

Warrior Run Senior High School



**Student Handbook
2025-2026**

2025-2026 SCHOOL CALENDAR

2025

August 21	First Day of School
September 1	Labor Day* (Offices Closed)
October 13	Professional Development Day*
November 6	(Early Dismissal/students) Parent/Teacher Conference
November 7	Parent/Teacher Conference*
November 26-Dec 1	Thanksgiving Vacation*
December 23	(Early Dismissal/ students) Winter Vacation
December 24-Jan 2	Winter Vacation*

2026

January 1-2	Winter Vacation* (Offices Closed)
January 19	Professional Development Day*
February 13-16	Long Weekend*
February 17	Professional Development Day*
March 13	Professional Development Day*
March 16	Long Weekend
April 1-7	Spring Break*
May 25	Memorial Day*
June 5	(Early Dismissal/students) Student's Last Day
June 5	Graduation

*** No School**

School Makeup Days

1. Friday, February 13, 2026
2. Monday, March 16, 2026
3. Wednesday, April 1, 2026
4. Thursday, April 2, 2026
5. Tuesday, April 7, 2026

TELEPHONE DIRECTORY

Main Office.....570-649-5166
Principal (grades 9-12) Mrs. A. Sekel..... ext. 3000
Dean of Students (grades 9-12) Mr. B. Shaffer..... ext. 3001
Administrative Assistant to the Principals, Mrs. M. Thomas..... ext. 3002
Secretary of Attendance/Activities/Athletics Secretary, Mrs. T. Lobos..... ext. 3003

School Counselors

Mrs. K. Sones..... ext. 3005
Ms. F. Halderman..... ext. 3006
Secretary to the Counselors, Mrs. T. Shaffer..... ext. 3011

School Nurses

Mrs. C. Lynn & Mrs. E. Showers..... ext. 3008

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DISTRICT INFORMATION

MISSION AND GOALS OF THE WARRIOR RUN SCHOOL DISTRICT

The mission of the Warrior Run School District (WRSD) is to provide an environment that ensures each student the opportunity to reach his or her fullest potential. To meet this end, the District must provide every student with experiences that emphasize critical thinking, leadership opportunities, an appreciation of excellence, and a foundation for continuous, life-long learning. Therefore, it is the aim of the District to provide an educational program that instills in each student the essential skills, habits, and tools that will enable him or her to become a responsible adult in a rapidly changing world.

In a socio-economically diverse community, the District strives to establish goals for our schools, realizing that the District should reinforce the community's values and that our schools and community should reflect a common purpose. Recognizing the needs of rural schools, the District acts as the hub of activity; serving the community by providing academic, cultural, athletic, and historical opportunities for our students. Even though the region is limited in ethnic diversity, the District has tried to foster an understanding of cultural differences through a variety of courses and activities.

Our schools should provide all students with a safe environment for learning, giving them recognition as individuals, the opportunity to succeed in a wide variety of activities and programs, and a relevant education that prepares them for the future. The District thinks there should be mutual respect in all interpersonal relationships and that all groups should feel they belong and are an important part of the school. Acknowledging the importance of each individual, the schools have been designed with equal access for the handicapped as an integral element in the development of our facilities.

The District recognizes the need to search for ways to help our students succeed in this rapidly changing and complex world. To meet this need, the District continues the process of incorporating technology in our educational program. In addition, the District will continue to provide students with access to people and programs that help them grow as individuals who must cope with the problems and pressures they face each day, while seeking to find their place in society.

Our staff and programs encourage students to:

1. Become life-long learners by providing an instructional program that encourages critical, creative thinking skills and develops a sense of the aesthetic.
2. Evaluate problems and work toward solutions.
3. Develop proficiency in communication skills including reading, writing, listening, and speaking.
4. Develop a sense of rights, duties and responsibilities as American citizens.
5. Develop an awareness of the role of the individual in the community and foster the attitudes of fairness, honesty and responsibility.
6. Develop an awareness of the need to protect and conserve the environment.
7. Work effectively with and demonstrate respect for others by assuming responsible behavior patterns.
8. Maintain a safe, successful, supportive atmosphere.
9. Develop good health and nutritional habits and practices.
10. Grow in self-understanding and develop healthy self-images.
11. Access student assistance teams, guidance services, and programs designed to meet individual needs.
12. Work toward a career plan that is suitable to each student's abilities and desires.
13. Develop an understanding of and appreciation for individual abilities.
14. Take pride in reaching their fullest potential.
15. Develop wise use of leisure time and life-long involvement in a wide variety of activities and associations.
16. Participate in the educational opportunities to fully meet the changing needs of the changing world.

Disclaimer: As new policies are adopted the current policies will be modified in part or whole. The District reserves the right to apply current policies as guidelines.

SPECIAL EDUCATION SERVICES

Warrior Run School District (WRSD) shall provide each qualified student with a disability a free, appropriate public education (FAPE). This includes provision of education and related aids, services and accommodations needed to afford the qualified student with a disability an equal opportunity to participate in and obtain the benefits of an educational program and extracurricular activities without discrimination, to the same extent as a student without a disability, consistent with federal and state regulations. (Refer to Policy 103.1).

WRSD offers each student identified with an educational disability educational programs and services to appropriately meet the student's needs for educational, instructional, transitional and related services. A student who requires special education services according to an individualized education program (IEP). The IEP shall provide access to the district's general curriculum, participation in state and local assessments, and supplementary aids and services that permit the student to be educated, to the maximum extent appropriate, with nondisabled peers. The district shall provide a continuum of placement options to appropriately meet the needs of students with educational disabilities. (Refer to Policy 113).

Programs for Eligible or Protected Handicapped Students (IDEA) (PA Chapter 14)

In compliance with state and federal law, notice is hereby given by the WRSD that it conducts ongoing identification activities as a part of its school program for the purpose of identifying disabled students who may be in need of special education and related services (eligible students).

Students may qualify for special education services under one or more of the following disability categories as defined by federal and state regulations: Autism, Deaf-Blindness, Deafness, Emotional Disturbance, Hearing Impairment, Intellectual Disability, Multiple Disabilities, Orthopedic Impairment, Other Health Impairment, Specific Learning Disability, Speech and Language Impairment, Traumatic Brain Injury, and Visual Impairment.

Potential Signs of Developmental Delays and Risk Factors

While high school students are typically past the early stages of development, it is important for educators and families to be aware of potential signs that may indicate a history of developmental delays or the presence of a disability. Early warning signs in the preschool years may include delayed speech development compared to peers, difficulty with pronunciation, slow vocabulary growth, frequent trouble finding the right word, challenges with rhyming, and difficulty learning basic concepts such as numbers, the alphabet, and days of the week. Other indicators include extreme restlessness, distractibility, and difficulty interacting with other children.

From kindergarten through fourth grade, additional signs may emerge, such as a slow understanding of the connection between letters and sounds, confusion with basic words, consistent reading and spelling errors, and difficulty recalling facts. Students may also transpose number sequences, confuse arithmetic signs, and demonstrate a slow acquisition of new skills, often relying on memorization. Behavioral signs might include impulsiveness, lack of planning, or an unstable pencil grip. Physical signs may involve poor coordination, difficulty learning to tell time, or being unaware of their physical environment, which may lead to frequent accidents.

Recognizing these early indicators—even retrospectively—can help support high school students who may still experience academic or behavioral challenges related to underlying disabilities. (Source: www.ldonline.org)

Screening

Each school district must establish and implement procedures to locate, identify and evaluate students suspected of being exceptional. These procedures include screening activities which include but are not limited to: review by the elementary problem solving/MTSS teams quarterly, child student teams 7-12 quarterly, referral system used by staff via an MTSS framework to intervene using progress monitoring data to measure growth.

Except as indicated above or otherwise announced public screening activities take place in an ongoing fashion throughout the school year.

Evaluation

If your child is experiencing any of these difficulties; and you believe that your school-age child may be in need of early intervention or screening, evaluation processes designed to assess the needs of your child and his/her eligibility are available to you at no cost, upon written request. You may request screening and evaluation at any time, whether or not your child is enrolled in the district's public school program. Requests for evaluation and screening are to be made in writing to our Director of Student Support Services, Mrs. Amanda Velte, or any building principal.

School entities cannot proceed with an evaluation or with the initial provision of special education and related services, without the informed written consent of the parents. If, after an evaluation, your child is found to have a disability and to need special education, the public school will develop, with parent participation, an IEP (Individualized Education Plan). An IEP is a written document that specifically describes the services your child needs. The child's parent, the regular education teacher, the special education teacher, and representative of the school's special education program will be present at the IEP team meeting. If the IEP meeting follows the first evaluation of your child, the school may not proceed with delivery of special education services until the parent provides consent in a NOREP. Notice of Recommended Educational Placement/Prior Written Notice (NOREP/PWN) The LEA must notify you in writing whenever it proposes or refuses to initiate or to change the identification, evaluation, educational program or placement of a child or whenever it refuses to initiate or make a change in the identification, evaluation, educational program or placement requested by a parent.

Services for Protected Handicapped Students

In compliance with state and federal law the WRSD will provide to all protected handicapped students, without discrimination or cost to the students or family, those related aids, services, or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities to the maximum extent appropriate to the student's abilities. In order to qualify as a protected handicapped student, the child must be school age with a physical or mental disability, which substantially limits or prohibits participation in or access to any aspects of the school program. These services and protections for "protected handicapped students" are distinct from those applicable to all eligible or exceptional students enrolled (or seeking enrollment) in special education programs.

This notice is only a summary of the Special Education services, evaluation and screening activities, rights, and protections pertaining to children with disabilities, children thought to be disabled, and their parents. For additional information on the rights of parents and children, provision of services, evaluation, screening, and rights to due process procedures, you may contact our Director of Student Support Services, in writing, Mrs. Amanda Velte or any building principal. For preschool age children, information may be obtained through the Central Susquehanna Intermediate Unit at 570-523-1155.

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This notice is only a summary of the Special Education services, evaluation and screening activities, rights, and protections pertaining to children with disabilities, children thought to be disabled, and their parents.

Confidentiality

All information gathered about your child is subject to the confidentiality provisions contained in federal and state law. The district has policies and procedures in effect governing the collection, maintenance, distribution, and disclosure to third parties of this information.

Gifted Services (PA Chapter 16)

In compliance with state law, the WRSD, provides services designed to meet the unique needs of gifted students. The District identifies “gifted” students on a case-by-case basis based on state law and district policy. Under Pennsylvania regulations the term mentally gifted is defined as “including a person who has an IQ of 130 or higher and when multiple criteria indicate gifted ability.” A person with an IQ lower than 130 may be gifted when other educational criteria in the child’s profile strongly indicates gifted ability. For more information, please contact our Gifted Coordinator, Amanda Velte, at 570-649-5138 ext. 5011.

Section 504 of the Rehabilitation Act (PA Chapter 15)

Students who are not eligible to receive special education services may qualify as protected handicapped students and therefore be protected by other federal and state laws intended to prevent discrimination. The school district must ensure that protected handicapped students have equal opportunity to participate in the school program and extracurricular activities to the maximum extent appropriate for each individual student.

Section 504 covers qualified students with disabilities who attend schools receiving federal financial assistance. To be protected under Chapter 15/Section 504, a student must be determined to:

- Have a physical or mental impairment that substantially limits one or more major life activities;
- Have a record of such impairment, or
- Be regarded as having such impairment.

Chapter 15/Section 504 requires that school districts provide a free and appropriate public education (FAPE) to qualified students in their jurisdictions who have a physical or mental impairment that substantially limits one or more major life activities. For further information on the evaluation procedures and provision of services to protected handicapped students under Chapter 15/Section 504, parents should contact Amanda Velte, Section 504 Coordinator, at 570-649-5138 ext. 5011.

Homeless Students (McKinney Vento Act)

Warrior Run School District recognizes its obligation to ensure that homeless students have access to the same educational programs and services provided to other district students. The district shall make reasonable efforts to identify homeless children within the district, encourage their enrollment, and eliminate existing barriers to their attendance and education, in compliance with federal and state law and regulations. If you, or anyone you know is homeless, please contact the Homeless Coordinator, Mrs. Amanda Velte, at (570) 649-5138 ext. 5011.

Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy ACT (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

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- The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.
- Parents or eligible students should submit to the School principal a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate.

Parents or eligible students may ask the School to amend a record they believe is inaccurate. They should write the School principal, clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their rights to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to School officials with legitimate educational interests. A School official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A School official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Notice of Non-Discrimination

The Warrior Run School District prohibits sex discrimination in any education program or activity that it operates. Individuals may report concerns or questions to the Title IX Coordinator, Dr. Ryan Carper, and/or view our non-discrimination policy on our policies website at <https://go.boarddocs.com/pa/warr/Board.nsf/Public>

Warrior Run School District Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA). PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education:

- Political affiliations or beliefs of the student or student's parent;
- Mental or psychological problems of the student or student's family;
- Sex behavior or attitudes;
- Illegal, anti-social, self-incriminating, or demeaning behavior;

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- Critical appraisals of others with whom respondents have close family relationships;
- Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- Religious practices, affiliations, or beliefs of the student or parents; or
- Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of:

- Any other protected information survey, regardless of funding;
- Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
- Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect, upon request and before administration or use:

- Protected information surveys of students;
- Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
- Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. Warrior Run School District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. WRSD will also directly notify, such as through the U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation in the specific activity or survey. WRSD will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Title I - Refer to [Parents Right to Know](#)

The Warrior Run School District receives Title I funding and is included under the regulations of the “No Child Left Behind Act” (NCLB) that was signed into law by President Bush on January 2, 2002.

Under NCLB, parents have the right to request professional qualifications of their children’s teacher(s) or paraprofessional(s). This is to inform you of your right to ask for the following information about your children’s classroom teachers or paraprofessionals:

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- Whether Pennsylvania has licensed the teacher for the grades and subjects he or she teaches.
- Whether the teacher is teaching under emergency or other provisional status through which Pennsylvania licensing criteria have been waived.
- The teacher's baccalaureate degree major and whether the teacher has any advanced degrees, and if so, the subject of the degrees.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you would like to receive specific information about your child's teacher or paraprofessional, please contact your school principal.

Complaint Resolution Procedures

The NCLB Act of 2001 legislation requires Local Educational Agencies (LEAs) to adopt written procedures for "receiving and resolving any complaint alleging violations of the law in administration of programs." In accordance with this legislative requirement, the WRSD has adopted the following procedures:

A "complaint" is a written, signed statement filed by an individual or an organization. It must include:

- A statement that the LEA has violated a requirement of federal statute or regulations which apply to the NCLB Act.
- The facts on which the statement is based.
- Information on any discussions, meeting, or correspondence with the LEA regarding the complaint.

Complaint Resolution Procedures

- **Referral** – Complaints against the LEA or appeals regarding LEA decisions will be referred to the superintendent.
- **Investigation** – The superintendent will investigate the complaint.
- **Opportunity to Present Evidence** – The superintendent will, in his discretion, provide for the complainant to present evidence.
- **Report and Recommended Resolution** – Once the superintendent has finished any investigation and taking of evidence, he will prepare a final report with a recommendation for resolving the complaint. The final report will give the name of the party bringing the complaint, the nature of the complaint, a summary of the investigation, and recommended resolution, and the reasons for the recommendation. The superintendent will issue the report to all parties involved. The recommended resolution will become effective upon issuance of the final report.
- **Follow-up** – The superintendent will ensure that the resolution of the complaint is implemented.
- **Time Limit** – The period of time between receipt of the complaint and its resolution shall not exceed sixty (60) calendar days.
- **Right to Appeal** – Either party may appeal the final resolution to PDE.

