YELM Community Schools

360.458.1900
FAX: 360.458.6178
107 First Street North
PO Box 476
Yelm, WA 98597-0476

SCHOOL BOARD MEMBERS: Casey Shaw, President ● Bill Hauss, Vice President
Denise Hendrickson ● Ryan Jewell ● Frank King

AGENDA

Regular School Board Meeting

Thursday, May 28, 2026
6 p.m.
District Office
107 First Street N • Yelm, WA

Regular School Board Meeting

A **1.** **Call to Order**
Flag Salute

I **2.** **Audience**

A. Board Recognition

1. Distinguished Leadership Award

B. Superintendent's Report

C. Community Comments

A **3.** **School Board Minutes**
April 16, 2026 – Regular Business Meeting

4. **New Business**

A **A. Human Resources**

1. New Hires:
   Catherine Mullins, YHS Coach Assistant Volleyball
   Chelsea Richardson, YMS Assistant Principal
2. Leaves of Absence:
   No Report
3. Resignation/Retirements/Terminations:

Jeffrey Adams, Director of Transportation	Resignation
Brice Bere-Ruiz, OSS BSA	Resignation
Jenna Burnham, Facilities Custodian	Resignation
Bree Carson, YES ESA School Counselor	Resignation
Joni De Boise, Food Service Satellite Cook	Resignation
Tannah Evans, OSS BSA	Resignation
Nataly Green, PR SPED Paraeducator	Resignation
Jamie King, MP SPED Paraeducator	Resignation
Debra Miles, YHS OP V	Resignation Update
Tabatha Nevy, PR Teacher 3rd Grade (correction)	*Retirement*
Rex Norris, YHS Teacher Health/PE	Resignation

Mark Phillips, YHS Coach Head Soccer	Resignation
Rick Sargent, MP Teacher 5th Grade	Resignation
Emileigh Wilhelme, MP Student Specific Paraeducator	Resignation
Carrie Williams, Transportation Bus Assistant	*Retirement*

4. Reduction in Force: Per Approved Reduced Education Plan May 14, 2026

Jennifer Brownell, DO Fiscal Coordinator	6/30/2026
William Gunstrom, YHS Campus Security	6/10/2026
Rebekah Hume, OSS LPN	6/10/2026
Kiersten Slevin, DO Human Resources Coordinator	6/30/2026
Matthew Sturtz, YHS Campus Security	6/10/2026

5. Staffing Changes:
   Kari Polzin, DO HR Coordinator to YHS OP V
6. Stipends/Supplemental Contracts
7. Requests for Waivers For Teaching Out of Endorsement:

Aaron Johnson, FS SPED	Long Term Sub
Ryan Hominda, RMS History/AVID	Long Term Sub

A **B. Acceptance of Gifts**

Donor	Amount
Yelm FFA Alumni, FFA State Convention	$10,000.00
Fort Stevens Booster Club, Science on Wheels	$1,600.000
Rebecca and Dan Huttmann, FFA State Convention	$200.00
Sutter Metals, Lackamas ASB	$100.00
Harmony Lodge No. 18, Bikes for Literacy – all Elementaries	$1,5000.00
Gamer Graph-x, Sports Medicine Shirts	FMV $250.00
Washington Rock Quarries, 5 yards dirt for playground SW	FMV $500.00

A **C. Out-of-District Travel**

1. YHS FBLA to San Antonio, TX, June 27-July 3, 2026, to participate in the National Leadership Conference, 2 students and 1 chaperone.
2. YHS Choir to Los Angeles, CA, May 13-17, 2027, Southern California performance tour, 60-80 students and multiple chaperones.

A **D. Policy Replacements – Second Reading for Approval**

Second Reading		
CATEGORY	**POLICY**	**ACTION**
Critical	3122 Excused and Unexcused Absences	Replacement
Critical	3122 Procedure	Replacement

A **E. Yelm High School Constitution of The Associated Student Body**

A **5. Vouchers and Payroll**

A.	General Fund	#70154072– 70154222	$1,391,538.58
B.	ASB Fund	#70410085 - 70410099	$39,983.85
C.	Capital Projects Fund	#70501876 - 70501876	$5,143.20
D.	Comp Tax	#11230029 – 11230029	$1,509.66
E.	General ACH	#9000000092 - 9000000133	$41,250.54
F.	April Payroll		$6,403,505.44

A 6. Operations Report

Public Works:

Project #	Amount	Vendor / Reason
82.25	$558.61	Security Solutions NW – Electronic Door Repair – LK
83.25	$1,454.71	Security Solutions NW – Electronic Door Repair – PR
88.25	$405.15	Danard Electric Inc – Traffic Beacons Diagnostics – MAINT
94.25	$2,518.50	Drain Pro – Drain Cleaning/Back Up Service Call – FS
97.25	$1,071.46	Hermanson Co LLP – Daikin VRF System - No Heat in 6 Classrooms Troubleshoot – MP
98.25	$750.02	Hermanson Co LLP – Daikin RM32 System Troubleshoot – MP
103.25	$438.00	WA Fire Protection LLC – FA Troubleshoot Service Call – TRANS
104.25	$4,960.35	Drain Pro – Jet Sewer & Blockage Locate/Cleanout – FS
105.25	$729.68	Drain Pro – Septic Alarm Troubleshoot Service Call – MK
110.25	$3,438.93	Drain Pro – Pump Septic Tank – MK

I 7. Financial Reports

I 8. Student Enrollment Report

May 2026	5241 HC	5106.28 FTE (246.17 < 5443.00)
Apr 2026	5260 HC	5127.71 FTE (234.85 < 5443.00)
May 2025	5533 HC	

I 9. Board Comments

I 10. Superintendent's Comments

I 11. Executive Session

To review the performance of a public employee.

A 12. Superintendent's Contract

A 13. Adjourn

Next Board Meeting: June 4, 2026 – 6:00 p.m. – District Awards Night

Location: Yelm High School PAC

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's Office no later than three days before a meeting so that arrangements for the modification can be made.

A= Action **I= Information** **D= Discussion**

Yelm Community Schools, District No. 2

107 First Street North • Yelm, WA 98597 • (360) 458-1900 • *www.ycs.wednet.edu*

MINUTES

of a Regular Meeting of the Board of Directors

Thursday, April 16, 2026

BOARD MEMBERS PRESENT
Bill Hauss, Denise Hendrickson, Ryan Jewell, Frank King, Casey Shaw

STUDENT REPRESENTATIVES
Hannah Hiiva, Rebecca Rankin, Kailey Slevin, Ayden Williams

ADMINISTRATION PRESENT
Holly Ackerman, DeeDee Buckingham, Kaiya Burgess, Lisa Cadero-Smith, Curtis Cleveringa, Craig Curry, Becki Fowler, Jodi Jarmin, Teri Melone, Shannon Powell, Traci Schultz, Starla Watson, Chris Woods

CALLED TO ORDER
President Casey Shaw called the Regular Board Meeting to order at 6:00 p.m.

AUDIENCE
Board Recognition

Volunteers of the Year
Building principals recognized and presented their respective Volunteers of the Year, highlighting the significant contributions and positive impact each volunteer has made within their school communities.

Robin Conlon *Fort Stevens*	Brittni Bracamonte *Lackamas*	Nicole Cross *McKenna*
Scott & Donna Cole *Mill Pond*	Lisa Thomas *Prairie*	Ashley Pylant & Maddy Bell *Southworth*
Aga Brockmoller *Ridgeline Middle School*	Bri Valentine *Yelm Middle School*	Jessica Kelso *Yelm High School*

Excellence in Facilities, Grounds and Maintenance Award
Supervisor of Maintenance and Grounds David Fox and Supervisor of Custodial Paul Manwiller recognized the following award nominees:

Excellence in Facilities, Grounds and Maintenance Award *Honoring the facilities, grounds, and maintenance professionals who ensure safe, clean, and well-maintained buildings and campuses, fostering a positive and supportive atmosphere for students and staff across the district.*
Angela Fowler & Dennis Thornton

Superintendent's Comments
Assistant Superintendent Lisa Cadero Smith presented an update on the district's attendance goal under Strategic Plan Goal 1, noting that 41.07% of students were chronically absent in the 2024–25 school year, with a target of reducing that rate to 20% by 2029–30. Chronic absenteeism was defined as missing 10% or more of school days for any reason.

She outlined current efforts, including implementation of evidence-based practices such as site-based attendance MTSS systems, weekly data monitoring, timely family outreach, and student-

centered interventions to address barriers. The district is also participating in OSPI's Attendance Community of Practice, focusing on consistent messaging, relationship-based communication, and proactive outreach.

The presentation included feedback from a districtwide attendance committee and external partners, identifying challenges such as student and family barriers, staffing limitations, inconsistent procedures, and policy gaps. Planned next steps include reviewing and strengthening Board Policy 3122, improving system consistency, enhancing staff collaboration, and increasing communication with families to support regular student attendance.

Community Comments
Comments were presented by Michael Blank.

SCHOOL BOARD MINUTES - APPROVED
March 26, 2026 – Regular Board Meeting
M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.

NEW BUSINESS
INDIVIDUAL CONTRACTS – APPROVED

New Hires		
Name	**Position**	**Effective Date**
Susan Carlson	RMS Coach Assnt Cross Country	4/13/2026
Natalie McLaughlin	RMS Coach Assnt Volleyball	4/13/2026
Savannah Sederberg	FS OP III	4/13/2026
LEAVE OF ABSENCE		
Name	**Position**	**Effective Date**
No Report		
RESIGNATIONS/RETIREMENTS/TERMINATIONS		
Name	**Position**	**Effective Date**
Molly Borland	PR Teacher Kindergarten	Resignation 8/31/2026
Chris Clark	YHS Assistant Principal	Resignation 6/30/2026
Heidi DeFord	YHS Coach Head Volleyball	Resignation 3/24/2026
Lori Gray	OSL Program Coordinator	Resignation 6/30/2026
Melanie La Madeleine	RMS Coach Assnt Cross Country	Resignation 3/23/2026
Justin McNeil	YMS Teacher ELA	Resignation 8/31/2026
Tabatha Nevy	PR Teacher 3rd Grade	Resignation 8/31/2026
Rex Norris	YHS Coach Head Football	Resignation 4/1/2026
Abdo Sleiman El Hakim	Paraeducator	Resignation 3/27/2026
STAFFING CHANGES:		
No Report		
REQUESTS FOR WAIVERS FOR TEACHING OUT OF ENDORSEMENT		
Samantha Beattie	LK Title/LAP	Long Term 4/13/2026
Brandon Borcher	YHS Math	Long Term 4/20/2026
STIPENDS/SUPPLEMENTAL CONTRACTS		
$32,381.00		

M/Denise Hendrickson; S/Frank King; Motion carried unanimously.

ACCEPTANCE OF GIFTS – APPROVED
William Obert, Support academics and counseling $100.00
RMS Booster Club, Spring Band Festival $250.00
Southworth Booster Club, Musical playground equipment $16,705.99
El Rey Burro, Sports Medicine meals ..... FMV $410.00

Rusty & Shari Parson, Bus notes – Prairie .....FMV $355.72
Gilliardi Logging & Construction, FFA Land Lab Materials .....FMV $803.00
Thurston County Cattlewomen, Books for Elementary Libraries.....FMV 100.00
M/Frank King; S/Bill Hauss; Motion carried unanimously.

OUT-OF-DISTRICT TRAVEL - APPROVED

1. YHS Anatomage Team, May 28-31, 2026, to Santa Clara, CA to participate in the National Anatomage Tournament, 4 students and 1 chaperone.
2. YHS FFA, May 4-5, 2026, to Ellensburg, WA to participate in the State Horse Judging CDE, 5 students and 1 chaperone.

M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.

MILITARY CONNECTED STUDENTS

Students Jackson Grey and Mariah Gibson shared personal perspectives on what it is like to have a parent serving in the military. They spoke about the challenges of frequently relocating, including adjusting to new schools, building new friendships, and maintaining academic continuity. Their remarks highlighted both the difficulties and resilience associated with military family life and its impact on their educational experience.

RESOLUTION 07-25-26 - DELEGATING AUTHORITY TO WIAA – APPROVED

M/Bill Hauss; S/Frank King; Motion carried unanimously.

VOUCHERS AND PAYROLL - APPROVED

A.	General Fund	# 70153906 – 70154039 #70154060 - 70154071	$1,634,523.31
B.	ASB Fund	# 70410065 - 70410084	$24,691.70
C.	Capital Projects Fund	# 70401874 - 70501875	$9,274.95
D.	Comp Tax	# 112300028 – 202100175	$478.82
E.	General ACH	# 9000000082- 9000000091	$1,253.93
F.	March Payroll		$6,423,265.02

M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.

OPERATIONS UPDATE

Director of Operations Teri Melone provided an update on current and upcoming work across the district. She reported on surplus processes and progress on spring projects, including repairs to a broken sewer pipe at Fort Stevens and efforts to address cooling issues in the server room.

Ms. Melone also shared a status update on required lead testing, including completion timelines, submission deadlines, and plans to present a final report to the Board in July. Additionally, she provided an update on transportation staffing and training, noting recent CDL test completions, upcoming testing schedules, and ongoing recruitment efforts following a recent job fair.

