

CLARK-SHAWNEE LOCAL SCHOOL DISTRICT  
Clark County, Ohio  
BOARD OF EDUCATION MEETING  
May 28, 2026  
6:30 p.m.  
Shawnee Middle/High School Media Center

**AGENDA**

**I. OPENING**

- A. Call to Order**
- B. Roll Call**    \_\_\_DeHart    \_\_\_Galbreath    \_\_\_Garrett    \_\_\_Page    \_\_\_Pierce
- C. Pledge of Allegiance**
- D. Adoption of Agenda**

**Motion by:**  
\_\_\_Mr. DeHart    \_\_\_Mr. Galbreath    \_\_\_Ms. Garrett    \_\_\_Dr. Page    \_\_\_Mrs. Pierce

**Second by:**  
\_\_\_Mr. DeHart    \_\_\_Mr. Galbreath    \_\_\_Ms. Garrett    \_\_\_Dr. Page    \_\_\_Mrs. Pierce

**Roll Call:**  
\_\_\_Mr. DeHart    \_\_\_Mr. Galbreath    \_\_\_Ms. Garrett    \_\_\_Dr. Page    \_\_\_Mrs. Pierce

**II. REQUESTS AND CONCERNS OF THE GENERAL PUBLIC**

**Reminders Concerning Public Participation**

The Board welcomes and encourages the public to communicate with the Board on educational issues and school matters of community interest. The Board values public comment on such matters and seeks to provide the public with a meaningful opportunity to express points relative to such matters. Please note that the purpose of public participation is to give the public an opportunity to provide such comments, but the purpose is not for the Board to respond to any such comments. The Board will take all comments that are of an appropriate nature relative to educational issues and school matters of community interest under advisement and will respond in a manner the Board deems appropriate.

Please be advised that public participation may not be repetitive, obscene, and/or comments that constitute a true threat. Any such comments may be interrupted, warned, or terminated by the Board's presiding officer, and the Board's presiding officer may seek removal of any participant who does not observe reasonable decorum.

Also please be advised that public participation may not exceed three (3) minutes in length per participant. If you have a comment and/or question after the public participation period has closed, please submit your comment/question to the board in writing. Individuals desiring to participate in the public participation period must register on the sign-in sheet prior to the start of the meeting.

### III. ROUNDTABLE

#### Springfield-Clark CTC Update

Mr. David DeHart will update the Board of Education members on the activities of the Career Technology Center.

#### Assistant Superintendent Update

Mr. Adam Billet, Assistant Superintendent, will provide an update to the Board of Education.

#### Superintendent Update

Mr. Brian Kuhn, Superintendent, will provide an update to the Board of Education.

#### Administrative Reports/Action Items

*The following items have been reviewed by the board members prior to the meeting. Discussion will be limited, but board action is required.*

**Motion by:**

Mr. DeHart     Mr. Galbreath     Ms. Garrett     Dr. Page     Mrs. Pierce

**Second by:**

Mr. DeHart     Mr. Galbreath     Ms. Garrett     Dr. Page     Mrs. Pierce

#### E. Proposal for Operating Levy and Updated Reduction Plan

Mr. Brian Kuhn, Superintendent, will present a recommendation for an operating levy and updated reduction plan.

**Roll Call:**

Mr. DeHart     Mr. Galbreath     Ms. Garrett     Dr. Page     Mrs. Pierce

#### IV. TREASURER'S REPORT

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**ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL**

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items F through I are accepted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately

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**Motion by:**

\_\_\_ Mr. DeHart \_\_\_ Mr. Galbreath \_\_\_ Ms. Garrett \_\_\_ Dr. Page \_\_\_ Mrs. Pierce

**Second by:**

\_\_\_ Mr. DeHart \_\_\_ Mr. Galbreath \_\_\_ Ms. Garrett \_\_\_ Dr. Page \_\_\_ Mrs. Pierce

- F. Signing of the Minutes of the Previous Meeting**
- G. Treasurer's Report and Condition of the Funds**
- H. Monthly Bills and Allowance of those that are in Order**
- I. Acceptance of Donation**

Mr. Tom Faulkner, Treasurer, is requesting permission to accept a donation in the amount of \$1,463.05 from Mrs. Phyllis McCrory for the purchase of an outdoor picnic table for Shawnee MS.

Recommendation: To approve the above request.

