipment shall in any way be injured, damaged, marred or defaced, and will not drive or permit to be driven, nails, hooks, tacks or screws into any part thereof and will not make or allow to be made any alterations of any kind therein.

7.1.2. User and its employees, agents and contractors shall not erect any special platforms, water tanks, scaffolding, rigging and other apparatus without School’s prior written approval. School, in its sole discretion, reserves the right to reject any of the above mentioned items. In the event of such constructions, User will take all necessary action required to insure the safety of the participants and the public, and shall be solely liable for any damages that arise as a result of same.

7.1.3. Unless specifically called for herein, User agrees that it and its employees, agents and contractors will not use School's equipment, tools, or furnishings located in or about described Facilities, without first seeking and receiving the written approval of School. School does not guarantee the operation of any of its equipment and shall not be liable for any loss sustained by User or its employees, agents, contractors, licensees, guests or invitees by reason of any breakdown of equipment during the permitted Use.

7.1.4. User and its employees, agents and contractors shall not use any flammable materials, including decorations, displays, draping’s, or similar items in the Facilities, without School’s prior written approval.

7.1.5. The Facilities are designated as non-smoking at all times. User shall be responsible for reimbursement to the School for any damage caused by smoking.

7.1.6. At no time shall User allow occupancy of the Facilities to exceed maximum permitted occupancy. The maximum permitted occupancy for the facilities is set forth on herein.

7.1.7. Vacating Premises: At the end of its Event, or upon the earlier termination of this Agreement, User shall quietly and peaceably vacate the Licensed Premises and remove its employees, agents, contractors, licensees, guests and invitees and their property from the Licensed Premises so that the Licensed Premises are in the same condition (ordinary wear and tear excepted) as at the inception of the Event, and User shall reimburse School for any expense incurred to repair any damage caused by such removal. Any property or items of User or its employees, agents, contractors, licensees, guests or invitees remaining in the Licensed Premises after the expiration or sooner termination of this Agreement shall be deemed

abandoned and may be disposed of by School as it sees fit in its sole discretion, at User's expense. User agrees that School shall have no liability for any disposal of property that is deemed abandoned.

7.2. User will provide, at its own expense, a liaison between User, User's employees, agents and contractors and School's staff. Said liaison will facilitate communication between User's attendees and School's staff, as the need arises.

8.0 Additional Users: User understands and agrees that during the term of this Facilities Use Agreement other activities and events may be held in other parts of the described facilities not included in this Facilities Use Agreement, and User shall so conduct its activities so as not to interfere with such other activities and events.

9.0. User agrees that its advertising and publicity shall not conflict with the School's advertising policy. User shall submit its advertising plans, if any, including sponsorships to the School for review prior to publicizing of any of its activities hereunder.

10.0. User and its employees, agents, contractors, licensees, guests and invitees shall comply with all pertinent federal, state, local and municipal laws, codes, ordinances, rules and regulations, including but not limited to fire, building safety and health codes applicable to the Use of School's Facilities. User and its employees, agents and contractors shall obtain and maintain in full force and effect, all permits, licenses and authorizations required by governmental and quasi-governmental agencies. User shall advise School of all permits and licenses required to be obtained for its activities in School's own name, and shall cooperate with School in obtaining same and shall pay any fees and expenses that may be required relative thereto. User shall pay all taxes imposed by law in connection with its Use.

10.1.1. The possession and/or use of intoxicants, including beer or wine, is prohibited in the Facilities. Animals, birds, and other pets are not permitted in the Facilities, except for guide dogs.

11.0. Except as may be preempted by federal law, this Agreement shall be governed by the laws of the Commonwealth of Massachusetts, without regard to its choice of law principles. Litigation of all disputes between the parties arising from or in connection with this Agreement shall be conducted in a court of appropriate jurisdiction in Plymouth County, Massachusetts.

12.0 Indemnification. User agrees to defend, indemnify, and hold harmless School, its successors and permitted assigns, and their respective employees and agents to the fullest extent permitted by law from and against any and all claims or demands whatsoever, including associated costs, expenses, and reasonable attorneys' fees incurred on account thereof, that may be asserted by User's employees, employees of User's subcontractors or agents, or any other persons for loss, damage, death, or injury to persons or property arising in any manner out of or incident to User's utilization of School facilities and/or User's performance or nonperformance of this Agreement.

13.0 Insurance: In addition to Workers Compensation and other statutorily required coverage, User agrees to obtain and maintain at its own cost and expense broad form General Liability insurance with a limit of not less than Two Million (\$2,000,000) Dollars covering personal injury, death and property damage, covering all of activities of User and its employees, agents, contractors, licensees, guests and invitees at School's premises. Such policies of insurance shall be maintained with insurance companies authorized to do business in the Commonwealth of Massachusetts and provide that they may not be canceled except upon 30 days prior written notice to School. User shall, at the time of the execution of this Agreement, furnish School with

a certificate of insurance and coverage rider evidencing such coverage, and naming School as an additional insured with respect to its liability coverage. The insurance required hereby shall not be deemed to limit User's obligations to indemnify School under this Agreement.

14.0 Violation: If in School's reasonable opinion, at any time User's employees, agents, contractors, licensees, guests or invitees violates an applicable School rule or regulation (including, but not limited to restrictions against the use of drugs and alcohol), or the ordinance or law of the town, the Commonwealth of Massachusetts or the United States of America, User shall direct the offender to cease and desist from continuing such illegal or improper use. Notwithstanding anything to the contrary contained in this Agreement, School expressly reserves its right at any time upon prior notice to User (except in emergencies), to cause the removal of any of User's employees, agents, contractors, licensees, guests or invitees, who in the reasonable discretion of School has engaged or is engaging in undesirable, disruptive or hazardous behavior.

15.0 Non-assignment: User shall not assign or transfer this Facilities Use Agreement or allow any other entity to use any portion of the subject Facilities hereunder without the prior written consent of School.

16.0 No Joint Venture: Nothing contained herein shall be deemed or construed by the parties or by any third party as creating any employment or agency relationship or partnership or joint venture between User and School.

17.0 Entire Agreement: This Facilities Use Agreement, together with any exhibits or addenda annexed hereto, is the sole and complete expression of the parties' intent with respect to the subject matter hereof. This Agreement may be amended or modified only by a writing countersigned by authorized representatives of each party.

18.0 Inspection: User agrees that School's authorized representatives may enter upon the licensed Facilities at all reasonable times to make inspection and perform necessary work or to ensure conformity with this Facilities Use Agreement.

19.0 Force Majeure: Anything to the contrary notwithstanding, School shall not be liable, nor shall any credit or other remedy be extended, for School's failure, in whole or in part, to fulfill its obligations under this Agreement where such failure arises from or in connection with causes beyond School's control, including, but not limited to, acts of God, flood, extreme weather, fire or other natural calamity, terrorist attack, any law, order, or regulation or action of any governmental entity or civil or military authority, power or utility failure, cable cuts, unavailability of rights-of-way, national emergencies, riots, wars, strikes, lock outs, work stoppages, or other labor difficulties (each a "Force Majeure Event"), whether or not the Licensed Facilities are damaged, impaired, or precluded from use by such Force Majeure Event(s). If a Force Majeure Event occurs during the term hereof, School shall be excused from performance hereunder. A Force Majeure Event shall not excuse User's obligation to make any payment due pursuant to this Agreement, except to the extent that the Force Majeure Event physically interferes with and delays delivery of such payment.

20.0 Alternative Premises: (a) Anything to the contrary notwithstanding, should School determine in its sole, exclusive, and confidential discretion that its' operational requirements or obligations (including, without limitation, its facilities' expansion, contraction, elimination, or alteration) preclude its provision to User of the Licensed Premises, School may, at its sole and exclusive option, (1) offer alternative premises to User on the terms and conditions set forth in this Agreement, or (2) terminate this Agreement without further liability by School to User.

User shall have ten (10) days to accept or not accept a School offer of alternative premises. (b) Should User not accept such offer of alternative premises within 10 days, this Agreement shall immediately terminate without further liability by School to User.

21.0 Termination: Either party may terminate this Agreement with thirty (30) days prior written notice to the other party. In addition, and anything to the contrary notwithstanding, School may terminate this Agreement immediately for cause with notice to User. For the avoidance of doubt, "cause," as used in this paragraph 5, shall include, but not be limited to, User's material failure to perform or to comply with any term or condition of this Agreement, which failure shall not have been cured within a reasonable time, but not later than five (5) days following School's notice to User of said failure. Notwithstanding anything to the contrary contained in this Agreement, User hereby acknowledges and agrees that a School termination for cause shall not excuse User's obligation to make any payment due pursuant to this Agreement.

21.0 Notices: All notices by the parties to each other hereunder shall be in writing, addressed as follows:

If to School: Center School
17 Barstow Street
Mattapoisett, MA 02738

with simultaneous copies to: Superintendent's Office
135 Marion Road
Mattapoisett, MA 02739

and

If to User: Bonnie A. Morrison
DBA Countryside Child Care Center
565 Rounseville Road
Rochester, MA 02770

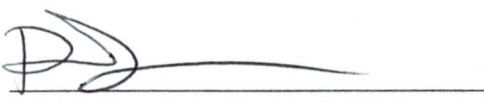
IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date first set forth hereinabove.