Division of Federal Programs
Pennsylvania Department of Education
333 Market Street
Harrisburg, PA 17126-0333

GENERAL INFORMATION

The Warrior Run School District (WRSD) provides equal opportunity in all programs offered. The District does not discriminate on the basis of sex, race, handicap, national origin, or color. It is our intent that handicapped students are identified, evaluated and provided with a free and appropriate educational program. If you believe your child may need some services, accommodations or program changes in order to participate successfully in school, please contact the superintendent, at the superintendent's office, for information. All inquiries and information shall be treated confidentially in accordance with state and federal law.

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Also, a copy of the Asbestos Management Compliance statement is available in the school offices. Currently, the district is using PSBA to review all policies in the district in order to comply with ESSA. Grade 7-8 Principal, Dr. Ryan Carper is the District Title IX Coordinator. He may be contacted at 570-649-5166 ext. 3016. Curriculum Director, Mr. Casey Magargle is the District Act 504, and IDEIA Grievance Officer. He may be contacted at 570-649-5138, ext. 5002.

Administrative Guidelines for Visitors

Warrior Run schools are closed campuses. Only visitors with school related business are allowed. **Visitors are required to present a valid ID** (i.e. driver's license) and sign in at the school office in order to gain access to our buildings. Visitors are required to wear visitors' badges. Visitors will return to the office upon completion of their business and sign out before leaving. Such visitors are subject to administrative approval and escort.

Individuals making social calls during regular school hours or are not here on school related business will be deemed as trespassing. The safety and welfare of our school community is of the utmost importance.

Parent Visitation

The school district encourages parents to visit their child's school. These guidelines are suggested to facilitate your visit:

- Call ahead to schedule an appointment with the counselor or principal.
- If you wish to have a conference with a teacher, schedule an appointment through the office.
- Report to the main office when you arrive and sign the visitor's book

Bicycle Riding/Skateboards

While bicycle riding is permitted, activities such as skateboarding, snowmobiling, roller blading, three and four wheel cycling, etc. are strictly prohibited on any school property. Offenders may be prosecuted.

Warrior Run Food & Nutrition Services Department: Meal Application and Meal Charge

The Food & Nutrition Services Department is a vital part of wellness promotion in the Warrior Run School District. To encourage good nutrition, well-balanced breakfast and lunch programs are offered daily at reasonable prices. Students who carry their lunch may purchase milk, 100% juice, water and other nutritious extras.

All students in grades K-12 will receive free breakfast and lunch for the 2025/2026 school year.

Students may still purchase snacks and additional meals. *Refer to [Policy 808](#) and [Policy 808.1](#).*

Care of School Property/Textbooks

Students should be very proud of the excellent buildings and facilities provided for them by their parents and other taxpayers in the community. These buildings and equipment need considerate care in order to remain attractive and functional for students, their classmates, and the students who will follow them through the Warrior Run school system. With care, the school will remain clean and beautiful and, therefore, a pleasant place in which to study and learn.

Should students cause damage or breakage to items of school property (windows, lockers, desks, teaching equipment, etc.) they will be expected to bear the responsibility of the loss by paying for repair or replacement. Any damaged or broken items should be reported to the teacher or office at once. Students are responsible for the textbooks issued to them and for their return in proper condition, beyond normal wear, at the end of the school term. Charges will be made for books that are damaged or lost. The amount due will be based on the number of years the book has been in use and the condition of the book when it was issued to the student. Damaged books do not become the property of the student upon payment of damages.

Close or Delay of School

In the case of inclement weather or other emergencies, generally the following radio and television stations will carry

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the announcement of the close of school:

WNEP– TV Channel 16
WBZD-93.3
WWPA-1340 AM

WBRE-TV Channel 28
WYOU-TV Channel 22
WILQ-105.1

WVLY-100.9
WZZR-99.3 & 103.7

The Superintendent will also use the home notification system through Sapphire to send a call, text, and/or email to notify families of delays or closures. In addition, an alert will be posted on the district website located at www.wrsd.org.

This emergency closing applies to situations when school will not be open for the day or when we have to close the school prior to the regular dismissal time. Students should not call the school, but tune to one of the above radio stations. From time to time a delay in the opening of school will occur because of weather conditions. A one hour or two hour delay will be announced over the same radio stations as above. A delay simply means the bus will pick the students up either one hour or two hours later than their normal pick up time. A cold school breakfast will be served when we have a delay.

In the event school is canceled for the entire day, please refer to the District's school calendar in this handbook for the order of make-up days.

Home Notification System

The District utilizes an automated home notification system. With this system, parents and guardians will be notified on home and cell phones of emergency delays and closings, as well as district and level specific announcements. The district will use telephone numbers provided on the Student Information System. If you desire to change your individual contact information or notification settings, please contact your building office.

Emergency Drills

Emergency drills are a necessary part of school safety routine. Emergency drills are extremely important because they help students become accustomed to what to do in the case of a real emergency. For this reason, running, shoving, pushing, or any other kind of thoughtless behavior cannot be allowed.

Field Trips

There will be times when classes, clubs or other groups will be taking field trips, excursions or visitations. A student group sponsoring a field trip must have a faculty sponsor in attendance on the trip. If the group numbers nine or less, the district van should be requested. If the group is eleven persons or larger, then a school bus should be used. All field trips require the approval of the principal and superintendent, and parental permission slips are necessary for all trips. Grades, behavior and/or absentee rate may eliminate a student from going on a field trip. All school rules apply while students are on field trips.

Refer to [Policy 121](#)

School Volunteers

Purpose: The Board recognizes that community volunteers can make valuable contributions to the educational program. The use of community volunteers is endorsed by the Board, subject to legal requirements and administrative procedures.

Definition: Volunteer - any individual who voluntarily provides services to the school district in connection with school district activities, including but not limited to an individual who does any of the following: (1) works under the general direction and supervision of a coach, teacher or administrator employed by the district; (2) chaperones an overnight field trip; (2) directly supervises or instructs students engaged in an activity or may, from time to time, be reasonably expected to have direct contact with students; (3) serves on the coaching staff of an athletic team; or (4) is responsible for a student's welfare.

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Volunteers may be utilized for the following purposes:

- Tutoring of students.
- Supportive supervision of students.
- Instructional materials preparation.
- Clerical assistance.
- In classroom assistance for students with special needs.
- Chaperones.

All volunteers shall be supervised by the principal or other designated district employees.

All volunteers will be expected to obtain/maintain the appropriate clearances and adhere to all rules, regulations, and policies of the district, including those concerning confidentiality of student information. Volunteers must have board approval.

Selection of chaperones will be solely the responsibility of the classroom teacher(s) or club advisor(s), in consultation with the building principal, and with consideration of individual student needs. All chaperones/volunteers must have clearances and be approved by the Board of Directors to attend a field trip.

Refer to [Policy 916](#)

Interpersonal Relations (public display of affection)

Signs of affection such as putting arms around each other, holding hands, or kissing are not permitted in school. Parents will be informed of incidents in which students disregard these rules and disciplinary action will be taken when needed.

Searches-Backpacks/Lockers/Desks/etc.

Lockers/desks are school property and are on loan to students. Students are responsible for the contents in their lockers and backpacks and for any damage to the lockers/desks. Lockers are provided for the convenience of the students and should be kept locked at all times. This applies to hall lockers and gym lockers. Also as a convenience for students, backpacks will be permitted to be carried throughout the day at the Senior High School complex. The school cannot assume responsibility for things that are missing or taken from lockers, desks and backpacks. Therefore, all students are advised not to bring valuable items or large amounts of money to school. Students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, may be searched without a warrant when in school, on school grounds or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules. Under certain circumstances, random or general searches of students and their belongings, including student lockers or vehicles parked on school property, may be conducted during the school day or upon entry into school buildings or school activities, in the absence of suspicion focused on particular student or students, for the purpose of finding or preventing entry onto school property or activities of controlled substances, weapons or other dangerous materials.

Refer to [Policy 226](#)

Personal Property

Students are not permitted to use personal property during the school day. This includes items such as trading cards, footballs, basketballs, baseballs, stuffed animals, CDs and iPods, video games, cell phones, cameras and other electronic equipment. When a need for such articles occurs, the school shall provide the necessary equipment.

Personal property may only be brought to school with the consent of the classroom teacher (e.g., show and tell) and should be transported in a bag or backpack.

Senior High School students and parents should reference Building Cell Phone Procedures.

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Sale of Products

The Board has a policy prohibiting the sale of articles during school hours. Students may not bring candy and other articles to school to sell. Solicitation for cash donations and/or charitable organizations is prohibited. Certain club fundraising items may be sold with administrative approval of time and location.

School Security and Safety

To provide for the safety of the students, all entrances will be locked by 8:15 a.m. Access to the buildings after 8:15 a.m. will be only through the visitor's entrance of each building with the exception of High School student drivers. High School student drivers will utilize the intercom system located at the student driver entrance.

Smart Sensor

The rise of teens who are using e-cigarettes, also known as "vaping," is a concern at a national level but also a concern within our district. According to the Centers for Disease Control and Prevention (CDC), ingredients in vaping products can hinder the development of adolescent brains. The district has preventive measures in place to educate students about the dangers of tobacco and drug use in health classes. We have had guest speakers from the health industry discuss with students the dangers of vaping.

As an additional measure to ensure student safety, the district buildings have smart sensors installed in various locations throughout the school. These sensors will monitor the air quality and send immediate alerts to school administration and the school police officer when abnormal compounds that are emitted from vaping devices are detected. In addition, the sensors will monitor sound levels to detect any abnormalities and send alerts. This feature will help in the prevention of bullying and aggressive behavior.

More information on e-cigarettes and vaping can be found at the Centers for Disease Control and Prevention (CDC) website: [Quick Facts on the Risks of E-cigarettes for Teens](#)

Use of School Building

Individual students, student groups, and/or parent groups must secure permission from the school principal before scheduling or using the school building for activities when school is not in session. Such students or groups must be under the direct supervision of a faculty sponsor, and the sponsor is responsible for the conduct of the individuals under his/her supervision. **The [Facilities Request Form](#) is available under Community/Forms.**

ATTENDANCE POLICIES AND PROCEDURES

The Warrior Run School District requires that school aged pupils enrolled in the schools of this District attend school regularly in accordance with the laws of the state. The educational program offered by this district is predicated upon the presence of the pupil and requires continuity of instruction and classroom participation. The regular contact of pupils with one another in the classroom and participation in well-planned instructional activities under the supervision of competent teachers is vital to this purpose.

WRSD follows pupil accounting procedures established by the Pennsylvania Compulsory School Attendance Laws. Since good attendance and grades are highly correlated, each school attempts to build close contact with parents through student attendance accountability. Students are reminded that attendance records become part of their permanent record and can have beneficial or detrimental results depending on the record established.

Refer to [Policy 204](#) and [Policy 204.1](#).

Attendance Guidelines

There are only seven reasons why a student may be legally excused from school:

1. Death in the immediate family.
2. Sickness of the pupil.
3. Needed at home in an extreme emergency as outlined in this handbook.
4. Assist with family owned or operated enterprises as outlined in this handbook.
5. 4-H attendance at a sanctioned event as outlined in this handbook.
6. Release of pupils for religious instruction, up to 36 hours according to the School Code.
7. Student educational travel as outlined in this handbook.

Any of the seven above reasons will be accepted as a legal excuse. If the principal has any reason to doubt the validity of an excuse, the school has the right to require a doctor's excuse in the case of future absences. In other words, the school reserves the right to require a doctor's excuse from students whose attendance is irregular, excessive, or questionable.

If a student is absent from school on a scheduled half-day of school, that absence is counted as one full day of absence from school. If the absence is illegal, that day is one full day of illegal absence.

A maximum of fifteen (15) days of cumulative absences, including absences due to pre-approved family educational trips, verified by parental notification shall be permitted during a school year. All absences beyond fifteen (15) cumulative days shall require an excuse from a licensed physician.

Family Business (Farm Day)

It is a policy of the school district to permit students to be excused up to three days per semester to assist on the family farm or with other family owned or operated enterprises. This is excused only **if the request is made in advance of the day of the anticipated absence**.

It should be noted that **this applies only to work on the home farm or in the family business**. This privilege may be revoked due to irregular attendance, illegal absence, school behavior, etc.

4-H Attendance

A legal excuse will be tendered for students who participate in 4-H sanctioned projects outside school and find it necessary to be absent from school during school time for purposes of participation. The legal excuse will be granted upon **proper documentation of the event being attended**. This should be presented to the school **prior** to the absence.

Student Travel

Students who travel with parent(s) or guardian(s) may be legally excused if the trip is educational in nature, approved by the building principal and the following requirements are met:

1. The required form should be obtained from the school office, completed, and returned to the school office **at least three school days in advance of the start of the vacation**.
2. The student must arrange with all of his/her teachers for the completion of homework assignments while traveling.
3. All work must be given to the teachers the first day back in class, and scheduling of make-up work is at the discretion of each teacher.

The number and duration of tours or trips for which excused absences may be granted to a student during the school term may be limited to fifteen total days of absence including excused days for illness. Student travel is strongly discouraged during the administration of state assessments and final exams. Note: Students should submit travel forms for all trips regardless of duration.

College Days/Job Shadowing

Students who plan to visit a college or would like to request a day to job shadow must obtain and complete a request form from the office to be completed (top half) with a parent/guardian signature. This form must be returned to the office at least one day prior to the visit for administrative approval. When the student returns to school, he/she must submit the signed verification form (bottom half) with a signature from a representative of that college/business to the attendance officer.

Senior High Students are encouraged to visit prospective colleges. Up to 3 days will be excused for College visits per year if the appropriate forms are completed.

Excuses for Absences

Students who have been absent from school are required to bring a signed excuse to school immediately upon returning after the absence. Students are considered to have an illegal/unexcused absence until the school receives a legal excuse.

Failure to present an excuse within three school days of return will result in the absences being permanently recorded as unexcused or illegal. Parents/guardians will be able to submit excuses to the school by email to the building secretary.

Doctor's excuses may also be submitted electronically. The excuse is to contain the following information:

1. Date(s) of absence (s)
2. Reason for absence (s)
3. Signature of parent or guardian

If a student is sent home from school because of the symptoms of any contagious disease, re-admission to school can be secured only by a permission slip from a doctor.

Illegal or Unexcused Absences

Absences for any reason other than those listed above will not be excused. If the student is not yet eighteen years of age, the absences will be designated as illegal absences. If the student is eighteen or older, the absences will be designated as unexcused absences.

In the case of any student who has accumulated three days of illegal absence, the parents will receive an official notice, and any further absence of this kind will oblige the school to take legal action to enforce the compulsory attendance laws. Additional days of illegal absence will result in the school requiring a medical excuse for future absences and/or a fine/arrest to be initiated with the courts to comply with the compulsory attendance laws.

