HEMPFIELD SCHOOL DISTRICT
LANDISVILLE ELEMENTARY CENTERS
PARENT - TEACHER ORGANIZATION
Executive Board Meeting
May 20, 2026

Meeting called to order at 6:03 pm by Nick Katherina

Members in Attendance: Nick Katherina, Steve Reich, Manny Luciano, Michelle Reich, Stacey Lauter, Ian Daecher, Ron Swantner, Jenn Meyer, Macy Bui, and Riley Hughes

Community Members in Attendance (Signed in): Chrissy Stoltz, Courtney Fahnestock, Bianky Marrero

- Secretary's Report- Molly Earhart
    - That's a wrap on the 2025–2026 school year. Thank you to everyone who supported, volunteered, and showed up for our school community. The PTO Board will reconvene in August with elections, and we look forward to welcoming both returning and new members.
- Treasurer's Report - Manny Luciano
    - We had an outstanding FunFest with volunteer support and families supporting the event.
    - Landisville PTO sending out a big thank you to our Hempfield community as we exceeded last year's FunFest earnings for our students
    - Report that PTO funding for our Teachers and students is doing well and we must continue to do well this upcoming year
    - Huge shout out to Jeff Spiker for his assistance with the Treasurer during the FunFest event
- PEP Coordinators' Report – Michelle Reich (LIC)
    - Classroom Baskets and Fun Fest basket auction was a success
    - Snacks were provided for PSSA week for classrooms from teachers who requested those

- Staff was given snacks and treats for Teacher appreciation week
- PTO provided last lunch for Staff - Chick-fil-A
- Collections for Class gifts were sent out if PEPs wished to do so for End of Year
- 6th grade picnic coming - being led by Kelly Frey

- PEP Coordinators Report-Stacey Lauter (LPC)
  - Teacher and staff appreciation a success- provided treats throughout the week
    - Used remaining parent donation monies collected from earlier in the school year for the donut breakfast and the M & Ms
  - Chick-fil-a as end of the year luncheon for teachers and staff
  - Currently brainstorming ideas for ways to show the teachers and staff we appreciate them at times other than the luncheons/breakfast meals for next
  - PEPs shared end of the year calendar dates earlier this month, requested donations for teacher end of year gifts, communicated end of year celebration plans with families
- Ways and Means Report- Danielle Sunday and Jenn Meyer
  - The Ways & Means committee executed seven fundraising activities during the 2025-26 school year, with gross proceeds that exceed the committee's fundraising goal for the year.
  - For the 2026-27 school year: Create “quick reference sheets” including the PTO email, names of event leads and important dates/info for all PTO activities as LPC and LIC Office Staff are often running triage with parents and staff who have questions
  - Promote LandisvillePTO320@gmail.com email address on all PTO communications to field questions about PTO activities.This worked well for Fun Fest.
- Programs Report – Macy Bui & Riley Hughes
  - LIC: Riley Hughes

        - Funfest was a success! My students had so much fun and they are still talking about it! Thank you so much for all of your hard work and your effort on this amazing night.
        - Thank you so much for an amazing week for Teacher/Staff Appreciation-we are so grateful for to have such an amazing PTO
        - 4th Grade just had their field trips to the Capitol and the museum! It was a fantastic day!
        - Students and families had a great time at the Art Show!
        - Students and teachers look forward to the fun events in each grade level that are planned at the end of the year.

- LPC: Macy Bui
    - Night of the Arts Success
    - Family Fun Festival Success
    - Thanks for all the Staff Appreciation support
    - Thanks for supplies, materials and resources to support all staff
    - Staff appreciate ALL the PTO Board does to support and appreciate
- LIC Principal's Report - Ian Daecher
    - HUGE SHOUT OUT to the board and all parent volunteers/donations for the best FunFest ever
    - Many thanks for a week filled with Teacher/Staff Appreciation
    - PSSA testing went well; 400 all star awards during testing; thank you for ice cream rewards!
    - STAR testing and end of year data teams
    - Blood Drive went well; thank you for supporting!
    - 4th Grade Field Trips were awesome; no Capitol next year; thank you for funding this!
    - Concert season: chorus, band, orchestra; highlighting our fantastic music department

    - Art Show was a success!
    - Field Day season! 6th grade; 4/5th grade
    - 6th Grade toured LMS
    - 3rd Grade toured LIC
    - Family tours 8/12 & 8/13