On behalf of the Mattapoisett School Committee:

_____ Date: _____

Howard G. Barber, CPA, SFO, MCPPO
Assistant Superintendent of Finance & Operations

On behalf of the Countryside Child Care Center, Inc.:

 _____ Date: 5/5/2026

Discarded - end of year (247)

2026-05-20 at 12:05 PM -- Alexandria Librarian 25.12 -- Mirabito, Laura J

Call # - Title	Barcode	Status - Out
Copy Site : OHS		
SPO FIC GRE - Football champ, # 3	50000085	Discarded - Dec 19, 2025
HUM FIC KIN - Diary of a wimpy kid: The ugly truth, # 5	50000292	Discarded - Dec 1, 2025
MYS FIC GIB - Spy school, # 1	50000700	Discarded - Nov 21, 2025
HUM FIC KIN - Diary of a wimpy kid: The third wheel, # 7	50000839	Discarded - Nov 21, 2025
641.5 TAC - Hello, cupcake	50002486	Discarded - Dec 19, 2025

Copy Site OHS Total: 5

Discarded - end of year (247)

2026-05-20 at 12:05 PM -- Alexandria Librarian 25.12 -- Mirabito, Laura J

Call # - Title	Barcode	Status - Out
Copy Site : CENT		
355.009 DAV - United States Army	40007898	Discarded - Oct 27, 2025
641.500 KAR - Mom and me cookbook	40004962	Discarded - Sep 25, 2025
641.500 WIL - The children's step by step cookbook	40004825	Discarded - Sep 25, 2025
741.500 SCH - A Charlie Brown Thanksgiving,	40000973	Discarded - Dec 2, 2025
FIC BAK - Third grade is terrible	40001745	Discarded - May 5, 2026
FIC DUF - How to be cool in the third grade	40001814	Discarded - May 5, 2026
FIC KIN - Diary of a wimpy kid : Greg Heffley's journal, # 1	40007689	Discarded - Dec 2, 2025
FIC KIN - Diary of a wimpy kid : dog days, # 4	40007687	Discarded - Dec 2, 2025
FIC KIN - Diary of a wimpy kid : the ugly truth, # 5	40007737	Discarded - Dec 2, 2025
FIC KIN - Diary of a wimpy kid : Rodrick rules, # 2	40007814	Discarded - Dec 2, 2025
FIC OSB - Thanksgiving on Thursday, # 27	40003586	Discarded - May 20, 2026
FIC OSB - High tide in Hawaii, # 28	40005561	Discarded - May 20, 2026
FIC OSB - Night of the Ninjas, # 5	40003769	Discarded - May 5, 2026
FIC OSB - A crazy day with cobras, # 45	40007860	Discarded - Sep 30, 2025
FIC OSB - Good morning, gorillas, # 26	40007997	Discarded - May 20, 2026
FIC KIN - Diary of a wimpy kid : Rodrick rules, # 2	40008221	Discarded - Dec 2, 2025
FIC KIN - Diary of a wimpy kid : cabin fever, # 6	40008370	Discarded - Dec 2, 2025
HUM FIC KIN - Diary of a wimpy kid: hard luck , # 8	40009104	Discarded - Dec 2, 2025
FIC MEA - Destiny the rock star fairy	40009502	Discarded - Nov 25, 2025
FIC BEN - Magic kitten : Sparkling steps, # 7	40009560	Discarded - Sep 19, 2025
FIC KIN - Diary of a wimpy kid: Rodrick rules, # 2	40009862	Discarded - Dec 2, 2025
FIC KIN - Diary of a wimpy kid : old school , # 10	40010008	Discarded - Dec 2, 2025
031.02 SCH - Scholastic book of world records 2018	40020741	Discarded - Feb 13, 2026
FIC BRU - Bad Kitty for president	40020749	Discarded - Apr 16, 2026
FIC KIN - Diary of a wimpy kid: wrecking ball #14	40021151	Discarded - Dec 2, 2025
GRAPHIC BLA - The Bad Guys	40021165	Discarded - Jan 30, 2026
GRAPHIC PIL - Dog man: Fetch 22, # 8	40021318	Discarded - Dec 1, 2025
FIC KIN - Diary of a wimpy kid : the long haul, # 9	40021621	Discarded - Dec 2, 2025
E HAN - Where's Waldo: the fantastic journey	40021871	Discarded - May 7, 2026
394.263 MIL - Juneteenth	40022395	Discarded - Dec 8, 2025
HOR FIC STI - Goosebumps: Night of the living dummy, # 7	40022482	Discarded - Dec 1, 2025

Copy Site CENT Total: 31

Shutterfly, LLC
10 Almaden Blvd, Suite 900
San Jose CA 95113

Wells Fargo
56-382/412

Date

05/04/2026

Number

312298

\$240.34

Amount

\$*****240.34

PAY EXACTLY TWO HUNDRED FORTY and 34/100 Dollars

PAY
TO THE
ORDER
OF

OLD HAMMONDTOWN ELEMENTARY SCHOOL
20 Shaw St
Mattapoisett MA 02739-1423

9p

||0000312298|| 1:0412038241: 9622001213||

Shutterfly, LLC		Customer #: 0000115223	Check Date: 05/04/26	Check # : 312298	
Invoice#	PO#	Invoice Date	Gross Amount	Discount Amount	Net Amount Paid
623601		05/01/26	\$240.34	\$0.00	\$240.34
<p>On behalf of Shutterfly Lifetouch, LLC, enclosed is a commission check for the Lifetouch Spring Individuals 2025-2026 Program.</p> <p>Thank you for allowing us to photograph your students.</p> <p>If you have any questions, concerns or suggestions please contact us at 401-7 81-6320</p>					
TOTALS:			\$240.34	\$0.00	\$240.34

MATTAPOISETT PTA

3158

50-7044/2219

05/06/2026

Date

Pay to the order of Center School Activities Fund

six hundred and ten ^{xx/100}

\$ 610.00

Dollars



Photo
Safe
Deposit
Details on back



Webster Bank
Webster Bank, N.A., Member FDIC

For Grade 1 field trip

Budget Bernier

MP

⑆ 221970443⑆

0253003032⑆

03158

Harland Clarke



FOR DEPOSIT ONLY
DO NOT CASH

CHECK DATE: April 02, 2026

5095765

82-91
1021

PAY TO THE
ORDER OF: Center School

Eight dollars and 20 cents

VOID AFTER 180 DAYS

NOT GOOD FOR MORE
THAN \$ 8.20

\$

8.20

Payable Through Wells Fargo Bank, N.A.

Memo: Box Tops for Education December 2025 Payout

{GENERAL MILLS}

⑈ 5095765⑈ ⑆ 102100918⑆ 8010001025⑈

MATTAPOISETT PTA

3157

50-7044/2219

05/06/2026

Date

Pay to the order of OHS Activities Fund

\$ 2,400.00

two thousand and four hundred ^{xx/100}

Dollars

Photo
Safe
Deposit
Details on back



Webster Bank

Webster Bank, N.A., Member FDIC

For field trips: 4, 5, 6

Budget Server

MP

⑆ 221970443⑆ 0253003032⑆ 03157

Harland Clarke

Mattapoisett School Committee Subcommittee List 2026-2027 - DRAFT

Chairperson	VACANT
Vice Chairperson	James Muse
School Committee Secretary	Melissa Wilcox
Recording Secretary	Melissa Wilcox
ORR District School Committee	James Muse
Mass. School Supt. Union No. 55	Cristin Cowles VACANT Jack LeBrun
READS	Michael S. Nelson
Sick Leave Bank	Mackenzie Emmons James Muse VACANT (Alternate)
SMEC	Jack LeBrun
Early Childhood Advisory Council	Mackenzie Emmons
Sole Signatory	James Muse
MASC Delegate/Legislative Liaison	James Muse
School Physician	Dr. Reynolds/Dr. Mendes
Collective Bargaining	James Muse Cristin Cowles
Capital Planning Committee	VACANT
Policy Subcommittee	Cristin Cowles Jack LeBrun (Alternate)
Tri-Town Education Foundation Fund Committee	Mackenzie Emmons
Budget Subcommittee	James Muse VACANT
Town Liaison	James Muse
Superintendent's Goals Subcommittee	VACANT
Equity Subcommittee	Cristin Cowles
District Wellness Committee	Jack LeBrun

Budget Subcommittee - Consistent with Policy DBD, the Superintendent will have overall responsibility for budget preparation. The first priority in the development of an annual budget will be the educational well-being of the students reflecting the District's goals while considering the interest(s) of the taxpayers. The budget document shall reflect all sources of revenue. It shall clearly explain how those funds will be used. The subcommittee will work with the Superintendent and appropriate administrative staff, as well as appropriate town representatives, to review and prepare financial planning. The subcommittee will bring forward its recommendations to the school committee in order to support the annual school district budget, documents for certification and ongoing financial concerns of the district. The subcommittee will provide regular reports and/or recommendations to the school committee.

Equity Subcommittee - Consistent with Policy JBB, the School Committee's goal is to strive to address the needs of every student in each of our schools. The Equity subcommittee will work together with building administration to encourage access to high quality curriculum, support, and other educational materials/resources while creating schools with a welcoming and inclusive culture and environment. The subcommittee will review discipline data, action plans and initiatives to support this learning. The subcommittee will provide regular reports and/or recommendations to the school committee.

