KINGSWAY REGIONAL SCHOOL DISTRICT

Work Session Meeting of the Board of Education

Date: March 19, 2026
Time: 6:30 p.m.
Location: Board Office Conference Room
213 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting
Roll Call
Jennifer Cavallaro-Fromm, Lauren Boerlin, Kelly Bonapfel, Michele A Blair, Marilyn O'Rourke-Young,(left at 9:41 pm) Apryl Palazzo, Christie Comerford, Nicholas Rosato, Kristen Lombardo, Jaclyn Dopke (arrived at 7:21 pm)

Meeting called to order at 6:51 PM

Pledge of Allegiance

B. Student Recognition
Discussion: 1. Spotlight Students

Discussion: 2. Seniors of the Month

C. Staff Recognition
Discussion: 1. New Staff Recognition

Discussion: 2. Spotlight Teacher of the Month

D. Student Representative Report
Discussion: 1. Monthly Student Representative Report

E. Recess
Action: 1. Meeting Recess

F. Presentations

G. Public Participation
Procedural: 1. Public Comment

H. Approval of Minutes
Discussion: 1. Minutes

I. Correspondence

J. Superintendent Discussion Items
Discussion: 1. Discussion Items

K. Executive Session

Action: 1. Executive Session In

Action: 2. Executive Session Out

L. Approval of Action Items
Action (Consent): 1. Motion to Approve Consent Agenda Items
Motion by Lauren Borelin, second by Kelly Bonapfel.
BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve resolutions N10-N14 as follows:

M. Personnel
Discussion: 1. Appointments and Reappointments

Discussion: 2. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

Discussion: 3. Leaves of Absence

Discussion: 4. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Discussion: 5. Employment - Job Description(s) - Approval/Revisions

Discussion: 6. Practicum, Student Teachers, Visitation, and Internships

N. Finance
Discussion: 1. Budget Line Item Transfers

Discussion: 2. Payment of Claims

Discussion: 3. Board Secretary's Certification

Discussion: 4. Payroll Certification

Discussion: 5. Receipt and Acceptance of Board Secretary's Monthly Report

Discussion: 6. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

Discussion: 7. Adoption of and Authorization to Submit the 2026-27 Tentative Budget

Discussion: 8. Travel and Related Expense Reimbursement 2026-2027

Discussion: 9. 2026-2027 Logan Township Tuition

Action Consent: 10. Transfer of Community Education & Recreation Funds
WHEREAS, the Board has identified a need to install a turf field (the "Project") to ensure the continued safety, availability, and quality of facilities for both District students and Community Education participants; and

WHEREAS, the Community Education & Recreation Fund has accumulated an unrestricted fund balance in excess of the amount required for current and anticipated program operating expenses; and

WHEREAS, N.J.A.C. 6A:23A-16.1 et seq. governs the proper accounting and transfer of funds between fund groups, and the Board determines that a transfer of these funds to the General Fund is appropriate to support the capital costs of the Project which directly benefits the Community Education & Recreation Program;

NOW, THEREFORE, BE IT RESOLVED, by the Kingsway Regional Board of Education, in the County of Gloucester, New Jersey, as follows:

1. Authorization of Transfer: The Board hereby authorizes the transfer of $600,000 from the Community Education & Recreation Enterprise Fund (Fund 61) to the General Fund (Fund 10) for the specific purpose of funding the Turf Field Project.
2. Accounting Treatment: The Business Administrator is directed to record this transaction as an "Operating Transfer Out" from Fund 61 and an "Operating Transfer In" to Fund 10, specifically allocated to capital outlay for the Project.
3. Public Purpose: The Board finds that this transfer serves a valid public and educational purpose by enhancing facilities that are vital to the mission of the Community Education & Recreation Program.
4. Effective Date: This resolution shall take effect immediately.