Public Works: APPROVED

Project #	Amount	Vendor/Reason
45.25	$1,877.69	Refrigeration Unlimited/Sea Temp – Oven Diagnostics & Repair – YMS
61.25	$1,345.41	INSI Inc. - Little House Fiber Connectors Replacement/Repair – LK
68.25	$1,719.15	Hurley Engineering - Steam Boiler Diagnostics and Repair – YHS
79.25	$808.94	Won-Door Corporation - WONDOOR Diagnostics & Repair – SW
81.25	$8,989.95	Hermanson Co LLP - VRF System Leak Diagnostics – YMS
84.25	$720.14	Yelm Glass Company - Library Window Glass Installation – PR
85.25	$1,611.23	Refrigeration Unlimited/Sea Temp - Milk Cooler Service Call – YMS
90.25	$1,178.60	Hermanson Co LLP - Mitsubishi VRF Systems Diagnostics – SW

93.25	$486.45	WA Fire Protection LLC - Security System Zone 18 False Troubleshoot – MK
95.25	$11,497.50	Hermanson Co LLP - Daikin VRV System Leak Repair – YMS
96.25	$649.80	WA Fire Protection LLC - Fire Alarm Pull Station Button Replacement – PR

M/Frank King; S/Bill Hauss; Motion carried unanimously.

FINANCIAL REPORTS
No additional report.

STUDENT ENROLLMENT REPORT

Apr 2026	5260 HC	5127.71 FTE (234.85 < 5443.00)
Mar 2026	5291 HC	5159.60 FTE (223.36 < 5443.00)
Mar 2025	5573 HC	

BOARD COMMENTS
Board members expressed appreciation for district staff, including teachers, maintenance, and support personnel, as well as for volunteers, community support, and military families. They highlighted the importance of providing student opportunities, including leadership and extracurricular activities.

The board also recognized the community's generosity through contributions and events and extended gratitude to military families for their service and sacrifice, noting the meaningful experiences of military-connected students.

Members acknowledged the value of volunteerism across the district and emphasized the importance of family engagement opportunities, such as informational meetings for incoming students and families. Additional comments included recognition of student leadership and public speaking, appreciation for volunteers, and thanks to McKenna Elementary School for the evening's event and student performances.

Overall, remarks reflected strong community pride, engagement, and support for students and district programs.

Student Representative Comments:
Student and board comments highlighted appreciation for recent school events, particularly the unicycle performance, which was described as engaging and memorable. Speakers noted the importance of attendance initiatives and commended the district's focus on building strong habits early in students' academic careers.

SUPERINTENDENT'S REPORT
The superintendent shared updates on family engagement, noting conference attendance rates of 68–87% at elementary schools, 36–39% at middle schools, and 27% at the high school. He indicated that the district would continue evaluating the effectiveness of secondary conferences and engage staff and families in considering improvements.

The superintendent also reported on elementary comprehensive sexual health parent meetings, noting low attendance but positive feedback from those who participated, who felt informed to make decisions for their children. He thanked staff for their work in supporting these efforts.

He concluded by expressing appreciation to the board for their support.

ADJOURNMENT – 7:47 p.m.

Respectfully submitted by: Approved by:

Secretary to the Board Board President

Personnel Action for Board Approval

Doyla Buckingham
Director of Human Resources

DATE OF BOARD MEETING: May 28, 2026

NEW HIRES:

First Name	Last Name	Location	Title	Date	Comments
Catherine	**Mullins**	**Yelm HS**	**Coach-Assnt Volleyball**	**9/1/2026**	
Chelsea	Richardson	YMS	Assistant Principl	7/1/2026	

LEAVES OF ABSENCE:

First Name	Last Name	Location	Title	Date	Comments

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

First Name	Last Name	Location	Title	Date	Comments
Jeffrey	Adams	Transportation	Director of Transportation	6/30/2026	Resignation
Brice	Bere-Ruiz	OSS	BSA	9/8/2026	Resignation
Jenna	Burnham	Facilities	Custodian	5/21/2026	Resignation
Bree	**Carson**	**YES**	**ESA-School Counselor**	**8/31/2026**	**Resignation**
Joni	**De Boise**	**Food Service**	**Satellite Cook**	**6/10/2026**	**Resignation**
Tannah	**Evans**	**OSS**	**BSA**	**6/10/2026**	**Resignation**
Nataly	**Green**	**Prairie**	**SPED Paraeducator**	**6/10/2026**	**Resignation**
Jamie	King	Mill Pond	SPED Paraeducator	5/15/2026	Resignation
Debra	**Miles**	**Yelm HS**	**OP V**	**7/31/2026**	**Resignation Update**
Tabatha	*Nevy*	*Prairie*	*Tchr-3rd Grade*	*8/31/2026*	*Correction from 4/16/26 Resignation to Retirement*
Rex	Norris	Yelm HS	Tchr-Health/PE	8/31/2026	Resignation
Mark	Phillips	Yelm HS	Coach-Head Soccer	5/15/2026	Resignation
Rick	Sargent	Mill Pond	Tchr-5th Grade	8/31/2026	Resignation
Emileigh	Wilhelme	Mill Pond	Student Specific Paraeducator	6/18/2026	Resignation
Carrie	Williams	Transportation	Bus Assistant	6/10/2026	Retirement

REDUCTION IN FORCE:

Jennifer	Brownell	Business Office	Fiscal Coordinator	6/30/2026	Per approved Reduced Education Plan on 5/14/26
William	Gunstrom	Yelm HS	Campus Security	6/10/2026	Per approved Reduced Education Plan on 5/14/26
Rebekah	**Hume**	**OSS**	**LPN**	**6/10/2026**	**Per approved Reduced Education Plan on 5/14/26**
Kiersten	Slevin	Human Resources	HR Coordinator	6/30/2026	Per approved Reduced Education Plan on 5/14/26
Matthew	Sturtz	Yelm HS	Campus Security	6/10/2026	Per approved Reduced Education Plan on 5/14/26

STAFFING CHANGES:

First Name	Last Name	From	To	Date	Comments
Kari	Polzin	HR Coordinator	OP V	8/31/2026	DO to YHS

Personnel Action for Board Approval

Doyla Buckingham
Director of Human Resources

REQUESTS FOR WAIVERS FOR TEACHING OUT OF ENDORSEMENT:

First Name	Last Name	Location	Out of Endorsement Subject	Date	Comments
Aaron	Johnson	FS	SpEd	5/18/2026	LT for J LeTempt
Ryan	Hominda	RMS	History/Avid	5/18/2026	LT for D McCarty

Authorization to Pay Stipends/Supplemental Contracts

2025-26 School Year

May 2026

Name	Location	Activity	Total Pay	Pay in
Apgar, Sophia	Office of Student Support	Mentor	$1,100.00	May-26
Armstrong, Krishanna	Lackamas Elem	Mentor	$500.00	May-26
Beierle, Jeannie	Yelm HS	Mentor	$1,600.00	May-26
Fahoum, Kari	Office of Student Support	Mentor	$1,100.00	May-26
Fisk, Sarah	Mill Pond Elem	Mentor	$1,100.00	May-26
Fossum, Michelle	Office of Student Support	Mentor	$500.00	May-26
Hannifan, Kelley	Fort Stevens Elem	Mentor	$500.00	May-26
Holterman, Jana	Southworth Elem	Mentor	$1,100.00	May-26
Houlihan, Kailee	McKenna Elem	Mentor	$500.00	May-26
James, Cindy	Mill Pond Elem	Mentor	$500.00	May-26
Jenkins-Jelovich, Tammy	Southworth Elem	Mentor	$2,200.00	May-26
Jimenez, Kandis	Mill Pond Elem	Mentor	$1,100.00	May-26
Johnson, Tasha	Yelm HS	Advisor-National Honor Society	$250.01	Apr 26-Aug 2026
Kinsey, Stacie	McKenna Elem	Mentor	$500.00	May-26
Lambert, Miranda	Office of Student Support	Mentor	$1,100.00	May-26
LeTempt, Jenny	Fort Stevens Elem	Mentor	$500.00	May-26
Lintz, Tiffany	Southworth Elem	Mentor	$1,100.00	May-26
Longfellow, Tara	Prairie Elem	Mentor	$1,100.00	May-26
Malmgren, Rachel	Office of Student Support	ESA Hiring Bonus	$2,000.00	May-26
McLaren, Keith	Yelm MS	Mentor	$500.00	May-26
McNeil, Justin	Yelm MS	Mentor	$1,100.00	May-26
Mulkey, Sarah	Yelm Ext School	Mentor	$1,100.00	May-26
Oberhansely, Jane	McKenna Elem	Mentor	$1,600.00	May-26
Scott, Kristina	Southworth Elem	Mentor	$500.00	May-26
Stockton,Kaylyne	Southworth Elem	Mentor	$500.00	May-26
Walters, Nikki	Fort Stevens Elem	Mentor	$2,200.00	May-26
Ward, Deanna	Yelm HS	Mentor	$500.00	May-26
Whalen, Bailey	Yelm HS	Mentor	$500.00	May-26

TOTAL CERTIFICATED **$26,850.01**

Authorization to Pay Stipends/Supplemental Contracts

2025-26 School Year

TOTAL CLASSIFIED	**$ -**
GRAND TOTAL STIPENDS/SUPPLEMENTAL PAY	**$ 26,850.01**

YELM Community Schools

COMMUNITIES DEDICATED TO LEARNING AND ACHIEVEMENT

360.458.1900
FAX: 360.458.6178
107 FIRST STREET NORTH
PO BOX 476
YELM, WA 98597-0476
www.ycs.wednet.edu

MEMORANDUM

TO: Board of Directors

FROM: Chris Woods, Superintendent

DATE: May 28, 2026

SUBJECT: Donations

Donor	Items/Purpose	Amount
Yelm FFA Alumni	FFA State Convention	$10,000.00
Fort Stevens Booster Club	Science on Wheels	$1,600.00
Rebecca and Dan Huttmann	FFA State Convention	$200.00
Sutter Metals	Lackamas ASB	$100.00
Harmony Lodge No. 18	Bikes for Literacy- all Elementaries	$1,500.00
Gamer Graph-x	Sports Medicine-Shirts	FMV $250.00
Washington Rock Quarries	5 yards of dirt for playground-SW	FMV $500.00

STR0000077

YELM Community Schools

Student Travel Request Form

Overnight and Out of State Travel Require Board Approval

Board Policy 2320

School: SCH - Yelm High School Class/Group: YHS Choir

*Date of Trip: 05/13/2027 05/16/2027 Number of Students: 60 - 80

Trip Supervisor: Timothy Henderson Cell Phone: 3609241072

*Destination: Los Angeles California Phone: 3604586141

Address of Destination: See the attached document

Depart from: Yelm High School Departure time: 5:00 AM

Return to: Yelm High School Return time: 11:00 PM

Chaperones/Advisors: Tim Henderson, Kelly Cornwall, and others

Method of Travel: ☐ District Bus (how many) _____ ☐ Chartered/Rented Vehicle(s) _____

☐ School Auto/Van (how many) _____ ☒ Commercial Airline ☒ Personal Vehicle

Estimated Costs/Acct Codes (***Provide cost breakdown on page 2; Must have estimates attached in order to proceed***):

Funding Source: ASB ONLY

Prior to Leaving the Trip Supervisor:

- ☐ *Submits list of students going on the trip to nurse one week prior for review of medical needs and to attendance office day of trip.*
- ☐ *Inform Food Service of number of students that may impact meal preparations.*
- ☐ *Must take a signed parental permission slip on the trip and return the original form to the office for record retention after trip.*
- ☐ *Remind staff/chaperones to arrange a sub prior to the trip.*
- ☐ *Ensure all non-staff chaperones are approved volunteers.*
- ☐ *Remind chaperones they must adhere to Policy 5201 during the entire trip.*

Educational Objective:

1. Purpose of this trip:
   Performance tour southern California,

2. How have you prepared the students for this trip?
   Rehearsal and trip expectations

3. What educational activities will you use to follow up on the impact of this trip?
   Reflection, and final concert of the year performing some of the music.

Signatures for Approval

Tim Henderson	Hemi O'Neal	Angie Cerkowniak	
Trip Supervisor	ASB Approval	Budget Approval	CTE Approval
Curtis Cleveringa			
Building Approval	Superintendent Approval		

*All overnight and out of state travel requests must be to the Superintendent's Office nine (9) days prior to the board meeting.

Revised 8.1.25

STR0000076

Student Travel Request Form

Overnight and Out of State Travel Require Board Approval

Board Policy 2320

School: SCH - Yelm High School Class/Group: YHS FBLA

*Date of Trip: 06/27/2026 07/03/2026 Number of Students: 2

Trip Supervisor: Kayte Anchors Cell Phone: 928-261-7866

*Destination: FBLA National Leadership Conference: Grand Hyatt San Antonio River Walk Phone: _____

Address of Destination: 600 E. Market Street, San Antonio, TX 78205

Depart from: Seattle, WA (SEA) Departure time: 9:00 AM

Return to: Seattle, WA (SEA) Return time: 7:00 PM

Chaperones/Advisors: Kayte Anchors

Method of Travel: ☐ District Bus (how many) _____ ☒ Chartered/Rented Vehicle(s) Car Rental

☐ School Auto/Van (how many) _____ ☒ Commercial Airline ☐ Personal Vehicle

Estimated Costs/Acct Codes (***Provide cost breakdown on page 2; Must have estimates attached in order to proceed***):

Funding Source: ASB and CTE

Prior to Leaving the Trip Supervisor:

- ☐ *Submits list of students going on the trip to nurse one week prior for review of medical needs and to attendance office day of trip.*
- ☐ *Inform Food Service of number of students that may impact meal preparations.*
- ☐ *Must take a signed parental permission slip on the trip and return the original form to the office for record retention after trip.*
- ☐ *Remind staff/chaperones to arrange a sub prior to the trip.*
- ☐ *Ensure all non-staff chaperones are approved volunteers.*
- ☐ *Remind chaperones they must adhere to Policy 5201 during the entire trip.*

Educational Objective:

1. Purpose of this trip:

   The students will be attending the FBLA National Leadership Conference. Each student attended qualified to attend by placing in the Top 4 in their given event at the Washington FBLA State Conference

2. How have you prepared the students for this trip?

   Students have prepared by creating presentation and studying for test. Both student competed at the Capital Region Winter Conferences where they placed in the top 10 in their respective events. Students then went on to the FBLA State Conferences where they placed in the top 4 earning them the chance to represent Yelm and Washington State FBLA at the National FBLA Conference. Students have also helped with fundraisers and other activities related to Yelm FBLA

3. What educational activities will you use to follow up on the impact of this trip?

   Students will report back to the FBLA members at the beginning of the school year and would be happy to present to the school board if asked about their experience at Nationals

Signatures for Approval

Kayte Anchors	Hemi O'Neal	Angie Cerkowniak	Teri Melone
Trip Supervisor	ASB Approval	Budget Approval	CTE Approval

Curtis Clevenger		
Building Approval	Superintendent Approval	*All overnight and out of state travel requests must be to the Superintendent's Office nine (9) days prior to the board meeting.