Parents and/or guardians of children eighteen years of age and over who accumulate three days of unexcused absence will be notified by mail that any further violation will result in in-school suspension until an understanding is reached with the student and parents or guardians. Students eighteen and over with three days of unexcused absences will be notified by mail that any further violation may result in disciplinary consequences until an understanding is reached with the student and parents or guardians..

Extreme Emergency

Students who are needed at home due to an extreme family emergency are expected to have their parents **call the school the day of or no later than the morning after the absence.** The absence is excused, but the privilege may be revoked due to irregular attendance.

Make up Work Following Excused Absences

On the day of return from an excused absence, **the student** should check with his/her teachers (during the school day) and make provisions to make up the missed work. Work should be made up as soon as possible and, with few exceptions, within the marking period for which it was assigned. If a student has an extended illness of three (3) days or more, parents or guardians may call the school office and ask for assignments.

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Errands

Students are not permitted to leave the school premises during school hours without permission from the principal or the assistant principal. Students who have been properly excused, however, must remember to sign out in the office when leaving the building and to sign in when returning. At the Junior/Senior high school, an administrator may escort students to their vehicles.

Early Dismissal/Appointments

A student who finds it necessary to be excused from school must bring a written excuse from home, signed by the parents, and explaining the reason for the early dismissal. The only accepted appointments are doctor, dentist, or legal obligations. **Students must present appointment slips from physicians, dentists, or hospitals along with a note from the parents. The note must be given to the appropriate attendance person prior to 8:15 a.m.** All dismissal excuses are subject to verification by an administrator. The doctor's name and phone number are to be readily available for contact. For those wishing to alter a student's typical transportation, please notify the school in writing with as much advance notice as possible, with office receipt of final transportation changes being necessary by 2:00pm on the day of the transportation change. This is necessary to notify and provide ample opportunity for student(s) and respective teachers of said change prior to dismissal.

A student who has permission to leave the building before dismissal time must sign out in the main office. Those returning during the day must remember to sign in and pick up an admittance slip to class where appropriate. Students who are signing in during the morning from an appointment must have a signed excuse from the parents. **If the absence was for a dentist or doctor, the appointment slip must also be presented.** If an appointment slip is not presented before the dismissal or within 3 days of returning to school the absence will be considered unexcused. Students who sign in after 9:30 a.m. or are dismissed before 2:00 p.m. will also be deemed to have a half-day of absence. Students leaving for an appointment and returning to school will incur a half-day of absence for any length of time missed beyond 90 minutes.

Parent Call-In Program

Due to concerns about the safety of students as they travel to and from school, WRSD requires parent(s) or guardian(s) to call or email the appropriate school to report the absence of their students. This is designed to ensure that students who leave home for school do arrive at school.

Whenever students are absent from school, parents or guardians should call or email the school (Secondary 570-649-5166, Elementary 570-649-5135) as soon as possible but no later than 8:30 a.m. with the following information: Student's name, grade, reason for absence. Students are not to report themselves absent nor should friends, neighbors, siblings, etc. make such calls.

If a parent has not notified the school by 8:30 a.m., school officials will be calling parents at home and/or work to verify the absence. The call-in system is available 24 hours for your convenience.

Failure to present an excuse within three school days of return to school will result in the absences being permanently recorded as unexcused or illegal.

Change of Name, Address, Telephone, or Employment

It is extremely important that the office has the correct name and address for each pupil. **Any** change of residency requires a new residency affidavit to be on file for the student to remain enrolled.

Please send a note to the school indicating any telephone or name changes or call the office at the appropriate school.

Withdrawal from School

If a family moves from the Warrior Run School District or for some other reason must withdraw a student from a

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WRSD school, the following steps must be taken before the last day of attendance:

1. Bring a note from parents to the school office stating the last day of attendance and giving the name and address of the new home and school.
2. Secure a withdrawal form from the school office to be signed by parents and teachers indicating an accounting for all books, locks or other obligations.
3. Return the signed withdrawal form to the office. All obligations (i.e., textbooks, library materials, etc.) must be met before any school records are forwarded.

SCHOLASTIC INFORMATION

Administrative Guidelines for Grade Progression

The Warrior Run School District is guided by concerns about the academic progress and instructional needs of each student. To facilitate the educational process, teachers will use progress reports as the primary means of communicating with the parents or guardians of students who are failing or in danger thereof. Parents should access the Sapphire Community Portal to view students current grades and academic progress. The implementation of this policy and parental responses that contribute to the strengthening of the home/school partnership will assist in an orderly and equitable progression of students through the grades.

Senior High School (Grades 9-12): Students must have obtained 25 credits in designated areas of the curriculum. The courses must include:

- 4 credits in English
- 4 credits in math
- 3.5 credits in social studies
- 3 credits in science
- 1 credit (2 courses) in physical education
- .25 credit in health
- Electives to complete the requirements

Promotion from one grade to the next will be based on the credits earned in appropriate classes and completion of the graduation requirements.

Special Education: Decisions on grade progression will be made through the yearly review process. Final decisions at all levels will be made by the principal except for areas promulgated by law.

Make-up Work: There are a variety of opportunities for students to make up subjects they failed during the school year. Some of these include approved tutoring or summer school programs, correspondence courses, completion of course requirements, and alternative education programs. All costs are to be borne by the student and/or the family.

Internet/Computer Network and Facilities

The purpose of the Internet is to support research and the educational program in the schools of the WRSD by providing access to unique resources and the opportunity for collaborative work. The primary use of the Internet is educational purposes, and it is considered a privilege, not a right. The inappropriate use of the Internet may result in the denial, revoking, suspension, or cancellation of a user's privilege to utilize the Internet or other district computer facilities. Disciplinary action will be based on acceptable use guidelines as outlined in this document and shall be the responsibility of the administration. Illegal activities will be reported to law enforcement officials.

The following guidelines have been established for the use of the Internet connection of the WRSD:

- Users will access computer technology equipment only after training has been supplied.
- General school rules for behavior and communications apply.
- Network accounts are to be used only by authorized owners of the account for authorized purposes.
- Internet users shall refrain from accessing any news groups, links, or other areas of cyberspace that are offensive to any persons because of the pornographic content; racial, ethnic or minority disparagement;

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- encouragement of violence; or illicit/illegal content.
- Plagiarism is unacceptable.
- Internet users shall not reveal personal information about themselves or make personal purchases while connected to the WRSD network.
- Electronic mail is not guaranteed to be private. The system administrator has access to all mail and will report to appropriate authorities all messages relating to illegal activities.
- Users shall not invade the privacy of others by accessing and/or vandalizing their computerized data.
- Transmission of any material in violation of a Federal or State Regulation is prohibited.
- Users shall not use these resources for a commercial, political, or profit making enterprise.
- Users shall not interfere with the maintenance of the district website(s).
- Users shall not violate copyright laws.

Internet users **must take full responsibility for their actions**. Therefore, the decision to allow Internet use rests with the family, and all Internet users must sign the **Warrior Run School District Internet/Computer Network and Facilities Usage Contract** prior to initiating access to the Internet using district communications technology.

Refer to [Policy 815](#)

Technology Policy

Rationale

Our students use technology to learn. Technology is essential to facilitate the creative problem solving, information fluency, and collaboration that we see in today's democratic societies. While we want our students to be active contributors in our connected world, we also want them to be safe, legal, and responsible. This acceptable use policy (AUP) supports our vision of technology use and upholds in our students a strong sense of digital citizenship.

How We Use Technology

The integrated information technology program at WRSD develops in our students the literacy and spatial skills they need to contribute in a connected world. We use technology to facilitate creativity and innovation. We use technology to support communication and collaboration. We use technology to extend research and information fluency, to collect and analyze data and to solve problems. We develop in our students a sound understanding of technology operations and concepts. We believe technology can be transformative and we encourage students to use technology to do what they could not otherwise do. We create a safe online environment for everyone. Filtering software keeps unwanted sites off our computers, and adults supervise our students' computer activities at school.

Our Hardware and Software

Our students can access the Internet via both wired and wireless connections that cover the entire school campus. We are a PC and Mac school with more than nine hundred computers distributed throughout our campuses. Digital projectors and interactive whiteboards facilitate group viewing and discussions. All students have access to a standard suite of software to support their learning needs. Students are also allowed to bring their own laptops provided they have current anti-virus and their machines have been registered through the technology department. The school is not responsible for technology devices that are brought to school from home by students or faculty members.

Being a Digital Citizen

We use information and technology in safe, legal, and responsible ways. We embrace the following conditions or facets of being a digital citizen.

- Respect Yourself: I will select online names that are appropriate, and I will adhere to District guides when posting information and images online. I will not share inappropriate information or graphics with others.
- Protect Yourself: I will not publish my personal details, contact details or a schedule of my activities.
- Respect Others: I will not use technologies to bully or tease other people.
- Protect Others: I will protect others by reporting abuse and not forwarding inappropriate materials or communications.
- Respect Intellectual Property: I will suitably cite any and all use of websites, books, media, etc.

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- Protect Intellectual Property: I will request to use the software and media others produce.

Devices Prohibited - Devices classified as “Prohibited” are listed for the following reasons:

- Potential hazard
- Excess energy consumption
- Heat production that interferes with the operation of the building’s controlled air conditioning or heating systems, infrastructure, or digital network.
- Laser or intense flashlights

If a Prohibited Device is found in a WRSD facility, a diligent attempt will be made to discover the identity of the owner. The owner of the device will be given an explanation of the potential hazard and asked to remove the device from the facility. This warning will be documented with copies to the respective Principal and the Superintendent.

If the Prohibited Device is not removed by the owner within 24 hours of written documentation or is subsequently found in operation following documentation, it will be removed and stored until the owner retrieves it for personal use outside of the school facilities or until the end of the school year, whichever comes first.

WRSD shall not be the insurer of stored personal property.

WRSD reserves the right to deny the use of any personal item that draws electricity or produces a signal because of:

- Possible interference with curriculum-based energy consuming devices
- Possible interference with the operations of the facilities.
- Possible interference with wireless network technologies.

WRSD does not permit students to charge or power personal electronic devices within the school building or on school grounds. Students are expected to manage their devices responsibly and ensure they do not require charging.

MEDICAL INFORMATION

A comprehensive Health Record is maintained on each student as required by the PA School Code. Health information for each student is kept confidential unless such disclosure is necessary for the health of the child. A parent’s written consent is required to share health information about their child with their child’s teacher(s). Student health information that is to be strictly confidential, should be brought directly to the nurse in a sealed envelope, marked “confidential health information”. Student health records will be maintained for a period of three (3) years after a child ceases to be enrolled, after which they will be destroyed.

Parental Responsibilities: It is the responsibility of parents with children who have special needs (e.g., asthma, seizures, diabetes, severe allergies) to contact the school nurse with any special needs or medications their child may need while in school. The School Nurse’s website provides medication forms and health care plans for students with special health needs. (e.g., asthma, diabetes, seizures, and bee stings).

Please be understanding of staff and students who are sensitive to scents (perfumes, strong odors, etc.) as these conditions may inhibit a person’s ability to work and learn in such an environment. Your consideration is appreciated.

Emergency Form/Registration

Each student must have on file with the school a form listing his/her name, home address, telephone number, and the name of the family physician, and the hospital of choice. The emergency form includes a list of the student’s illnesses or medical conditions for the school nurse. This form requires the signature of a parent or guardian and authorizes the school personnel to use their judgment in an emergency. In the event of an emergency, students who do NOT have a completed (on-line or paper) Emergency Form will be sent to the nearest health care facility via ambulance.

Epinephrine (Epipen)

The Pennsylvania Public School Code, Section 1414.2 (g) allows parents/guardians to request an exemption to the administration of an epinephrine auto-injector for their student. In order to request this exemption, contact the school nurse to make an appointment to discuss this decision, review and sign the opt-out form.

Health Screenings

As part of the school health program, certain screenings and examinations are required. Every student must have the following:

1. A complete medical examination upon entry into school, during the sixth and eleventh grades, and prior to issuing a work permit;
2. An annual vision screening;
3. Annually measuring the student's height and weight with BMI percentile according to state regulations;
4. Periodic hearing screening;
5. Periodic scoliosis screening;
6. A dental examination on entry into school and during the third and seventh grades.

Students not in compliance with the mandated physical and dental exams will not be able to attend school until the mandated requirements are met.

Illness

It is difficult to function up to normal capacity when ill. Students should be kept home if any of these symptoms are present: fever 100 degrees or above, vomiting, unusual skin eruptions or sores, inflamed or swollen eyes with drainage, diarrhea, and lice. Students with any of these symptoms will be excluded from school until deemed non-infectious by the school nurse or a physician. Children should not return to school until they are fever-free for 24 hours without using a fever-reducing medication. Students receiving antibiotics should be on medication 24 hours before returning to school.

Immunizations

All students are required to have a certificate of immunization on file. Students entering school for the first time in kindergarten or first grade are required to have a certificate of immunization on file before entering school. The only exemptions to the school laws for immunizations are medical reasons, religious beliefs and philosophical/strong moral or ethical conviction. If your child is exempt from immunizations, he or she may be removed from school during an outbreak.

The required immunizations are:

1. 4 doses of tetanus, diphtheria and acellular pertussis* (1 dose on or after 4th birthday)
2. 4 doses of polio (4th dose on or after 4th birthday and at least 6 months after previous dose given)
3. 2 doses of measles, mumps and rubella**
4. 3 doses hepatitis B
5. 2 doses of varicella (chickenpox) vaccine or history of disease; first dose administered at 12 months of age or older.

7th grade through 12th grade:

1. 2 doses meningococcal conjugate vaccine (MCV)
 - a. First dose is given 11-15 years of age
 - b. Second dose is required at age 16 or entry into 12th grade
 - c. If the dose was given at 16 years of age or older, only one dose is required.
2. 1 dose of tetanus, diphtheria, acellular pertussis (Tdap)

*Usually given as DTP or DTaP or Td

** Usually given as MMR

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Students not in compliance with the mandated immunizations as required by the Department of Health will not be able to attend school until the mandated requirements are met.

Lice

Head lice can happen to anyone. It is not a sign of poor health habits or poor hygiene. It is recommended that students with live lice be sent home at the end of the day and parents be contacted and provided instructions to treat the student, any affected family members, and the home environment. Affected students will be permitted to ride school transportation unless otherwise restricted by the nurse. Students are to be readmitted to school immediately following the first treatment. A lice letter will be sent home with the student to provide guidance to the parent/guardian.

Tick Removal

Per Act 120 of 2024 from the PA Department of health, If a tick is seen on a student's body, the nurse will remove the tick and send the tick and required information home.

Health Program

The school health program is the responsibility of the school nurse. The nurse provides ongoing preventative and emergency care for students, as well as the following duties:

1. maintain current medical records on all students,
2. make home visits for health education and/or unexplained medical absences,
3. organize physical/dental examinations and/or unexplained medical absences,
4. ensure that mandated screenings are completed,
5. ensure that student immunizations are completed

Type 1 Diabetes

Type 1 Diabetes is a chronic condition that affects the insulin making cells of the pancreas. Unfortunately, there is no known cure, but proper treatment can prevent complications. Further information can be found under the Health Services tab on the Warrior Run School District website. If you have any concerns about your child, please reach out to their primary care provider.