**Roll Call:**

\_\_\_ Mr. DeHart \_\_\_ Mr. Galbreath \_\_\_ Ms. Garrett \_\_\_ Dr. Page \_\_\_ Mrs. Pierce

#### V. LOCAL SUPERINTENDENT'S REPORT

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**ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL** Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items J through R are accepted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

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**Motion by:**

\_\_\_ Mr. DeHart \_\_\_ Mr. Galbreath \_\_\_ Ms. Garrett \_\_\_ Dr. Page \_\_\_ Mrs. Pierce

**Second by:**

\_\_\_ Mr. DeHart \_\_\_ Mr. Galbreath \_\_\_ Ms. Garrett \_\_\_ Dr. Page \_\_\_ Mrs. Pierce

- J. Resignations**

Certified

Mr. Samuel Cottle, Teacher, has submitted a letter of resignation effective at the end of the 2025-2026 contract year.

Mrs. Amy Haerr, Teacher, has submitted a letter of resignation effective at the end of the 2025-2026 contract year.

Mrs. Phyllis McCrory, Teacher, has submitted a letter of resignation effective at the end of the 2025-2026 contract year.

Mrs. Zsuzsanna Przyzycki, Teacher, has submitted a letter of resignation effective at the end of the 2025-2026 contract year.

Recommendation: To accept the above resignation.

#### Support Staff

Mr. John Coffman, Custodian, has submitted a letter of resignation effective May 31, 2026.

Miss Jenna Potts, Human Resources/Public Relations, has submitted a letter of resignation effective June 5, 2026.

Mrs. Ashley Randall, Transportation Secretary, has submitted a letter of resignation effective at the end of the 2025-2026 school year.

Recommendation: To accept the above resignation.

### **K. Employment**

#### Certified

Mrs. Liberty Choiniere as Intervention Specialist Teacher for the 2026-2027 school year [Current Assignment: Shawnee ES].

Miss Alana Derringer as Teacher for the 2026-2027 school year [Current Assignment: Shawnee ES].

Mr. Brandon Stover as Intervention Specialist for the 2026-2026 school year [Current Assignment: Shawnee ES].

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, pre-employment drug testing, etc. and recommendations are found to be satisfactory.

### Support Staff

Mrs. Ashley Randall as Bus Driver for the 2026-2027 school year

Recommendation: To employ the above individual provided all statutory requirements are met, i.e. certification, background checks, pre-employment drug testing, etc. and recommendations are found to be satisfactory.

### Substitutes - Certified

To set the rate of pay for Mrs. DeAnn Meade as Long-Term substitute teacher for the 2026-2027 school year at Class 1, Step 0 [Current Assignment: Shawnee ES].

To set the rate of pay for Ms. Tate Thomas as Long-Term substitute teacher for the 2026-2027 school year at Class 1, Step 0 [Current Assignment: Shawnee ES].

### Additional Duty (Certified Staff)

Mrs. Kelly Hale as Grade Level Lead for the 2025-2026 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

### Substitutes—Classified

Miss Hannah Kimble as substitute aide for the 2025-2026 school year.

Mrs. Shelby Barringer as substitute aide for the 2025-2026 school year.

Ms. Melyssa Bradam as a substitute aide for the 2025-2026 school year.

Ms. Avery Reeder as substitute aide for the 2025-2026 school year.

Ms. Nicole Roberts as a substitute aide for the 2025-2026 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory

## **L. Contract Renewals—Certified**

According to Section 3124 of the Board of Education Policy, the following procedure shall be followed in contract considerations:

- The state law is to be followed in regard to temporary certification.

- All holders of provisional certificates will be granted contracts under the following procedures based on the recommendation of the administration.
- New or beginning teachers in the district shall be granted a contract one (1) year in duration. (All re-employed teachers shall be offered no more than one (1) additional one (1) year contract.)
- Following the completion of two one (1) year contracts, all re-employed teachers will be offered a two (2) year contract.
- Following the completion of one two (2) year contract, all re-employed teachers will be offered a three (3) year contract.
- Following the completion of one three (3) year contract, all re-employed teachers will be offered a four (4) year contract.
- Following the completion of one four (4) year contract, all re-employed teachers will be offered a five (5) year contract. Thereafter, each re-employed teacher will be offered a five (5) year contract.
- At the conclusion of any limited contract the teacher may be re-employed on a probationary status for a period of one (1) or two (2) years.
- A teacher may request a lesser contract one time during the term of this contract.
- The granting of continuing contracts shall be in strict accordance with existing state law and negotiated agreement governing such contracts.
- Bargaining unit employees who retire from the district and are rehired for the school year immediately following their year of retirement from the district will be employed in accordance with provisions of the Negotiated Agreements between the Clark-Shawnee Local Board of Education and the Clark-Shawnee Local Education Association.
- The evaluation data should be used as a supplement by the local superintendent on his recommendation for granting of contracts.
- If for any reason the board of education should act against the recommendation of the administration in the renewal of a limited contract, the teacher involved, within five (5) days, if desired, shall be given the reason for such action in writing through the local superintendent.