Revised 8.1.25

3122- Excused and Unexcused Absences

Definition of Absence

Absence from in-person learning

WAC 392-401-015 states the definition of an absence:

1. A student is absent from in-person instruction when they are:
    1. Not physically present on school grounds; and
    2. Not participating in the following activities at an approved location:
        1. Instruction; or
        2. Any instruction-related activity; or
        3. Any other district or school approved activity that is regulated by an instructional/academic accountability system, such as participation in district-sponsored sports.

Definition of absence from synchronous and asynchronous instruction

A student is absent from synchronous online instruction when the student does not log in to the synchronous meeting/class. (2) A student is absent from asynchronous instruction when there is no evidence that the student accessed the planned asynchronous activity. (3) Evidence of student participation in asynchronous activities must occur daily, within a twenty-four-hour time frame of when the participation is planned or expected.

Minimum Time for Being Considered Present

The District has authority to establish minimum thresholds similar to in-person attendance for the time in which a student must be logged in to be considered present. The Superintendent will develop a consistent and equitable approach that is documented in the student handbook and communicated clearly to all students and families. Determining a threshold for when a student is present or absent should not be left to individual teachers.

Presence vs. Participation

Participation, such as turning video on and participating in discussion or chat, are not to be considered when determining if a student is present or not. These are examples of participation and should be considered distinct from attendance.

Absence from Asynchronous Instruction

Similar to local determinations on what constitutes presence for synchronous online instruction, the Superintendent will develop a consistent and equitable approach that establishes what constitutes “evidence of participation.” This approach will be documented in the student handbook and communicated clearly to all students and families. Determining what constitutes “evidence of participation” should not be left to individual teachers.

Tardies

The District has the flexibility to determine what constitutes a tardy in synchronous online settings. The District differentiates a tardy from an absence (where the student does not attend at all) and will exclude tardies from any reports that tally absences for the purposes of filing a truancy petition.

Daily attendance taking

The District will take daily attendance for all enrolled students whether the instructional modality is in-person, synchronous, or asynchronous. When instruction is synchronous online or asynchronous, secondary schools will take attendance daily in each course with planned instruction and elementary schools will take attendance at least twice a day.

Excused and Unexcused Absences

Educators and administrators have a responsibility to monitor absences to determine if students and families need support. Students are expected to attend all assigned in-person classes each day or participate in all assigned remote instructional activities; except when there are necessary reasons for students to be absent. Upon enrollment and at the beginning of each school year, the district shall inform students and their parents/guardians of this expectation, the benefits of regular school attendance, the consequences of truancy, the role and responsibility of the district in regard to truancy, and resources available to assist the student and their parents and guardians in correcting truancy. The district will also make this information available online and will take reasonable steps to ensure parents can request and receive such information in languages in which they are fluent. Parents will be required to date and acknowledge review of this information online or in writing.

Excused Absences

Regular school attendance is necessary for mastery of the educational program provided to students of the district. At times, students may be absent from class or not able to participate remotely. School staff will keep a record of absence and tardiness, including a record of excuse statements submitted by a parent/guardian, or in certain cases, students, to document a student's excused absences. The following principles will govern the development and administration of attendance procedures within the district:

1. Absences due to the following reasons are excused:
    1. Physical health or mental health symptoms, illness, health condition or medical appointment for the student or person for whom the student is legally responsible. Examples of symptoms, illness, health conditions, or medical appointments include, but are not limited to, medical, counseling, mental health wellness, dental, optometry, pregnancy, and behavioral health treatment (which can include in-patient or out-patient treatment for chemical dependency or mental health). A licensed health care provider's note is strictly required for any absence marked as 'illness' or 'sick' that exceeds three (3) consecutive school days;
    2. Family emergency including, but not limited to, a death or illness in the family;
    3. Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction;
    4. Court, judicial proceeding, court-ordered activity, or jury service;
    5. Post-secondary, technical school or apprenticeship program visitation, or scholarship interview;
    6. State-recognized search and rescue activities consistent with RCW 28A.225.055;
    7. Absence directly related to the student's homeless or foster care/dependency status;
    8. Absences related to deployment activities of a parent or legal guardian who is an active duty member consistent with RCW 28A.705.010;
    9. Absences due to suspensions, expulsions or emergency expulsions imposed pursuant to chapter 392-400 WAC if the student is not receiving educational services and is not enrolled in qualifying "course of study" activities as defined in WAC 392-121-107;
    10. Absences due to student safety concerns, including absences related to threats, assaults, or bullying;
    11. Absences due to a student's migrant status;
    12. An approved activity that is consistent with district policy and is mutually agreed upon by the principal or designee and a parent, guardian, or emancipated youth. Families must submit the District's 'Excused Absence Request Form' at least five (5) school days prior to the start of the absence; and
    13. Absences due to the student's lack of necessary instructional tools, including internet access or connectivity.

2. In the event of emergency school facility closure due to COVID-19, other communicable disease outbreak, natural disaster, or other event when districts are required to provide synchronous and asynchronous instruction, absences due to the following reasons are excused:

1. Absences related to the student's illness, health condition, or medical appointments due to COVID-19 or other communicable disease;
2. Absences related to caring for a family member who has an illness, health condition, or medical appointment due to COVID-19, other communicable disease, or other emergency health condition related to school facility closures;
3. Absences related to the student's family obligations during regularly scheduled school hours that are temporarily necessary because of school facility closures, until other arrangements can be made; and
4. Absences due to the student's parent's work schedule or other obligations during regularly scheduled school hours, until other arrangements can be made.

The District may define additional categories or criteria for excused absences. A school principal or designee has the authority to determine if an absence meets this policy according to the above criteria for an excused absence.

1. If an absence is excused, the student will be permitted to make up all missed assignments outside of class under reasonable conditions and time limits established by the appropriate teacher; where reasonable, if a student misses a participation-type class, they can request an alternative assignment that aligns with the learning goals of the activity missed.
2. An excused absence will be verified by a parent/guardian or an adult, emancipated or appropriately aged student, or school authority responsible for the absence. If attendance is taken electronically, either for a course conducted online or for students physically within the district, an absence will default to unexcused until such time as an excused absence may be verified by a parent or other responsible adult. If a student is to be released for health care related to family planning or abortion, the student may require that the district keep the information confidential. Students thirteen and older have the right to keep information about drug, alcohol or mental health treatment confidential. Students fourteen and older have the same confidentiality rights regarding HIV and sexually transmitted diseases.
3. Except as provided in subsection (2) of this section, in the event that a child in elementary school is required to attend school under RCW 28A.225.010 or 28A.225.015(1) and has five or more excused absences in a single month during the current school year, or ten or more excused absences in the current school year, the school district shall schedule a conference or conferences with the parent and child at a time reasonably convenient for all persons included for the purpose of identifying the barriers to the child's regular attendance, and the supports and resources that may be made available to the family so that the child is able to regularly attend school. To satisfy the requirements of this section, the conference must include at least one school district employee such as a nurse, counselor, social worker, teacher, or community human services provider, except in those instances regarding the attendance of a child who has an individualized education program or a plan developed under section 504 of the rehabilitation act of 1973, in which case the reconvening of the team that created the program or plan is required.

This conference is not required if the school has received prior notice or a doctor’s note has been provided and an academic plan put in place so that the child does not fall behind.

Unexcused Absences

1. Any absence from school for the majority of hours or periods in an average school day is unexcused unless it meets one of the criteria above or in administrative procedure for an excused absence.
2. A student's grade may be affected if a graded activity or assignment occurs during the period of time when the student is absent and that absence is not excused.
3. The school will notify a student’s parent or guardian in writing or by telephone whenever the student has failed to attend school after one unexcused absence within any month during the current school year. The notification will include the potential consequences of additional unexcused absences. The school will make reasonable efforts to provide this information in a language the parent understands.
4. The school will hold a conference with the parent or guardian after three unexcused absences within any month during the current school year. The conference will analyze the causes of the student’s absences and develop a plan that identifies student, school, and family commitments to reduce the student's absences from school. If the parent does not attend the conference, the school official may still hold the conference with the student. However, the school will notify the parent of the steps the

district has decided to take to eliminate or reduce the student's absences.

5. Between the student's second and seventh unexcused absence, the school must take the following data-informed steps:

    1. Middle and high school students will be administered the Washington Assessment of the Risks and Needs of Students (WARNS) or other assessment.
    2. These steps must include, where appropriate, providing an available approved best practice or research-based intervention, or both, consistent with the WARNS profile or other assessment, if an assessment was applied, adjusting the child's school program or school or course assignment, providing more individualized or remedial instruction, providing appropriate vocational courses or work experience, referring the child to a community truancy board, requiring the child to attend an alternative school or program, or assisting the parent or child to obtain supplementary services that might eliminate or ameliorate the cause or causes for the absence from school.
    3. For any child with an existing individualized education plan or 504 plan, these steps must include the convening of the child's individualized education plan or 504 plan team, including a behavior specialist or mental health specialist where appropriate, to consider the reasons for the absences. If necessary, and if consent from the parent is given, a functional behavior assessment to explore the function of the absence behavior shall be conducted and a detailed behavior plan completed. Time should be allowed for the behavior plan to be initiated and data tracked to determine progress.

Not later than the student's seventh unexcused absence in a month the district will enter into an agreement with the student and parents that establishes school attendance requirements, refer the student to a community engagement board or file a petition and affidavit with the juvenile court alleging a violation of RCW 28A.225.010.

6. If such action is not successful, the district will file a petition and affidavit with the juvenile court alleging a violation of RCW 28A.225.010 by the parent, student or parent and student no earlier than the seventh unexcused absence within any month during the current school year and not later than the fifteenth unexcused absence during the current school year.

The superintendent will enforce the district's attendance policies and procedures. Because the full knowledge and cooperation of students and parents are necessary for the success of the policies and procedures, procedures will be disseminated broadly and made available to parents and students annually.

Tardies and Disciplinary Actions

1. Students shall not be absent if:
    1. They have been suspended, expelled, or emergency removed pursuant to chapter 392-400 WAC;
    2. Are receiving educational services as required by RCW 28A.600.015 and chapter 392-400 WAC; and
    3. The student is enrolled in qualifying "course of study" activities as defined in WAC 392-121-107. Course of study activities do not include sending homework packets home.
2. A full day absence is when a student is absent for fifty percent or more of their scheduled day.
3. A school or district shall not convert or combine tardies into absences that contribute to a truancy petition.

A student shall be considered absent if they are on school grounds but not in their assigned setting.

Tiered response system for student absences

WAC 392-401A-045 requires:

School districts to implement minimum requirements of a multitiered system of support for attendance to address barriers to student attendance, provide timely interventions and best practices to reduce chronic absenteeism and truancy. Multitiered systems of support include:

(a) Monitoring daily attendance data for all students who are absent, whether the absence is excused or

unexcused;

(b) A process to contact families and verify current contact information for each enrolled student that includes multiple attempts and modalities in the parent's home language;

(c) Differentiated supports that address the barriers to attendance and participation that includes universal supports for all students and tiered interventions for students at-risk of and experiencing chronic absence, including school and district attendance or engagement teams, connecting to community resources, and community engagement boards; and

(d) A process for outreach and reengagement for students who have been withdrawn due to nonattendance and there is no evidence that the student is enrolled elsewhere. This outreach and reengagement process must include:

(i) A school and/or district point person/people to maintain the list, keep it updated, and coordinate the outreach;

(ii) School or district staff assigned to conduct the outreach and attempts at reengagement in coordination with community partners or other programs;

(iii) Multiple methods of communication and outreach in a language or mode of communication that the parent understands including phone calls, texts, letters, and home visits;

(iv) Referral to community-based organizations;

(v) Documentation of the attempts to reach student and family; and

(vi) Follow the required steps to address unexcused absences in chapter 28A.225 RCW, including early communication to parents, holding parent conferences and administering a truancy screener to understand the underlying reasons for the absences, and providing evidence-based or best practice interventions, even if the student has been withdrawn due to nonattendance.

Students dependent pursuant to Chapter 13.34, RCW

A school district representative or certificated staff member will review unexpected or excessive absences of a student who has been found dependent under the Juvenile Court Act with that student and adults involved with that student. Adults includes the student’s caseworker, educational liaison, attorney if one is appointed, parent or guardians, foster parents and/or the person providing placement for the student. The review will take into consideration the cause of the absences, unplanned school transitions, periods of running from care, in-patient treatment, incarceration, school adjustment, educational gaps, psychosocial issues, and the student’s unavoidable appointments that occur during the school day. The representative or staff member must proactively support the student’s management of their school work.

Migrant Students

The district, parent/guardian and student are encouraged to work to create an Extended Absence Agreement with the school to decrease the risk of an adverse effect on the student’s educational progress.

