School Site Council (SSC)

Agenda/Minutes

TITLE I AND NON-TITLE I SCHOOLS

School Name:____Will Rogers Middle School_____School Year:_2025-2026__

Principal:__Vanessa Adolphson_____ SSC Chair:__Hildeliza Ruiz Medrano_____

Meeting Date: 5/19/2026	**Meeting Location**: Library
Starting Time:	**Ending Time**:

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible
1. Call to Order (1 minute)		**Chair**
Comments/Parent Advice Hildeliza calls to order at 3:03		
2. Roll Call (1 minute)		**Secretary**
Comments/Parent Advice Vanessa Adolphson, Principal - Ray Rizzo- Parent - Hildeliza Ruiz Medrano, Parent - Kaitlyn Sleeper - Teacher - Andrea McMahon- Teacher - Svetlana Frankenberger- Teacher - Rachel Gardner- other staff - Rosemary Mawi- Student - ABSENT Jacob Cruz- Student -		
3. Additions/Changes to Agenda (_ min.)		**Chair**
Comments/Parent Advice No additions or changes		
4. Reading and Approval of Minutes 4/21/26 April 21, 2026.docx		**Secretary**
Comments/Parent Advice Hildeliza approves		

Ray seconds		
5. Reports of Officers/Committees Recommendations from ELAC (_min.)		**Chair**
Comments/Parent Advice ELAC - 1 parent came to last ELAC meeting. We have 31 students who scored level 4 and reclassifying about 20 of them and hopefully more as IReady test scores come out SPAC - final meeting this month, we talked about e-bikes at the meeting and the staff/parent survey the district has put out.		
6. Public Comment (_min.)	***Not Applicable**	**Chair**
Comments/Parent Advice None		

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (_ min.)		**Principal**
1. Approved budget and SPSA for 26-27 **a. Budget Tracking 2026-2027** b. Hildeliza Approves c. McMahon Seconds		
8. New Business (_ min.)		**Chair/Principal**
Comments/Parent Advice **1.** Review request for funds a. Media - $200 SPSA 2.4 i. McMahon approves ii. Ray seconds b. Computer Applications - $225 SPSA 1.1 i. Sleeper approves ii. Hildeliza seconds c. Elective Dept Little Women - $1000 SPSA 2.4		

i. McMahon approves ii. Hildeliza seconds d. Media NAB Conference - $950 SPSA 1.4 i. Hildeliza Approves ii. Sleeper seconds e. Art Crocker Field Trip - $2000 SPSA 2.4 i. Ray approves ii. Frankenberger seconds f. ELA - Pear Deck $149 SPSA 1.7 i. Hildeliza approves ii. McMahon seconds Next cycle of release of funds will be in August at our next meeting. Need a new parent next year. Staff will need to rerun as well.		
9. Adjournment (1 min.)		**Chair**
Jacob adjourns at 3:19. Ray seconds.		

Prepared By: Kaitlyn Berry
5/19/2026

Attach sign-in sheet

Send completed Agenda/Minutes and sign-in sheet to the Office of Student Learning Assistance

Requirements and District Practices that need to be documented on SSC agenda and minutes with member signatures

Timeline to Agendize and include in minutes	Requirements and District Practices
April/May or Sept./Oct.	Selection/Election of SSC Council (Requirement)
After the SSC election	Professional Development and Training for SSC-Roles and Responsibilities for representatives elected (Requirement)
After the SSC election	Develop Meeting Calendar for the school year (District Practice)

At scheduled meetings	Review Student Achievement Data (Requirement)
August-October	Develop the Single Plan for Student Achievement (SPSA) (Requirement)
October	SSC develops and approves the SPSA (Requirement)
Dec. to May	Monitor the Implementation of the Single Plan for Student Achievement (SPSA) (Requirement)
August-October	Annually review and revise the plan and proposed expenditure of funds (Requirement)
January-February	Mid-Year Evaluation of the effectiveness of the Single Plan for Student Achievement (SPSA) (District Practice)
June-August	End-Year Evaluation of the effectiveness of the Single Plan for Student Achievement (SPSA) (Requirement)
At scheduled meetings	For Sites with ELAC -Coordinate with ELAC to review programs for English learners (Requirement)
At scheduled meetings	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the Single Plan for Student Achievement (SPSA) (Requirement)
At scheduled meetings	Seek input and feedback from SSC on expenditures using Local Control Funding Formula (LCFF) (District Practice)
Sept. – Nov.	Development of SSC Bylaws (District Practice)
When Safety Plan is due	Coordinate with the Safety Committee regarding the Safe School Plan
Sept./Oct. or May/June	Develop and annually review the school level Parent Involvement Plan and School Parent Compact