**Shawnee ES**

**Current Contract  
(Expiring)**

**Contract Eligibility  
(Proposed)**

Megan Barber  
Elizabeth Avery

4 of 4  
3 of 3

1 of 5  
1 of 4

Olivia Conley	1 of 1 (2)	1 of 2
Terrena Conson	1 of 1 (2)	1 of 2
Stephanie Cummings	1 of 1	1 of 1
Molly Elkins	1 of 1	1 of 1 (2)
Morgan Dotson	1 of 1	1 of 1 (2)
Jaden Greenwood	1 of 1	1 of 1 (2)
Adam Hare	1 of 1	1 of 1 (2)
Holly Hare	4 of 4	1 of 5
Elisabeth Hirtzinger	3 of 3	1 of 4
Kennedy Humphreys	1 of 1 (2)	1 of 2
Emma Hurley	1 of 1 (2)	1 of 2
Jennifer James	4 of 4	1 of 5
Julie Jennings	1 of 1	1 of 1 (2)
Kayla Johnson	1 of 1	1 of 1 (2)
Christa Kusmierczyk	3 of 3	1 of 4
Karli Long	1 of 1	1 of 1 (2)
Alexandria Mauro	1 of 1	1 of 1 (2)
Laura Middleton	4 of 4	1 of 5
Darren Morrison	1 of 1 (2)	1 of 2
Chelsea Moses	1 of 1	1 of 1 (2)
Aimee Newton	1 of 1 (2)	1 of 1
Ashley Otstot	2 of 2	1 of 3
Jennifer Persaud	4 of 4	1 of 5
Michael Shaw	3 of 3	1 of 4
Alycia Stein	1 of 1	1 of 1 (2)
Mary Tucker	1 of 1	1 of 1
Meagan Wagner	2 of 2	1 of 3

**Shawnee MS/HS**

**Current Contract  
(Expiring)**

**Contract Eligibility  
(Proposed)**

Sherry Akers	1 of 1	1 of 1
Ryan Cleland	1 of 1 (2)	1 of 2
Jeffrey Collins	2 of 2	1 of 3
Tonya Collinsworth	2 of 2	1 of 3
Robert Delong	3 of 3	1 of 4
Amy Doggett	1 of 1 (2)	1 of 2
Kerry Keiser	1 of 1	1 of 1 (2)
Natalie Koukis	3 of 3	1 of 4
Sara Lee	4 of 4	1 of 5
Kristin Meeks	1 of 1	1 of 1
Melinda Shong	2 of 2	1 of 3
Brian Stevens	2 of 2	Continuing
Sarah Young	1 of 1	1 of 1

Recommendation: To employ the list of teachers as presented to the Board of Education.

### **M. Contract Renewals—Support Staff**

Newly employed regular non-teaching school employees on or before November 1, 2018, including regular hourly rate and per diem employees, shall enter into written contracts for their employment which shall be for a period of not more than one (1) year. If such employees are rehired, their subsequent contract shall be a period of two (2) years.

After the termination of the two-year (2) contract provided in division (a) if the contract of a non-teaching employee is renewed, the employee shall be continued in employment and the salary provided in the contract may be increased but not reduced unless such reduction is a part of a uniform plan affecting the non-teaching employees of the entire district.

Newly employed regular non-teaching school employees on or after November 2, 2018, including regular hourly rate and per diem employees, shall enter into written contracts for their employment which shall be for a period of not more than one (1) year. If such employees are rehired, their three subsequent contracts shall be a period of two (2) years each.

After the termination of the third two-year (2) contract provided in division (a) if the contract of a non-teaching employee is renewed, the employee shall be continued in employment and the salary provided in the contract may be increased but not reduced unless such reduction is a part of a uniform plan affecting the non-teaching employees of the entire district.

The contracts as provided for in this section may be terminated by a majority vote of the board of education for violation of written rules and regulations of the board of education. (Steps for contract termination including a hearing are outlined in the law.)

Any non-teaching school employee may terminate his or her contract of employment thirty (30) days subsequent to the filing of a written notice of such termination with the treasurer of the board.