Legal References

Chapter 28A.225 Compulsory school attendance and admission

RCW 13.34.300 Relevance of failure to cause juvenile to attend school to neglect petition Chapter 392-401 WAC Statewide definition of absence for the 2020-21 school year

Cross References 3120
- Enrollment
3230 - Searches of Students and Student Privacy 3241
- Student Discipline
4218 - Language Access

Management Resources 2023
- July Issue
2022 - June June
2021 - June Issue
2020 - September Alert
2018 - August 2018 - August Policy Issue 2017

- July Policy Issue
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2015 - June Issue
2012 - December Issue
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Policy News, June 2001 More Tweaking of Becca Petitions

ADOPTED: 7/23/1996

REVISED: 12/14/00; 02/22/07; 09/22/11; 03/22/12; 09/27/12; 03/28/13; 10/22/15; 9/22/16; 2/21/19, 3/24/22, 11/22/2022, 11/20/2025, new date

3122P Procedure - Excused and Unexcused Absences

Students are expected to attend all assigned classes each day. School staff will keep a record of absence and tardiness, including a call log and/or a record of excuse statements submitted by a parent/guardian or, in certain cases, students, to document a student's excused absences.

Excused Absences

The following are valid excuses for absences and tardiness. Assignments and/or activities not completed because of an excused absence or tardiness may be made up in the manner provided by the teacher.

Absence due to:

1. Physical health or mental health symptoms, illness, health condition or medical appointment for the student or person for whom the student is legally responsible. Examples of symptoms, illness, health conditions, or medical appointments include, but are not limited to, medical, counseling, mental health wellness, dental, optometry, pregnancy, and behavioral health treatment (which can include in-patient or out-patient treatment for chemical dependency or mental health). A licensed health care provider's note is strictly required for any absence marked as 'illness' or 'sick' that exceeds three (3) consecutive school days;
2. Family emergency including, but not limited to, a death or illness in the family;
3. Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction;
4. Court, judicial proceeding, court-ordered activity, or jury service;
5. Post-secondary, technical school or apprenticeship program visitation, or scholarship interview;
6. State-recognized search and rescue activities consistent with RCW 28A.225.055;
7. Absence directly related to the student's homeless or foster care/dependency status;
8. Absences related to deployment activities of a parent or legal guardian who is an active duty member consistent with RCW 28A.705.010;
9. Absences due to suspensions, expulsions or emergency expulsions imposed pursuant to chapter 392-400 WAC if the student is not receiving educational services and is not enrolled in qualifying "course of study" activities as defined in WAC 392-121-107;
10. Absences due to student safety concerns, including absences related to threats, assaults, or bullying;
11. Absences due to a student's migrant status; and
12. An approved activity that is consistent with district policy and is mutually agreed upon by the principal or designee and a parent, guardian, or emancipated youth. Families must submit the District's 'Excused Absence Request Form' at least five (5) school days prior to the start of the absence;
13. Absences due to the student's lack of necessary instructional tools, including internet access or connectivity.

In the event of emergency school facility closure due to COVID-19, other communicable disease outbreak, natural disaster, or other event when districts are required to provide synchronous and asynchronous instruction, absences due to the following reasons are excused:

1. Absences related to the student's illness, health condition, or medical appointments due to COVID-19 or other communicable disease;
2. Absences related to caring for a family member who has an illness, health condition, or medical appointment due to COVID-19, other communicable disease, or other emergency health condition related to school facility closures;
3. Absences related to the student's family obligations during regularly scheduled school hours that are temporarily necessary because of school facility closures, until other arrangements can be made; and
4. Absences due to the student's parent's work schedule or other obligations during regularly scheduled

school hours, until other arrangements can be made.

A school principal or designee has the authority to determine if an absence meets the above criteria for an excused absence.

1. **Parental notification**. When possible, the parent/guardian is expected to notify the school office on the morning of the absence by phone, e-mail, or written note, and to provide the excuse for the absence. If no excuse is provided with the notification, or no notification is provided, the parent/guardian will submit an excuse via phone, e-mail or written note upon the student's return to school. If an absence is not verified by a parent or other responsible adult within five (5) school days, the absence will be recorded as unexcused. Adult students (those over eighteen) and emancipated students (those over sixteen who have been emancipated by court action) will notify the school office of their absences with a note of explanation. Students fourteen years old or older who are absent from school due to testing or treatment for a sexually transmitted disease will notify the school of their absence with a note of explanation, which will be kept confidential. Students thirteen years and older may do the same for mental health, drug or alcohol treatment; and all students have that right for family planning and abortion.

A parent/guardian may request that a student be excused from attending school in observance of a religious holiday. In addition, a student, upon the request of his/her parent, may be excused for a portion of a school day to participate in religious instruction provided such is not conducted on school property. A student will be allowed one makeup day for each day of absence.

2. **Absence for parental-approved activities.** This category of absence will be counted as excused for purposes agreed to by the principal

   and the parent/guardian. Families must submit the District's 'Excused Absence Request Form' at least five (5) school days prior to the start of the absence; An absence may not be approved if it causes a serious adverse effect on the student's educational progress. The student may not be able to achieve the objectives of the unit of instruction as a result of absence from class. In such a case, a parent or guardian-approved absence would have an adverse effect on the student's educational progress, including the grade for the course. A student, upon the request of his/her parent/guardian, may be excused for a portion of a school day to participate in religious instruction provided such is not conducted on school property or otherwise involves the school to any degree.
3. **Absence resulting from disciplinary actions — or short-term suspension**. As required by law, students who are removed from a

   class or classes as a disciplinary measure or students who have been placed on short-term or long-term suspension will have the right to make up assignments or exams missed during the time they were denied entry to the classroom if the effect of the missed assignments will be a substantial lowering of the course grade.
4. **Extended illness or health condition**. If a student is confined to home or hospital for an extended period, the school will arrange for the

   accomplishment of assignments at the place of confinement whenever practical. If the student is unable to do his/her schoolwork, or if there are major requirements of a particular course which cannot be accomplished outside of class the student may be required to take an incomplete or withdraw from the class without penalty.
5. **Excused absence for chronic health condition**. Students with a chronic health condition that interrupts regular attendance may qualify

   for placement in a limited attendance and participation program. The student and his/her parent will apply to the principal or counselor, and a limited program will be written following the advice and recommendations of the student's medical advisor. The recommended limited program will be approved by the principal. Staff will be informed of the student's needs, though the confidentiality of medical information will be respected at the parent's request.

Required conference for elementary school students

If an elementary school student has **five or more excused absences in a single month** during the current school year or ten or more excused absences in the current school year, the district will schedule a conference with the student and their parent(s) at a reasonably convenient time. The conference is intended to identify

barriers to the student's regular attendance and to identify supports and resources so the student may regularly attend school.

The conference must include at least one school district employee, preferably a nurse, counselor, social worker, teacher or community human service provider, and may occur on the same day as the scheduled parent-teacher conference, provided it takes place within thirty days of the absences. If the student has an Individualized Education Program or a Section 504 Plan, the team that created that program must reconvene. A conference is not required if prior notice of the excused absences was provided to the district or if a doctor's note has been provided and a plan is in place to ensure the student will not fall behind in their coursework.

Unexcused Absences

An "unexcused absence" means that a student has failed to attend the majority of hours or periods in an average school day, has failed to comply with a more restrictive school district policy on absences, or has failed to comply with alternative learning experience program attendance requirements.

Unexcused absences occur when:

1. The parent, guardian, or adult student submits an excuse that does not meet the definition of an excused absence as defined above; or
2. The parent, guardian, or adult student fails to submit any type of excuse statement, whether by phone, e-mail or in writing, for an absence.

Each unexcused absence within any month of the current school year will be followed by a letter or phone call to the parent informing them of the consequences of additional unexcused absences. The school will make reasonable efforts to provide this information in a language in which that parent is fluent. A student's grade will not be affected if no graded activity is missed during such an absence.

After three unexcused absences within any month of the current school year, the school will hold a conference with the principal, student, and parent to analyze the causes of the student's absenteeism. If a regularly scheduled parent-teacher conference is scheduled to take place within thirty days of the third unexcused absence, the district may schedule the attendance conference on the same day. If the parent/guardian does not attend the scheduled conference, the school may hold the conference with the student and principal. However, the school will notify the parent of the steps to eliminate or reduce the student's absences.

At some point after the second and before the seventh unexcused absence, the district will take data-informed steps to eliminate or reduce the student's absences. In middle school and high school, these steps will include application of the Washington Assessment of the Risks and Needs of Students (WARNS) or other assessment by the district's designated employee.

For any student with an existing Individualized Education Program (IEP) or Section 504 Plan, these steps will include convening the student's IEP team or Section 504 team, including a behavior specialist or mental health specialist where appropriate, to consider the reasons for the student's absences. If necessary, and if the student's parent gives consent, the district will conduct a functional behavior assessment and will complete a detailed behavior plan to explore the function of the absence behavior.

For any student who does not have an IEP or Section 504 Plan, but who is reasonably believed to have a mental or physical disability or impairment, these steps will include informing the student's parent/guardian of the right to obtain an appropriate evaluation at no cost to the parent to determine whether the student has a disability or impairment and needs accommodations, special education services, or related services. This includes students with suspected emotional or behavioral disabilities. If the school obtains consent to conduct an evaluation, time should be allowed for the evaluation to be completed, and if the student is found to be eligible for accommodations, special education services, or related services, a plan will be developed to address the student's needs.

The district will designate a staff member to apply the Washington Assessment of the Risks and Needs of Students (WARNS) and, where appropriate, provide the student with best practice or research-based interventions consistent with WARNS. As appropriate, the district will also consider:

- adjusting the student's course assignments;
- providing the student more individualized instruction;
- providing appropriate vocational courses or work experience;
- requiring the student to attend an alternative school or program;
- assisting the parent or student to obtain supplementary services; or
- referring the student to a community engagement board.

Chronic Absenteeism

"Chronic absenteeism" is defined as missing ten percent (10%) or more of the school year for any reason, including excused and unexcused absences. A student is also considered chronically absent if they miss fifty percent (50%) or more of their scheduled school day.

Transfers

In the case of a student who transfers from one district to another during the school year, the sending district will provide to the receiving district, together with a copy of the WARNS assessment and any interventions previously provided to the student, the most recent truancy information for that student. The information will include the online or written acknowledgment by the parent and student. The sending district will use the standard choice transfer form for releasing a student to a nonresident school district for the purposes of accessing an alternative learning experience program.

Not later than a student's seventh unexcused absence in a month, the district will:

1. enter into an agreement with the student and parents/guardians that establishes school attendance requirements;
2. refer the student to a community engagement board; or
3. file a petition to juvenile court (see below).

Community Engagement Board

A "community engagement board" means a board established pursuant to a memorandum of understanding (MOU) between a juvenile court and the school district and composed of members of the local community in which the student attends school. The district will enter into an MOU with the juvenile court in Thurston County to establish a community engagement board prior to the 2017-2018 school year.

The district will designate and identify to the juvenile court (and update as necessary) and to the Office of the Superintendent of Public Instruction a staff member to coordinate district efforts to address excessive absenteeism and truancy, including outreach and conferences, coordinating the MOU, establishing protocols and procedures with the court, coordinating trainings, sharing evidence-based and culturally appropriate promising practices. The district will also identify a person within each school to serve as a contact regarding excessive absenteeism and truancy and assisting in the recruitment of community engagement board members.

After the student's **seventh unexcused absence within any month during the current school year and not later than the fifteenth unexcused absence during the current school year,** if the district's attempts to substantially reduce a student's absences have not been successful and if the student is under the age of seventeen, the district will file a petition and supporting affidavit for a civil action in juvenile court.

Petition to juvenile court

The petition will contain the following:

1. A statement that the student has unexcused absences in the current school year. *(District Note: While petitions must be filed if the student has seven or more unexcused absences within any month, or ten or more unexcused absences in the current school year, a petition may be filed earlier. Unexcused absences accumulated in another school or school will be counted when preparing the petition);*
2. An attestation that actions taken by the school district have not been successful in substantially reducing the student's absences from school;
3. A statement that court intervention and supervision are necessary to assist the school district to reduce the student's absences from school;
4. A statement that RCW 28A.225.010 has been violated by the parent, student or parent and student;
5. The student's name, date of birth, school, address, gender, race and ethnicity; and the names and addresses of the student's parents/guardians, whether the student and parent are fluent in English, whether there is an existing individualized education program (IEP) and the student's current academic status in school;
6. A list of all interventions that have been attempted, a copy of any previous truancy assessment completed by the student's current school district, the history of approved best practices intervention or research-based intervention(s) previously provided to the student by the district, and a copy of the most recent truancy information document provided to the parent.
7. Facts that support the above allegations.

Petitions may be served by certified mail, return receipt requested, but if such service is unsuccessful, personal service is required. At the district's choice, it may be represented by a person who is not an attorney at hearings related to truancy petitions.

If the allegations in the petition are established by a preponderance of the evidence, the court shall grant the petition and enter an order assuming jurisdiction to intervene for a period of time determined by the court, after considering the facts alleged in the petition and the circumstances of the student, to most likely cause the student to return to and remain in school while the student is subject to the court's jurisdiction.

If the court assumes jurisdiction, the school district will periodically report to the court any additional unexcused absences by the student, actions taken by the school district, and an update on the student's academic status in school at a schedule specified by the court. The first report must be received no later than three (3) months from the date that the court assumes jurisdiction.

Discipline and Corrective Action

All sanctions imposed for failure to comply with the attendance policies and procedures will be implemented in conformance with state and district regulations regarding discipline or corrective action. (See WSSDA policy 3241, Student Discipline.)

