

**A.W. BEATTIE CAREER CENTER
JOINT OPERATING COMMITTEE
Meeting Minutes
March 26, 2026**

The A.W. Beattie Career Center (AWBCC) Joint Operating Committee held its regularly scheduled meeting on Thursday, March 26, 2026. Ron Frank, Vice-President, called the meeting to order at 6:18 PM and roll call was taken.

MEMBERS IN ATTENDANCE

AVONWORTH

Adam Livingston
Jessie Opalko (virtual)

NORTH HILLS

Rachael Rennebeck
Dee Spade

DEER LAKES

NORTHGATE

FOX CHAPEL

Ron Frank
Amy Cooper

PINE RICHLAND

Leslie Miller

HAMPTON

SHALER

Robert Cessar
Jim Tunstall

NORTH ALLEGHENY

Libby Blackburn
Elizabeth Warner

OTHERS IN ATTENDANCE

Eric Heasley
Heather Brown
Joseph Miller
Maureen Golden
Megan Turnbull

Executive Director
Assistant Director/Principal
Technology Director
Business Manager
Solicitor – Weiss Burkhardt Kramer, LLC

MEETING MINUTES of January 29, 2026

Upon motion by Jim Tunstall, seconded by Libby Blackburn, the January 29, 2026 meeting minutes were approved unanimously.

PRESIDENT VASKO'S REPORT

1. Mr. Vasko was not in attendance.

SUPERINTENDENT MANNARINO'S REPORT

1. Dr. Mannarino was not in attendance.

SOLICITOR SATTLER'S REPORT

1. Solicitor Turnbull reminded all the JOC members to send their Statements of Financial Interest to the JOC Recording Secretary by May 1st.

EXECUTIVE DIRECTOR ERIC HEASLEY'S REPORT

1. Prior to the meeting during the Committee of the Whole the following information was shared:
 - Mrs. Sarah Dietz, the Health and Nursing Sciences Instructor introduced Ellisa Lucchino, a current HNS student, and Maddison Maynard, a former HNS student.
 - Ellisa Lucchino shared about her positive experiences in HNS at AWBCC. She shared about her Co-Op at Petcash Oral Surgery and all that she is learning while at her job. She is very excited about the future and has plans to attend college where she will use all she has learned at AWBCC. She thanked Mrs. Dietz and Mr. Moran for teaching her not only academic but also personal skills she will need while working in the field.
 - Madison Maynard, a former HNS student, shared that she completed the St. Margaret School of Nursing program and is currently a registered nurse at UPMC Passavant Hospital. She shared much praise for the AWBCC teachers and staff for all she learned to make her successful as a nurse.
 - Mrs. Dietz then shared pictures and information on many former students to share what they are currently doing and how their AWBCC HNS experience has shaped them into who they are today.
2. The following information was shared during the Executive Director's report:
 - Mr. Heasley thanked Mrs. Holzworth for all her hard work on preparing and presenting at the Enrollment Data Meeting. He also thanked Mrs. Brown for helping with anything Mrs. Holzworth needed. The meeting was held to help the principals and districts understand how and why the admissions/enrollment process works. It was a great collaboration that helped with the unknown and made things more understandable for the principals and district personnel that were in attendance.
 - He also thanked Mrs. Niggel, Mrs. Slogon, and the other teachers involved for all their work for the wellness initiative called "The Sunshine Squad." They are truly making a difference at AWBCC. So far, they have hosted an 80s Themed Day, Olympics, Green Day, and a Crazy Hat Day. These days bring the staff together to have fun and support wellness around the building. Mr. Heasley shared that he is very pleased with all their work and their positive, vibrant attitude to bring everyone together.
 - Mr. Heasley shared that the updated Support Staff Administrative Guidelines are finally completed. It includes evaluation information, salary, PTO/sick days, as well as spousal healthcare (if the employee pays the full cost). Mr. Heasley will share the final copy electronically and they will vote on the guidelines in May with them going into effect on July 1, 2026. Mrs. Blackburn asked a question regarding the targets and when they would hit them. Mr. Heasley shared that they are modeled after the targets that Dr. Mannarino uses. There was a brief discussion between Mr. Tunstall and Mrs. Blackburn regarding targets. Mr. Frank then instructed everyone to send any issues to him and the Personnel committee.
 - The Kiddie Tech enrollment is going up with more students enrolling. As we move forward, they are in better shape and tuition will be increasing, which will also help as costs are also going up. There will also be a change to the school age program for the summer which is on the agenda.