<b><u>Shawnee ES</u></b>	<b><u>Current Contract (Expiring)</u></b>	<b><u>Contract Eligibility (Proposed)</u></b>
Kimberly Burris	1 of 1	1 of 2 (1)
Brandi Castle	1 of 1	1 of 2 (1)
Hailey Cochran	1 of 1	1 of 2 (1)
Chari Cornett	1 of 1	1 of 2 (1)
Rebekah O'Brien	2 of 2 (1)	1 of 2 (2)
Amanda Rodgers	2 of 2 (1)	1 of 2 (2)
Shayne Squeo	1 of 1	1 of 2 (1)
Hayley Zawada	2 of 2 (1)	1 of 2 (2)
Lacey Ruf	1 of 1	1 of 2 (1)
Shayne Squeo	1 of 1	1 of 2 (1)



**P. Non-Paid Leave**

Mrs. Chelsea Moses, Teacher, is requesting modification to her previously approved non-paid maternity leave. She is requesting 7.25 days of non-paid leave beginning May 19, 2026 modifying her initial request approved on April 23, 2026.

Recommendation: To approve the above request.

**Q. Reduction In Force–Certified**

WHEREAS, the Clark-Shawnee Local School District Board of Education (hereinafter, “Board”) employs teachers in order to meet the educational needs of students in the District; and

WHEREAS, all full time and regular part-time certificated bargaining unit employees, school counselors, nurses, and speech and language pathologists, school social workers and athletic trainer are all exclusively represented by the Clark-Shawnee Local Education Association/OEA/NEA (hereinafter, “CSLEA”) by way of Article 1, Section IA, of the negotiated Contractual Agreements between the Board of CSLEA (effective July 1, 2025 through June 30, 2028); and

WHEREAS, the Contractual Agreements between the Board and CSLEA at Article 24, authorize the Board to reduce the number of teachers it employs due to reason set forth in Ohio Revised Code Section 3319.17 as well as curriculum changes and/or financial reasons; and

WHEREAS, Ohio Revised Code Section 3319.178 (B) (1) authorizes a local school district board of education to reduce the number of teachers it employs for financial reasons; and

WHEREAS, the Clark-Shawnee Local School District has financial reasons to reduce the number of teachers it employs; and

WHEREAS, the Superintendent has determined pursuant to Article 24 of the Contractual Agreements (2025-2028) that the following teaching field is affected by reduction in force such that the number of limited teaching contracts in the following teaching field shall be suspended accordingly:

- 1–Spanish (P-12); and

WHEREAS, the Superintendent has recommended that the suspension of the above limited contract due to reduction in force shall be effective August 31, 2026 pursuant to spread pay for the 2025-2026 contract year; and

NOW, THEREFORE BE IT RESOLVED, that the Clark-Shawnee Local School District Board of Education determines that there are financial reasons that necessitate the reduction in the numbers of teachers the District employs;

BE IT FURTHER RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to implement reduction in force of (1) Spanish (P-12) limited contract teaching position pursuant to Article 24 of the Contractual Agreements (2025-2028) for these reasons;

BE IT FURTHER RESOLVED, that the Board hereby orders the reduction in force of limited contract teacher William Henderson, with such action be effective August 31, 2026 pursuant to spread pay for the 2025-2026 contract year;

BE IT FURTHER RESOLVED, that the District Treasurer is directed to issue official notice of this action forthwith, and to issue any statements of rights and reconciliation accompany such action forthwith.

Recommendation: To approve the above resolution.

#### **R. Reduction in Force—Support Staff**

WHEREAS, Ohio Revised Code Section 3319.172 and Clark-Shawnee Local School District Board of Education Policy 413 (“Policy 4131”) provide for the Clark-Shawnee Local School District Board of Education’s (“Board”) ability to layoff, abolish and/or reduce in force nonteaching employees for any reason set forth in Ohio Revised Code Section 3319.17 (B) (1); and

WHEREAS, Ohio Revised Code Sections 3319.17 (B) (1), 3319.172 and Policy 4131 authorize the Board to make reductions in force in nonteaching employees for financial reasons; and

WHEREAS, Ohio Revised Code Section 3319.17.2 and Policy 4131 provide that the Board shall order such reductions in force based upon recommendation of the Superintendent, who, within each pay classification affected, shall give preference to nonteaching employees under continuing contracts, then on the basis of seniority; and