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Resources 2022 -
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Issue 2017 - July Policy Issue
2016 - July Policy
Issue 2015 - June
Policy Issue 2012 -
December Issue

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Issue 2011 -
December Issue
2011 - June Issue

ADOPTED: 10/23/1997
REVISED: 08/26/99; 08/30/01; 02/23/06; 09/22/11; 03/22/12; 01/24/13; 03/28/13; 10/22/15; 9/22/16; 2/21/192, 3/24/22, 11/22/2022, new date

Yelm High School
Constitution of the Associated Student Body

An Associated Student Body shall be formed in each school within the district whenever one or more students in that school engage in money-raising activities with the approval and at the direction or under the supervision of the district. An Associated Student shall be a formal organization of students, including sub-components or affiliated student groups, and each Associated Student Body program shall be reviewed by the Board of directors for approval. Property and money acquired by the Associated Student Body shall be district funds and shall be deposited and dispersed from the Associated Student Body program fund.

Constitution

We, The Students of Yelm High School, for the promotion of good government, good sportsmanship, and student activities. And the general welfare of the students of Yelm High School, establish this Constitution of the Student Body of Yelm High School

Article I. Title of organization

A. The name of the governing body of Yelm High School shall be called the Associated Student Body of Yelm High School.
B. The governing body of the Associated Student Body shall be the Yelm High School ASB Executive Board.

Article II. Mission

A. The purpose of the Associated Student Body of Yelm High School shall be to:
    - Unify all student organizations under one general contract
    - Aid in the Administration of Yelm High School
    - Develop an understanding and appreciation of the democratic process
    - Promote the best interests of Yelm High School in all ways
    - Encourage student involvement, participation and pride in all school activities
    - Discuss and settle disputes which may arise between organizations and activities
    - Develop all students to become responsible and compassionate leaders
    - Embrace diversity, lead by example and foster teamwork and creativity

Article III. Powers of the Associated Student Body of Yelm High School

A. The Associated Student Body of Yelm High School will confess to all rules and regulations of Yelm High School.
B. The powers of the Associated Student Body of Yelm High School shall have the powers to
    - Take part in the making of rules and guidelines for the betterment of the school, its life, or its interests.

- Support and improve upon On-Campus and Off-Campus Social Activities/Events
- Run assemblies and dances
- Preserve of school and personal property
- Grant charters to clubs and organizations
- Investigate and report on matters referred to it by the student body or faculty and to;
- Discuss and vote on approval of all student body finances and spending

Article IV. Associated Student Body Membership

A. All students enrolled at Yelm High School or Yelm Extension School shall be members of the Associated Student Body and are subject to this document and supplemental Student Body rules, regulations and policies obtained in the student handbook. All students will receive a copy of the student handbook at the beginning of each school year in a manner determined by the Administration.
    a. An ASB Advisor or advisors will be interviewed and appointed by the Administration with input from the ASB Advisors.
        i. ASB Advisors must be full-time employees of YHS,
        ii. Receive ASB and WASBO training, and must
        iii. Abide by the YHS Activities Handbook

Article V. Organization of Student Government

A. Organization of Student Government. There will be two branches/bodies:
    a. Executive Board: ASB President, ASB Vice-President, ASB Secretary, ASB Treasurer, ASB Public Relations Officers, ASB Historian, ASB Commissioner of Elections, Interclub Officer and ASB Sergeant-at-Arms
    b. Class Officer Boards: Class President, Class Vice-President, Class Secretary, Class Treasurer and Class Historian

Article VI. Student Body Funds

A. The advisors of all clubs and organizations formed under the ASB will receive a current copy of the ASB Accounting Guidelines from the ASB Bookkeeper. It shall be the individual club or organization advisor's responsibility to share the accounting guidelines with their respective officers and to attend an August Advisor training to receive updates prior to the start of the school year.
B. Student Body Funds are raised through the sale of ASB stickers and other approved fundraisers.
C. Student Body proposals pertaining to activities (such as clubs, drama productions, all-school assemblies, Student Congress projects, etc.) obtain financing from the activities fund.

D. All clubs and organizations formed under the ASB will have a separate account within the ASB bookkeeping system. No club, organization, or individual shall maintain a separate account outside of the ASB.
    a. Special dispensation is given to approved CTSOs.
E. All clubs and organizations formed under the ASB will submit an annual budget for the following year before the end of the current school year, as directed by the ASB advisor. Budgets must include anticipated revenue and expenditures. All accounts must have a positive ending balance at the end of the school year.
F. All financial action taken by the ASB Executive Board, not in the form of a constitutional amendment, must affect the current school year.
G. The ASB Executive Board, by majority vote on those present when a quorum has been established, is empowered to freeze the funds of any Student Government affiliate that neglects its duty to report current expenditures to Student Council.
H. All money receipted to the ASB must include a report detailing the name of the person delivering the money, the date, the products, for which the money is being receipted, and the signature of the bookkeeper, treasurer, or advisor receipting the money. All money must be receipted on a daily basis.
I. All funds collected from students must be deposited in the appropriate ASB account.
J. All expenditures that are ordered from a vendor must receive prior approval from the ASB via the requisition/purchase order or check process. Failure to follow this process nullifies the school's responsibility for payment of any goods, and the responsibility for payment rests with the individual who placed the order.
K. Requisitions must be completed and signed by a club officer and club advisor.
L. Upon receipt of goods, packing slips, and invoices must be returned to the ASB bookkeeper for payment.

Article VII. Executive Board

A. The Executive Board shall have ten positions. The six elected, executive members of the Executive Board shall be the President, Vice President, Secretary, Historian, Sergeant of Arms and the appointed positions shall be Treasurer, Commissioner of Elections, Public Relations and Interclub Officer; along with Yelm Extension school representatives, when available.
    a. President - Elected
    b. Public Relations Officer - Appointed
    c. Vice President - Elected
    d. Secretary - Elected
    e. Treasurer - Appointed
    f. Historian - Elected
    g. Sergeant of Arms - Elected
    h. YES Representatives - Appointed (at least one Senior & one Junior or Sophomore, when available)
    i. Commissioner of Elections - Appointed Senior
    j. Interclub Officer - Appointed

k. Yearbook Editor - Appointed

B. The duties of the Executive Board are to
   a. Administer the entire Student Body,
   b. Promote the interests of Yelm High School in that jurisdiction, and to
   c. Lead and manage ASB Executive Board meetings and school related community functions, as needed.
   d. Attend the Leadership Mini-Camp before the start of school,
   e. Assist in all ASB activities, as needed.

C. The duties of the President of the Associated Student Body shall be to
   a. Attend all Executive Board meetings,
   b. To run all Executive Board meetings,
   c. To enforce the Constitution, manage committees, represent Yelm High School in school related community functions,
   d. The ability to veto Yelm High School ASB Executive Board decisions, appoint committees, and break ties in Yelm High School ASB Executive Board decisions.
   e. Facilitate in updating the ASB Constitution every three years
      i. Next review and update will be in the 2028-2029 school year

D. The duties of the Public Relations Officer of the Associated Student Body shall be to
   a. Attend all Executive Board meetings,
   b. Assist and represent Yelm High School in school related community functions,
   c. Assist the Commissioner of Elections with election publicity, policy and procedure,
   d. Run a school social media account with assistance and monitoring from an ASB Advisor.
      i. Must be compliant with district social media policy and must not be a private, student profile.
   e. Assist Interclub Officer in promoting clubs/organizations through posters, flyers, and social media posts.

E. The duties of the Vice President of the Associated Student Body shall be to
   a. Attend all Executive Board meetings, and to
   b. Fulfill the duties of the President in the event of the absence, resignation, or incapacitation of the President.

F. The duties of the Secretary of the Associated Student Body shall be to
   a. Attend all Executive Board meetings,
   b. Record and manage accurate minutes of all regular and special Executive Board meetings,
   c. Take attendance during meetings, and to
   d. Manage all correspondence from the ASB Executive Board and the faculty.

G. The duties of the Treasurer of the Associated Student Body of Yelm High School shall be to
   a. Attend all Executive Board meetings
   b. Make and manage financial reports for all Student Body finances, with help from the ASB Bookkeeper, and to
   c. Work closely with the ASB Bookkeeper during the school day when possible,

d. Sign invoices and account balance sheets, and
e. Approve or veto all bills authorized by the Yelm High School ASB Executive Board.

H. The duties of the Historian of the Associated Student Body of Yelm High School shall be to
   a. Attend all Executive Board meetings,
   b. Track the activities and events of the school year, with the assistance of the Public Relations Officer,
   c. Assist the Public Relations officer with the social media posts,
   d. Directly and immediately assist the Secretary in the recording of the minutes,
   e. Keep and manage the written record of all Meeting Minutes, keeping all Minutes in a file cabinet,
      i. Minutes are kept and maintained for seven years,
   f. Facilitate with getting signatures of all Meeting Minutes, by each attending officer and advisor,
   g. Facilitate in updating the ASB Constitution every three years, and to
      i. Next review and update will be in the 2028-2029 school year
   h. Assist and represent Yelm High School in school related community functions.

I. The duties of the Sergeant at Arms of the Associated Student Body of Yelm High School shall be to
   a. Attend all Executive Board meetings, and to
   b. Lead all Executive Board, meetings and Assemblies, when asked to, in the Pledge of Allegiance, and to
   c. Ensure ASB members are quiet, paying attention and following Robert's Rules of Order during all ASB Executive Board meetings.

J. The duties of the Commissioner of Elections of the Associated Student Body of Yelm High School shall be to
   a. Attend all Executive Board meetings, and to
   b. Assist the ASB Advisor by planning, hosting and successfully executing all Elections. (Homecoming, ASB and Class elections, Prom, Amendments to the Constitution and any other election during the school year)

K. The duties of the Interclub Officer of the Associated Student Body of Yelm High School shall be to
   a. Attend all Executive Board meetings
   b. Monitors club/organization activities and serves as liaison between clubs/organizations and the ASB,
   c. Reviews petitions for new clubs/organizations
   d. Assists ASB Advisor with the Club Rush event each year
   e. Host and plan monthly Interclub Meetings as scheduled throughout the year, and to
   f. Provide monthly club report to the ASB and the Public Relations Officer for publication

Article VIII. Class Officers

A. The Class Officers of ASB shall have four Representative Councils: The Freshman Class Officers, the Sophomore Class Officers, the Junior Class Officers, and the Senior Class Officers.
B. Each Class Council shall have five members, six for Seniors, with all from the respective grade level: a President, a Vice President, a Secretary, a Treasurer and a Historian. Along with a senior Public Relations officer.
    a. Duties of the Class President will include
        i. Running the Class Meeting
    b. Duties of the Class Vice President will include
        i. Substituting in for Presidential Duties when position is vacant or President is absent
    c. Duties of the Class Secretary will include
        i. Record Meeting Minutes
    d. Duties of the Class Treasurer will include
        i. Working with the ASB Bookkeeper as scheduled during the school day
        ii. Providing an updated and accurate Treasurer's Report at Class Meetings
    e. Duties of the Class Historian will include
        i. Facilitating signatures on Meeting Minutes
        ii. Keeping and maintaining the Meeting Minute binder
            1. Minutes must be kept for seven years
    f. Duties of the Senior Class Public Relations officer will include
        i. Run a school social media account with assistance and monitoring from an ASB Advisor.
            1. Must be compliant with district social media policy and must not be a private, student profile.

C. If a Class Officer is absent during a council meeting, a substitute may be appointed by the President to temporarily replace the vacant officer position.
D. The duties of each Class Officer are to
    a. Attend all Student ASB Class meetings,
    b. Administer their respective classes of the Student Body,
    c. Inform their respective classes of Associated Student Body decisions, and to
    d. Promote the interests of Yelm High School in that jurisdiction.

Article IX. Executive and Class ASB Membership Eligibility

A. To be eligible to run for any Executive or Class Officer position, a candidate must complete an application (see Appendix A), pass a discipline history review by administration, get at least two references from current YHS teachers and win a democratic election by the respective Class, or Student Body for an Executive Board position, by a majority of votes.

B. To legitimately occupy any Executive or Class Council Officer position, a candidate must
    a. Have an ASB card that is current to the school year,
    b. Maintain a 2.5 grade point average or higher and sign the Probationary Grade Contract Form (see Appendix B),
    c. Have an school attendance rate of 85% or greater,
    d. Maintain to the Constitution of the Associated Student Body of Yelm High School, and to
    e. Sign a Leadership Code of Conduct Form (Appendix C)
    f. Be in 10th, 11th or 12th grade for an Executive Officer position
C. All Executive and Class ~~Council~~ Officer positions shall have a twelve-month term, beginning in June of the election year, through June of the following year.

Article X. Executive Board Suspensions and Position Vacancies

A. Any Executive Board Member or Class Member of the Associated Student Body of Yelm High School may be suspended for any of the following reasons:
    a. Having a grade point average below 2.5 past the four week probationary period, listed in the Probationary Grade Contract Form (see Appendix B),
    b. Violating the Student Handbook,
    c. Violating the ASB Constitution, or
    d. Violating the Leadership Code of Conduct (see Appendix C)
    e. Missing more than 5 meetings with no communication
B. Due process will be observed in the process of preceding suspension.
C. In the event of a vacancy in the Executive or Class ASB ~~Council~~ as the consequence of the suspension of a member, the Executive Council along with the ASB advisor and Yelm High School Activities Coordinator will appoint a replacement to occupy the vacant position. The points of eligibility in Article VII will apply to the replacement just as required by the initially elected council member.
    a. Any Elected Officer suspended during their tenure in Office will be suspended from running for any other Elected Position for one school year.