Medication Policy

The WRSD Board of Education has instituted a policy pertaining to students taking medication while at school. If a student **must** have medication of any type given during school hours, (other than those approved by the school physician) the procedures for the school nurse or other authorized personnel to administer any medications are:

1. A written request must be brought from the doctor that includes the student's name, the name of the medication to be administered, the effective date, dosage to be administered, and frequency of administration.
2. Parents or guardians must submit a written request for the medication to be administered as prescribed by the physician. A new medication form must be completed for each school year.
3. Medication brought to school is to be taken to the nurse's office or building office. Medication will be kept in the nurse's office. **Students will not be permitted to carry pills or medication during school hours.** Any exceptions to this policy should be in doctor's written instruction accompanied with the parents consent and documentation that the student has demonstrated competency, as in the case of an inhaler or epipen.
4. The medication must be received in the original labeled container.
5. Unused medication should be picked up at the end of the time period stated on the form. All other medications should be picked up at the end of the school year. Unused medication not picked up will be destroyed.

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Refer to [Policy 210](#).

Student Insurance

Accident insurance is available to all students of the WRSD, the Board urges parents to consider this coverage.

Should a student be injured, the incident should be reported immediately to the school nurse. All bills resulting from treatment should be sent by the parents or guardian to the insurance company. Complete details concerning the limitations of coverage are clearly stated on each of the insurance pamphlets the student receives upon school entry and should be read thoroughly before insurance is purchased or making later claims.

The school has no obligation to process and follow up claims or pay for any medical needs as a result of injury or sickness.

Integrated Pest Management Policy

The Warrior Run School District uses an Integrated Pest Management (IPM) approach for managing insects, rodents and weeds. Our goal is to protect every student from pesticide exposure by using an IPM approach to pest management. Our IPM approach focuses on making the school buildings and grounds an unfavorable habitat for these pests by removing food and water sources and eliminating their hiding and breeding places. We accomplish this through routine cleaning and maintenance. We routinely monitor the school buildings and grounds to detect any pests that are present.

From time to time, it may be necessary to use chemicals to manage a pest problem. Pest control materials will only be used when necessary, and will not be routinely applied. When pest control materials are used, the school will try to use the least toxic product when possible. Notices will be posted in these areas 72 hours prior to application and for two days following the application.

Parent(s) or guardians of students enrolled in the school may request prior notification of specific pesticide applications made at school. To receive notification you must be placed on the school notification registry. If you would like to be placed on the registry, please notify the district in writing. Please include your email address if you would like to be notified electronically. Contact IPM Coordinator, Mr. Gary Williams, 570-649-5138 with any questions.

Refer to [Policy 716](#).

Asbestos Hazard Emergency Response Act (AHERA)

A copy of the asbestos management compliance program is available in each of the school offices. A Right-to-Know compliance program is in place and workers have been trained to perform safe work practices.

EXTRACURRICULAR ACTIVITIES

Introduction

Extracurricular activities are all those carried on by the school as a part of the school program which are not directly related to the instructional program. Interscholastic athletics, intramural activities, club activities, and Student Council, are considered extracurricular activities. All school rules apply to students attending extracurricular activities and/or sporting events.

Activity Fee

All students who participate in an activity that requires a physical to participate must pay a \$40.00 activity fee at the beginning of the season. This is a one-time fee for the year.

Illegal or Unexcused Absences

A student who is unexcused or illegally absent from school more than 3 times shall not be allowed to represent their school in the next public appearance of the activity of which they are a member. This regulation will be enforced for five (5) school days from the date of the published absence. The Principal will notify the athletic director if any athlete is unexcused or illegally absent from school. Exclusion from events will be at the final discretion of building administration.

Other Absences

Any absence from school on the day of a public appearance, not approved by the principal, will make the individual ineligible to appear on that same day regardless of whether the absence is legal or illegal. It is administrative policy that a student who is absent from school due to illness should not be permitted to practice with the team or organization. A student who is ill and leaves school may not participate in the event or practice that day. **A student who arrives after 9:00 a.m. without an appointment slip may not participate in the event, attend the event or practice that day unless prior approval was given by the building administrator for a legal absence from school.**

Academic Eligibility

A student must be passing four full-credit courses on a weekly basis to participate in interscholastic competition. A student is ineligible to participate in interscholastic competition and other school-sponsored activities (i.e. dances) if they are failing 2.5 credits or more on a weekly basis. A student who is ineligible at the end of a marking period may not participate for fifteen (15) school days beginning on the first day report cards are issued. On the fifteenth day the student should take a form to each of the teachers of the subjects the student failed. If, at this time, the student is passing four full-credit courses for the current marking period, he or she may be considered eligible to participate. ***At the end of the marking period, eligibility will be based on the previous marking periods grades for the first 15 days of the current marking period.***

During a season, the grades of all athletes will be checked every Friday. ***If there is no school on Friday it will be run the last scheduled day of the week in the morning.*** The athletic director will inform the coaches of any students who are ineligible to participate the following week with a week going from Sunday through Saturday.

At the end of the school year, final grades should be used to determine eligibility for the beginning of the next school year.

A student who is academically ineligible to participate may practice with the team or activity, but may not dress or participate in any public appearance until he or she is declared reinstated.

Interscholastic Athletics

The interscholastic athletic program will be carried on under the rules and regulations established by the Pennsylvania Interscholastic Athletic Association (PIAA), a copy of which is available in the main office, except where the regulations of the Warrior Run School District are more stringent than those of the PIAA.

All head coaches have established training rules to which all athletes are expected to adhere. The head coach of the individual sport is permitted to impose whatever reasonable penalty he/she feels is necessary for violation of training rules. Students may be removed from athletic teams for breaking training rules outside of school such as underage drinking, use of illegal drugs, etc.

Athletic Physical Examinations

According to the PIAA, students may not practice or participate in interscholastic athletics until there is evidence of a physical examination and parental permission.

Physical examinations may be given by the school doctor or the family physician prior to the beginning of each season. There will be no charge for examinations by the school doctor; however, parents may prefer to have the family physician

give the physical examination. The school cannot be held responsible for any fee charged by your personal physician.

When physical examinations are scheduled at the school for a sports season, the student must be present on that designated date with a parent's signature on the required form and his or her athletic fee paid. If the student fails to report with the appropriate paperwork, or comes out late for a sport, he or she must secure a physical examination at personal expense from their private physician using the approved PIAA physical form.

Athletic Insurance

The school district purchases accident insurance for participants in all interscholastic athletics, cheerleading, and senior high band. This insurance covers the student **only while participating in the listed activities**. Participants are covered by this plan after payment of the activity fee. The school district has no liability and will not be responsible for any medical payments in the event of injury for any student not covered by insurance. If a family has additional insurance coverage through parents at work or other sources, a claim should be filed with the insurance company as an assurance.

SPECIFIC REGULATIONS

Student Behavioral Expectations

When student behaviors do not meet school expectations, appropriate disciplinary actions will be implemented.

The following serves as a reference guide for faculty and staff, outlining student misbehaviors and corresponding disciplinary interventions. Our approach emphasizes corrective strategies, collaboration, and consistency, with a focus on re-teaching expected behaviors.

Progressive Discipline and Support

Faculty and staff will work together to address inappropriate behaviors through a combination of classroom-based interventions and, when needed, additional support. Behaviors are categorized into levels based on their seriousness, and the frequency of incidents will be taken into account when determining the appropriate response.

Initial Classroom Interventions

Classroom teachers will first attempt to manage behaviors using the strategies outlined in this guide. These may include redirection, reminders, conference with the student, or other classroom-level interventions. Teachers are encouraged to implement re-teaching techniques and logical consequences whenever possible.

If misbehavior persists or is of a more serious nature, the teacher may refer the student to additional support staff such as the guidance counselor, principal, or problem-solving team. These individuals will collaborate to determine next steps, which may include behavioral planning, family involvement, or engagement with other school professionals.

Administrative and Higher-Level Interventions

If a student is referred to the principal, communication with the student's parent or guardian may occur via phone or written correspondence. Repeated or serious infractions may result in more significant consequences such as loss of privileges, in-school or out-of-school suspension, or alternative placement.

In cases involving criminal or severely disruptive behavior, law enforcement may be contacted, and Board of Directors action may be required in accordance with District policy and state law.

Level 1 - Infractions and Interventions

These behaviors are generally minor infractions, but interfere with the educational process or school procedures. The teacher delivers the consequence and may need to make contact with parents.

Misbehavior/Infraction

- Incomplete homework
- Inattentiveness/non-participation
- Interrupting/distracting others
- Unprepared for class
- Constant talking
- Frequently out of seat
- Having inappropriate toys/materials
- Inappropriate behaviors (any setting)
- Indirect profanity
- Throwing items / horseplay
- Electronic device violation
- Dress code violation
- Name calling/teasing
- Lack of integrity
- Disrespect towards student or staff

Behavioral Intervention/Discipline Options

- Documentation
- Verbal reprimand/warning
- Conference w/ student
- Restriction/withdrawal of privileges
- Contact parent
- Removal from class activity (timeout)
- Homework completed with supervision
- Seat change
- Reteach skill
- Use of classroom recognition system
- Structured alternate activity
- Seat Change
- Lunch Detention
- Counselor group to reteach skills

Level 2 - Infractions and Interventions

Behaviors at this Tier 2 are more serious disruptions to learning and/or teaching. The teacher may communicate with the school counselor/intervention specialist/principal to determine corrective actions for a student's behavior.

Misbehavior/Infraction

- Repeated Level 1 infraction
- Strong profanity – including gestures
- Verbal abuse of others, disrespect to staff
- Vandalism
- Cheating
- Lying
- Stealing/taking things purposely from others
- Inappropriate student conduct
- Bullying-type behaviors

Behavioral Intervention/Discipline Options

- Documentation
- Continuation of Level 1 options
- Teacher-designed intervention/behavior plan
- Clean up of damage and/or restitution
- Written apology
- Exclusion from non-academic events
- Lunch and/or recess detention
- Parent conference
- After School Detention
- In-School Suspension

Level 3 - Infractions and Interventions

Behaviors at this level are more serious due to having a longer effect on the individual or pose a threat to people or property. The building principal assumes major responsibility for corrective actions. More drastic consequences are required and authorities may become involved. The classroom teacher is responsible for contacting the office for support and remaining with the child until the support (school counselor, intervention specialist, psychologist, or principal) arrives. If necessary students will be removed from the setting to a safer environment within the school building.

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Misbehavior/Infraction

- Repeated Level 2 infraction
- Direct profanity or repetitive use
- Fighting, physical abuse of others
- Weapon/Substance possession
- Acts that endanger the safety of self or others
- Verbal/written threats or harassment

Behavioral Intervention/Discipline Options

- Documentation
- Continuation of Level 2 options
- Clean up of damage and/or restitution
- Exclusion from non-academic events
- Parent conference and/or pick up
- In or Out of School Suspension
- Referral to outside agencies
- Contact authorities
- Behavioral intervention plan

Child-Care Transportation Service

Service provided to a location other than the district recorded place of family residence.

Students and walkers in areas already served by existing routes are eligible for child-care transportation services. Applications for child-care transportation arrangements must be submitted yearly for review and approval to the Superintendent or their designee. Requests will be accepted through the first week in August.

The following criteria will apply:

1. Service requests must be in the service boundaries for the school the student attends.
2. Space must be available based on the rate capacity of the bus.
3. Requests will be honored in the order they are received.
4. Approval for services on buses which are operating within fewer than ten students of their rated capacity shall include notice that services may subsequently be canceled if the capacity of the bus would be exceeded because of an obligation to provide services to additional students who are eligible under the provisions of the law for transportation by the school district.
5. The requested stop must be an established stop listed on the transportation schedule.
6. The bus and bus stop location must be consistent each day of the week.
7. Requests that are occasional rather than regular or which involve a portion of the week will not be approved.

Conduct on Buses

The school bus driver shall be responsible for the discipline of students while they are being transported. The driver can safely fulfill this responsibility only if all students cooperate. Any improper behavior on the part of a student while on a school bus may mean the loss of the student's bus privileges. The bus driver is in charge of the vehicle. It is the driver's responsibility to generate a report using the District's form to facilitate the administrative response. The appropriate building administrator has the responsibility to investigate the driver's concerns and develop an appropriate consequence. **To assist with the maintenance and discipline and to enhance security, school buses and school vehicles may be equipped with audio recording and video recording equipment.** (Refer to [Policy 810.2](#)). Parents will be informed of discipline problems occurring on the buses. The rules for conduct on the buses follow:

No passenger may:

1. Consume food or beverages.
2. Change seats while the bus is in motion.
3. Use loud or vulgar talk.
4. Throw any objects.
5. Possess or use tobacco products, drugs, or alcohol.
6. Light matches, lighters or other flammables.
7. Take a guest home without prior permission in writing from the parent or guardian and from the principal or the principal's designee.

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8. Engage in conduct that jeopardizes the safety of any other occupant of the bus, including fighting.
9. Possess water pistols, other spraying devices or laser pointers while on the bus.
10. Leave the bus at any stop other than his or her own without written permission from parent or guardian and formal approval by the building administration.

Each passenger will:

1. Remain silent at all railroad crossings.
2. Keep all parts of the body inside the bus.
3. Sit in the seats assigned by the driver.
4. Be at the bus stop at the proper time.
5. Obey any and all other rules in the student handbook.

Refer to [Policy 810.2](#)

Administrative Guidelines for the Disposition of Discipline—Bus Misconduct

Riding District transportation is a privilege. Students who fail to obey the rules of conduct on the bus will face the following consequences. Consequences will be the responsibility of the student's school administrator.

First Offense:

1. The student's offense will be reported to the appropriate building principal on the proper form.
2. The student will be warned of the consequences of the offense by the principal.

Second Offense:

1. The principal may suspend the student's bus privileges until there is some agreement between the principal and the parent or guardian, or impose an alternative penalty as may seem appropriate to the principal. If an offense is deemed to be extremely serious, the student's bus privileges may be suspended immediately.
2. Contact will be made to the parent or guardian by the principal.

If an offense is deemed to be extremely serious, step one may be waived and step two invoked immediately.

Refer to [policy 810](#)

Dress Code

It is the responsibility of each student and his/her parents/guardians to ensure the student is neat in appearance and well-groomed. A student must dress in an appropriate manner for school, being careful to wear clothing that is moderately fitting and in good taste. The school must provide the best possible climate for the understanding and development of good grooming habits. It is also our belief that schools should prepare students for real life roles. Just as employers expect employees to dress by their standards, our school guidelines for student dress should be seen as preparing students for their current and future roles. Certain provisions governing dress have been established for the academic school day. These provisions specify that:

1. Appropriate footwear must be worn at all times. Footwear that constitutes a safety hazard will not be allowed.
2. Strapless, one-strap, spaghetti strap, halter, off the shoulder tops, see-through, extremely low cut tops (either front, side or back) or other such items are prohibited. Sleeveless underwear shirts worn as outer garments, cut off shirts, clothing with suggestive words or pictures or pants worn too low on the hips are not appropriate attire. Underwear should not be visible. Tops must cover the entire torso.
3. General outdoor wear is prohibited for inside wear unless worn for reasons of health and approved by the school administration.
4. Clothing, buttons, drug or alcohol related attire or other insignia that are suggestive or obscene or that mock, ridicule or demean gender or ethnic groups are not appropriate.
5. Clothing that presents a safety hazard or interferes with the educational process is not appropriate.