WHEREAS, pursuant to Ohio Revised Code Sections 3319.17.2 and 3319.17, as well as Policy 4131, the Board has determined that it is necessary to reduce in force a nonteaching position in the District due to financial reasons, with such reduction in force to be effective August 31, 2026 pursuant to spread pay for the 2025-2026 contract year; and

WHEREAS, the Superintendent has determined that the pay classification affected by the reduction in force is Library Aide;

NOW, THEREFORE BE IT RESOLVED, that pursuant to Ohio Revised Code Sections 3319.172 and 3319.17, and Policy 4131, the Clark-Shawnee Local School District Board of Education hereby orders the reduction in force of nonteaching employee Library Aide, Ms. Misty Roberts with such action to be effective August 31, 2026 pursuant to spread pay for the 2025-2026 contract year; and

BE IT FURTHER RESOLVED that the Clark-Shawnee Local School District Board of Education hereby directs the District Treasurer to issue written notice of same to the affected nonteaching employee forthwith with accompanying explanation of any rights and/or reconciliations required.

Recommendation: To approve the above resolution.

**Roll Call:**

**Mr. DeHart**     **Mr. Galbreath**     **Ms. Garrett**     **Dr. Page**     **Mrs. Pierce**

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ACCEPTANCE OF CONSENT CALENDAR – RESOLUTIONS/MISCELLANEOUS

Action by the Board of Education in “Acceptance of Consent Calendar” at this point of the agenda means that items S through V are accepted by a single motion unless a member of the board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

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**Motion by:**

**Mr. DeHart**     **Mr. Galbreath**     **Ms. Garrett**     **Dr. Page**     **Mrs. Pierce**

**Second by:**

**Mr. DeHart**     **Mr. Galbreath**     **Ms. Garrett**     **Dr. Page**     **Mrs. Pierce**

**S. Approval of Student Trip**

Ms. Marlo Mitch, HS Teacher, is requesting permission for students to attend the 2026 Youth to Youth Summer Conference at Ohio Wesleyan University on July 8-11, 2026.

Recommendation: To approve the above student trip.

**T. Contract with the Clark County Sheriff’s Office for School Resource Officer**

Mr. Brian Kuhn, Superintendent, is requesting permission to contract with the Clark County Sheriff’s Office for a School Resource Officer for the 2026-2027 school year.

Recommendation: To approve the above request.

#### **U. Contract with the Clark County Educational Service Center**

Authorize the Superintendent to contract with Clark County Educational Service Center for the 2026-2027 school year.

Recommendation: To authorize the Superintendent to contract with the Clark County Educational Service Center.

#### **V. Resolution Requesting Certification of Estimated Tax Rates for an Income Tax—ORC 5748.02**

WHEREAS, Ohio Revised Code Section 5748.02 authorizes school districts to impose voter-approved income taxes upon their residents; and

WHEREAS, a resolution declaring the necessity to raise additional School District revenue must be passed and certified to the Tax Commissioner for the State of Ohio (the “Tax Commissioner”) in order to permit the Board to consider the levy of a school district income tax and to preserve the right to submit the question of levying such a school district income tax to the electors of the School District at the election to be held on November 3, 2026;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Clark-Shawnee Local School District, Clark County, Ohio, a majority of all of the members thereof concurring, that:

Section 1. Pursuant to Ohio Revised Code Section 5748.02, the Board determines that it is necessary to raise annually the additional amount of \$1,534,380 (the “Specified Revenue Amount”) by proposing the question at the election to be held on November 3, 2026 of levying an earned income school district income tax on the school district income of individuals residing in the School District for the purpose of current expenses for 5 years (the “Income Tax”).

Section 2. The school district income that shall be subject to the Income Tax is the “taxable income” defined in Ohio Revised Code Section 5748.01(E)(2).

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Tax Commissioner, not later than July 24, 2026, together with a request that the Tax Commissioner determine and certify to the Board (i) the property tax rate that would have had to be imposed by the School District in the current year to produce the Specified Revenue Amount and (ii) the income tax rate that would have had to have been in effect for the current year to produce an equivalent amount of money to the Specified Revenue Amount.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Recommendation: To approve the above resolution.

**Roll Call:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**W. Executive Session**

**Motion by:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**Second by:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**Roll Call:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

TIME IN: \_\_\_\_\_

TIME OUT: \_\_\_\_\_

**ADJOURNMENT**

**Motion by:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**Second by:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**Roll Call:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**X. Report Section**

1. Meeting Minutes
2. Financial Data
3. Resignations
4. Discipline Reports

Mr. Brian Kuhn  
Superintendent  
May 28, 2026