Article XI. Executive Board Meetings

A. An agenda of an Executive Board Meeting must have the following items in order:
    a. Call to Order --President
    b. Pledge of Allegiance --Sergeant at Arms
    c. Roll Call --Secretary
    d. Reading of the Minutes from last meeting --Secretary
    e. Treasurer's Board --Treasurer
    f. Report of Officer --As Applicable
    g. Committee Reports --President facilitates
    h. Unfinished Business --President facilitates
    i. New Business --President facilitates
    j. Announcements --President/Advisor

k. Adjournment --President

B. To be approved, all minutes must be signed by all the Executive Board members and ASB advisor in attendance.
C. All meetings must be conducted with standard parliamentary procedures.
D. A quorum must be present to vote.
E. The ASB President must present the proposal or resolution to the Student Council where it would need to be approved. To be approved by the Student Council, a regular proposal or resolution will require a 51% majority vote from the Student Council.

Article XIII. ASB Card

A. The cost of the ASB card must be determined by the Finance Committee every year.
B. The ASB card profits will always be divided among the High School departments as follows:
    a. Athletics: **60%**
    b. General Fund: **40%**

Article XIV. Elections of Yelm High School ASB Members

A. Individuals will become an official candidate by completing an application (see Appendix A), passing a discipline history review by administration, and getting at least two references from current Yelm High School teachers.
B. An individual may only apply for one position each year.
C. An unlimited number of individuals may apply to be candidates of the Executive and Class Officer positions.
D. Each student-member of the Yelm High School Student Body, including candidates for officer positions, is allowed one vote for each Executive position and one vote for each Class position of their respective grade level.

Article XV. Election Ties and Co-Ministered Positions

A. An election can tie if,
    a. There are only two candidates running for the same position, except for President of the Associated Student Body, and if
    b. Neither candidate holds a 60% majority over the other.
B. If a tie does occur and if both candidates agree, the position both candidates are running for can be occupied together in a co-ministry.
C. While in a co-ministered position, the partnered council members share the workload of the position.

Article XVI. Amendments to this Constitution

A. This constitution shall be triannually reviewed by the Associated Student Body Executive Board of Yelm High School.

a. ASB President and Historian will facilitate this.

B. If the Constitution needs to be amended, the Executive Board will discuss and approve amendments or new additions.

C. A town hall meeting will be scheduled, inviting anyone from the Student Body to attend. Those who attend the town hall meeting will have the opportunity to ratify amendments and additions to the constitution. Amendments and additions must be passed with a 51% majority from all present members of the at-large Student Body and Executive Board and Class Officers members present at the meeting where the amendments and additions are discussed.

D. Following the approval by the ASB Exec Board and Town Hall Present Invitees, the Associated ASB Advisor and YHS Principal must approve the amendment.

E. Once it has been approved by the administration, the new Constitution gets presented to the Yelm Community School Board for approval. Once it is approved by the School Board, the amendments and additions to the Constitution go into effect.

By-Laws of the Associated Student Body Constitution

Article I. Meetings

A. Regular meetings shall be held weekly during the school year. Special meetings shall be called and scheduled by the Yelm High School Associated Student Body President and/or ASB Advisor as deemed necessary.
B. A quorum shall consist of a simple majority, 51%, of the voting members of the ASB who are present at the meeting.

Article II. Parliamentary Authority

A. Parliamentary Authority shall be Robert's Rules of Order, and shall be enforced by the Sergeant of Arms of the Executive Board of the Associated Student Body of Yelm High School.
B. In the absence of the Sergeant of Arms, the ASB President shall appoint a temporary Parliamentarian for that meeting.

Article III. Elections

A. All elections will be held in classes or in a manner prescribed by the ASB Exec Board pending administrative approval.
B. All election voting will be by secret paper ballot or secret digital ballot.
C. Each year, applications for Executive and Class Officers ~~Councils~~ will be available in the early Spring. Campaigning, voting and announcement of new officers will take place in the Spring as well. For Freshman Class Officers, Leadership Advisors at each middle school will each suggest at least 5 names of student leaders. The Yelm High School ASB Advisor will reach out to those students to determine their interest.

Article IV. Clubs and Organizations

A. All clubs and organizations must be chartered and formed under the ASB. To receive a charter from the ASB, an organization must;
    a. Submit a Constitution or other document of bylaws, rules and regulations to the ASB Bookkeeper and ASB Secretary and ASB Historian
    b. Submit an annual budget to the ASB Bookkeeper and ASB Treasurer
    c. Elect or appoint student leadership to include at least a President, Secretary and Treasurer.
    d. Submit the name of an approved Advisor.
    e. Receive a simple majority vote by the ASB Exec Board granting permission to create the charter
    f. Be approved by the school district.
B. Upon approval, all ASB clubs and organizations agree to:

a. Submit an annual budget before April 15th of every year
    i. Failure to do so will result in a one-year freeze of the account
b. Maintain printed and signed Meeting Minutes
    i. Minutes must be kept for seven years
c. Have their Secretary and Treasurer attend workshop in early October, or as a part of Summer Leadership Bootcamp, as scheduled by the ASB Advisor and ASB Bookkeeper

Article V: Homecoming/Prom Court

Section 1: General Provisions

The Homecoming Court shall consist of representatives from each class. The purpose of the Homecoming Court is to recognize student leaders who embody the spirit and positive values of our school community.

Section 2: Composition and Eligibility

A. The court shall be composed of eight students elected per grade (Freshman, Sophomore, Junior, and Senior) each academic year.
B. A student may be elected to the court only once during their 9th, 10th, or 11th grade year. They may run again their senior year.
C. Should a student be elected to the court and voluntarily drop out or decline their nomination, that student waives their ability to be nominated for any court position again during their time at this high school, unless there are extenuating circumstances. The student's eligibility will be determined by the ASB Advisor, Class Advisor in charge of the dance and Building Administration.

Section 3: Senior Court

A. All seniors are eligible to be elected to the Senior Homecoming/Prom Court. This consists of eight students for both Homecoming and Prom.
B. From the 8 students that are elected to Senior Homecoming Court, one (1) King and one (1) Queen shall be elected by a popular vote of the student body.
C. A student may not be elected to both Homecoming Court and Prom Court.

Section 4: Elections

A. Elections for the Homecoming/Prom Court shall be organized and overseen by the Homecoming/Prom Advisor and/or ASB Advisor and the ASB Commissioner of Elections.
B. The election process, including nomination procedures, campaign regulations, and voting methods, shall be published by the ASB prior to the election period.

Section 5: Court Vacancies

A. If a student voluntarily drops out or becomes ineligible , the vacancy may be filled by the next eligible runner-up, based on the election results.

Article V. Remaining Senior Class Funds

A. Upon graduation, any monetary funds that remain in the Senior Class account will be used to fulfill the Senior Class gift to the school.
B. If a balance at the end of the next school year (i.e. If the Senior class of 2019 remaining funds have not been spent when the Senior class of 2020 is graduating, the money will be split 60/40 in both the General ASB account and the Freshman ASB account), 60% of the money will go back into the General ASB fund to be used for other ASB related spending, and the other 40% will go into the Freshman Class ASB fund. The Senior Class gift must be purchased within one calendar year of their graduation date.

Ratification

Ratification of this constitution by majority consent of the Yelm High School Student, Executive Board and Class Councils, Administration and the Yelm Community Schools School Board shall be sufficient for the establishment of this constitution.

Done in convention by the majority consent of the student representatives present.

This 19th day of May, 20 26

Signature _____ Principal

Signature _____ Assistant Principal

Signature _____ Assistant Principal

Signature _____ School Board Member

Signature _____ School Board Member

Signature _____ School Board Member

Signature _____ School Board Member

Signature _____ School Board Member

Signature _____ ASB President

Signature _____ ASB Vice President

Signature _____ ASB Secretary

Signature _____ ASB Treasurer

Signature _____ ASB Historian

Signature _____ Public Relations

Signature _____ ASB Advisor

Date & Location	12/10/2025
Time Meeting was Called to Order	14:00
Time Meeting was Adjourned	2:13:00 PM

Meeting Attendance

(Secretary calls attendance)

☑	Advisor	Mrs. Wolf
☑	President	Madelyn Lawson
☑	Vice President	Jackson Gray
☑	Secretary	Ava Swan
☑	Secretary	Sariah Amezola
☑	Historian	Becca Rankin
☑	Treasurer	Hemi O'Neal
☑	Interclub Officer	Trae Spivey
☐	Interclub Officer	Ciarra Bratton
☑	Public Relations	Hannah Hiiva
☑	Public Relations	Jocelyn Lintz
☑	Public Relations	Mariah Gibson
☑	Sergeant of Arms	Rylan Beaudin
☑	Guests	Karter H., Ryleigh C.,

Approval of Last Meeting's Minutes

(DO NOT SKIP - Secretary inserts a summary of last meeting's minutes)

Last Meeting's Minutes Summary	Motioned to Approve	Second to Approve	Approved?
			☐ Yes ☐ No

Treasurer's Report

(DO NOT SKIP - Treasurer reads balance and Secretrary inserts report)

Last Meeting's Minutes Summary

Fundraising, Activity or Project Proposal

(Fundraiser Form or Project Prosal must be filled out completed and include attached copy of printed/signed meeting minutes)

	Name of Event	Dates	Start & End Time	Purpose (what is the purpose of the event)	Motioned to Approve	Second to Approve	Approved?
1	Educators Rising		12/8/25-5/1/26	Donation letters for nationals to pay for funding	Becca	Mariah	☑ Yes ☐ No
2							☐ Yes ☐ No
3							☐ Yes ☐ No
4							☐ Yes ☐ No
5							☐ Yes ☐ No
6							☐ Yes ☐ No

Purchase Order Requisition

(Purchase orders must be filled out completed and include attached copy of printed/signed meeting minutes)

	Vendor (who or what company)	Amount (not to exceed)*	Purpose (what items/services are being purchased)	Motioned to Approve	Second to Approve	Approved?
1						☐ Yes ☐ No
2						☐ Yes ☐ No
3						☐ Yes ☐ No
4						☐ Yes ☐ No
5						☐ Yes ☐ No
6						☐ Yes ☐ No
7						☐ Yes ☐ No
8						☐ Yes ☐ No
9						☐ Yes ☐ No
10						☐ Yes ☐ No

***All payment authorizations will be accepted without additional paperwork if they are within 5% of the authorized amount.**

Other Motions

(Purchase orders must be filled out completed and include attached copy of printed/signed meeting minutes)

	Motion (who or what company)	Amount (not to exceed)	Purpose (what items/services are being purchased)	Motioned to Approve	Second to Approve	Approved?
1	Passing 2026 ASB Constitution changes		New changes to constitution	Mariah	Hannah	☑ Yes ☐ No
2						☐ Yes ☐ No
3						☐ Yes ☐ No
4						☐ Yes ☐ No
5						☐ Yes ☐ No

Transfer of Funds

(Uncommon - Approve the transfer of funds from one club to another)

	From & To (transfer from and to)	Amount (not to exceed)	Purpose (why is money being transferred)	Motioned to Approve	Second to Approve	Approved?
1	ASB Fund to Girl's Track and Girl's Fastpitch	$1,675 divided equally between the two	The money will be split in half to fund both sport's needs	Jackson	Rylan	☑ Yes ☐ No

2						☐ Yes	☐ No
3						☐ Yes	☐ No
4						☐ Yes	☐ No

Old Business & New Business

(DO NOT SKIP - Discuss any old and new business here)

Notes on Old & New Business

Social Media Updates

(DO NOT SKIP - Discuss any old and new business here)

Notes on Old & New Business
Wrestling video has 11k views

Meeting Adjournment

	Motioned to	Second to Approve	Approved?
Adjourned at 2:13 PM	Jackson	Jocelyn	☑ Yes ☐ No

Advisor	
President	
Vice President	
Secretrary	
Secretary	
Historian	
Historian	
Treasurer	
Public relations	
Public Relations	
Public relations	
Interclub Officer	
Interclub Officer	
Sergeant of Arms	
Guest	

YELM COMMUNITY SCHOOLS

Board Date: MAY 28, 2026

Fund: GENERAL

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of MAY 28, 2026 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70154072 THROUGH 70154222

IN THE TOTAL AMOUNT OF $ 1,391,538.58

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: GENERAL 04/06/2026 — Post Date: 2026-04-06 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/06/2026	70154072	Check	TELEMEDIA LLC DBA SP2	0.00
			Total:	**$0.00**

GENERAL 04/06/2026 Summary

Type	Count	Amount
Regular	1	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$0.00**

AP Check Register

Fund	Total
10 - GENERAL FUND	0.00
	$0.00

AP Check Register

AP Run: GENERAL 04/07/2026 — Post Date: 2026-04-07 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/07/2026	70154073	Check	AMERGIS HEALTHCARE STAFFING, INC	18,995.30
04/07/2026	70154074	Check	AMN HEALTHCARE INC	10,470.90
04/07/2026	70154075	Check	BILL'S TOWING	594.32
04/07/2026	70154076	Check	BLAZERWORKS	10,741.68
04/07/2026	70154077	Check	BROCK'S ACADEMY, LLC	19,298.88
04/07/2026	70154078	Check	CERTIFIED EDUCATIONAL PROFESSIONALS	8,475.00
04/07/2026	70154079	Check	CINTAS CORP	449.33
04/07/2026	70154080	Check	CLOVER PARK TECHNICAL COLLEGE	16,828.92
04/07/2026	70154081	Check	COMMERCIAL BRAKE CLUTCH INC	1,869.51
04/07/2026	70154082	Check	DAY WIRELESS SYSTEMS INC	4,143.00
04/07/2026	70154083	Check	DISA GLOBAL SOLUTIONS	10.69
04/07/2026	70154084	Check	DRAIN PRO	279.00
04/07/2026	70154085	Check	ESD #113	56,392.24
04/07/2026	70154086	Check	EVERDRIVEN TECHNOLOGIES LLC	2,272.40
04/07/2026	70154087	Check	EVERWAY	21,998.10
04/07/2026	70154088	Check	FIRST CITIZENS BANK & TRUST CO	10,152.57
04/07/2026	70154089	Check	FIRST STUDENT	1,222.50
04/07/2026	70154090	Check	FRANZ FAMILY BAKERIES	1,071.33
04/07/2026	70154091	Check	GAME ONE	465.11
04/07/2026	70154092	Check	GORDON TRUCK CENTERS	2,495.60
04/07/2026	70154093	Check	HARDING GREENS INC	1,342.85