- An upcoming project was going to be parking lot repaving, but an issue has come up with a collapsed pipe. Matt Mertz plumbing came and sent a camera through the line near CBC, and it was discovered that there is a collapsed pipe that runs from CBC to Pastry Arts and into the school hallway. This will be the third underground pipe that has had to be redone. Mr. Heasley then talked with Matt Franz from HHSDR, and it is recommended to have the whole system scoped with a camera to see if there are any other piping issues. Mrs. Blackburn asked how big the pipes were, and Mr. Steiner answered that they are 4 – 6-inch cast iron piping from the 1960's which is when the school was built.

ORGANIZATION & CURRICULUM COMMITTEE REPORT

1. To approve the continued participation in the PA Department of Education TAP Professional Development Program for the 2026 – 2027 school term. There is no cost to the Career Center.
2. To approve the following staff members participating in the PA Skyward User's Group Training March 30 – April 2, 2026 at Kalahari Poconos in the estimated amount of \$4,860.00.
 - Mrs. Thea Holzworth Assistant Director for Curriculum and Grants
 - Mrs. Bridgette Long PIMS Coordinator
 - Mr. Joe Miller Technology Director
3. To approve the fee of \$9,500.00 to Thriving Youniversity, LLC for an in-person staff professional development of "Teach Like Lasso" on August 21, 2026. PCCD Grant/Operating Budget.
4. To accept a 2019 Chevy 1500 from CCAC Automotive training program for use in A.W. Beattie Automotive Technology program. Donated value is \$22,000.00.
5. To approve Heather Brown, Assistant Director, participating in the PACTA Leadership Legislative Days in Harrisburg, April 21 – 22, 2026 at the estimated cost of \$750.00, Operating Budget.

Upon recommendation of the Organization & Curriculum Committee, Libby Blackburn motioned, and Dee Spade seconded that items 1 through 5 be approved. It was approved as a consent agenda with a voice vote of 11 - 0.

PERSONNEL COMMITTEE REPORT

1. To approve the Executive Director posting for the following anticipated positions for summer employment:
 - A. Summer Student IT Department Interns (Part-Time)
 - B. Summer Custodial Staff (Part-Time)
2. To approve an unpaid medical leave for Employee #260 effective February 18, 2026 through April 26, 2026 per physician's statement.
3. To accept the resignation of Kiddie Tech Employee #518 effective January 12, 2026.
4. To accept the resignation of Kiddie Tech Employee #497 effective February 27, 2026.
5. To approve the employment of Alina Schlichtkrull, School Office Receptionist/Attendance Secretary, effective February 9, 2026 at the salary of \$42,250.00 with benefits. Salary and benefits are pro-rated for the 2025 – 2026 school term.
6. To approve an FMLA leave request for Employee #386, effective March 24, 2026 through approximately April 30, 2026.

7. To approve an uncompensated medical leave request for Employee #534, effective March 13, 2026 through approximately June 11, 2026 per physician's statement.
8. To approve Jenna Gamblin (NG) as a Co-Op student in the Kiddie Tech Day Care at the hourly rate of \$12.00, no benefits, effective March 9, 2026.
9. To approve Morgan Polk, Assistant Group Supervisor, in the Kiddie Tech Day Care at the hourly rate of \$16.75, no benefits, effective March 23, 2026.
10. To ratify the PA Early Learning Centers Retention Bonuses payable in the amount of \$450.00 to each of the following individuals on March 15, 2026 per guidelines:
 - Krista Charlton
 - Annabelle Dischner
 - Abigail Armstrong
 - Sarah Gluvna
 - Lauryn Jones
 - Barbara Waldron
 - Karen Wieczorek
 - Sara Zaki
11. To approve Robert Davis as a substitute school counselor effective March 23rd through May 5th, 2026. Daily rate \$130.00, no related healthcare benefits.

Upon recommendation of the Personnel Committee, Libby Blackburn motioned, and Dee Spade seconded that items 1 through 11 be approved. It was approved as a consent agenda with a voice vote of 11 - 0.