Facilities Subcommittee - Consistent with Policy FA, the responsibility of the Facilities subcommittee is to maintain facilities throughout the school system that support learning. The subcommittee may be involved in safety and security of the schools, technology, infrastructure and facilities related projects. The subcommittee will work with administration in these areas on an as-needed basis. The subcommittee will provide regular reports and/or recommendations to the school committee.

District Wellness Committee - Consistent with Policy ADF, the District Wellness Committee will create, strengthen and work with the school-building administrators to, implement, monitor, review, and, as necessary, revise the school Wellness Program Policy. The committee will also serve as a resource to each of the District's school buildings for implementing the District Wellness Program Policy. The District Wellness Committee may be composed of parents, high school students, and the school food authority, members of the school committees, school administrators, teachers, health professionals, physical education teachers and members of the public. The subcommittee will provide regular reports and/or recommendations to the school committee.

Negotiations Subcommittee - Consistent with Policy HA, the School Committee is responsible for negotiations with recognized employee bargaining units. The subcommittee will convene as needed to analyze current collective bargaining agreements, make recommendations and review requests from the units accordingly. The subcommittee may utilize legal counsel to assist in negotiations. The subcommittee will conduct formal discussions with the bargaining unit to come to terms in a Memorandum of Agreement, which will be presented to the full school committee for review and approval.

Policy Subcommittee - Consistent with Policy BGC, the Superintendent is expected to call to the attention of the subcommittee all policies that are out of date or for other reason appear to need revision. All policies must reflect best practices, be aligned with the requirements of law and the statewide goals and standards established by the Board of Education, and must not be in conflict with current contracts and handbooks of the school(s). Staff, parents, and the community will have input into this process. The subcommittee may take into consideration model policies developed by the Massachusetts Association of School Committees. Where appropriate, the subcommittee Chair, or designee, will seek advice from the School Committee's legal counsel. The subcommittee will provide regular reports and/or recommendations to the school committee.

Superintendent's Goals Subcommittee - Consistent with Policy CBI, the Superintendent's Goals subcommittee is responsible for working with the Superintendent to establish goals for the school system in adherence to Regulation 603 CMR 35.00: Evaluation of Educators from the Department of Elementary and Secondary Education. The subcommittee will review the evaluation process, including timeline, evaluation documents and organization of materials. The Superintendent's performance will be reviewed in accordance with these specified goals and standards according to the evaluation cycle agreed upon by the Superintendent and the members of the Joint School Committee. The subcommittee will provide regular reports and/or recommendations to the school committee.



Superintendent's Newsletter

May 1, 2026

Message of the Month

Dear School Community,

During the first 6-8 weeks of the school year - our faculty and staff members concentrate on setting expectations and building community with their students. Now, with the end of the school year around the corner - our faculty and staff members will utilize the last 6-8 weeks of school to finish the goals that the students have strived to meet this year and find ways to celebrate their efforts and achievements. From field days, to traditional field trips, and with graduations quickly approaching - our school community will have many opportunities to close out the school year in style.



Additionally, our Town Meetings are quickly approaching. On May 11th both Marion and Mattapoissett will host their Annual Town Meetings. Rochester will then hold their Annual Town Meeting on May 18th. At these Town Meetings the schools budget for the 2026-2027 school year and related articles (capital requests and health insurance funds) will be presented to the voters for consideration. It is my hope that our school stakeholders consider attending these meetings.

As always, thank you for your continued partnership and support of education in our school community.

Please take a few minutes to read through the most recent Superintendent's Newsletter.

Respectfully,

Michael S. Nelson
Superintendent of Schools

Superintendent's School Highlights



Mattapoisett Art Show



RMS Talent Show



Center Concert

Office of Teaching and Learning

From Dr. Fedorowicz

Assistant Superintendent of Teaching and Learning

ORR Campus Highlights: Celebrating Our Students

Junior High School: The JHS Drama Club mesmerized the audience with their production of *Adventures of the Fearless Pirate Frank*.

The cast fully embraced the humor and chaos of the show, making it fun, unpredictable, and memorable from start to finish. From big laughs to creative twists and even a surprise cameo that had the audience buzzing, it was a great reminder of how much talent and personality our junior high students bring to the stage.



High School

- **National Honor Society Induction:** We are so proud of the 26 students inducted into the National Honor Society. Surrounded by family, friends, and staff, the ceremony recognized their commitment to scholarship, leadership, service, character, and knowledge. It was a meaningful evening that reflected the strength and promise of these students.
- **AP Student Presentations:** Our AP students also put on an impressive showcase of their work, sharing thoughtful, well researched presentations that reflected months of dedication. A panel of judges that included Ms. Brunelle, Mr. Apperson, and Ms. Barker asked challenging questions that pushed students to think deeply and speak with confidence. Their ideas, creativity, and poise were evident throughout, with one especially powerful presentation exploring AI generated music that stayed with the audience.
- **[Credit for Life](#):** Kudos to Mr. Devoll, Ms. Millette, Ms. Cioffi and high school staff for their work in holding the Credit for Life Fair at the High School this past month. A special thank you to businesses that came to support our students in learning financial literacy through real life examples. An amazing learning experience for our students to be prepared for life after high school.
- **Earth Day in ILC:** In addition, our ILC students took on Earth Day with hands on projects focused on caring for the environment. Their work was both creative and purposeful, showing a genuine commitment to making a difference.

Elementary School Moments Worth Celebrating

Our elementary schools have been full of creativity, confidence, and joyful moments that brought our community together.

Marion: At Sippican School, the [Arts in Action](#) evening was a meaningful celebration of student creativity, with every child's artwork proudly displayed. Families and community members had the chance to experience the wide range of student talent, while the Music Café added to the evening with student performances on a variety of instruments. The event not only highlighted student achievement but also supported and strengthened our creative arts programs.

Mattapoissett: At Old Hammondtown and Center Schools, the K to 6 [Student Art Show](#) showcased an incredible range of student work, from detailed drawings to imaginative sculptures and animal creations. Students were so proud to share their artwork with family and friends, and the event truly reflected the creativity that makes our schools so special. A heartfelt thank you goes to our dedicated art teacher, Ms. Anderson, for inspiring and supporting our young artists.

Rochester: Rochester Memorial School hosted a lively and inspiring [Talent Show](#), where students took the stage and shared their unique abilities. From musical performances to creative acts, the evening highlighted both courage and creativity. Organized by Mrs. Cruz and Mrs. Pacheco, along with the support of student ambassadors, the event created a welcoming and energetic atmosphere for families and staff. It was a wonderful celebration of student voice and confidence.

There is so much to be proud of across our schools. These moments truly highlight the energy, talent, and heart of our students. These moments capture the creativity, confidence, and sense of community that define our youngest learners.

Office of Student Services

From Dr. Curley

Assistant Superintendent of Student Services

SEPAC Meeting

The Old Rochester Regional School District & MA Superintendency Union #55 Special Education Parent Advisory Council (SEPAC) would like to invite you to our upcoming SEPAC Meeting.

Topic: Planning for the 2026-2027 School Year

Date: Tuesday, May 5, 2026 from 5:30-6:30pm via Zoom

Please email crissalvador@oldrochester.org for the zoom link to be sent to you.



Students Turn Food Waste into a Hands-On Learning Experience

Many wellness initiatives take place across our schools. The [District Wellness](#) Committee collaborates to providing school environments that promote and protect students' health, well-being and ability to learn by supporting lifelong habits of healthy eating and physical activity. The

Marion Institute's Grow Education Program plays a key role in this work at Old Hammondtown, Rochester Memorial and Sippican Schools.

Students across Old Rochester Regional School District and MA Superintendency Union #55 schools are gaining a deeper understanding of food systems and sustainability through a hands-on food waste workshop led by the Marion Institute's Grow Education program. "This workshop was an eye-opening experience for our students, transforming how they view their daily meals," said Jill Henesey, Director of Food and Nutrition Services at Old Rochester Regional School District & MA Superintendency Union #55. "Reducing food waste begins with the very first step: choosing the foods they want to eat. Our goal is for students to fuel their minds with nutritious choices, while also empowering them to make the next best decision if they have leftovers—saving food for later or sharing it with a peer through the share table. By making waste tangible, we help students become mindful consumers who recognize the value of their resources and understand the impact of their choices." [Read more.](#)



Rochester Memorial



Sippican School



Old Hammondtown

U.S. Attorney's Office Internet Safety Webinar for Adults

Members of the United States Attorney's Office, Homeland Security Investigations Child Exploitation and Computer Forensics Group, Federal Bureau of Investigation and the National Center for Missing and Exploited Children will be bringing a virtual webinar *Keeping Kids Safe & Secure Online: A Project Safe Childhood Presentation for Adults*. The presentation will bring awareness to the dangers children face online today and educate adults on how to keep them safe. The flyer is attached and details, including registration link is below.

Keeping Kids Safe & Secure Online:

A Project Safe Childhood Presentation for Adults

Thursday, May 7, 2026 | 6:30 pm – 8:00 pm

Registration required – Log in begins at 6:00 pm

Topics covered:

Social Media 101 & Digital Footprint

Protecting Against Online Predation

- Gaming

- Types of Sextortion - Sexually Motivated, Financially Motivated, Violence and Control Motivated

- Generative Artificial Intelligence

Victim Support & Resources

Registration Details

<https://usao.webex.com/weblink/register/r3e7ec6dd39529e1d1509dc763f5668f8>

Questions or difficulty registering?