AP Check Register

AP Run: GENERAL 04/07/2026 — Post Date: 2026-04-07 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/07/2026	70154094	Check	HERMANSON CO LLP	12,511.72
04/07/2026	70154095	Check	INTERWEST METALS INC	2,030.66
04/07/2026	70154096	Check	INTRACOMMUNICATION NETWORK SYS	1,345.41
04/07/2026	70154097	Check	JACKSON THERAPY PARTNERS	13,009.70
04/07/2026	70154098	Check	JOSTENS	111.09
04/07/2026	70154099	Check	JTP LOCAL LLC	12,752.60
04/07/2026	70154100	Check	K C D A	5,225.68
04/07/2026	70154101	Check	KURITA AMERICA	1,916.25
04/07/2026	70154102	Check	LAKEMARY CENTER INC	6,560.00
04/07/2026	70154103	Check	MAHONEY, MORGAN	1,709.84
04/07/2026	70154104	Check	MULLINAX FORD OF OLYMPIA	89.66
04/07/2026	70154105	Check	NCS PEARSON INC	2,409.00
04/07/2026	70154106	Check	OWEN, KARI	2,660.00
04/07/2026	70154107	Check	POMP'S TIRE SERVICE INC	6,538.52
04/07/2026	70154108	Check	PRESTIGE TRUCK ACCESSORIES INC	755.53
04/07/2026	70154109	Check	REFRIGERATION UNLIMITED	3,488.92
04/07/2026	70154110	Check	RWC GROUP	4,423.74
04/07/2026	70154111	Check	SCHETKY NORTHWEST SALES INC	2,940.59
04/07/2026	70154112	Check	SUPERINTENDENT OF PUBLIC INSTR	14,421.33
04/07/2026	70154113	Check	T & K INTEGRITY AUTO LLC	1,271.95
04/07/2026	70154114	Check	US FOODS	51,579.75

AP Check Register

AP Run: GENERAL 04/07/2026 — Post Date: 2026-04-07 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/07/2026	70154115	Check	WALTER E NELSON	3,508.04
04/07/2026	70154116	Check	WASHINGTON FIRE PROTECTION LLC	486.45
04/07/2026	70154117	Check	WASHINGTON FLORAL SERVICE INC	887.93
04/07/2026	70154118	Check	WON-DOOR CORPORATION	808.94
			Total:	**$343,012.53**

GENERAL 04/07/2026 Summary

Type	Count	Amount
Regular	46	343,012.53
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**46**	**$343,012.53**

AP Check Register

Fund	Total
10 - GENERAL FUND	343,012.53
	$343,012.53

AP Check Register

AP Run: GENERAL 2 04/07/2026 — Post Date: 2026-04-07 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/07/2026	70154119	Check	US BANK - CORPORATE PAYMENT SYSTEMS	53,395.22
			Total:	**$53,395.22**

GENERAL 2 04/07/2026 Summary

Type	Count	Amount
Regular	1	53,395.22
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$53,395.22**

AP Check Register

Fund	Total
10 - GENERAL FUND	53,395.22
	$53,395.22

AP Check Register

AP Run: GENERAL 04/14/2026 — Post Date: 2026-04-14 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/14/2026	70154120	Check	A & A TRANSPORTATION INC	3,137.40
04/14/2026	70154121	Check	BRYSON SALES & SERVICE	751.81
04/14/2026	70154122	Check	CAPITAL BUSINESS MACHINES INC	481.91
04/14/2026	70154123	Check	CITY OF YELM	13,866.42
04/14/2026	70154124	Check	COMPHEALTH MEDICAL STAFFING	7,391.26
04/14/2026	70154125	Check	DRAIN PRO	3,288.87
04/14/2026	70154126	Check	EVERWAY LLC	1,783.40
04/14/2026	70154127	Check	HEARTSPRING INC	40,994.00
04/14/2026	70154128	Check	HERMANSON CO LLP	2,396.36
04/14/2026	70154129	Check	HOPSKIPDRIVE INC	15,348.02
04/14/2026	70154130	Check	JACKSON THERAPY PARTNERS	13,009.70
04/14/2026	70154131	Check	LINGUALINX INC	80.93
04/14/2026	70154132	Check	MICRO COMPUTER SYSTEMS INC	16,094.33
04/14/2026	70154133	Check	NAPA AUTO PARTS	3,721.79
04/14/2026	70154134	Check	PETROCARD	46,437.45
04/14/2026	70154135	Check	PIERCE COUNTY FINANCE	6,560.17
04/14/2026	70154136	Check	PUGET SOUND ENERGY	243.53
04/14/2026	70154137	Check	PUGET SOUND JOINT PURCHASING COOPERATIVE	800.00
04/14/2026	70154138	Check	PUYALLUP SCHOOL DISTRICT	14,376.12
04/14/2026	70154139	Check	SECURITY SOLUTIONS NW INC	2,013.32
04/14/2026	70154140	Check	SUNSHINE ENTERPRISE INC	1,379.62

AP Check Register

AP Run: GENERAL 04/14/2026 — Post Date: 2026-04-14 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/14/2026	70154141	Check	THURSTON COUNTY TREASURER	18,324.20
04/14/2026	70154142	Check	US FOODS	17,124.49
04/14/2026	70154143	Check	WASHINGTON FIRE PROTECTION LLC	5,698.85
04/14/2026	70154144	Check	YELLOWFOLDER	6,622.68
04/14/2026	70154145	Check	YELM GLASS COMPANY	720.14
04/14/2026	70154146	Check	YELM SCHOOLS REVOLVING FUND	250.00
			Total:	**$242,896.77**

GENERAL 04/14/2026 Summary

Type	Count	Amount
Regular	27	242,896.77
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**27**	**$242,896.77**

AP Check Register

Fund	Total
10 - GENERAL FUND	242,896.77
	$242,896.77

AP Check Register

AP Run: GENERAL 2 04/14/2026 — Post Date: 2026-04-14 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/14/2026	70154147	Check	US BANK - CORPORATE PAYMENT SYSTEMS	2,330.78
			Total:	**$2,330.78**

GENERAL 2 04/14/2026 Summary

Type	Count	Amount
Regular	1	2,330.78
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$2,330.78**

AP Check Register

Fund	Total
10 - GENERAL FUND	2,330.78
	$2,330.78

AP Check Register

AP Run: GENERAL 04/21/2026 — Post Date: 2026-04-21 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/21/2026	70154148	Check	A & A TRANSPORTATION INC	172.20
04/21/2026	70154149	Check	ANDERSON, KAREN	2,049.70
04/21/2026	70154150	Check	CAPITAL BUSINESS MACHINES INC	6,249.40
04/21/2026	70154151	Check	CARTER, KRISTEN LAUREN	25.83
04/21/2026	70154152	Check	CENTRAL WELDING SUPPLY CO INC	145.03
04/21/2026	70154153	Check	DEPT OF LICENSING	75.00
04/21/2026	70154154	Check	DRAIN PRO	855.58
04/21/2026	70154155	Check	ELLIS, ASHLEY	150.00
04/21/2026	70154156	Check	ESD #113	142,354.42
04/21/2026	70154157	Check	IML SECURITY SUPPLY	238.11
04/21/2026	70154158	Check	JOSTENS INC	559.07
04/21/2026	70154159	Check	MCCARTHY, MARY	470.96
04/21/2026	70154160	Check	MORRISON, EVA	2,099.02
04/21/2026	70154161	Check	MOUNTAIN LUMBER & HARDWARE INC	1,481.88
04/21/2026	70154162	Check	PERRY, JASON	15.00
04/21/2026	70154163	Check	PIERCE COLLEGE	30,243.63
04/21/2026	70154164	Check	PORTER FOSTER RORICK LLP	6,345.00
04/21/2026	70154165	Check	PUGET SOUND ESD	32,752.00
04/21/2026	70154166	Check	RAINIER LIGHTING & ELECTRICAL SUPPLY	7,011.46
04/21/2026	70154167	Check	RAMIREZ, HERMELINDA	18.00
04/21/2026	70154168	Check	REFRIGERATION SUPPLIES DISTRIB	11,563.88

AP Check Register

AP Run: GENERAL 04/21/2026 — Post Date: 2026-04-21 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/21/2026	70154169	Check	SCHOLASTIC BOOK FAIRS INC	985.33
04/21/2026	70154170	Check	TED BROWN MUSIC CO	202.05
04/21/2026	70154171	Check	WA SCHOOL INFO PROCESSING COOP	632.46
04/21/2026	70154172	Check	WASHINGTON FIRE PROTECTION LLC	438.00
			Total:	**$247,133.01**

GENERAL 04/21/2026 Summary

Type	Count	Amount
Regular	25	247,133.01
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**25**	**$247,133.01**

AP Check Register

Fund	Total
10 - GENERAL FUND	247,133.01
	$247,133.01

AP Check Register

AP Run: GENERAL 2 04/21/2026 — Post Date: 2026-04-21 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/21/2026	70154173	Check	US BANK - CORPORATE PAYMENT SYSTEMS	6,947.29
			Total:	**$6,947.29**

GENERAL 2 04/21/2026 Summary

Type	Count	Amount
Regular	1	6,947.29
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$6,947.29**

AP Check Register

Fund	Total
10 - GENERAL FUND	6,947.29
	$6,947.29

AP Check Register

AP Run: GENERAL 04/28/2026 — Post Date: 2026-04-28 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/28/2026	70154174	Check	AMERGIS HEALTHCARE STAFFING, INC	9,716.30
04/28/2026	70154175	Check	AMN HEALTHCARE INC	10,470.92
04/28/2026	70154176	Check	BOYD, CHARLES	34.00
04/28/2026	70154177	Check	BRYSON SALES & SERVICE	20.44
04/28/2026	70154178	Check	CAPITAL BUSINESS MACHINES INC	173.58
04/28/2026	70154179	Check	CERTIFIED EDUCATIONAL PROFESSIONALS	8,475.00
04/28/2026	70154180	Check	CINTAS CORP	162.16
04/28/2026	70154181	Check	COMMERCIAL BRAKE CLUTCH INC	864.00
04/28/2026	70154182	Check	COMPHEALTH MEDICAL STAFFING	10,347.76
04/28/2026	70154183	Check	DEPT OF RETIREMENT SYSTEMS	242.18
04/28/2026	70154184	Check	DON SMALL & SONS OIL DIST CO	2,089.14
04/28/2026	70154185	Check	DRAIN PRO	6,621.87
04/28/2026	70154186	Check	ESD #113	5,094.21
04/28/2026	70154187	Check	EWELL EDUCATIONAL SERVICES, INC	2,440.00
04/28/2026	70154188	Check	FIRST CITIZENS BANK & TRUST CO	11,638.77
04/28/2026	70154189	Check	FIRST STUDENT	59,178.93
04/28/2026	70154190	Check	FRANZ FAMILY BAKERIES	1,729.92
04/28/2026	70154191	Check	GORDON TRUCK CENTERS	6,402.36
04/28/2026	70154192	Check	GRAINGER INC	412.43
04/28/2026	70154193	Check	IML SECURITY SUPPLY	479.07
04/28/2026	70154194	Check	JACKSON THERAPY PARTNERS	8,740.29

AP Check Register

AP Run: GENERAL 04/28/2026 — Post Date: 2026-04-28 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/28/2026	70154195	Check	JTP LOCAL LLC	8,421.66
04/28/2026	70154196	Check	KCDA	2,751.96
04/28/2026	70154197	Check	LANGUAGE LINE SERVICES	240.85
04/28/2026	70154198	Check	MORNINGSIDE	225.00
04/28/2026	70154199	Check	MULLINAX FORD OF OLYMPIA	208.18
04/28/2026	70154200	Check	NORTHWEST WATER SYSTEMS INC	899.13
04/28/2026	70154201	Check	OFFICE DEPOT BUSINESS SOLUTIONS	1,883.12
04/28/2026	70154202	Check	PUBLIC CONSULTING GROUP INC	1,754.48
04/28/2026	70154203	Check	PUGET SOUND ENERGY	138,711.58
04/28/2026	70154204	Check	RAINIER LIGHTING & ELECTRICAL SUPPLY	121.84
04/28/2026	70154205	Check	RWC GROUP	1,954.99
04/28/2026	70154206	Check	SCHETKY NORTHWEST SALES INC	2,371.38
04/28/2026	70154207	Check	SCHOLASTIC BOOK FAIRS INC	791.88
04/28/2026	70154208	Check	SOLIANT HEALTH LLC	17,726.75
04/28/2026	70154209	Check	SPRAGUE PEST SOLUTIONS	939.80
04/28/2026	70154210	Check	SPROUT THERAPY SOLUTIONS LLC	44,392.45
04/28/2026	70154211	Check	STATE AUDITOR'S OFFICE	3,807.00
04/28/2026	70154212	Check	TACOMA SCHOOL DISTRICT #10	9,876.90
04/28/2026	70154213	Check	TACOMA VENUES & EVENTS	7,000.00
04/28/2026	70154214	Check	THE PART WORKS INC	1,462.18
04/28/2026	70154215	Check	US FOODS	15,891.92

AP Check Register

AP Run: GENERAL 04/28/2026 — Post Date: 2026-04-28 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/28/2026	70154216	Check	VIVI LLC	8,427.00
04/28/2026	70154217	Check	WALTER E NELSON	3,844.86
04/28/2026	70154218	Check	WASHINGTON FLORAL SERVICE INC	452.84
04/28/2026	70154219	Check	WASHINGTON STATE SCHOOL F/T BL	35,685.00
04/28/2026	70154220	Check	WIAA	17.00
04/28/2026	70154221	Check	WON-DOOR CORPORATION	996.46
			Total:	**$456,189.54**