Action Consent: 11. Transfer of Capital Reserve Funds
WHEREAS, the Kingsway Regional Board of Education (the "Board") has identified a need to install a turf field at Kingsway Regional High School, 201 Kings Highway, Woolwich Township, New Jersey 08085 (the "Project"); and

WHEREAS, the Project is a necessary capital improvement included in the District's Long-Range Facilities Plan (LRFP); and

WHEREAS, N.J.A.C. 6A:23A-14.1 permits a Board of Education to establish and utilize a Capital Reserve account for the accumulation of funds for use as capital outlay expenditures; and

WHEREAS, the Board wishes to utilize funds from its Capital Reserve account to finance the costs associated with the Project, including but not limited to site preparation, materials, installation, and professional fees; and

WHEREAS, the estimated total cost of the Project is $2,634,265;

NOW, THEREFORE, BE IT RESOLVED, by the Kingsway Regional Board of Education, in the County of Gloucester, New Jersey, as follows:

1. Authorization of Transfer: The Board hereby authorizes the transfer of $1,577,002 from the District's Capital Reserve account to the General Fund, Account No. 12-000-400-XXX-20-050 to support the Turf Field Project.
2. LRFP Compliance: The Board confirms that the Project is a "local share" project that is consistent with the current Long-Range Facilities Plan and that no application for state debt service aid is being sought for these specific funds.
3. Execution of Documents: The Business Administrator/Board Secretary is hereby authorized to take all necessary administrative steps to execute the transfer of funds and ensure proper accounting in the 2025-2026 budget.
4. Effective Date: This resolution shall take effect immediately.

Action Consent: 12. Lease Purchase Quote Award
BE IT RESOLVED, that the Kingsway Regional School District Board of Education award the Lease Purchase Financing for New Turf Field Lighting to Cogent Leasing and Financing, Inc., $400,000.00, 5 years, 3.87%. Payment schedule as follows:

	Date	Payment	Interest	Principal	Balance
Loan					$400,000.00
1	7/1/2026	$87,308.59	$5,203.00	$82,105.59	$317,894.41
2	7/1/2027	$87,308.59	$12,302.51	$75,006.08	$242,888.33
3	7/1/2028	$87,308.59	$9,399.78	$77,908.81	$164,979.52
4	7/1/2029	$87,308.59	$6,384.71	$80,923.88	$84,055.64
5	7/1/2030	$87,308.59	$3,252.95	$84,055.64	$0.00

Action Consent: 13. Cooperative Award - Turf Field Lighting
BE IT RESOLVED, that the Kingsway Regional School District award the lighting for the Turf Field to MUSCO Sports Lighting, LLC per attached estimates budget.

Action Consent: 14. Cooperative Award - Turf Project
BE IT RESOLVED, that the Kingsway Regional School District Board of Education award the Turf Project to American Athletic Turf per attached budget estimate. Bid Proposals were received from American Athletic Turf through ECSNJ and LandTek Group, LLC through Bergen County Cooperative.

Discussion: 15. Revised Woolwich Township IT Services Agreement

O. Curriculum & Instruction

P. General Administration
Discussion: 1. Enrollment Report

Discussion: 2. Emergency Drills

Discussion: 3. Student Discipline, Violence/Vandalism, HIB

Discussion: 4. HIB - Completed Investigation Reports

Discussion: 5. Education Field Trips and Assemblies

Discussion: 6. Fundraiser(s)

Discussion: 7. Out-Of-District Placement

Discussion: 8. Scholarships & Awards

Final Resolution: Motion Carries
Yes: Michele A Blair, Marilyn O'Rourke-Young, Kristen Lombardo, Nicholas Rosato, Lauren Boerlin, Christie Comerford, April Palazzo
No: Jennifer Cavallaro-Fromm, Kelly Bonapfel, Jaclyn Dopke

Q. Old Business

R. New Business

S. Adjournment
Action: 1. Motion to Adjourn
Motion by Lauren Boerlin, second by Kristen Lombardo.
Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 9:24 pm.

Final Resolution: Motion Carries
Yes: Jennifer Cavallaro-Fromm, Lauren Boerlin, Kelly Bonapfel, Michele A Blair, Apryl Palazzo, Christie Comerford, Nicholas Rosato, Kristen Lombardo, Jaclyn Dopke

Respectfully Submitted,

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Sharon Ormsbee
School Business Administrator/Board Secretary