Please contact Karen Legace at USAMA.PSCOutreach@usdoj.gov

This presentation is for adults who wish to learn how to keep kids safe online. Content is inappropriate for young children. Please be aware of who can see your screen and hear your audio!

Webex platform has a maximum capacity of 1000 attendees. If we have reached registration capacity, please email USAMA.PSCOutreach@usdoj.gov to be put on a waitlist for the next presentation.



SUN Bucks Open for Applications

It's back! SUN Bucks is a federal food program that provides \$120 in extra grocery benefits for each eligible school-aged child in our community.

Many eligible children are automatically enrolled in SUN Bucks through other programs they already participate in.

Families who are not automatically eligible but may qualify based on household income are encouraged to complete the [SunBucks application](#).

SUN Bucks helps kids and teens thrive in the summertime and beyond, ensuring our families have access to nutritious food for their kids when schools are closed for summer break.

Have questions about the program? [Learn More Here](#).



Join Us for the Touch-a-Truck & Early Childhood Event

The Early Childhood Office and the ORR High School Early Childhood Program cordially invites your organization to participate in a day of community, celebration, and discovery.

As a vital resource for families in **Mattapoissett, Marion, Rochester**, and surrounding areas, your presence helps us celebrate our youngest learners and the people who support them.

Event Details - [LINK to Sign UP](#)

- **Date:** Saturday, May 16, 2026 (*Rain Date: May 17*)
- **Time:** 11:00 AM – 2:00 PM
- **Set-up:** 10:00 AM
- **Location:** ORR Junior High School, 135 Marion Road, Mattapoisett, MA 02739



How to Participate

We are looking for two types of partners to bring this event to life:

Touch-a-Truck Vendors

Showcase your vehicles and equipment in the ORR Junior High parking lot. Detailed logistics will be sent as the event approaches.

Community Providers

Promote your services and engage with local families, each vendor receives one **8x10 table and two chairs**. We highly encourage interactive displays! Engaging activities, promotional materials, and fun giveaways are the best ways to connect with parents and children.

We'd love to have you! For more information or to confirm your spot, please contact **Doreen Lopes** at doreenlopes@oldrochester.org or **Liz Kennedy** at elizabethkennedy@oldrochester.org

Kindergarten and Project GROW Registration Available

Kindergarten and Project GROW (preschool) registration is underway for the 2026-2027 school year now! We are excited to welcome you to our school community and look forward to working with you to make this a smooth transition for the whole family. [Learn more about the opportunities in our schools.](#)



2026-2027 School Calendar Approved

OLD ROCHESTER REGIONAL SCHOOL DISTRICT MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55 School Calendar 2026-2027																													
July 2026					August 2026					September 2026					October 2026														
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F										
			1	2	3	3	4	5	6	7		[1]	2*	3 4E**															
6	7	8	9	10	10	11	12	13	14	14	15	16	17	18															
13	14	15	16	17	17	18	19	20	21	21	22	23X	24	25															
20	21	22	23	24	24	25	26	27	28	28	29	30																	
27	28	29	30	31	31																								
7/3 - Independence Day Observed					8/31 All Staff Report					[] Prof. Dev. Day E** - K-First Day and Early Release 9/7 - Labor Day X - Prof. Dev. All Schools Early Release 20 days					*Opening Day - Gr. 1-12 20 days accrued														
November 2026					December 2026					January 2027					February 2027														
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F										
			1	2	2	[3]	4	5	6		1	2	3	4															
5	6	7	8	9X	9	10	11	12	13	7	8	9	10	11															
12	13	14	15	16	16	17	18	19	20	14	15	16	17	18															
19	20	21	22	23	23	24	25E	26	27	21	22	23E	24	25															
26	27	28	29P	30P	30					28	29	30	31																
10/12 - Columbus Day X - Prof. Dev. All Schools Early Release P - Elementary - Early Release Parent Conf. 21 days					[] Prof. Dev. Day E - Early Release for Students & Teachers 11/26-27 Thanksgiving Vacation 17 days					E - Early Release for Students & Teachers 12/24-12/31 Holiday Vacation 17 days					11/18 - Martin Luther King, Jr. Day X - Prof. Dev. All Schools Early Release 19 days														
March 2027					April 2027					May 2027					June 2027														
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F										
				1																									
4	5	6	7	8	1	2	3	4	5	1	2	3	4	5	6	7	8	9	10										
11	12	13	14	15	8	9	10	11	12	7	8	9	10	11	12	13	14	15	16										
18	19	20	21	22	15	16	17	18	19	14	15*	16	17	18															
25	26	27X	28	29	22	23	24	25	26	21	22	23	24	25	26														
1/1 Holiday Vacation 1/18 - Martin Luther King, Jr. Day X - Prof. Dev. All Schools Early Release 19 days					2/15-2/20 School Vacation 15 days					X - Prof. Dev. All Schools Early Release 11 days					* 180th Day, Early Release ** 185th Day, Early Release 11 days														
July 2027					August 2027					September 2027					October 2027														
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F										
5	6	7	8	9	3	4	5	6	7	1	2	3	4	5	6	7	8	9	10										
12	13	14	15	16	10	11	12	13	14	7	8	9	10	11	12	13	14	15	16										
19	20	21	22	23	17	18	19	20	21	14	15	16	17	18	19	20	21	22	23										
26	27	28	29	30	24	25	26X	27	28	21	22	23**	24	25	26	27	28	29	30										
4/19-4/23 School Vacation 17 days					5/31 - Memorial Day X - Prof. Dev. All Schools Early Release 20 days					* 180th Day, Early Release ** 185th Day, Early Release 11 days					6/18 - Juneteenth (observed) 180 days accrued														
Holidays - No School for Students and Teachers										Early Release Times (Codes X E)										Code P									
7/4 - Independence Day										ORR Jr. & Sr. High Schools										11:30 a.m.									
9/7 - Labor Day										Center & Old Hammondtown										12:20 p.m.									
10/12 - Columbus Day										Sippican School										12:20 p.m.									
11/11 - Veterans' Day										Rochester Memorial School										12:30 p.m.									
11/26 - Thanksgiving Day																													
12/25 - Christmas Day																													
1/1 - New Year's Day																													
1/18 - Martin Luther King, Jr. Day																													
2/15 - President's Day																													
4/19 - Patriots' Day																													
5/31 - Memorial Day																													
6/19 - Juneteenth (observed 6/18)																													

Our school calendars and events are always available on [our website here](#).

Immigration Updates

DESE has provided the following resources for families including the one-page [Immigrant Students' Right to Attend School: A Guide for Families](#), which is available in [Spanish](#), [Portuguese](#), [Haitian Creole](#), [Vietnamese](#), and [Chinese](#). The Attorney General's Office has also published an [emergency planning guide](#) also available in [Spanish](#), [Portuguese](#), [Haitian Creole](#), and [Chinese](#) and an [emergency planning fact sheet for parents with uncertain immigration status](#) in [Spanish](#), [Portuguese](#), [Haitian Creole](#), and [Chinese](#).

School Committee Happenings

In April, the Rochester School Committee held their school choice and FY2027 budget public hearings. They also recognized 4th grader Thomas Cahill for winning a Golden Ticket winner from the

Feinstein Foundation and his generosity to the Forever 1111 Foundation. Next month, each Town of Marion, Mattapoisett and Rochester will host their annual town meeting.

[Click here for the complete schedule, meeting resources and minutes.](#)

Upcoming meetings (subject to change):
May 7th - Rochester School Committee
May 27th - Mattapoisett School Committee



Recent News

"Chris Herren's story is powerful, real, and incredibly relevant for today's students," said Old Rochester Regional High School Principal Michael Devoll. "We are grateful for the opportunity to bring his message to our school and to partner with our community in helping students make informed, healthy decisions." This event was funded by the office of the Public Health Nurse for the Town of Rochester. [Read more.](#)



For the 4th consecutive year, Old Rochester Regional School District has been recognized as a Best Community for Music Education by the National Association of Music Merchants (NAMM) Foundation! [Read more.](#)



Olivia Thompson, a junior and member of the Class of 2027, recently participated in the statewide [Student Government Day](#). [Read more.](#)



[View the news from all our schools!](#)

[Community Information and Flyers](#)

ORRconnect on Facebook

ORRconnect is also on Facebook!

[Like us on Facebook](#) to stay up-to-date with school happenings.



You can follow all of our schools on Facebook too!

[Center School](#)

[Old Hammondtown School](#)

[Rochester Memorial School](#)

[Sippican School](#)

[ORR Junior High School](#)

[ORR High School](#)

ORRconnect Mobile App

This mobile app allows families to receive targeted, real-time updates right at their fingertips regarding school happenings. Families can filter content, calendars and settings unique to one building or all.

Search ORRconnect in the app store!



Missed last month's newsletter? Click here.



Michael S. Nelson, Superintendent

www.oldrochester.org



Subscribe

Old Rochester Regional School District and Massachusetts Superintendency Union #55 proudly serves the students from Marion, Mattapoisett and Rochester. The mission of our school system is to inspire all students to think, to learn and to care.