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6. Bottoms must be loose fitting and school appropriate in length. Biking shorts, short-shorts, swimming suits, and cutoff sweatpants are not appropriate for school. It is the responsibility of the school administrators to determine whether or not shorts are acceptable.
7. Pocket chains and wallet chains are prohibited.
8. Hats, hoods and other headwear are not allowed during the academic school day. Hoods are not to be worn inside of buildings.
9. Students should be aware that principals reserve the right to have students change clothing that is in the judgment of administration inappropriate for regular school or school activity.

Students who violate the dress code will subject themselves to disciplinary action.[5]

Refer to [Policy 221](#)

Physical Education Requirements

Physical education is required by state law and is to be taken by all students, regardless of grade, who are not excused for medical reasons. Only a medical excuse is accepted as a legitimate reason not to take physical education. A licensed medical practitioner must supply the excuse. It must be returned to the physical education teacher and will be placed on record. It must state for what period of time and for what reason the student is to be excused from physical education activities.

Each student who takes physical education may be required (at the judgment of the instructor) to take a shower at the end of the class period. Excuses from taking showers must be given to the physical education teacher and are to be issued by a doctor.

Administrative Guidelines for Exclusions/Suspensions from School

Suspension from school is a serious matter which is to be handled by administration when a student violates school rules outlined in this student handbook or school board policy. When an offense violates state and/or federal laws, appropriate law enforcement agencies will be contacted, and the student may face prosecution.

During the period of any suspension, students will be permitted to make up work. Suspended students will not be allowed to participate in or attend school activities during the period of suspension. This includes athletes.

Suspension starts the moment an administrator deems a student has committed a suspendable offense. Suspension periods end the day of a student's return to school. Students remain ineligible for participation in extracurricular activities until such time as they have returned from suspension. Participation in extracurricular activities will resume only when students have been in attendance after coming off suspension.

The following measures will apply to student suspensions:

1. **Step One** - Up to three (3) days suspension; student may be readmitted following a conference among the principal, the student, and the parent(s) or guardian.
2. **Step Two** - Three (3) days to ten (10) days suspension for offenses beyond the first suspension. The three (3) days to ten (10) days will be at the discretion of the principal depending on the seriousness of the offense and/or the number of suspensions for an individual student. Depending on the seriousness of the suspension the principal may request a meeting with the superintendent, the suspended student, and the parent(s) or guardian to determine whether or not additional action beyond the current suspension will be taken. The suspended student may be readmitted following the meeting with the principal and/or superintendent.
3. **Step Three** - The superintendent may refer the suspended student to the Board for expulsion.

If an offense is deemed to be extremely serious, step two may be waived and step three invoked immediately.

As an alternative to out-of-school suspensions, the following types of situations may be considered for in-school suspensions:

1. For students in the due process stream for suspension or expulsions and the timeline for school law or regulations cannot be met.
2. For students who become involved in a suspendable situation and there are mitigating circumstances, the school level principal will make the decision as to which students will be suspended out-of-school or will be referred to in-school

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suspension.

Some Reasons for Exclusion from School include, but are not limited to:

1. Disrespectful, bullying, harassing, abusive behavior towards another student or staff member.
2. Possessing and/or using tobacco products in the building, on the school grounds, or on the school buses.
3. Possessing, using, buying or selling alcoholic beverages, drugs, drug look-alikes, drug paraphernalia, as well as over-the-counter medications.
4. Possessing, using, or transferring of dangerous weapons and/or replicas of weapons, or dangerous chemicals, fireworks, or firecrackers, laser pointers, or any other instrument that could cause harm.
5. Possessing, using, or transferring of pornographic materials and/or accessing of such materials using district computer resources.
6. Reporting or making false fire alarms or bomb threats
7. Leaving the building during the school day without administrative permission
8. Abusing school property
9. Failing to follow reasonable instructions
10. Cutting classes, truancy
11. Fighting
12. Stealing or possessing stolen articles
13. Arson
14. Accumulating excessive unexcused absences
15. Behaving in an unreasonable manner
16. Using obscene/vulgar language or gestures
17. Using racial slurs or intimidation
18. Making terroristic threats
19. Other disruptive behaviors or inappropriate conduct.

Refer to [Policy 233](#)

Refer to [Policy 249](#)

Administrative Guidelines for Hazing

Hazing is defined as any activity that endangers or reasonably might be supposed to endanger the mental health, physical health, or safety of a student when the purpose of such activity is initiation or membership in or affiliation with any organization within the purview of the Warrior Run School District Board of Directors.

ANY HAZING ACTIVITY, WHETHER BY AN INDIVIDUAL OR A GROUP, SHALL BE PRESUMED TO BE A FORCED ACTIVITY, EVEN IF THE STUDENT WILLINGLY PARTICIPATES.

No student, parent/guardian, coach, sponsor, volunteer, or district employee shall participate in, condone, or overlook any form of hazing. The district encourages any student who believes they have experienced or witnessed hazing to report the incident promptly to the building principal or designated staff member. Any confirmed involvement in hazing may result in serious disciplinary action, including a recommendation by the superintendent for expulsion by the Board of Directors.

Refer to [Policy 247](#)

Administrative Guidelines for Harassment

It is the policy of the Warrior Run School District to maintain a learning environment that is free from harassment of an individual's race, color, sex, national origin, or disability.

Harassment includes, but is not limited to, slurs, jokes, bullying, or other verbal, graphic or physical conduct relating to an individual's race, color, religion, ancestry, gender, national origin, handicap/disability, or sexual preference.

All employees must report all reported or observed incidents of harassment to a building administrator. Students are

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encouraged to report harassment complaints to a building administrator, teacher, counselor or nurse. **Violators of this policy will be subject to disciplinary action.**

Refer to [Policy 248](#)

Bullying/Cyberbullying-Policy 249

Purpose: The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.

Definitions

SC 1303.1-A: Bullying means an intentional electronic, written or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting when the effect is severe, persistent or pervasive and has the effect of doing any of the following:

1. Substantial interference with a student's education.
2. Creation of a threatening environment.
3. Substantial disruption of the orderly operation of the school.

Bullying, as defined in this policy, includes cyberbullying.

In accordance with SC1303.1-A, a school setting includes any location within the school, on school grounds, within our safety zone, in school vehicles, at designated bus stops, or at any activity sponsored, supervised, or sanctioned by the school. The Board strictly prohibits all forms of bullying by district students and encourages those who experience or witness bullying to report incidents promptly to the building principal or designee. All reports will be investigated without delay, and appropriate corrective action will be taken when allegations are substantiated. The confidentiality of all parties involved will be protected to the extent possible, in line with the district's legal and investigative responsibilities. Retaliation or reprisals against anyone making a good faith report of bullying are strictly prohibited.

Consequences For Violations

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:

- Counseling within the school.
- Parental conference.
- Loss of school privileges.
- Transfer to another school building, classroom or school bus.
- Exclusion from school-sponsored activities.
- Detention.
- Suspension.
- Expulsion.
- Counseling/Therapy outside of school.
- Referral to law enforcement officials.

Administrative Guidelines for Weapons and Dangerous Instruments

The WRSD Board believes that the physical safety of students, employees and visitors is essential for the proper operation of the schools and for the establishment of a positive learning environment. Based on this premise, the Board seeks to provide a safe environment free from weapons for students, school personnel, and persons using and visiting school property.

It shall be the policy of the Board that possession or use of a weapon by students is prohibited in any Warrior Run School District building, or on any grounds of the WRSD, or on any vehicle providing authorized transportation of students or at District sponsored functions, activities or events whether held on WRSD property or at sites approved by the District, with the exception of the following:

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1. A weapon being used as part of a program approved by a school by an individual who is participating in the program, or
2. A weapon that is unloaded and is possessed by an individual while traversing school property for the purpose of obtaining access to public or private lands used for lawful hunting, if the entry on school premises is authorized by school authorities.

"Weapon" shall include, but not be limited to, any knife, cutting instrument, cutting tool, nunchucks, firearm, shotgun, rifle, or replica of weapon, and any other tool, instrument or implement capable of inflicting serious bodily injury.

Prior to admission to any school entity, the parent, guardian or other person having control or charge of a student shall, upon registration, provide a sworn statement or affirmation stating whether the pupil was previously suspended or expelled from any public or private school of this Commonwealth or any other state for an act or offense involving weapons, alcohol or drugs, or for the willful infliction of injury to another person or for any act of violence committed on school property. The registration shall be maintained as part of the student's disciplinary record.

The District shall expel, for a period of not less than one year, any student who is determined to have brought and/or used a weapon on any school property, or to any school-sponsored activity or on to any public conveyance providing transportation to a school or for school-sponsored activity.

The Superintendent of the school district may recommend discipline short of expulsion on a case-by-case basis. The Superintendent, in the case of an exceptional student, shall take all steps necessary to comply with the individuals with disabilities education act (Public Law 91-230, 20 U.S.C. § 1400 et seq.)

Each school within the District shall maintain updated records of all incidents of violence, incidents involving possession of a weapon and convictions or adjudications of delinquency for acts committed on school property by students enrolled therein. Records maintained under this section shall be contained in a format developed by the Pennsylvania State Police in cooperation with the Office for Safe Schools. A statistical summary of these records shall be made accessible to the public for examination by the public during regular business hours.

Refer to [Policy 218.1](#)

Administrative Guidelines for Tobacco Possession and Use

The WRSD Board recognizes that the use of tobacco in any form presents a health hazard which can have serious consequences for both the tobacco and non-tobacco users. Therefore, the purpose of this policy is to protect the health and welfare of all students, employees, and visitors to the WRSD and to abide by the laws of Pennsylvania.

Authority: Tobacco possession and/or use by students is prohibited in school buildings, on school property, on school buses which are leased, owned, or under the control of the district, or at any school sponsored activity. Because of the exemplary role played by adult members of the school community, the board prohibits the use of tobacco products by all employees and visitors of the school who are in school buildings, on school property, or riding school buses which are leased, owned or under the control of the district at any time.

Guidelines: Students in violation of this policy will be punishable by disciplinary action as outlined in Act 145 of 1996 in the following manner:

1. A student who commits an offense under Act 145 of 1996 shall be subject to prosecution initiated by the local school district and shall, upon conviction, be sentenced to pay a fine for the benefit of the school district in which such student resides, and to pay court costs.
2. A student will also be subject to suspension from school as outlined in WRSD [Policy 233](#) and this handbook.

Violation of the Tobacco Possession and Use Policy by employees shall be treated as willful violation of school policy. Visitors and other adults who violate this policy shall be subject to such warnings and/or being excluded from events as deemed necessary by the superintendent and/or his designee(s).

Refer to [Policy 222](#)

Administrative Guidelines for Drugs and Alcohol

I. Management Responsibilities

The Drug Free Schools and Communities Act of 1986, Public Law 99-570 clearly directs the Board of School Directors to establish a program which combats the problems associated with drug and alcohol abuse by establishing substance abuse education and prevention programs.

Recognizing the responsibility to implement the guidelines of the Drug Free Schools and Communities Act, the WRSD establishes the following policy, including rules, regulations, and prevention programs. As part of a concerted effort to openly and effectively respond to the current uses and abuses of drugs, alcohol, and mood-altering substances by the members of our entire student population, we have established the following:

- A. Board of Directors shall:
 - 1. Establish policies governing drug and alcohol abuse in conformance with state laws.
 - 2. Approve the formation of Student Assistance Program teams at all levels.
 - 3. Provide necessary support for the Student Assistance Program teams to function appropriately.
- B. Superintendent shall:
 - 1. Be responsible for implementation of approved policy and procedures for implementation of the Warrior Run (student) Assistance Program (WRAP).
- C. Principal shall:
 - 1. Be responsible for disciplining students who violate the drug and alcohol policy in accordance with the district suspension policy.
- D. Student Assistance Program teams shall:
 - 1. Identify, intervene, and refer high-risk teenagers who are having school-related problems because of alcohol and drug use or who are at risk of suicide and other mental health problems.

II. Statement of Policy

The Warrior Run School District recognizes its responsibility to educate, prevent, and intervene in the use and abuse of all drug, alcohol, and mood-altering substances by the entire student population.

Through the use of a revised curriculum, classroom activities, community support and resources, a strong and consistent administrative and faculty effort, and rehabilitative and disciplinary procedures, the WRSD will work to combat the problems associated with substance abuse that permeates our society.

As an extension of this policy, all school district personnel shall use the following rules, regulations, and guidelines when responding to drug, mood altering substance, and alcohol related situations.

III. Definition of Terms

Drug/Mood-Altering Substance/Alcohol-- shall include any alcohol or malt beverage, any drug listed in Act 64 (1972) as a controlled substance, chemical, abused substance, or medication for which a prescription is required under the law and/or any substance which is intended to alter mood.

Examples of the above include but are not limited to beer, wine, liquor, marijuana, hashish, chemical solvents, glue, look-alike substances, and any capsules or pills not registered with the nurse (annotated within the student's health record and given in accordance with the WRSD policy for the administration of medication to students in school.)

Warrior Run Assistance Program (WRAP) is a multidisciplinary team composed of school personnel (teachers, staff, administrators, nurse, counselors). This team has been trained to understand and work on the issues of adolescent chemical use, abuse, and dependency and will play a primary role in the identification and referral process of students coming to their attention through the procedures outlined in this policy.

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Distributing--deliver, sell, pass, share, or give any alcohol, drug, or mood-altering substance, as defined by this policy for one person to another or to aid therein.

Possession--possess or hold, without any attempt to distribute, any alcohol, drug, or mood altering substance determined to be illegal or as defined by this policy.

Drug Paraphernalia--includes any utensil or item which, in the school's judgment, can be associated with the use of drugs, alcohol, or mood-altering substances.

IV. Rules and Regulations

These rules and regulations govern students' behavior while on school grounds, during a school session, or during a school-sponsored activity. Students may not be under the influence of alcohol, drugs, or mood altering substances. Students may not possess, use, dispense, sell or aid in the procurement of alcohol, narcotics, restricted drugs, mood altering substances, or any substance purported to be a restricted substance or over the counter drug. Students in violation will be subjected to discipline pursuant to the provisions and procedures outlined in the District discipline policy and WRAP referral process.

V. School Guidelines

As an integral part of the WRSD Drug and Alcohol Prevention Program, these guidelines represent one component in a district wide effort to respond effectively to drug, mood-altering substance, and alcohol related situations that may occur at school or school sponsored activities. These guidelines are intended to provide a consistent minimum disciplinary means to respond to drug, mood-altering substance, and alcohol related incidents. The WRSD will provide a safe and healthy environment for students with due consideration for their legal rights and responsibilities. The board reserves the right to use any extraordinary measures deemed necessary to control substance abuse, even if the same is not provided for specifically in any rule or regulation enumerated herein.