FINANCE COMMITTEE REPORT

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	1/31/2026	\$ 767,364.54
		2/28/2026	\$ 856,028.14
	AWBCC Capital Reserve Fund	1/31/2026	\$
		2/28/2026	\$
	Alfred W. Beattie Memorial Fund	1/31/2026	\$
		2/28/2026	\$
	Conroy D. Guyer Fox Chapel Charitable Trust	1/31/2026	\$
		2/28/2026	\$
2. BUDGET REPORT	AWBCC Operating Fund	1/31/2026	\$
		2/28/2026	\$
3. CASH REPORTS	AWBCC Operating Fund	1/31/2026	\$ 791,138.34
		2/28/2026	\$ 963,626.51
	PLGIT & PSDLAF	1/31/2026	\$ 1,861,927.95
		2/28/2026	\$ 1,634,670.22
	AWBCC 3-Month CD	1/31/2026	\$ 552,044.43
		2/28/2026	\$ 557,190.59
	AWBCC Money Market Fund	1/31/2026	\$ 427,254.82
		2/28/2026	\$ 427,904.40
	AWBCC Capital Reserve Fund	1/31/2026	\$ 208,600.91
		2/28/2026	\$ 208,918.06
	Alfred W. Beattie Memorial Fund	1/31/2026	\$ 215,619.78
		2/28/2026	\$ 216,245.18
	Conroy D. Guyer Fox Chapel Charitable Trust	1/31/2026	\$ 585.30
		2/28/2026	\$ 585.41
	AWBCC Student Activity Accounts	1/31/2026	\$ 29,805.14
		2/28/2026	\$ 38,046.08
4. To authorize the administration to transfer the 2024 - 2025 Adult Education/Cyber-Charter tuition income of \$118,477.20 to the 2022 Capital Reserve Account.			
5. To approve a 2025 EITC donation from NexTier Bank in the amount of \$4,625.00 for integrated technology across the curriculum in Networking/Cyber Security.			
6. To approve the Agreement of Sale between A.W. Beattie Career Center and the Richland American Legion Post #548 Inc. per the Solicitor's review for a modular structure.			
7. To approve the purchase of five (5) 3MTR-800 – HIK Versiflo Heavy Industry Kits with peel offs, in the amount of \$12,560.85 through Beattie Memorial Fund. (These are the clean air breathing units utilized in the Auto Collision paint booths.)			

8. To accept the PDE 2025-2026 PDE Supplemental Equipment Grant in the amount of \$288,227.16.

9. To approve the listed 2025-2026 Operating Fund budget transfers:

Joint Operating Committee - March 28, 2026			
Request to Approve Budget Transfers as Indicated Below:			
Account	Account Description	To:	From:
10-1380-490-002	AT - Contracted Services	\$ 3,200	
10-1380-010-002	AT - General Supplies		\$ 3,200
Move funds to account for the increased costs for equipment service in the Auto Tech program			
Account	Account Description	To:	From:
10-2310-540-000	BRD SVCS - Advertising	\$ 10,000	
10-2370-540-000	COMM REL/PR - Advertising		\$ 10,000
Move funds to account for the increased costs of employment ads run for the 25-26 FY			
Account	Account Description	To:	From:
10-2600-750-000	FACILITIES - Equipment	\$ 7,100	
10-2600-010-000	FACILITIES - General Supplies		\$ 7,100
Move funds to account for the purchase of garage door (capitalized expense)			
Account	Account Description	To:	From:
10-2220-010-000	IT - General Supplies	\$ 75,000	
10-2220-760-000	IT- Equipment - Replacement		\$ 75,000
Move funds to account for the purchase of 75 laptops (non-capitalized expense)			
Account	Account Description	To:	From:
10-2600-180-000	SAFETY & SECURITY SVCS - School Police Officer	\$ 45,240	
10-2600-130-000	SAFETY & SECURITY SVCS - Professional Salary		\$ 45,240
Move funds to reclassify the salary of the School Police Officer			
Account	Account Description	To:	From:
10-2620-200-000	FACILITIES - Benefits	\$ 20,000	
10-2380-200-000	PRINCIPAL - Benefits		\$ 20,000
Move funds to account for the increased benefit costs in the Facilities category and decreased benefit costs in the Principal category			

10. To approve the School Age Summer Camp rate for June 8 – July 30, 2026 at the daily rate of \$75.00 for an eight-hour day. Additional time beyond the eight-hour day will be billed at \$20.00 per hour.

Upon recommendation of the Finance Committee, Libby Blackburn motioned, and Dee Spade seconded that items 1 through 10 be approved. It was approved as a consent agenda with a voice vote of 11 - 0.

The following Finance Information Items were reviewed:

1. **Remaining 2026 – 2027 Budget Schedule**

April, 2026 Joint Operating Committee Members recommendation to present budget to the Full Board (81 members) for approval.