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3605

Voucher Date: 03/11/2026

Prepared By:

Michelle Charretti

Printed: 03/11/2026 01:17:37 PM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$128,207.56 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Thomas B. Buel

Ms. Carly Lavin Chairperson

Mr. James Muse Vice Chairperson

Mr. Jack LeBrun School Committee Member

Ms. Cristin Cowles School Committee Member

Ms. Mackenzie Emmons School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$120,892.96
11	CIRCUIT BREAKER	\$7,314.60
		\$128,207.56

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3606

Voucher Date: 03/26/2026

Prepared By:

Michelle Charette

Printed: 03/26/2026 02:21:27 PM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$110,938.58 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Barber

Ms. Carly Lavin

Chairperson

Mr. James Muse

Vice Chairperson

Mr. Jack LeBrun

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Mackenzie Emmons

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$59,351.11
11	CIRCUIT BREAKER	\$47,656.66
20	SPECIAL REVENUE REVOLVING	\$2,478.59
26	FY26 FEDERAL GRANTS	\$128.22
46	FY26 PRIVATE GRANTS	\$1,324.00
		\$110,938.58

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3607

Voucher Date: 04/15/2026

Prepared By:

Michelle Charrette

Printed: 04/15/2026 10:35:17 AM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$335,263.00 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Barber

Ms. Carly Lavin

Chairperson

Mr. James Muse

Vice Chairperson

Mr. Jack LeBrun

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Mackenzie Emmons

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$219,074.44
11	CIRCUIT BREAKER	\$96,402.64
26	FY26 FEDERAL GRANTS	\$291.53
40	ON BEHALF OF TOWN	\$19,494.39
		\$335,263.00

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3608

Voucher Date: 04/29/2026

Prepared By:

Michelle Charette
Printed: 04/29/2026 03:29:18 PM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$47,712.35 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Barber

Ms. Carly Lavin Chairperson

Mr. James Muse Vice Chairperson

Mr. Jack LeBrun School Committee Member

Ms. Cristin Cowles School Committee Member

Ms. Mackenzie Emmons School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$43,200.77
11	CIRCUIT BREAKER	\$1,671.95
20	SPECIAL REVENUE REVOLVING	\$1,374.19
26	FY26 FEDERAL GRANTS	\$575.00
45	FY25 PRIVATE GRANTS	\$48.31
46	FY26 PRIVATE GRANTS	\$842.13
		\$47,712.35

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3609

Voucher Date: 05/13/2026

Prepared By:

Michelle Charette

Printed: 05/13/2026 12:24:30 PM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$155,763.59 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Heral Bul

Ms. Carly Lavin

Chairperson

Mr. James Muse

Vice Chairperson

Mr. Jack LeBrun

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Mackenzie Emmons

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$148,533.59
26	FY26 FEDERAL GRANTS	\$5,055.00
46	FY26 PRIVATE GRANTS	\$2,175.00
		\$155,763.59



Facilities Director's Report: May 2026

Center Elementary School

- SRPEDD conducted outside ADA Survey.
- Town repaired parking lot sidewalk.
- Installed classroom door security devices on all classroom doors.
- Playground field grass area loomed and seeded.
- Stumped removed from staff parking lot island.
- Fire Department assisted in freeing flagpole halyard (used new ladder truck)
- Completed routine maintenance on all facility systems.

Old Hammondtown Elementary School

- Hosted Town Elections
- Installed classroom door security devices on all classroom doors.
- ORYB to rehab Martin and Lambo Fields.
- Completed routine maintenance on all facility systems.

Sincerely,

Eugene Jones

Director of Facilities

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: eugenejones@oldrochester.org



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: May 2026
Center School

Directors Update:

- In the process of procuring food and supplies for the SY 26-27.
- Successfully completed the second Board of Health Inspection for the year, receiving 100%
- Meal Participation has continued to be strong.
- Resources to help support families in need of additional food assistance can be found at ORRschoolmeals.com

Students Receiving Free and Reduced Meals:									
Free:						52	24 %		
Reduced:						1			
Student Meal Participation									
SY 24/25						SY 25/26			
Month	SY 25 Days	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	3	69	11 %	257	40 %	91	16 %	294	53 %
September	20	1,078	25 %	2,477	58 %	1,001	24 %	2,508	60 %
October	22	1,257	27%	2,803	60 %	1,038	24 %	2,706	63 %
November	17	986	27 %	2,251	63 %	808	26 %	1,981	63 %
December	15	779	25 %	1,980	63 %	808	25 %	2,104	64 %
January	21	1,045	25 %	2,704	63 %	825	25 %	2,128	64 %
February	15	763	25 %	1,963	65 %	482	25 %	1,268	65 %
March	21	1,152	27 %	2,791	65 %	1,080	25 %	2,710	63 %
April	17	942	27 %	2,325	67%	885	26 %	2,199	65 %
May	21	1,205	27 %	3,017	68 %				
June	8	433	25 %	960	56 %				

****Jan 2 snow days; February 5 snow days due to Blizzard week****

Jill Henesey
Director of Food and Nutrition Services
Office: 508-758-2772 x1543
Mobile: 774-320-0801
Email: jillhenesey@oldrochester.org
<https://www.facebook.com/ORRnutrition4kids>



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: May 2026
Old Hammondtown School

Directors Update:

- In the process of procuring food and supplies for the SY 26-27.
- Replaced the thermostat control on the reach-in cooler.
- Meal Participation has continued to be strong.
- Successfully completed the second Board of Health Inspection for the year, receiving 100%
- Resources to help support families in need of additional food assistance can be found at

ORRschoollmeals.com

Students Receiving Free and Reduced Meals:									
Free:						28	18 %		
Reduced:						6	4 %		
Student Meal Participation									
SY 24/25						SY 25/26			
Month	SY 24/25 Days	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	3	96	21 %	268	58 %	104	24 %	250	57 %
September	20	891	30 %	2,018	67 %	1,008	33 %	1,916	62 %
October	22	968	30 %	2,228	68 %	968	30 %	1,976	62 %
November	17	801	32 %	1,763	70 %	697	30 %	1,451	63 %
December	15	655	28 %	1,555	67 %	691	29 %	1,503	62 %
January	21	841	27 %	2,130	69 %	618	25 %	1,564	63 %
February	15	564	26 %	1,495	68 %	352	24 %	940	65 %
March	21	780	25 %	2,120	68 %	748	24 %	2,057	66 %
April	17	699	28 %	1,740	69 %	659	27 %	1,615	66 %
May	21	857	27 %	2,110	66 %				
June	8	365	30 %	699	57 %				

****Jan 2 snow days; February 5 snow days due to Blizzard week*****

Jill Henesey
Director of Food and Nutrition Services
Office: 508-758-2772 x1543
Mobile: 774-320-0801
Email: jillhenesey@oldrochester.org
<https://www.facebook.com/ORRnutrition4kids>

Principal's Report
Center School
Mattapoisett School Committee Meeting – May 28, 2026

It seems like just yesterday that we were greeting students and welcoming them to the first day of school. This year has been full of many exciting learning experiences! We congratulate all Center School students for their hard work and accomplishments this year.

Thank you to our dedicated faculty and staff for providing a high-quality educational program and supporting our young learners' social-emotional development. Center School students thrive due to the hard work of our faculty and staff and the support of our families.

We want to thank all parents and guardians, our PTA, School Council, School Committee members, and all members of the Center School community for your continued support. Our students made tremendous progress this year as a result of your partnership. We couldn't have done it without you!

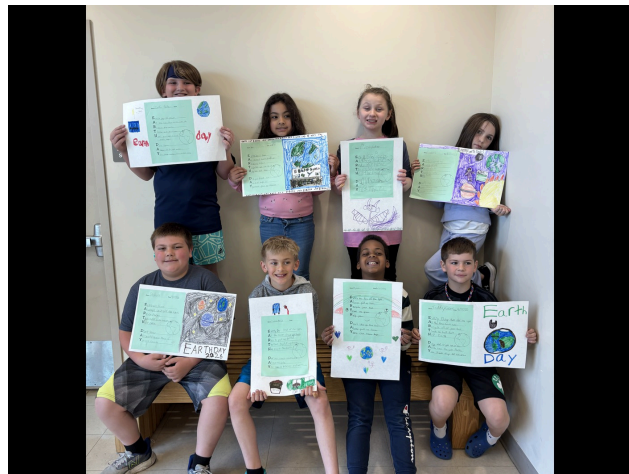
We want to thank our Mattapoisett Fire Department and Police Department for their fabulous partnership with our school! They attend and participate in school events, read to students, and provide educational opportunities.