VI. Discipline

Any student who is in violation of the drug and alcohol policy shall be subject to sanctions as outlined in the district suspension/expulsion policy. Furthermore, it is mandatory for students found to be in violation of the drug and alcohol policy to be referred to the WRAP team. This includes students found to be under the influence of drugs, mood altering substances or alcohol as well as students who are found to be in possession of drugs, mood altering substances, or alcohol. Students are further subject to any additional rules and regulations established by the coach/advisor of each activity.

Refer to [Policy 227](#)

Administrative Guidelines for Pupil Control

Control of pupils is primarily the responsibility of the classroom teacher and other certificated staff under whose jurisdiction the pupil may be. Certificated staff may call for the assistance of the principal or assistant principal if a student control problem that they cannot control arises.

Reasonable force pertaining to all students may be used by staff members for the following reasons:

1. To quell a disturbance
2. To obtain possession of a weapon or dangerous object
3. For the purpose of self-defense or for the protection of person or property.

The school board has the authority to make reasonable and necessary rules governing the conduct of students in school. The rule making power, however, is not unlimited; it must operate within statutory and constitutional restraints. A school board has only those powers which are enumerated in the laws of the state, or which may reasonably be implied are necessary for the orderly operation of the school.

School boards may not make rules which are arbitrary, capricious or outside their grant of authority from the General Assembly. Their rules must stand the test of fairness and reasonableness. A rule is generally considered reasonable if it uses a

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rational means of accomplishing some legitimate school purpose.

School rules are assumed to be “reasonable” until they are rescinded or waived. Students, therefore, should obey school rules while working through channels to help change those of which they do not approve.

State Laws Which Apply to Students

Section 1317 Authority of Teachers, Vice Principals and Principals over Pupils

Every teacher, vice principal and principal in the public schools shall have the right to exercise the same authority as to conduct and behavior over the pupils attending his/her school during the time they are in attendance, including the time required in going to and from their homes, as the parents, guardians or persons in parental relation to such pupils may exercise over them.

Section 777 Defacing, Injuring or Destroying Property Used for School Purposes, Penalty

If any person shall willfully or maliciously break into, enter, deface, or write, mark, or place any obscene or improper matter upon any public school building, or other building used for school purposes or other purposes provided for in this act . . . or shall deface, injure, damage, or destroy any school furniture, books, paper maps, charts, apparatus, or other property contained in any public school building, or other building used and occupied for school purposes . . . or shall injure, damage, or destroy any shade trees, shrubbery, fences, or any other property of any kind upon any public school grounds, or upon any public school playground, such person shall be guilty of a misdemeanor, and upon conviction, be sentenced to pay a fine, or undergo an imprisonment, or both.

In addition, the school retains the right to demand restitution, as well as exercise disciplinary action.

STUDENT ASSISTANCE

Child Abuse - [Act 126](#)

Under Child Protection Service Law (PA C. S. 23, 6311 & 6313) Section 4 b the following have responsibility for accepting and servicing complaints of child abuse:

- Person in Charge – Superintendent of schools
- Designated Agent – Principal or School Counselor

Under Child Protection Service Law (Act 151 of 1994) concerning student abuse, the following person has responsibility for servicing complaints of student abuse:

- Administrator: Superintendent of schools.

Warrior Run Assistance Program

The Warrior Run School District, in conjunction with the Pennsylvania Departments of Education and Health, has established a functioning Student Assistance Program at all school levels.

The purpose of the Warrior Run Assistance Program (**WRAP**) is to identify high-risk students who are having school-related problems because of alcohol and drug use, risk of suicide, or other mental health problems. It is also a method for intervening and referring these students to appropriate community services.

The function of the WRAP team is to identify patterns of behavior that are associated with high risk or usage situations. It is an intervention, not a treatment program. The WRAP program is a systematic process, which makes it possible for school personnel to determine which students are having problems and refer them for help. The heart of the program is a WRAP Team. This team is composed of teachers, counselors, and administrators who have been given extensive training.

WRAP interviews and/or services will not be administered to a student whose parents or guardian have notified school

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authorities in writing that such actions be prohibited with their child.

The following telephone numbers are made available for student and parent use if the need arises.

Northumberland County Crisis #s
Human Services (8am-4pm) 988-4200
Children and Youth 988-4237
Drug and Alcohol 988-4420

Montour County Crisis #s
Human Services (8am-4pm) 275-4962
Children and Youth 271-3050

Union County Crisis #s
Human Services (8am-4pm) 523-3216
Children and Youth 988-4237

Tri-County Tap Line (4pm-8am) 1-800-222-9016

Safe 2 Say Something - www.safe2saypa.org

Safe2Say Something is a youth violence prevention program run by the Pennsylvania Office of Attorney General. The program teaches youth and adults how to recognize warning signs and signals, especially within social media, from individuals who may be a threat to themselves or others and to “say something” BEFORE it is too late. With Safe2Say Something, it’s easy and confidential to report safety concerns to help prevent violence and tragedies.

Here’s how it works:

- Submit an anonymous tip report through the Safe2SaySomething system
- Crisis center reviews, assesses and processes all submissions
- Crisis center sends all submissions to school administration and/or law enforcement for intervention
- If needed, crisis center may contact tipster anonymously through the app

SENIOR HIGH SCHOOL INFORMATION



Principal's Welcome

On behalf of the faculty and staff, we are pleased to welcome you to the Warrior Run Senior High School family. Whether you are a returning student or joining us for the first time, we are excited to have you as part of our school community. Warrior Run Senior High School is a place where every student has the opportunity to grow through strong academic programs, innovative electives, and outstanding extracurricular activities.

As a school, we take great pride in upholding the values that define what it means to be a Warrior Run Defender... Positive, Responsible, Involved, Dedicated, and committed to Excellence. These core values are at the heart of everything we do, and we encourage you to embody them in your actions each day. By staying positive in the face of challenges, taking responsibility for your learning and behavior, getting involved in school life, remaining dedicated to your goals, and striving for excellence, you help make our school a stronger and more supportive place for everyone.

This handbook has been created to help you and your family understand important school policies, procedures, and expectations. Please take time to review it carefully now and refer to it as needed throughout the school year. Once you and your parent(s) or guardian(s) have read through the handbook, please sign the acknowledgement form at the end of this section and return it to your homeroom teacher.

Our goal is to ensure that your time at Warrior Run is meaningful, rewarding, and marked by growth. We are here to support you every step of the way. If you have any questions or concerns, please reach out. We look forward to a great year together, full of Defender PRIDE!

Ashley Sekel
Principal 9-12
asekel@wrsd.org
(570) 649-5166 ext 3000

Brian Shaffer
Assistant to the Principal 9-12
bshaffer@wrsd.org
(570) 649-5166 ext 3001

Mission Statement of Warrior Run Senior High School

It is the mission of the Warrior Run Senior High School, to serve as a hub for a rural community, and provide students a safe and stimulating environment that fosters academic, technical, artistic, social and athletic excellence, while preparing students to become lifelong learners and responsible citizens.

Portrait of a Graduate

At Warrior Run Senior High School, we believe our purpose is to develop students as critical thinkers, communicators, collaborators and owners of their learning and to become responsible, resourceful and empathetic citizens of the world.

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Office Contact Information

CONTACT NAME	PHONE #	EMAIL
MAIN OFFICE FAX	(570) 649-5166 (570) 649-5591	
ADMINISTRATIVE OFFICE		
Principal 9-12 Ashley Sekel	(570) 649-5166 ext 3000	asekel@wrsd.org
Dean of Students 9-12 Brian Shaffer	(570) 649-5166 Ext 3001	bshaffer@wrsd.org
Principals' Secretary Michelle Thomas	(570) 649-5166 ext 3002	mthomas@wrsd.org
Office / Activities Secretary Tena Lobos	(570) 649-5166 ext 3003	tlobos@wrsd.org
HS Attendance Automated service	(570) 649-5166 Option 1	hsattendance@wrsd.org
SCHOOL COUNSELOR		
Counselor Kristy Sones	(570) 649-5166 ext 3005	ksones@wrsd.org
Counselor Faith Halderman	(570) 649-5166 ext 3006	fhalderman@wrsd.org
Guidance/Athletics Secretary Tricia Shaffer	(570) 649-5166 ext 3011	tshaffer@wrsd.org
SCHOOL NURSE		
School Nurse Chris Lynn Emily Showers Nurse Fax	(570) 649-5166 ext 3009 ext 3008 (570) 392-9103	clynn@wrsd.org eshowers@wrsd.org
ATHLETICS		
Athletic Director Todd Ulrich	(570) 649-5166 ext 3004	tulrich@wrsd.org

SCHOOL COUNSELOR INFORMATION

Introduction

The purpose of the guidance service at Warrior Run Senior High School is to help students gain the fullest possible benefit from their years in school through a continuous program of educational, vocational and personal guidance. Guidance services include a library of vocational, technical and college catalogues, scholarship and loan information, current occupational information and other related reading materials. Parents are invited to arrange conferences with counselors at any time.

A course selection handbook containing guidance information is available each year and distributed to all students to assist with course and curriculum selection. Students are offered 21st Century learning opportunities within the following career pathways:

- Arts & Communication
- Business, Finance and Information Technology
- Engineering and Industrial Technology
- Human Services
- Science and Health

Students will be asked to choose a career pathway that helps them focus on a career area that matches their interests, set goals and plan for post-secondary educational opportunities.

The guidance department schedules visitations by college and other post secondary educational representatives, as well as visits by military recruiters. Dates and times of visits are announced, and students attend the sessions with classroom teacher approval. Students are informed of procedures to apply for post secondary opportunities, including college and employment. Counselors are available throughout the school day to meet with individual students.

Vision for Learning

At Warrior Run Senior High School, we believe our purpose is to develop students as critical thinkers, communicators, collaborators and owners of their learning and to become responsible, resourceful and empathetic citizens of the world.

Student Information

Test scores that would be used for college entrance/placement (i.e. SAT, ACT, AP) will be released on the student's transcript unless opted out by a parent/guardian.

Student Information (Military)

Under the provisions of ESSA, school districts are required to provide military recruiters or institutions of higher education with a directory of students' names, addresses and telephone numbers.

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Parents or guardians may deny permission for the release of their child's name, address and telephone number.

Grading

The regular report card issued every nine weeks provides the student and parents with teachers' evaluations of the student's work. Grades and their corresponding values are indicated below:

A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D	65-69 [Minimum Passing]
F	64 and below [Not Passing]
I	Incomplete

Lycoming Career and Technology Center (LycoCTC) Grading

Three (3) major facets of development have been identified as being common to total pupil progress in all career and technical programs. These are: knowledge, skill, and work ethic. It has been determined further that since satisfactory performance in all three (3) of these areas is essential to continuing employment and advancement, appropriate weight is given in each of these areas in assignment of letter grades.

Students who are absent for class for an excused reason will be given the opportunity to make up work missed or an equivalent assignment, as determined by the instructor. It is the student's responsibility to get the work from the instructor.

GRADING SCALE

A	92-100
B	83-91
C	75-82
D	70-74
F	69 and below

Each student's parent or guardian will receive access to a Progress Report for each of the four marking periods electronically through the parent portal. Please notify us in writing if you wish to receive a hard copy by mail. Parent conferences with school personnel are welcomed and may be arranged by an advance telephone call to the school office.

It is mandatory for all Program Completers to take the NOCTI exam, unless exempt by a student IEP.

Contact LycoCTC with any questions regarding their grading policy.

Report Cards

Report cards will be available at the end of each marking period online through Sapphire. Parents are expected to acknowledge they have viewed the report card by checking the appropriate box in the system. The date on which report cards will be available will be listed on the school webpage. A student receiving an incomplete grade must make up the work as soon as possible. The time allowed for the make-up of work is at the discretion of the teacher with a minimum of one (1) day for each day of absences but will not exceed one marking period. Failure to make up work may result in a failing grade for the quarter. Any student who fails a core academic course with a final grade between 55% to 65% will be required to recover the lost credits over the summer in summer school or repeat the course the next school year. Students who score below a 55% will need to repeat the course the next school year or participate in an online credit recovery course.

The daily schedule, which is posted in each homeroom, will be a day 1, 2, 3, 4, 5 and 6 rather than a day of the week schedule. Students will not miss any days of instruction in classes because of vacation or snow days.

At the conclusion of each semester, a cumulative grade point average and the Work-In-Progress (WIP) Cumulative GPA will be included on the Q2 report card. A student's cumulative weighted GPA is calculated by first multiplying the quality points times the potential credit for each course. (Quality points is determined by taking the grade earned in each class and multiplying it by the course's weighting - 1.04 Honors, 1.08 AP). The sum of quality points times potential credit is then divided by the total number of potential credits. This equals the student's cumulative weighted GPA. Class rank will be calculated for each 10th, 11th, and 12th grade student at the conclusion of the semester and be visible on the High School transcript. Ninth grade students' class rank will be run at the end of the 9th grade year.

Senior High School Honors Courses

Honors courses are rigorous academic courses that are designed to challenge the abilities of talented academic students. Honors courses have a course of study differentiated from regular college preparatory classes including more out-of-class reading, projects, and more essay type tests.

The weighting factor for honors courses is 1.04. This will be reflected only in the final GPA, not in each individual class grade.

Students may elect an honors college preparatory section in the following courses. There is a prerequisite grade for all honors courses, and the principal has the final say on student placement in Honors Courses. The courses listed below are also honors courses:

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Algebra II Honors	Automated Accounting
Pre-Calculus	Intro to Financial Accounting Honors
Early World History Honors	Spanish III and IV
Modern World History Honors	French III and IV
Modern American Honors	English 9 Honors
American Government Honors	English 10 Honors
Zoology	English 11 Honors
Chemistry Honors	Biology 9 Honors
Anatomy I & II	Physics I Honors & II
Trigonometry Honors	

An average overall grade of 85% must be maintained for each honors class in order to earn the honors credit.

Senior High School Advanced Placement Courses

AP (Advanced Placement) courses require students to meet the prerequisite requirements as outlined within the Course Selection Handbook. AP courses require considerable outside reading, individualized assignments, essay-type tests, problem-solving skills, much additional classroom work, and motivation to undertake and complete outside the classroom research and individual investigation of problems. AP testing (at the student's expense) will be available for all students completing the course. AP English, AP Spanish, AP Advanced Biology, AP Art 2D, AP Art 3D, AP Advanced Chemistry, AP Calculus, AP Probability and Statistics, AP Government & Politics, AP World History, and AP U. S. History will receive a weighting factor of 1.08, which is reflected only in the final cumulative GPA. It will not be reflected in each individual grade.

Dual Enrollment

BLOOMSBURG EARLY COLLEGE

Bloomsburg University offers the Early College program to high school students who desire to enroll in college courses. Students may take up to 3 classes per semester. Summer and Winter session courses, up to 6 credits in each session.

This program is available to 11th and 12th grade students. Students interested in enrolling should speak with their school counselor. Upon written request, the student will need to receive recommendation from their Counselor, Principal, and Superintendent. Once recommendation is received, the student may apply to the Early College program.

Students enrolled in the Early College program will have a weighting of 1.08 applied to their course grade.

PENN COLLEGE NOW

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Penn College NOW is a dual enrollment program which allows students to take college courses while in high school. The courses are taught at the high school by Penn College approved high school instructors. The courses follow the college syllabus and require college approved textbooks.