May, 2026 Full Board approval – As per the Articles of Agreement: “The budget shall be adopted, by joint meeting or mail ballot by two-thirds of the Member School Districts and by the affirmative vote of a majority of all the members of the full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”

2. **Kiddie Tech Early Learning Center**

A. Report on 2026 Revenue, Expenditures and Enrollment.

B. Report on Revenue and Expenditures, year-to-date.

3. JOC members please submit your Statement of Financial Interests for 2025 to Mrs. Wasielewski.
4. As it relates to the 2024 – 2025 financial audit, an exit conference was held on site and virtually on January 20, 2026 with the local auditor Turnley Roberston and Associates of New Brighton, PA, JOC Officers/Members, and Administration. The auditor reported there were no findings. A final electronic copy of the audited financial statements, year ending June 30, 2025, was electronically distributed to the full JOC on February 26, 2026. JOC Officers/Members: Larry Vasko, Elizabeth Warner, and Denise Balason participated in the exit conference, along with Beattie Administration.

After the information items were read, Mr. Heasley shared the most updated draft budget that can be found on the table. The amount has gone down a little and we are still waiting for some of the numbers. He asked members to take a look at page 15, the 5-year ADM average. He explained how the ADM works and that numbers do change from year to year. He then asked Mrs. Golden to explain page 16, which illustrates the numbers from last year versus the numbers for this year. She explained why some numbers go up and some numbers go down. She explained that these numbers are not exact and will change slightly. Mr. Heasley then shared that the last bond payment will be April 2028. Mr. Frank asked a question about the allocations and Mrs. Cooper asked if these numbers were based on the ADM. The answer was the numbers were given to us by the bond council and have been used since 2016. Solicitor Turnbull shared that this information can be found in the Articles of Agreement. Discussion took place regarding the Articles of Agreement and when the current articles expire. Mr. Heasley stated that the current articles expire on June 30, 2025.

BUILDINGS AND GROUNDS COMMITTEE REPORT

1. To approve the sale of obsolete storage cabinets to staff at \$20.00 each.
2. To approve the sale of two (2) obsolete Powerstop table saws as is with no guarantees.
 - Cam Galloway \$175.00 CBC Instructor
 - Noah Pare \$175.00 CBC Instructional Assistant
3. To approve the purchase of two (2) Shield 12B Speed Displays for installation on each side of the A.W. Beattie entrance in conjunction with the Town of McCandless Police Department, a cost of \$7,196.62 through All Traffic Solutions, LLC of Brown Deer, WI. Co-Star Contract #0121-E22-305. PCCD Grant/Operating Budget.
4. To recommend that the JOC approve a contract extension for A.W. Beattie Electrical Services and authorized Maureen Golden, Business Manager to execute the following agreements:
 - A. Fifth Amendment Power Supply Coordinator Service Agreement
 - B. Direct Energy Business Annual Cap and Trans Update
 - C. Direct Energy Business LLC – 36-month Service Agreement with A.W. Beattie
January 2027 through January 2030.The contract extension recommendation was approved by the Western Pennsylvania Electric Consortium committee.

Information Items:

1. On November 17, 2025, the three-year AHERA (Asbestos) three-year re-inspection was conducted by Intertek PSI. A.W. Beattie Career Center is free of friable asbestos.
2. On March 11, 2026 AWBCC conducted our required, annual Integrated Pest Management (IPM) review meeting.
3. The Kiddie Tech Day Care Center received their PA Department of Human Services renewed Certificate of Compliance dated March 3, 2026 – March 3, 2027.

POLICY COMMITTEE REPORT

No Action Items

LEGISLATIVE REPORT

1. There were no action items, but the following information was discussed:

- Pennsylvania is currently looking at a bill against cell phone usage in schools. This is one that all will need to follow so please keep informed. Mr. Frank shared that Representative Mandy Steele held a group at Fox Chapel Area High School and met with the students regarding their thoughts on cell phone usage and bans. Literature was also passed out to the students. Mrs. Cooper shared that social media is a lot of the problem not as much as the cell phones themselves and it will need to be much more specific than just a board policy.
- Another item to be discussed is accelerated pathways for teachers and paraprofessionals to be certified. Currently, the state of PA is losing more teachers than those getting certified. Mrs. Blackburn shared that she is not sure if this accelerated pathway will be beneficial or detrimental. She is not sure what the quality will be and is not sure if this will make less people go into teaching.

PUBLIC RELATIONS REPORT

No Action Items

OLD BUSINESS

NEW BUSINESS

NEXT MEETING

April 16, 2026 – A.W. Beattie Career Center – Arlene J. Bender Student Conference Center

5:20 p.m.	Dinner
5:45 p.m.	Committee Meetings
6:15 p.m.	Joint Operating Committee Meeting

The regular JOC meeting adjourned at 6:39 P.M. Dee Spade motioned, and Libby Blackburn seconded.

An Executive Session was held immediately following the General Meeting.


Libby Blackburn, Board Secretary


AnnMarie Wasielewski, Board Recording Secretary