2025-2026 Accomplishments:

- Implemented the new enVisionMath program in grades K-3
- Participated in math professional development with math consultant Susan Looney to fully implement best math practices and math program implementation
- Continued implementation of targeted literacy and math instruction and intervention based on students' assessment data
- Implemented the FlyFive social emotional learning curriculum
- Welcomed families to musical concerts throughout the school year
- Registered and welcomed 53 kindergarten students for screening appointments in May
- Attendance
- Partnered with the PTA, Feinstein Foundation, and Mattapoisett Land Trust to provide field trips and educational enrichment experiences for students:
 - New Bedford Symphony Orchestra Classroom visits and Zeiterion concert for Grade 2
 - New Bedford Ballet school assembly - PTA
 - Art Show - Grade 4-6
 - Grade 1 Walking field trip to Dunseith Park to plant sunflowers with the Mattapoisett Land Trust volunteers - Mattapoisett Land Trust
 - Grade 2 Field Trip to Heritage Museums and Gardens - Mattapoisett Land Trust
 - Grade 3 Field Trip to Plimoth Patuxet Museums - PTA
 - Grade 3 Walking field trip to the Mattapoisett Boatyard
 - Walking field trips to the Mattapoisett Historical Museum and Mattapoisett Free Public Library
 - Field trip and school visits with the Mattapoisett Police Department and Mattapoisett Fire Rescue
 - Wildlife artist Nick Mayer visit with classes

- Kindergarten field trip to the Zeiterion Theater, Ada Twist Scientist show - Mattapoissett Land Trust
- Grade 1 Zoomobile visit
- PreK - 3 Field Days
- Visiting authors in classrooms
- Created ornaments for the Mattapoissett tree lighting ceremony
- Gnome Surf program





OHS Principal's Report

May 27, 2026



Old Hammondtown School Update

It is hard to believe that we are less than a month away from the end of another school year. This is always an exciting time at Old Hammondtown School, with many meaningful experiences for students, including field trips, Field Day, our upcoming band and chorus concert on June 11th, and opportunities for our incoming 3rd grade students to visit and begin their transition to OHS.

Our students have successfully completed MCAS testing. We recognize that standardized testing can bring a range of feelings for students and families, and at OHS, we strive to approach MCAS with a balanced and positive perspective. While it is only one measure of student learning, it provides helpful information about student progress in relation to the Massachusetts Curriculum Frameworks and allows us, as educators, to reflect on our curriculum and instruction.

Most importantly, MCAS is an opportunity for students to show what they know. Throughout the year, they have worked hard, grown as learners, and developed important skills. We remind our students that they do not need to be perfect - just to do their best. We are incredibly proud of the effort, perseverance, and growth they demonstrated throughout the testing process.

Students have also continued their work with the Fly Five social-emotional learning curriculum, focusing on the final two competencies in the C.A.R.E.S. framework: Empathy and Self-Control.

In April, our focus on empathy encouraged students to consider the thoughts and feelings of others and to act with kindness and understanding. This was brought to life through a school-wide Compliment Day, where every student wrote thoughtful, specific compliments

to their peers. These are now displayed on our Compliment Bulletin Board in the main lobby, creating a visible reminder of the importance of kindness and reinforcing our commitment to Care, Curiosity, and Compassion.

In May, we began our focus on self-control, helping students develop the ability to manage their thoughts, emotions, and actions in order to make positive choices. Through daily practices such as our morning moment of silence during All School Meeting, students are building habits that support focus, reflection, and overall well-being.

We are proud of the continued growth of our students, both academically and socially. Below are just some of the highlights from the past couple of months at OHS.

We are also grateful for the dedicated staff at Old Hammondtown School and the many community partnerships that enrich our students' experiences. Thank you to our supportive PTA and the Feinstein Foundation, as well as to the Marion Institute, the Mattapoissett Land Trust, the Massachusetts State Police Cyber Safety Unit, and Bridgewater State University's MARC program for the valuable opportunities they provide for our students.

Principal Wells

★ OHS Highlights

Empathy in Action: Compliment Bulletin Board



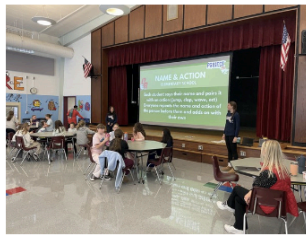
4th Grade - Continuing Our Grow Education Partnership 🌱 Food Waste Audit with Nate



Back in the Garden!

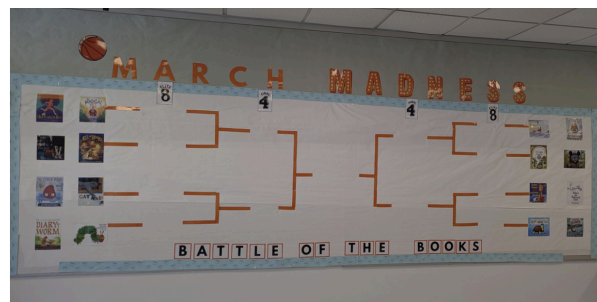


☀️ Project 351 Leadership in Action



March Book Madness

The winner of the OHS 2026 March Book Madness was..."The Couch Potato! Submitted by our school psychologist Joy Titcomb.



Art Show Celebration 🎨



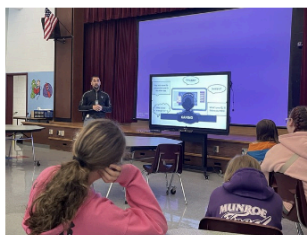
Arbor Day Poster Contest Recognition 🌳



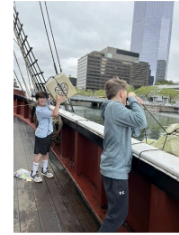
Bridgewater State University MARC Bullying Presentation- Grades 4 & 5



State Police Cyber Safety Presentation- Grade 6



5th Grade Boston Tea Party Museum Field Trip



6th Grade Cuttyhunk Field Trip



Upcoming Dates...

June 1-5- Book Fair

June 4- Grade 6 visit to ORRJH 9:45-12:30

June 9- Grade 4 trip to Zoo

June 11- Spring Band & Chorus Concert 5 pm

June 16 - Grade 6 visit to JRHS, Grade 5 virtual field trip, Edward M. Kennedy Institute,

June 17- Grade 6 Boat Trip

June 19- No School, Juneteenth

June 22- Last Day, 6th Grade Awards Ceremony 10:30, Dismissal 12:20, No lunches served

ROSELLI, CLARK & ASSOCIATES
Certified Public Accountants

TOWN OF MATTAPOISETT, MASSACHUSETTS

Report On Applying Agreed-Upon Procedures Over
Compliance Applicable To Massachusetts
School Districts' End-of-Year Financial Report

Year Ended June 30, 2025



TOWN OF MATTAPOISETT, MASSACHUSETTS
REPORT ON APPLYING AGREED-UPON PROCEDURES
OVER COMPLIANCE APPLICABLE TO
MASSACHUSETTS SCHOOL DISTRICTS’
END-OF-YEAR FINANCIAL REPORT

YEAR ENDED JUNE 30, 2025

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**Independent Accountants' Report on Applying Agreed-Upon
Procedures Over Compliance Applicable to Massachusetts
School Districts' End-of-Year Financial Report**

To the Honorable School Committee
Town of Mattapoisett, Massachusetts

We have performed the procedures enumerated below, related to the requirements set forth in the Massachusetts Department of Elementary and Secondary Education's (ESE) *Compliance Supplement for Massachusetts School Districts Agreed Upon Procedures Engagements* related to the End-of-Year Financial Report (EOYR) prepared by the Town of Mattapoisett, Massachusetts (the Town) for the year ended June 30, 2025. The Town's management is responsible for its compliance with those requirements.

The engaging party, the Town, has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose specified in the Massachusetts Department of Elementary and Secondary Education's *Compliance Supplement for Massachusetts School Districts Agreed Upon Procedures Engagements* related to the End-of-Year Financial Report prepared by the Town for the year ended June 30, 2025. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes. For purposes of performing these procedures, findings were reported only if they exceed 0.5% of Line 1850 in the EOYR.

Our procedures and results are reported in the attached Schedule of DESE EOYR Compliance Supplement Procedures and Results.

We were engaged by the Town to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on compliance with specified requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Town, and is not intended to be and should not be used by anyone other than these specified parties.

Roselli Clark & Associates

Roselli, Clark & Associates
Certified Public Accountants
Woburn, Massachusetts
April 21, 2026

SCHEDULE OF DESE EOYR COMPLIANCE SUPPLEMENT PROCEDURES AND RESULTS

DESE Compliance Supplement Requirements			Agreed-Upon Procedures
General Compliance Requirements			
1. For All EOYR Schedules:			
1.A.	Ascertain if the financial information was prepared in accordance with the budgetary basis of accounting (e.g., modified accrual plus current year encumbrances minus expenditures of prior year encumbrances).	Obtained copies of the current and prior year accounting ledger reports with the School Department General Fund expenditures, including any outstanding encumbrances, and determined that the total expenditures reported on Schedule 1 of the EOYR consisted of current year expenditures and encumbrances, less prior year encumbrances.	Procedure performed without exception.
1.A.a.	Trace the amounts reported to accounting and other records that support the audited financial statements and verify [determine] agreement or perform alternative procedures to verify [determine] the accuracy and completeness of the reports and that they agree with the accounting records.	Traced individual amounts reported to the underlying support (e.g., accounting ledger) in the procedures as noted below.	Procedure performed without exception.
1.A.b.	Determine if all encumbrances were closed out by the 12/31 deadline and that reported expenditures were adjusted accordingly.	Determined that all encumbrances were closed out by the 12/31 deadline and amendments were filed for all unspent encumbrances.	Procedure performed without exception.
1.B. Trace non-financial data to records that accumulate and summarize data.			
1.B.a.	Perform tests of underlying data to verify [determine] that the data was accumulated and summarized in accordance with the required or stated criteria and methodology, including the accuracy and completeness of the schedules. For Schedule 7, test eligibility criteria for reimbursable riders (pupils residing greater than 1.5 miles from their school of attendance).	Traced underlying data to stated criteria and methodology in the procedures as noted below. Non-financial rider data reported on Schedule 7 were traced to detailed rider listings provided by the District.	Procedure performed without exception.
1.B.b.	When intervening computations or calculations are required between the records and the schedules, trace reported data elements to supporting worksheets or other documentation that link the schedules to the data.	Traced the reported data elements to supporting worksheets or other documentation in the procedures as noted below.	Procedure performed without exception.

