



**Charleroi Area School District**

# AI Community Playbook

2026 – 2027 | A Guide for Teachers, Parents & Students

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*Empowering our community to use AI responsibly, ethically, and effectively.*

# What Is the AI Playbook?



## A Shared Framework

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A community-wide set of guidelines, expectations, and best practices for using AI tools in education — from the classroom to the home.



## For Everyone

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Designed specifically for CASD teachers, parents, and students to understand AI together and use it responsibly.



## Forward-Looking

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Prepares our students for a world where AI is part of daily life — in careers, college, and citizenship.

# Why AI Matters for CASD

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**85%**

of future jobs will involve AI tools in some capacity

**2026+**

AI literacy is now considered a core workforce skill

**Every**

subject area — math, writing, science, arts — is being shaped by AI

*CASD is committed to preparing every student for this reality.*

# Our Core AI Principles



## Integrity First

AI must support learning — not replace it. Academic honesty remains a core CASD value.



## Privacy & Safety

Student data is protected. No personal information should be shared with AI tools.



## Critical Thinking

AI outputs must be verified. Students and teachers evaluate, question, and improve AI results.



## Equity & Access

All students deserve equal access to AI tools and the education to use them well.



## Teacher-Led

Teachers guide AI use in classrooms. AI assists — it does not replace educator judgment.



## Continuous Learning

Policies will evolve. CASD will regularly review and update guidelines as AI develops.



# For Teachers

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*Your professional  
guide to AI in the  
classroom*

## Approved AI Tools

Use only district-approved AI platforms. A current list is maintained by the curriculum office.

## Classroom Policies

Set clear expectations for students. Communicate when AI is and isn't permitted for assignments.

## Lesson Integration

AI can help with differentiation, feedback drafts, lesson planning — always with your review and judgment.

## Professional Development

CASD will provide ongoing PD to help you confidently navigate AI tools and policies.

## Report Concerns

Contact your building principal or curriculum coordinator if you observe misuse or have questions.



# For Parents

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*Partner with us to  
support your child's  
AI journey*

## AI Is In Your Home Too

Tools like ChatGPT, Siri, and Google Assistant are AI. Talking about them builds awareness.

## Homework & AI

Check with your child's teacher about what AI use is allowed for schoolwork. Guidelines vary by subject and grade.

## Digital Safety

Remind your child never to enter personal information — name, address, school — into AI chatbots.

## Healthy Habits

Encourage your child to think critically: ask them how they know AI information is accurate.

## Stay Connected

CASD will share AI policy updates through the parent portal and school newsletters.



# For Students

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*Your rights and  
responsibilities  
with AI*

## **AI Is a Tool — Not a Shortcut**

Using AI to do your work for you is cheating. Use it to help you learn and improve, not to skip the learning.

## **Always Be Honest**

If you used AI to help with an assignment, tell your teacher how you used it. Transparency matters.

## **Question Everything**

AI can be wrong! Always double-check AI answers with your textbook, teacher, or trusted sources.

## **Protect Your Privacy**

Never share your full name, address, school name, or photos with any AI tool.

## **Ask for Help**

Not sure if you can use AI for an assignment? Ask your teacher first — it's always OK to ask.

# What AI Can and Cannot Do

## ✓ AI CAN Help With...

- Brainstorming ideas and topics
- Giving feedback on writing drafts
- Explaining difficult concepts simply
- Summarizing long texts
- Generating practice questions
- Translating languages
- Providing coding suggestions

## ✗ AI CANNOT Replace...

- Your own thinking and creativity
- Teacher guidance and relationships
- Verified, accurate facts (always check!)
- Your academic growth and effort
- Ethical judgment and values
- Hands-on learning experiences
- The joy of discovering something yourself

# Academic Integrity & AI

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## ALLOWED

Using AI to brainstorm, get feedback, translate, or understand a concept — with teacher permission and proper disclosure.

## NOT ALLOWED

Submitting AI-generated text, answers, or work as your own without disclosure. This is academic dishonesty.

## GRAY AREAS

When in doubt, ask your teacher before submitting. Every classroom may have different expectations.

## CONSEQUENCES

Misuse of AI may result in a zero, parent contact, or disciplinary action under CASD's Academic Integrity Policy.



# Privacy & Digital Safety with AI

1

## Never share personal information

Full name, address, phone number, school name, photos — these should never go into AI chatbots or tools.

2

## Use approved platforms only

CASD has vetted specific AI tools for student use. Unapproved apps may not protect your data.

3

## AI conversations are not private

Text you type into AI tools may be stored and reviewed. Treat all AI interactions as public.

4

## Parents have rights

Under FERPA/COPPA, parents can ask what student data is collected and request its deletion.



# AI Tools at CASD

Tool Type	Purpose	Who Uses It	Note
AI Writing Assistants	Feedback, brainstorming, grammar	Teachers & Students (with permission)	Must disclose use
AI Tutoring Tools	Personalized practice, explanations	Students	District-approved only
Lesson Planning AI	Curriculum support, differentiation	Teachers	Teacher judgment required
Translation Tools	Support for ELL students	Students & Families	Approved platforms only
AI Research Helpers	Summarizing, finding sources	Students (Grades 6–12)	Sources must be verified

# 2026–2027 Implementation Roadmap

Fall 2026

## Launch & Awareness

Playbook shared with all families, staff training begins



Spring 2027

## Review & Feedback

Community surveys, policy review, student focus groups



Winter 2026

## Classroom Integration

AI tools piloted in select classrooms with teacher support



Summer 2027

## Update & Plan

Revise playbook, plan Year 2 expansion based on data





# Questions & Next Steps

*Together, we shape how AI serves our students.*



Contact your building principal for classroom AI questions



Visit the CASD website for the full AI Playbook and updates



Email the curriculum office for policy details and tool approvals



Check the parent portal for family resources and newsletters