To enroll in a Penn College NOW course, the student may have to pass the Penn College reading placement test. Some courses require additional placement tests. Courses also require that students meet any pre- or co-requisites required for the individual course. Generally, 11th and 12th grade students are eligible to participate in the program.

Penn College NOW credits and course grades will appear on a Penn College transcript and may be applied toward specific Penn College degrees or transferred to other postsecondary institutions. The extent to which the credits will transfer to another college or university is at the discretion of that college or university.

Students enrolled in a Penn College Now course will have a weighting of 1.08 applied to their course grade.

LCCC - EARLY COLLEGE

Luzerne County Community College (LCCC) Early College program offers high school students the opportunity to earn college credit while still in high school. Early College prepares students for higher learning and increases academic success and retention. Current senior high school students are eligible to enroll in college credit courses at LCCC. Senior High school students should consult with their school counselor about guidelines for enrollment.

Students enrolled in a Luzerne course will have a weighting of 1.08 applied to their course grade.

Dual Enrollment Conversion Chart

For students taking dual enrollment courses at the College/University, the following conversion chart will be utilized to convert the letter grade provided on the transcript to a numerical percentage necessary for the High School report cards and transcript.

College/ University Letter Grade		Warrior Run %	Warrior Run GPA Points
A+	100-97	99	106.92
A	96-93	95	102.6
A-	92-90	91	98.28

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B+	89-87	88	95.04
B	86-83	85	91.8
B-	82-80	81	87.48
C+	79-77	78	84.24
C	76-73	75	81
C-	72-70	71	76.68
D+	67-69	68	73.44
D	65-66	66	71.28
F	60	60	64.8

Transcripts will reflect 3.0 College credits (Warrior Run will award 1.0 High School credit). College courses are weighted the same as Advanced Placement (AP) level of 1.08.

Honor Roll

An honor roll will be published at the conclusion of each marking period, based on the grades for that marking period. It should be noted that at the 2nd and 4th marking periods, courses graded on a semester basis will be included using the semester grade. The listing will be broken into two divisions:

Honor Roll - This will include those students who have earned at least a B (83) in each of their subjects. An incomplete grade will eliminate a student from consideration.

Distinguished Honor Roll- This will include those students who have earned at least an A- (90) in each of their subjects. An incomplete grade will eliminate a student from consideration.

Students must be taking at least 3.5 credits to be considered for the honor rolls.

Student Progress Reports

Parents are encouraged to monitor their student's academic progress through the online parent portal in Sapphire. Progress reports will be mailed per parent/guardian request to students who, in the middle of each 9 weeks, are failing a class.

Sapphire

With a Sapphire login and password, you now have the capability to access your student's grades at any time on a computer. If you are in need of a login and password, please contact the school office. Passwords will not be given over the phone due to confidentiality.

Senior High School - Schedule Changes

Students who desire any change of assigned schedules must request changes through the counseling office. Schedule changes occurring within the first 10 days of the semester must complete the [form](#) that requires the signatures of the parent and the teachers involved. No schedule requests will be honored during the 2 weeks leading up to the start of the school year. During the schedule change period, as outlined in "Dropping A Subject or Changing Curriculum", schedule changes are permitted for valid reasons. Desire for additional study halls is not a valid reason.

Senior High School - Dropping a Subject

To discontinue a subject, the student must bring a written request from his/her parents and must have the approval of the subject teacher, the guidance counselor and the high school principal.

Approved subject changes must be made early. A subject can be dropped during the first ten days (10) of school with a valid reason without penalty on the official transcript or in the calculation of the GPA.

At the end of the first nine weeks marking period, a course may be dropped without any penalty on the official transcript or in the calculation of the GPA with the recommendation of the teacher, parent, and guidance counselor due to academic difficulty. After these grace periods, any student who withdraws from a course will automatically receive the failing average he/she earned as of the withdrawal date. This average will be used to calculate GPA and will be reflected on the student's official transcript as a withdrawal failure. Students who withdraw from a core course at the end of the first semester will receive the average earned regardless of passing or failing status.

School-Related Absences

College Visitation for Senior High Students will be excused up to 3 days/year with the proper paperwork submitted.

Job Interviews and New Job Orientation

Seniors who have scheduled interviews with prospective employers will be excused from school for that purpose. However, students who wish to have time off from school to find a job or place job applications in area industries will not be excused.

Job Shadowing

Seniors and Juniors completing their Career Readiness assignments are permitted to attend career interested job sites. The purpose of the experience is to gain specific information for completion of the project focused on one career. The job shadowing experience is a requirement for Career Readiness II.

Military and ASVAB Exams

Students requesting to take the ASVAB, get a physical or enlist will be excused from school.

All programs listed above are subject to the following criteria for approval:

1. Parent(s) or guardian(s) signed a request **prior** to the scheduled absence.
2. Approval by the principal.
3. **Official documentation** returned to the attendance officer within 3 school days.
4. Student(s) may be denied participation due to grades, attendance and/or behavior.

All students involved in these programs must follow the criteria listed or the absence will be marked illegal or unexcused.

Class Dues for Senior High School Students

Students will have a variety of opportunities to participate in fundraising to offset the total cost of class dues. Students who do not pay their class dues will not be able to participate in senior class activities, such as the senior trip or the senior prom. Class dues need to be paid prior to purchasing tickets to the prom in 11th and 12th grade.

Due to the increasing costs, students starting with the class of 2026 will be assessed class dues of \$10 per year of high school for a total of \$40.

Graduation

All students will graduate with their class upon successful completion of all necessary courses and requirements, including paying student obligations. Students who fail a required course that is needed for graduation will not be allowed to participate in the commencement ceremony. Students who violate school rules may be eliminated from senior activities, including commencement. All students will be required to attend graduation and rehearsal for this event since it fulfills the 180 day attendance requirement for seniors. Students can be excused for a family emergency with prior approval of the principal.

Refer to [Policy 217](#)

Warrior Run Academic Honor Code (Dishonesty/Plagiarism)

We hold our students to very high standards both socially and academically. Our expectations include a desire for all students to put forth their best effort in the classroom. The Honor Code is designed to address situations involving academic dishonesty. It is recognized that academic dishonesty occurs and needs to be handled consistently at all levels of occurrence. Too often students do not understand the scope of plagiarism. Webster's Dictionary defines plagiarism as "presenting as one's own idea or product derived from an existing source". Copy and pasting from an artificial intelligence program will be considered plagiarism.

Students must realize that it is academically dishonest to copy another's work or ideas in any form for presentation as their own original work or idea. Copying on tests, faking lab reports, copying information from a magazine or book for a term paper, without giving credit to the author, copying homework, or intentionally representing someone else's work as the student's own are all examples of plagiarism or cheating. Note: plagiarism includes stealing another's ideas, so rewording information can be plagiarism, if not cited correctly.

The Warrior Run faculty and administration make every attempt to prevent and discourage academic dishonesty in all forms. Plagiarism of any kind will result in a "0" for that work and may result in a failing grade for the nine week grading period.

GENERAL INFORMATION

Introduction

Some general items of school business require explanation for students of Warrior Run Senior High School. In this section of the handbook, you will find various informational sections designed to help you better understand services provided and procedures to follow while attending the high school.

During the school year, homeroom announcements, bulletins, counseling information, the web site, and School Notification System *will continue to inform students of any needed information on a daily basis.*

School-Wide Positive Behavior and Intervention Support

At Warrior Run Senior High School, we are implementing PBIS through the Defender P.R.I.D.E system. This system includes all of the evidence-based practices associated with PBIS, including establishing universal expectations, teaching those expectations, acknowledging students for demonstrating positive behavior, and using data to drive decision-making.

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At WRHS, students demonstrate Defender P.R.I.D.E by being:

- Positive
- Responsible
- Involvement
- Dedicated
- Excellent

This acronym provides the guiding principles for the entire P.R.I.D.E. system. This is what we want our students to demonstrate through their behaviors.

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DEFENDER PRIDE

Positive
Responsible
Involved
Dedicated
Excellent



		All Settings/ Classrooms	Hallways	Bus/ Student Driving	Cafeteria	Restroom/ Locker Room
General Rules / Expectations	P OSITIVE	- Encourage and support one another - Act with integrity - Lead by example	Use appropriate and positive language	- Use appropriate language - Be polite - Say good morning and good-bye	- Show gratitude to the staff - Use encouraging talk and actions - Enjoy your surroundings	- Be courteous to others - Use manners and be considerate of others
	R ESPONSIBLE	- Bring all required materials - Be on time and prepared - Know and understand the expectations and rules that apply to you - Admit mistakes and accept consequences - Follow school dress code	- Utilize time between classes effectively and efficiently - Keep your lockers locked - Use an appropriate volume - Practice safety	- Follow rules and directions - Arrive to your bus stop/school on time - Sit in assigned seat/ park in assigned spot	- Leave environment better than you found it - Clean up after yourself - Use e-hallpass for what it is intended	- Leave environment better than you found it - Flush toilets - Wash hands - Use time wisely - Tell an adult if supplies or attention are needed
	I NVOLVED	- Be actively engaged in all school activities - Take ownership of your school environment - Stand up for others	- Help keep hallways clean throughout the day - Keep hallways clear	- Focus on yourself - Respect others and property	- Include others - Assist others - Help maintain order	- Clean up after yourself - Report inappropriate behaviors
	D EDICATED	- Keep school clean - Do the right thing - Do your best - Use time wisely	- Be on time - Be where you should be with a pass	- Clean up after yourself - Be helpful - Speak quietly	- Arrive on time - Use good manners - Stay in supervised areas	- Respect other people and property - Maintain privacy of others and self
	E XCELLENT	- Go above and beyond teacher and personal expectations - Assist others to learn and to achieve - Use electronic devices appropriately and as directed by the instructor	- Lead by example - Be considerate of personal space and property - Help others in need	- Report unsafe situations - Follow adult directions - Set a good example for younger students	- Respect the property of others - Maintain personal boundaries - Make everyone feel welcome	- Model appropriate behavior - Follow rules and directions - Change promptly for PE

Arrival at School

Students are not permitted to enter the building prior to 7:45 a.m. Students arriving at school before homeroom doors are open should report to the designated location. All classrooms will be open at 8:06 a.m. A warning bell sounds at 8:06 a.m. and the tardy bell at 8:15 a.m. All students must be in homerooms at 8:15 or they are late. In addition, students driving to school who are repeatedly tardy may have their driving privileges revoked in accordance with the sanctions provided under the policy for student automobiles.

Students coming by bus should use the front entrance and those coming from the parking area use the entrance in the rear door. Please proceed directly to your homeroom. Once a student enters the building he/she is considered in attendance for the school day.

Students driving to school should park their vehicle in the numbered parking spot they were assigned in the student parking section when the vehicle /driver info was registered in the office. Students should then move directly into the building without delay. If someone is parked in your assigned spot, please park in a non-student spot temporarily and report the vehicle description and license plate number to the office.

Tardiness

Tardiness to school is greatly discouraged due to the impact on the learning process and the fact that tardies become part of the permanent record. Each student is expected to be in homeroom and/or class when the tardy bell rings. If tardy to school, a student is expected to report to the main office and sign in to obtain an admittance slip. This must be accomplished regardless of the time that you arrive. Excuses are required and follow the guidelines of an absence. If a medical excuse is required for an absence, a medical excuse is required for a tardy to be considered excused. For each three unexcused tardies that are accumulated, regardless of the degree of lateness, the student will be charged a half day illegal absence. Students who receive 3 or more unexcused/illegal absences will require a student attendance improvement plan meeting. Students that are habitually tardy may be subject to detention and / or loss of privileges.

Students arriving after 9:30 a.m. will be considered absent for a ½ day. If this is an unexcused absence, students will face administrative disciplinary consequences.

Hall Passes

Faculty and staff will provide students with electronic hall passes if students are moving in the hallways when class is in session. Exceptions will be made for emergency situations. Teachers will create appointment passes to meet with students to make up work or reteach assignments. Failure to attend an appointment could result in disciplinary action.

Food & Beverage

Students are permitted to have food and beverages throughout the day as long as their consumption and carrying does not cause a distraction to the educational process in classrooms. This privilege

may be revoked if there is repeated disruptive behavior. Beverage containers should not exceed 48 oz and may be carried throughout the day. If there is reasonable suspicion, beverage containers can be checked at any time by administration. No outside food may be ordered and delivered to the school without prior administrative approval.

Hats & Hoods

Hats and hoods are not permitted in school and must be removed upon entering the building. Students arriving during the school day should remove their hats and hoods before coming inside.

Cell Phones/ Smartwatches/Earbuds/Phone Calls & Messages

Cell phones, smartwatches, and other personal electronic devices such as AirPods are not permitted for student use during the school day. This includes all instructional time as well as time spent in hallways, classrooms, and during lunch periods. The only exceptions are school-issued Chromebooks and headphones, which are to be used solely for academic purposes.

Students may use their personal devices prior to the morning bell at 8:06 a.m. and after the dismissal bell at 3:06 p.m. Once the early warning bell rings, all personal electronic devices must be turned off, stored securely in backpacks, and kept out of sight for the remainder of the school day. Students are not permitted to access or use devices when visiting their lockers or at any point during the instructional day.

This decision reflects both current research and firsthand experiences of educators, who have observed a number of challenges associated with cell phone use during the school day. These include frequent disruptions to classroom learning, decreased student focus and engagement, increased instances of cyberbullying, mental health concerns linked to excessive screen time, reduced face-to-face social development among peers, and difficulties for teachers in enforcing consistent and fair expectations.

We believe this updated policy will lead to a more focused, respectful, and productive learning environment for all students.

We appreciate your support in helping to reinforce this policy at home and in encouraging students to develop healthy and responsible digital habits. If you have any questions or concerns, please don't hesitate to reach out.

Thank you for your continued partnership in creating a safe and supportive school environment.

- **First Offense:** Teacher/Staff confiscates device and turns in to the office. Students will be able to pick up their device at the end of the day when exiting the building for PM dismissal. Parent/guardian contact will be made notifying of the first offense.
- **Second Offense:** Teacher/Staff confiscates device and turns in to the office. Parent/guardian(s) notification of the second offense and parent/guardian must pick up the student's device in the main office by 4:00pm. Parent contact will be made notifying of the second offense. Students will be issued an after school detention for the second offense.

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- Any further offenses will result in progressive discipline and loss of additional privileges may be necessary including a 30 day phone suspension (student must turn in cell phone to the main office for 30 school days) in addition to the initial phone confiscation and parent/guardian device pick-up.

Students are never permitted to photograph or record (audio and/or video) within the building/school property during the school day.

If a student needs to reach a parent or guardian during the school day, they may do so through the main office. Please be assured that families will always be contacted directly in the event of an emergency.

The WRSD and its personnel are not responsible for any lost or stolen electronic devices.

Cafeteria

The cafeteria period is part of the regular schedule. Students are expected to go directly to the cafeteria. Failure to report to lunch will be considered a class cut and students will be subject to the consequences of cutting class.

Students who have reason to leave the cafeteria area during their lunch cycle should secure permission from the cafeteria supervisors and create a pass utilizing the electronic pass system, this includes use of the restroom.

All food should be eaten in the cafeteria. Extra food is not to be taken to class from the cafeteria. Ordering food to be delivered to the school is only allowed if a parent or guardian brings in the food being ordered and administrative approval has been given.