SCHEDULE OF DESE EOYR COMPLIANCE SUPPLEMENT PROCEDURES AND RESULTS

DESE Compliance Supplement Requirements		Agreed-Upon Procedures
1.C. Determine if the District's accounting system meets the following DESE requirements:		
1.C.a. Determine whether the District uses an accounting system that 1) provides for the reporting of all instructional costs by school location and 2) is in accordance with 603 CMR 10.03 (3)(a).	Obtained copies of the District's expenditure reports and observed that the District's accounting ledger account structure includes specific account segments for each school location. Obtained copies of the District's expenditure reports and inspected to confirm that the accounting system is in accordance with 603 CMR 10.03 (3)(a).	Procedure performed without exception.
1.C.b. Determine if the accounting system is supported by up-to-date written policies and procedures and that the policies and procedures are followed on a uniform and consistent basis.	Obtained the District's current set of policies and procedures related to the accounting system and determined that such policies are followed.	Procedure performed without exception.
1.C.c. Determine if the District maintains written policies and procedures related to the classification of salaries and expenses by the program, function and object and that the policies and procedures are followed on a uniform and consistent basis.	Obtained the District's current set of policies and procedures related to the classification of salaries and expenses by program, function, and object and agree policies meet DESE's requirements.	Procedure performed without exception.
2. Obtain written representations from management that the reports provided to the auditor are true copies of the EOYR submitted or electronically transmitted to the Department.	Obtain a signed Representation Letter from management which states that the reports provided are true copies of the EOYR submitted or electronically transmitted to DESE.	Procedure performed without exception.
3. Determine that the District submitted a signed Certification Statement.	Obtained a signed Certification Statement submitted to DESE	Procedure performed without exception.
4. Determine if amendments required from prior year's audit were submitted.	Confirmed amendments from prior year's audit were submitted.	Procedure performed without exception.

Specific Compliance Requirements

Schedule 1

I. Revenues

A. Revenues from Local Sources

1. Trace revenues from Local Sources reported on Schedule 1 to the municipal and District accounting ledgers. Also, trace the revenues reported on District's accounting ledgers to revenues reported on Schedule 1. These amounts should agree.	Traced revenues from Local Sources reported on Schedule 1 to revenue per the accounting ledger reports provided by the District. Traced local sources revenues reported in the District's accounting ledger to Local Sources reported on Schedule 1.	Procedure performed without exception.
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SCHEDULE OF DESE EOYR COMPLIANCE SUPPLEMENT PROCEDURES AND RESULTS

DESE Compliance Supplement Requirements		Agreed-Upon Procedures
C, D, and E. Revenues from Federal Grants, State Grants and Revolving and Special Funds		
2. Trace the revenue from state aid, federal grants, state grants, and revolving and special funds to the detail in District's accounting ledgers. Also, trace the revenues reported on District's accounting ledgers to revenues reported on Schedule 1. These amounts should agree with the possible exception of revenue from state aid, federal grants and state grants, which are entered by the state based on allotments. <i>Validate that the DESE Administered Federal Grant revenues entered on line 300 and the DESE Administered State Grant revenues on line 510 match the final grant revenue file posted on the DESE EOYR website. Note: Amounts deposited in legally authorized revolving accounts (e.g. School Choice) cannot be transferred to the General Fund.</i>	Traced all state aid, federal grants, revolving and special funds revenues reported on Schedule 1 to accounting ledger reports provided by the District. Traced state aid, federal grants, revolving and special funds revenues reported in the District's accounting ledger to state aid, federal grants, state grants, revolving and special funds revenues reported on Schedule 1. Traced state aid, federal grants and state grants reported on Schedule 1 to the amounts posted on the DESE website and the amounts reported in the District's accounting ledger. Determined that the DESE Administered Federal Grant revenues entered on line 300 and the DESE Administered State Grant revenues on line 510 match the final grant revenue file posted on the DESE EOYR website.	Procedure performed without exception.
II. Expenditures.		
A. By School Committee and B. By City of Town		
3. Trace the amounts reported for general fund education expenditures from Schedule 1, Line 1850 to the municipal accounting ledgers and to the District accounting ledgers. Also, trace the expenditures reported on the District's accounting ledgers to expenditures reported on Schedule 1. These amounts should agree. If a crosswalk exists between the accounting ledgers and the EOYR, verify [determine] that the crosswalk agrees with the accounting ledgers in total and trace a sample of expenditures from the crosswalk to the accounting ledger.	Traced amounts reported for General Fund education expenditures from Schedule 1, Line 1850 to the accounting ledgers. Traced the General Fund education expenditures reported on the District's accounting ledgers to the expenditures reported on Schedule 1.	Procedure performed without exception.

SCHEDULE OF DESE EOYR COMPLIANCE SUPPLEMENT PROCEDURES AND RESULTS

DESE Compliance Supplement Requirements		Agreed-Upon Procedures
4.	Trace the amounts reported for a sample of DESE functions (i.e., teachers, principals), object codes (i.e., professional salaries (01), other salaries (02), and other expenditures (04-06)) and DESE programs (i.e., regular day, special education, etc.) in Schedule 1 to the detail in the accounting ledgers or to the crosswalk, if applicable. These amounts should agree.	Selected a sample of DESE functions reported in Schedule 1 and traced the amounts reported by function, object code, and DESE program to the general ledger.
5.	Test Extraordinary Maintenance (4300) expenditures for the following: Verify [determine] that expenditures do not include salaries; verify [determine] that the expenditures include applicable principal portions of a loan or the cost of a lease / purchase agreement; and verify [determine] that expenditures classified as Extraordinary Maintenance (4300) do not exceed the per project per school dollar limit for extraordinary maintenance of \$150,000. Trace the expenditures to the detail in the accounting ledgers.	Obtained detailed expenditure report for Extraordinary Maintenance expenditures reported on Schedule 1 of the EOYR and determined that these expenditures do not include salaries and that these expenditures include applicable portions of a loan or the cost of a lease / purchase agreement, if applicable. Determined that these expenditures do not exceed the per project per school dollar limit for extraordinary maintenance of \$150,000. Traced all expenditures reported to the accounting ledger.
6.	Determine how expenditures for fringe benefits are assigned or allocated to Schedule 1 Employee Benefits, Insurance (5100, 5200).	
6.a.	Trace the reported cost to the detail in the accounting ledgers using the methodology indicated. These amounts should agree.	Traced all expenditures reported for fringe benefits to the accounting ledger and/or other records (i.e., invoices, allocation schedules, written agreement between Town and School Department indicating the agreed-upon allocation methodology, etc.).
6.b.	Determine if expenses are charged to 5150 Employee Separation Costs. If no expenses are charged to inquire if any District employees retired. In the event District employees retired, then there should be costs/expenses reported.	Determined the District separately reports Employee Separation Costs (5150). If no amounts were reported, inquired if any District employees retired in the current fiscal year.

SCHEDULE OF DESE EOYR COMPLIANCE SUPPLEMENT PROCEDURES AND RESULTS

DESE Compliance Supplement Requirements		Agreed-Upon Procedures	
6.c.	Determine if the District reported Insurance for Retired Employees (5250) separately and appropriately.	Determined the District separately reports insurance for Retired School Employees (5250) and traced the amount reported to the accounting ledger.	Procedure performed without exception.
7.	If amounts are reported for Rental Lease of Equipment or Buildings determine if the required rental lease schedule is maintained locally.	Traced all amounts reported for Rental Lease of Equipment or Buildings to rental lease schedule.	Procedure performed without exception.
8.	Verify [determine] that expenditures charged to Lines 1683 or 2060, Short-term Interest RANs (5400) relate exclusively to Revenue Anticipation Notes (RANs).	Traced all amounts reported on Lines 1683 or 2060, Short-term Interest RANs (5400) to supporting documentation and determined that costs relate exclusively to Revenue Anticipation Notes (RANs).	Procedure performed without exception.
9.	Verify [determine] that expenditures charged to Lines 1684 or 2065, Short-term Interest BANs (5450) relate exclusively to Bond Anticipation Notes (BANs).	Traced all amounts reported on Lines 1684 or 2065, Short-term Interest BANs (5450) to supporting documentation and determined that costs relate exclusively to Bond Anticipation Notes (BANs).	Procedure performed without exception.
10.	Identify expenditures reported as long-term School Construction debt for principal (8100) and interest (8200). Verify [determine] that BANs are not included in these functions. Trace the reported costs to the Treasurer's debt schedule. Trace the reported amount to the detail in the accounting ledgers. These amounts should agree. <i>Note: If the District received a lump sum wait list or progress payment from the Massachusetts School Building Authority (MSBA), verify [determine] that the revenue was reported on Line 130 and that expenses were reported for paydown of principal (8100) or Purchase of Land and Buildings (7100, 7200) if applicable.</i>	Traced all amounts reported as long term School Construction debt for principal (8100) and interest (8200) to the Treasurer's debt schedule and to detail in the accounting ledgers and determined that BANs are not included in these functions. If the District received a lump sum wait list or progress payment from the Massachusetts School Building Authority (MSBA), determined that the revenue was reported on Line 130 and that expenses were reported for paydown of principal (8100) or Purchase of Land and Buildings (7100, 7200).	Procedure performed without exception.