- LPC Principal's Report- Ron Swantner
    - Thank you to the PTO Board for ALL you do throughout the year to support our students and our staff
    - Many thanks for Staff Appreciation week goodies and treats
    - PSSA testing went well online with little to no hiccups
    - STAR testing and end of year assessments will be reported in report cards/info coming home to end the year
    - VIP Dance success
    - Night of the Arts success 🙄
    - 2nd trimester conferences seemed to go well; let us know if you have any feedback regarding conferences
    - Reading Olympics seemed to go well; let us know thoughts and feedback
    - Career Day was great once again thanks to all our volunteers and presenters
    - Kindergarten Updates (FDK)
    - Field Day success
    - HVAC project started; updates to be on LPC News site
- President's Report- Nick Katherina
    - A record Funfest! Wow! Great work everyone. It took many hands, but it was well worth it.
    - A special shoutout to Steve for spearheading the operation, but also to Danielle on optimization. This funfest was a hit because we improved on areas of opportunity and the numbers show. You both were pivotal in this.

    - Thank you to everyone that hands in on ticket sales, to the basket auction, running the grill tent and many, many more things. We couldn't have done it without you and the tireless hours you volunteered to help the cause. Your efforts did not go unnoticed!
    - Looking for community feedback on the Funfest, as well as the PTO's outcomes for the 25-2026 school year. What worked well, what could have been better?
    - We will need to sort out tentative dates for the Fall Fest

- Vice President's Report - Steve Reich
    - Thank you all for your help with an amazing Fun Fest!
    - Indications point to this being the best Fun Fest on record, which is a testament to everyone's commitment to this event!
    - We have tentatively locked in Sunshine Shows again for the first Friday of May, 2027 via a verbal commitment.
    - Fun Fest areas of opportunity for next year: training for the volunteers in the ticket booths on Zeffy transactions, no LGI kids games next year. Anything else?
    - Fall Fest planning, date and location

- Family Engagement
    - Federal Audit went well and showed we are following expectations well
    - Tentative Back to School Night on 9/2
    - Tentative LIC Math Family Engagement Night on 11/17
    - Any feedback on Spring parent-teacher conferences?

- Unfinished Business -
    - Fun Fest debrief - Kudos were shared and everyone agreed it went well and may be the most successful Fun Fest of all time.

- Finalize revisions to board member job descriptions/PTO board member handbook (to have for recruitment) - The document was finalized and will be available to facilitate board recruitment efforts for the 2026-27 school year.
- New board member recruitment
    - Following the vote at the March 5 executive board meeting to move the election of new board members from May to September, a concern was voiced about the timing of said vote as it relates to the duties of PEP coordinators. A large bulk of planning and execution of PEP activities occurs prior to the start of the new school year.
    - A motion was made by Jenn and seconded by Stacey to move voting for the PEP Coordinator only back to May for the 2027-28 school year. An email vote will take place to approve or deny this motion.
    - Following this decision, the name of an individual was brought forth for consideration to become the LIC PEP Coordinator for the 2026-27 school year. A vote to install a new LIC PEP Coordinator will occur via email on July 1, All interested parties should contact a member of the PTO board, Dr. Daecher or Mr. Swantner prior to June 30 to be considered.
    - Discussion took place about the current bylaw requirement of a parent needing to have a child in first grade and/or have lived in the district for a minimum of one year before being eligible to assume a board position.
    - A motion was made by Michelle, and seconded by Nick to remove that stipulation. An email vote will occur to approve or deny this motion. Any registered student's parent can throw their name in the hat to be an Executive Board Member prior to voting night.

- New Business
    - End of year survey - The idea to issue a year-end survey was presented and the board agreed; a draft was reviewed and minor edits proposed. The survey will be distributed via the school newsletters and through PEP parents. We'll offer an incentive of a drawing for three free 2026-27 parent shirts for those completing the survey.

- We discussed the use of Landisville PTO google drive and all board members agreed to upload pertinent information related to their positions by May 30. A proposal to create a global Landisville PTO sign-up genius and Canva account was discussed and agreed upon. Danielle will use the free versions to set up both with the LandisvillePTO320@gmail.com email address and share sign-in details.
- Planning for the start of the 2026-2027 school year: Sneak-a-peek, Open House and Fall Fest
    - Fall Fest is tentatively slated for September 25
    - Fall Fest Location - TBD
    - Sneak-a-peek:Decision to set-up a PTO table at each school and hand out a welcome back item, branded Hempfield. There was also a discussion to establish a Landisville spirit wear online store and disseminate information about the store at Sneak-a=Peek.

Nick motioned to adjourn the meeting at 8:09 pm, seconded by Manny. All in favor.