Assemblies/Rallies

Junior/Senior High school assemblies and pep rallies are scheduled at convenient times and are for educational as well as entertainment purposes. All students should conduct themselves as proper hosts to the persons presenting the program. Please move quietly and quickly to the assembly area and follow the instructions of the faculty members.

Academic and Activity Period

Academic and Activity period is designated for the purpose of improving academic performance and for school sponsored clubs and groups to meet during the school day. Academic period is used to provide for students to study, meet with teachers, and/or work on class assignments. All students must report to their homerooms. They may then be excused with teacher permission and utilize the electronic pass system with the exception of students attending club meetings. When an appointment pass is issued, the student must attend or make arrangements with the issuing teacher. Failure to attend could result in disciplinary action.

Study Halls

Study halls are provided for students to study or work on class assignments. All students are to attend scheduled study halls with all necessary materials and to arrive on time. Students that are on the eligibility list are not permitted to attend the library during study hall times unless a valid educational reason is provided. Students must have permission from the study hall proctor to work with another student. Classroom expectations also apply to study halls.

Academic Supports for Students

Below you will see programs that are in place to help students throughout the year beyond academic homeroom:

Peer Tutors

Peer Tutors are provided through the National Honor Society. Students are to contact their guidance counselor, teachers, or principals for extra help. Contact is made to the NHS advisor who then matches the students with a tutor that will best help them with the concepts they are struggling with in class.

Defender Support

This program targets students who are initially in danger of not passing one or more of their core courses for the year. This after school opportunity is for students to get extra support from our jr/high school faculty and staff. Students would attend the after school program in-person and work with our faculty and staff on current academic needs and creating a plan of study. The after school program starts after the 1st Marking Period and runs weekly on Tuesday and Thursday. Students report to the high school library by 3:15 pm and will work until 4:45 pm. Transportation is not provided.

Defender Camp

If your child has failed a class with a grade that is less than 65%, they will be invited to attend the academic support Defender Camp program. The student has the ability to develop a plan with the teacher to make up any missed or failing work. At the end of the designated week the student will receive a revised grade based on their submitted work. Teachers will submit a grade change request to the guidance office if the grade has improved.

LIBRARY SERVICES

The high school library is open from 8:06 a.m. until 3:06 p.m. on school days unless notice is given that it will be closed for library instruction or other reasons. Students may also make arrangements with the Librarian to stay later after school.

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Books may be borrowed for a period of two weeks and may be renewed, unless reserved for another person. Exceptions are (1) reference or research materials including vertical files and (2) books placed on reserve for a class by a teacher. These will be limited to overnight circulation only and must be used during the day in the library. Reserve materials may be taken from the library by special arrangement with the librarian. All overnight materials, however, must be returned to the library before homeroom period the following morning. The borrower is held responsible for any material charged out in their name until it has been returned to the library. A fine of ten cents (\$.10) a day will be collected on each material that is overdue.

Students wishing to borrow or return books may do so before and after school and during study halls. The students may also use the library during study halls for research or reading. Students who desire to use the library during the activity periods must secure reference passes from classroom teachers assigning research. Please give the library assistant your pass when entering the library and request it when you leave. The librarian or the library clerk must sign all passes.

Students are encouraged to use the wide variety of resources and audio - visual materials available in the school library. Arrangements for their use can be made through the school librarian. Library orientation is required for all students. Library skills are received in accordance with state curriculum requirements.

STUDENT HEALTH SERVICES

School Nurse

The school nurse is located in the health office during the school day and is available to aid students who are ill or who have sustained injuries. A student is expected to obtain a pass from a classroom teacher before reporting to the health suite. If the nurse is not in, the student should report to the office. The nurse administers first aid only in case of accidents or illness in school. Students who must be taken home must sign out in the office before leaving the building. If necessary, a parent will be contacted by the school nurse, or office. No student should call or text home to ask a parent to come pick them up. Either the school nurse or personnel from the high school office will call home. Violation of this rule can result in suspension from school.

STUDENT CODE OF CONDUCT & REGULATIONS

Standards/Expectations for Warrior Run Students

Warrior Run Senior High School has established high expectations and standards of student conduct for all of its young citizens. The administration and faculty rely on the good judgment, honesty, integrity, and spirit of cooperation among the school citizens to achieve order and harmony, which are essential to a good school. We take pride in the fact that we are committed to creating a sense of belonging and treat our students with dignity. However, each student must observe our standards of conduct and regulations regarding behavior and take care to be in compliance with them. Student conduct that does not comply with these standards will subject the student to certain disciplinary measures that are outlined later in the handbook. Below you will find

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the standards and expectations that we have established for Warrior Run Senior High School students:

1. Students are responsible for their actions. Student responsibilities include regular school attendance, active involvement in classroom work, and conformance with all school board policy and school regulations. Students should attend school daily, except when excused, and be on time at all classes and other school functions. Most of all, students share, with the school staff, a responsibility to develop a climate within the school that is conducive to wholesome learning and living.
2. It is the responsibility of each student to respect the rights of fellow students, teachers, administrators, and all others who are involved in the educational process. No student has the right to interfere with the educational process of his/her fellow students.
3. Students should express their ideas and opinions in a respectful manner so as not to slander or offend others.
4. Students are responsible for knowing all school regulations including expectations for behavior and to conduct themselves in accord with them.
5. Students are responsible for exercising proper care when using public facilities, materials, and equipment.
6. Students are responsible for assisting the school staff in operating a safe school for all students enrolled and adults who work therein. They should be willing to volunteer information in matters relating to the health, safety and welfare of the school community and the protection of school property.
7. Students are responsible for meeting the standards of dress and groom as outlined in the school board's dress code policy.
8. Students are to be aware of and comply with state and local law.
9. Students are responsible for pursuing and attempting to satisfactorily complete the courses of study prescribed by state and local school authorities. This includes making all necessary arrangements for the making up of work when absent from school.
10. Students are responsible for knowing and complying with all driving privilege regulations.
11. It is the responsibility of the students to avoid inaccuracies in student newspapers or publications, as well as indecent or obscene language.
12. Students are to assume that all rules, regulations, and policies are in effect until such time as they are waived, altered or repealed.

Warrior Run Senior High School Detention Policy

An after school detention program has been established at the Warrior Run Senior High School as a consequence for students whose behavior is inappropriate for the school community. When a student commits various infractions as outlined in the "Infraction /Consequence" section of the handbook, teachers may refer them to the administration for appropriate consequences. One such consequence that may be imposed is detention.

Detention will be held Tuesdays and Thursdays after school from 3:10pm-4:00pm.

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Students will be notified 24 hours or more in advance of the assigned detention and provided a detention slip. Students will be responsible for making transportation arrangements. Detention is not negotiable. Any violation of the guidelines for detention or any student failing to report to detention when assigned, without office approval, will result in the student being assigned additional hours of detention and/or suspension, or both.

Students will be required to make up any detention assignments that they skip and may result in additional consequences.

The assignment of detention assumes the following student obligations:

1. Promptness
2. Student cooperation
3. Constructive academic work must be done
4. Students may not utilize cellphones or smartwatches during this time.

Parents will be notified of the student's detention through a detention slip. All students are required to fulfill their detention obligation by the day assigned. Violations may result in additional consequences which can include the loss of driving privileges:

Policy for Instrumental Music Lessons

The following is the policy for students involved in instrumental music lessons.

A rotating schedule will be published and given to all teachers. The schedule will be designed to minimize absences from any given class. Appointment passes will be issued by the band director and approved by the sending teacher.

It is the responsibility of the student to:

- Ask permission of the classroom teacher to be excused for instrumental lessons.
- Secure information on class work missed and homework assignments.
- Hand in all assigned work when due.

Classroom material has priority. If a student is doing poorly or there is a test or quiz being given, permission to leave should be denied.

School Sponsored Dances

The following policies are designed to promote an environment in which all students and adults feel safe and comfortable. Our goal is not to inhibit students' creativity but to bring acceptable decorum back to the dances. Examples of appropriate and inappropriate attire can be found [here](#).

Dress Code for Prom is considered formal evening attire. Dresses must be at least midthigh in length. Dresses may not have a slit higher than mid thigh. Dress may be backless as long as they are not cut below the navel. Dresses may not be cut below the bust line; bust must be covered on the

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sides. A bare midriff may not be exposed; a band of material around the midriff of no more than 2 inches is acceptable. Two-piece dresses are allowed as long as the midriff is covered. Other acceptable attire includes tuxedos, suit with a tie, sports coats and slacks with a tie. No jeans or casual attire may be worn.

Dress Code for Senior High Homecoming and the Spring Dance are semi-formal attire. Dresses must be to mid thigh in length. Necklines must be cut in a modest way. Cutout or any exposure of chest, midriff, thigh, naval, or abdomen are not permitted. Dress may be backless as long as they are not cut below the navel. Slit may be no higher than mid thigh. Other acceptable attire includes dress pants/slacks, button down shirts. Tie and jacket are not required. No see through material may be used to comply with dress code requirements. If you have a question on whether your outfit is appropriate or not, please make arrangements for administrator approval.

Dress code applies to all Warrior Run students and approved guests. Students who are wearing inappropriate attire will be given the opportunity to change or cover up. If they choose not to, the student will not be admitted into the dance, no refund will be provided, and parents/guardians will be notified. Students will not be permitted to leave until a parent/guardian is reached. If a student is not admitted to the dance due to attire, outfit for the next dance will need to be pre-approved by administration.

During school dances the following dancing guidelines will apply:

- No straddling legs
- Hands are permitted on the waist or shoulders of dance partner
- No “making out” (no overt and/or prolonged public displays of affection)
- Students are prohibited from sitting on each others laps

If a student is removed from the dance for inappropriate dancing, he/she may not be permitted to attend the next dance. Enforcement of the dress and dance codes is at the discretion of attending staff and administration.

The following is a list of regulations which govern participation in school sponsored dances at Warrior Run:

- Since attending school sponsored dances is a privilege and not a right, students with discipline infractions will be evaluated on a case by case basis and may be excluded from participating.
- Warrior Run students must be cumulatively academically eligible, meaning a student is failing less than 2.5 credits for the year, to attend the dance.

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- Participation in dances is limited to students enrolled as members of the Warrior Run High School and their guests. Junior High students will not be allowed to attend Senior High dances. Senior High School students will not be allowed to attend Junior High Dances.
- No student may invite more than one guest. Warrior Run students must complete a [Dance Guest slip](#) when bringing a non-Warrior Run student to a dance. These forms are available on the District website or can be picked up in the office. Guest slips must be submitted to the Principal for approval at least 3 days prior to the event.
- Warrior Run students must have the approved guest slip, and the guest must have a photo ID to gain entry into the event. Warrior Run students are accountable for the behavior of their guests.
- No one will be admitted later than one hour after the announced starting time of the event.
- Anyone leaving the dance before the time of the event is over will not be readmitted and must leave the school premises/venue. Students will be required to sign out when leaving prior to the conclusion of the dance.
- There will be no loitering in the parking lot.
- All school rules apply during school sponsored events.

Students must attend school the most recent day of school prior to the dance unless otherwise excused by administration.

The chaperones and school police reserve the right to deny admittance to any person who is under the influence of alcohol, is disorderly, is not meeting the guidelines stated above, or who is not enrolled as a student at Warrior Run.

By purchasing a ticket to the dance, the student agrees that they will abide by the [dance contract](#) and follow all dance rules and guidelines set forth above and directions of all chaperones.

STUDENT DRIVING PRIVILEGE & REGULATIONS

DRIVING PRIVILEGE REGULATIONS-STUDENT AUTOS

The District reserves the right to restrict the number of persons driving to school and to charge a fee for parking. In order to obtain a parking spot / tag, the student must possess a valid driver's license, proof of insurance and drive to school on a regular basis. In addition, the priority for issuing parking tags will be: Seniors first, followed by underclass students. During the school year, if spots begin to become limited, consideration will be given to students who have legitimate school needs (i.e. after school activities). The Warrior Run Board of Education has adopted the following policy with regard to student driving:

RULES FOR STUDENT DRIVING ON SCHOOL PROPERTY

1. During the school day, no student may drive or park a vehicle on Warrior Run Area School District property without proper authorization from the school administration.
2. Those students granted permission to operate a vehicle or park a vehicle on school property do so with the understanding that vehicles may be searched by school officials upon reasonable suspicion that said vehicle may contain contraband or illegal substances. The District adopts this aspect of the student driving policy because contraband and illegal substances interfere with the district's duty to provide a safe, drug-free environment conducive to education and to maintain discipline in the classroom and on school grounds. The District will not tolerate such interference. (*Refer to [Policy 226](#)*)
3. Registration of new or additional vehicles should be completed in the Senior High School Office prior to driving the vehicles on school property. Failure to do so will automatically result in suspension of driving privileges.
4. Drive at a safe rate of speed. (Good judgment would be 5 to 15 miles per hour.)
5. Avoid reckless driving such as quick starts and stops, weaving, donuts, etc.
6. Be responsive to driving patterns such as one way areas, stop signs, etc.
7. STUDENTS MUST PARK IN THEIR ASSIGNED / NUMBERED PARKING SPOT AND MAY NOT SHARE THEIR SPOT WITH OTHER STUDENTS.
8. All students must use the lower driveway to enter and leave the parking lot.
9. Arrive at school on time, enter the building without delay. Do not loiter in the parking lot.
10. Vehicles issued permits to park on school property are subject to school decency standards. Vehicles will not promote obscene, vulgar, illegal or immoral concepts through the display of decals, stickers, or signs.
11. Students may not access their vehicle during the school day without permission from the office.
12. Students who are tardy to school ten (10) or more times are subject to losing their driving privilege.

PROCEDURES FOR REGISTERING A VEHICLE

1. The student registering the vehicle must show proof of the following: valid Pennsylvania driver's license, proof of current insurance, and complete the parking registration form (found on the Senior High school page of the District website). The parking registration form link can be found on the Senior High School page of the District Website. The form must be completed prior to requesting a parking spot. Both parent and student must "sign" the form verifying they read the student driver regulations, and were notified, understand and accept the District's right to search a vehicle under the circumstances described above.

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2. A registration fee of \$5.00 must accompany the completed registration form and operator/vehicle documentation. This fee will cover the miscellaneous costs associated with the student parking lots. This fee is non-refundable.

Failure to follow the rules and procedures will result in the following sanctions:

- A. Upon recommendation of the principal, the first violation will generate a warning. A letter will be forwarded to the parents with a copy to the student.
- B. Second offense will be cause for a two week suspension of parking privileges with a letter to the parents and a copy to the student.
- C. Third offense will result in a final suspension from parking on school property with a letter to the parents and a copy to the student.
- D. In the event of a very flagrant or serious violation of driving privileges, sanctions A or B may be bypassed.
- E. Students who have had their driving/parking privileges suspended or revoked and continue to bring a vehicle to school are subject to having their vehicle being towed from District property at the owner's expense.

All local and state laws must be observed while driving to and from school. Violations will be reported to the proper authorities for action. A violation on the way to or from school may result in the loss of driving privileges in the school zone regardless of other action taken by authorities. A duplicate report of the violation will be made and sent to the parent or guardian.