SCHEDULE OF DESE EOYR COMPLIANCE SUPPLEMENT PROCEDURES AND RESULTS

DESE Compliance Supplement Requirements		Agreed-Upon Procedures	
11.	Trace the expenditures for tuition payments to other public-school districts in state (9100), to out of state schools (9200), to non-public schools (9300), to member collaboratives (9400), and assessments to member regional school districts (9500) to the detail in the accounting ledgers. These amounts should agree. <i>Note: If the District prepaid FY26 special education tuition, verify [determine] that prepaid tuition was not included as an FY25 expense. If the District prepaid FY25 tuition from FY24, that amount should be included as an FY25 expense.</i>	Traced all expenditures for tuition payments to other public-school districts in state (9100), to out of state schools (9200), to non-public schools (9300), to member collaboratives (9400), and assessments to member regional school districts (9500) to the accounting ledgers. Inspected supporting documentation for prepaid special education tuition and determined that the District did not include FY26 special education tuition as an expenditure on the EOYR, but if the District prepaid FY25 tuition from FY24, that amount was included as an FY25 expenditure on the EOYR.	Procedure performed without exception.
12.	For municipal expenditures that result in services directly related to the school committee:		
12.a.	Obtain a copy of a written agreement between the School Committee and municipal officials documenting agreed upon methodologies to be used when allocating, distributing or assigning Municipal expenditures to the District.	Obtained a copy of the written agreement between the School Committee and Town which documents the methodologies to be used when allocating, distributing, or assigning municipal expenditures to the District.	A written agreement between the School Committee and municipal officials does not exist. A copy of the methodology used was obtained.
12.b.	Test the amounts reported using the documented methodology. These amounts should agree.	Traced all amounts reported based on the written methodology previously obtained.	Procedure performed without exception.
13.	Expenditures from Federal Grants, State Grants and Special Funds.		
13.a.	Trace amounts claimed as Circuit Breaker expenses on Line 3080 Column 7 to the accounting ledgers or journals.	Traced amounts reported as Circuit Breaker expenses on line 3080 column 7 to the accounting ledger.	Procedure performed without exception.
13.b.	Determine if the District charged a restricted indirect rate to grants and indicate so in the report (including the rate charged).	Through inquiry of personnel, determined if District charged a restricted indirect rate to grants. If applicable, reported the grant and the rate charged.	The District did not charge a restricted indirect rate to grants.

SCHEDULE OF DESE EOYR COMPLIANCE SUPPLEMENT PROCEDURES AND RESULTS

DESE Compliance Supplement Requirements		Agreed-Upon Procedures
Schedule 3		
14. For Schedule 3 expenditures:		
14.a. Verify [determine] that the District's accounting system includes school location codes and trace the amounts reported by school location on the linked file to the accounting ledgers. These amounts should agree.	Traced 30% of the combined reported expenditures by school location to the accounting ledger.	Procedure performed without exception.
14.b. If staff is assigned to more than one school, determine if the District maintains a payroll system or spreadsheet to document the assignment of staff salaries by school location.	Through inquiry of personnel and inspection of payroll reports, determined that the District maintains a payroll system or spreadsheet to document the assignment of staff salaries by school location.	Procedure performed without exception.
14.c. If allocations are used to assign staff salaries to schools, programs, functions, or objects, was the allocation supported by a documented methodology?	If allocations were used to assign staff salaries to schools, programs, functions, or objects, determined that the allocations were supported by a documented methodology.	Procedure performed without exception.
14.d. If allocations are used for non-salary expenditures, determine if the District maintains a documented methodology for consistency in application. Allocations are acceptable on Schedule 3 for non-salary expenditures although direct assignment or charging is preferable.	If allocations were used for non-salary expenditures, determined that the allocations were consistent with the documented methodology.	Procedure performed without exception.
14.e. Ensure amounts reported as Districtwide expenditures cannot be assigned to a specific school.	Determined that Districtwide expenditures were not assigned to a specific school.	Procedure performed without exception.
Schedule 4		
15. Ascertain the methodology used to allocate, distribute, or assign special education costs to the placement categories on Schedule 4 and review the propriety of the methodology. Test the amounts reported on Schedule 4 using this methodology. These amounts should agree.	Obtained the documented methodology used to allocate, distribute, or assign special education costs to the placement categories on Schedule 4. Determined through comparison that the documented methodology was consistent with prior years and is based on the number of special education students reported by placement code, or direct expenditures reported by placement code. Recalculated all amounts reported on Schedule 4 based on the documented methodology.	Procedure performed without exception.

SCHEDULE OF DESE EOYR COMPLIANCE SUPPLEMENT PROCEDURES AND RESULTS

DESE Compliance Supplement Requirements		Agreed-Upon Procedures
Schedule 7		
16. Trace the transportation expenditures reported on Schedule 7 to the transportation expenditures reported on Schedule 1. These amounts should agree. Ensure that all expenditures reported do not include unliquidated encumbrances. Determine the methodology used to allocate transportation expenditures on Schedule 7 and verify [determine] the accuracy of the allocations. Also, if applicable, verify [determine] that reimbursable expenditures have been reduced by transportation revenue received from students transported.	Traced all transportation expenditures reported on Schedule 7 to transportation expenditures reported on Schedule 1 and determine that expenditures reported did not include unliquidated encumbrances. Obtain supporting documentation of the District's methodology used to allocate transportation expenditures on Schedule 7 and recalculated the amounts reported based on the methodology. If transportation fees are reported on Schedule 1, traced all reimbursable expenditures reported to the underlying support (and ensured that expenditures were reduced by any transportation revenue received).	Procedure performed without exception.
17. Determine if there is adequate detail to support amounts reported (expenses and riders) for special education pupils transported outside the District.	Obtained supporting documentation (general ledger report of special education rider costs and rider lists) to support all amounts reported (expenses and riders) for special education pupils transported outside the District.	Procedure performed without exception.
18. Trace the riders reported on Schedule 7 to the detailed transportation records and verify [determine] that the amounts reported on Schedule 7 are accurate and consistent with the detailed records.	Traced all riders reported on Schedule 7 to the detailed rider lists maintained by the District.	Procedure performed without exception.
19. Determine if the District's accounting system separates costs in order to facilitate reporting as outlined in Schedule 7, including in- or out-of-District, pre-school, non-public, school choice, charter school).	Determined that the District's accounting system separates costs to facilitate reporting as outlined in Schedule 7, including in- or out-of-District, pre-school, non-public, school choice, charter school).	Procedure performed without exception.
19.a. Determine if reimbursable expenditures claimed on Line 4283 Homeless to Outside the District and Line 4285 Homeless from Outside the District are supported by adequate documentation.	Obtained supporting documentation (reports from the accounting system or invoices) for all reimbursable expenditures claimed on Line 4283 for Homeless to Outside the District and Line 4285 for Homeless from Outside the District.	Procedure performed without exception.
19.b. Verify [determine] that foster care transportation was <i>not</i> claimed as homeless and is reported appropriately on Line 4286.	Determined foster care transportation was not claimed as homeless and is reported appropriately on Line 4286.	Procedure performed without exception.

SCHEDULE OF DESE EOYR COMPLIANCE SUPPLEMENT PROCEDURES AND RESULTS

DESE Compliance Supplement Requirements		Agreed-Upon Procedures
19.[c.] If a cost allocation plan was used to determine reimbursable expenditures, review the propriety of the plan and test the expenditures reported.	If a cost allocation plan was used, obtained the District's documented methodology to allocate reimbursable expenditures reported on Line 4283 and Line 4285 and agreed through comparison and that the plan was consistent with prior years and is based on the number of homeless students in each category. Recalculated the amounts reported on Line 4283 and Line 4285 based on the cost allocation plan.	Not applicable as no cost allocation plan was used.
Schedule 19		
20. Determine if the School District has reported all changes to Schedule 19 Part A.1 - Appropriation by School Committee to the Department. Compare the final School Committee appropriation to Schedule 19 Part A.1 as filed/amended to determine if all changes were reported.	Traced final School Committee Appropriation amount in total per Line 7320 of Schedule 19 to the District's annual adopted budget.	Procedure performed without exception.
21. Determine amounts budgeted in Schedule 19 Part A.2 are consistent with methodologies outlined in the agreement noted in procedure II A.12a. above.	Obtained documentation to support all amounts budgeted in Schedule 19, Part A.2. Recalculated the amounts in accordance with the methodologies identified in procedure II A.12 a. above.	Procedure performed without exception.
22. Determine that retiree health insurance (5250) is reported separately.	Determined whether amounts were reported for retiree health insurance (5250) on Line 7490 and that retiree health insurance (5250) is reported separately.	Procedure performed without exception.

SUPPLEMENTARY INFORMATION

In accordance with Step 13b in the Department of Elementary and Secondary Education's *Compliance Supplement for Massachusetts School Districts Agreed Upon Procedures Engagements*, the Town did not charge a restricted indirect cost rate to grants.