GENERAL 04/28/2026 Summary

Type	Count	Amount
Regular	48	456,189.54
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**48**	**$456,189.54**

AP Check Register

Fund	Total
10 - GENERAL FUND	456,189.54
	$456,189.54

AP Check Register

AP Run: GENERAL 2 04/28/2026 — Post Date: 2026-04-28 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/28/2026	70154222	Check	US BANK - CORPORATE PAYMENT SYSTEMS	39,633.44
			Total:	**$39,633.44**

GENERAL 2 04/28/2026 Summary

Type	Count	Amount
Regular	1	39,633.44
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$39,633.44**

Fund	Total
10 - GENERAL FUND	39,633.44
	$39,633.44

YELM COMMUNITY SCHOOLS

Board Date: MAY 28, 2026

Fund: ASB

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of MAY 28, 2026 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70410085 THROUGH 70410099

IN THE TOTAL AMOUNT OF $ 39,983.85

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: ASB 04/07/2026 — Post Date: 2026-04-07 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/07/2026	70410085	Check	ASSN OF WA STUDENT LEADERS	6,020.00
04/07/2026	70410086	Check	US BANK - CORPORATE PAYMENT SYSTEMS	2,795.88
04/07/2026	70410087	Check	VARSITY PIZZA	61.89
04/07/2026	70410088	Check	YELM COMMUNITY SCHOOLS	219.44
			Total:	**$9,097.21**

ASB 04/07/2026 Summary

Type	Count	Amount
Regular	4	9,097.21
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**4**	**$9,097.21**

AP Check Register

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	9,097.21
	$9,097.21

AP Check Register

AP Run: ASB 04/14/2026 — Post Date: 2026-04-14 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/14/2026	70410089	Check	MEANS PHOTOGRAPHY	200.00
04/14/2026	70410090	Check	US BANK - CORPORATE PAYMENT SYSTEMS	1,907.80
			Total:	**$2,107.80**

ASB 04/14/2026 Summary

Type	Count	Amount
Regular	2	2,107.80
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**2**	**$2,107.80**

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	2,107.80
	$2,107.80

AP Check Register

AP Run: ASB 04/21/2026 — Post Date: 2026-04-21 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/21/2026	70410091	Check	CHANEY, STEVEN REED	750.00
04/21/2026	70410092	Check	GRADUATION AUTOBAHN	551.88
04/21/2026	70410093	Check	LONGMIRE LLC	1,017.50
04/21/2026	70410094	Check	NORTH BEACH SCHOOL DISTRICT	375.00
04/21/2026	70410095	Check	US BANK - CORPORATE PAYMENT SYSTEMS	522.00
			Total:	**$3,216.38**

ASB 04/21/2026 Summary

Type	Count	Amount
Regular	5	3,216.38
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**5**	**$3,216.38**

AP Check Register

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	3,216.38
	$3,216.38

AP Check Register

AP Run: ASB 04/28/2026 — Post Date: 2026-04-28 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/28/2026	70410096	Check	COLUMBIA BASIN COLLEGE	650.00
04/28/2026	70410097	Check	EWELL EDUCATIONAL SERVICES, INC	19,575.00
04/28/2026	70410098	Check	FREEDOM TOURS NW INC	4,400.00
04/28/2026	70410099	Check	US BANK - CORPORATE PAYMENT SYSTEMS	937.46
			Total:	**$25,562.46**

ASB 04/28/2026 Summary

Type	Count	Amount
Regular	4	25,562.46
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**4**	**$25,562.46**

AP Check Register

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	25,562.46
	$25,562.46

YELM COMMUNITY SCHOOLS

Board Date: MAY 28, 2026

Fund: CAP PROJ

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of MAY 28, 2026 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70501876 THROUGH 70501876

IN THE TOTAL AMOUNT OF $ 5,143.20

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: CAP PROJ 04/07/2026 — Post Date: 2026-04-07 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/07/2026	70501876	Check	SECURITY SOLUTIONS NW INC	5,143.20
			Total:	**$5,143.20**

CAP PROJ 04/07/2026 Summary

Type	Count	Amount
Regular	1	5,143.20
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$5,143.20**

AP Check Register

Fund	Total
20 - CAPITAL PROJECTS FUND	5,143.20
	$5,143.20

YELM COMMUNITY SCHOOLS

Board Date: MAY 28, 2026

Fund: COMP TAX

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of MAY 28, 2026 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 11230029 GENERAL THROUGH 11230029 GENERAL

IN THE TOTAL AMOUNT OF $ 1,509.66

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: COMP TAX GENERAL 05/01/2026 — Post Date: 2026-05-01 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/01/2026	11230029	Wire Transfer	DEPARTMENT OF REVENUE	1,509.66
			Total:	**$1,509.66**

COMP TAX GENERAL 05/01/2026 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	1,509.66
Epayables:	0	0.00
Total:	**1**	**$1,509.66**

AP Check Register

Fund	Total
10 - GENERAL FUND	1,509.66
	$1,509.66

YELM COMMUNITY SCHOOLS

Board Date: MAY 28, 2026

Fund: GENERAL ACH

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of MAY 28, 2026 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 9000000092 THROUGH 9000000133

IN THE TOTAL AMOUNT OF $ 41,250.54

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: GENERAL ACH 04/07/2026 — Post Date: 2026-04-07 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/07/2026	9000000092	ACH	COLE, SKYLAR S	50.17
04/07/2026	9000000093	ACH	GUBSER, SHANNON MARIE	123.25
04/07/2026	9000000094	ACH	MCCARTHY, BRYNN	23.49
04/07/2026	9000000095	ACH	MINTZ, LINDSAY N	17.40
04/07/2026	9000000096	ACH	NOLAND, MINDY	130.65
04/07/2026	9000000097	ACH	SHAW, MARK QUINN	160.00
04/07/2026	9000000098	ACH	VAUGHAN, JACOB H	36.54
04/07/2026	9000000099	ACH	WALTON, LINDSAY F	61.63
			Total:	**$603.13**

GENERAL ACH 04/07/2026 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	8	603.13
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**8**	**$603.13**

AP Check Register

Fund	Total
10 - GENERAL FUND	603.13
	$603.13

AP Check Register

AP Run: GENERAL ACH 04/14/2026 — Post Date: 2026-04-14 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/14/2026	9000000100	ACH	AMERICAN E-RATE SOLUTIONS LLC	5,000.00
04/14/2026	9000000101	ACH	BASIC, ARMIN	105.13
04/14/2026	9000000102	ACH	GONZALEZ OSEGUERA, MIGUEL	108.75
04/14/2026	9000000103	ACH	HILL, DAKOTA ROBERT	44.95
04/14/2026	9000000104	ACH	HULL, HILLARY RYANN	27.99
04/14/2026	9000000105	ACH	LOVATO, STACIE JO	281.30
04/14/2026	9000000106	ACH	MCINTIRE, ALEXANDER ALLAN	90.63
04/14/2026	9000000107	ACH	MOUNTS, MATTHEW D	147.18
04/14/2026	9000000108	ACH	WALTON, CORTNEY L	62.35
			Total:	**$5,868.28**

GENERAL ACH 04/14/2026 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	9	5,868.28
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**9**	**$5,868.28**

AP Check Register

Fund	Total
10 - GENERAL FUND	5,868.28
	$5,868.28

AP Check Register

AP Run: GENERAL ACH 04/21/2026 — Post Date: 2026-04-21 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/21/2026	9000000109	ACH	AUTO GLASS PROFESSIONALS	392.39
04/21/2026	9000000110	ACH	CONTINENTAL ATHLETIC SUPPLY	10,554.60
04/21/2026	9000000111	ACH	DAIRY FRESH FARMS INC	2,367.84
04/21/2026	9000000112	ACH	DAIRY FRESH FARMS INC	3,942.87
04/21/2026	9000000113	ACH	DAIRY FRESH FARMS INC	1,707.21
04/21/2026	9000000114	ACH	DAIRY FRESH FARMS INC	2,620.50
04/21/2026	9000000115	ACH	DAIRY FRESH FARMS INC	1,444.44
04/21/2026	9000000116	ACH	DAIRY FRESH FARMS INC	2,136.20
04/21/2026	9000000117	ACH	DAIRY FRESH FARMS INC	1,781.16
04/21/2026	9000000118	ACH	DAIRY FRESH FARMS INC	2,518.44
04/21/2026	9000000119	ACH	DAIRY FRESH FARMS INC	1,862.31
04/21/2026	9000000120	ACH	HICKMAN, COURTNEY DION	105.13
04/21/2026	9000000121	ACH	HILL, BRADEN ERIC	105.13
04/21/2026	9000000122	ACH	HOUGHTON, RICHARD C	105.13
04/21/2026	9000000123	ACH	MISKIMENS, CARMEN	74.00

AP Check Register

AP Run: GENERAL ACH 04/21/2026 — Post Date: 2026-04-21 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/21/2026	9000000124	ACH	PERRY, PHILIP D	111.65
			Total:	**$31,829.00**

GENERAL ACH 04/21/2026 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	16	31,829.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**16**	**$31,829.00**

AP Check Register

Fund	Total
10 - GENERAL FUND	31,829.00
	$31,829.00

AP Check Register

AP Run: GENERAL ACH 04/28/2026 — Post Date: 2026-04-28 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
04/28/2026	9000000125	ACH	ALTERNATIVE LOGISTICS TECHNOLOGIES HOLDING, INC	988.00
04/28/2026	9000000126	ACH	ANCHORS, KAYTE ELIZABETH	302.00
04/28/2026	9000000127	ACH	BYRD, JETTIE LYNN	74.00
04/28/2026	9000000128	ACH	CAPEN, STEPHEN	181.25
04/28/2026	9000000129	ACH	CENTRAL WELDING SUPPLY CO INC	334.29
04/28/2026	9000000130	ACH	CENTRAL WELDING SUPPLY CO INC	337.05
04/28/2026	9000000131	ACH	DANARD ELECTRIC INC	405.15
04/28/2026	9000000132	ACH	HOPKINS, JOLYNNE IONE	302.00
04/28/2026	9000000133	ACH	MINTZ, LINDSAY N	26.39
			Total:	**$2,950.13**

GENERAL ACH 04/28/2026 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	9	2,950.13
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**9**	**$2,950.13**

AP Check Register

YELM COMMUNITY SCHOOLS

Fund	Total
10 - GENERAL FUND	2,950.13
	$2,950.13

YELM Community Schools

360.458.1900
FAX: 360.458.6178
107 First Street North
PO Box 476
Yelm, WA 98597-0476
www.ycs.wednet.edu

MEMORANDUM

TO: Board of Directors

FROM: Teri Melone, Director of Operations

DATE: **May 28, 2026**

SUBJECT: Recommendation to Approve Public Works Projects

The following Public Works Projects were completed for acceptance by the Board:

Project #	Amount	Vendor / Reason
82.25	$558.61	Security Solutions NW – Electronic Door Repair – LK
83.25	$1,454.71	Security Solutions NW – Electronic Door Repair – PR
88.25	$405.15	Danard Electric Inc – Traffic Beacons Diagnostics – MAINT
94.25	$2,518.50	Drain Pro – Drain Cleaning/Back Up Service Call – FS
97.25	$1,071.46	Hermanson Co LLP – Daikin VRF System - No Heat in 6 Classrooms Troubleshoot – MP
98.25	$750.02	Hermanson Co LLP – Daikin RM32 System Troubleshoot – MP
103.25	$438.00	WA Fire Protection LLC – FA Troubleshoot Service Call – TRANS
104.25	$4,960.35	Drain Pro – Jet Sewer & Blockage Locate/Cleanout – FS
105.25	$729.68	Drain Pro – Septic Alarm Troubleshoot Service Call – MK
110.25	$3,438.93	Drain Pro – Pump Septic Tank – MK

I will be available to answer any questions you may have.

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 10

Reporting Month: April **Budget Type:** Revised **Fund Description:** General Fund - LEA

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	1,200	18,607.09	59,720.48		(58,520.48)	4,976.71
2000 LOCAL SUPPORT NONTAX	1,136,790	102,416.99	847,041.62		289,748.38	74.51
3000 STATE - GENERAL PURPOSE	59,807,293	5,059,443.54	37,934,923.00		21,872,370.00	63.43
4000 STATE - SPECIAL PURPOSE	23,584,592	1,884,817.68	14,832,938.27		8,751,653.73	62.89
5000 FEDERAL - GENERAL PURPOSE	158,000	76.10	197,696.91		(39,696.91)	125.12
6000 FEDERAL - SPECIAL PURPOSE	5,615,468	489,328.51	3,129,493.89		2,485,974.11	55.73
7000 REVENUES FR OTH SCH DIST	0	14,000.00	42,848.40		(42,848.40)	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	16,510.68	107,295.78		(107,295.78)	0.00
9000 OTHER FINANCING SOURCES	0	0.00	8,918,775.00		(8,918,775.00)	0.00
Total	**90,303,343**	**7,585,200.59**	**66,070,733.35**		**24,232,609.65**	**73.17**
B. EXPENDITURES						
00 Regular Instruction	51,247,446	3,721,600.72	31,451,450.69	813,857.05	18,982,138.26	62.96
10 Federal Stimulus	0	0.00	0.00	0.00	0.00	0.00
20 Special Ed Instruction	19,821,958	1,752,543.30	13,150,055.22	1,113,755.78	5,558,147.00	71.96
30 Voc. Ed Instruction	3,809,295	252,047.12	2,170,965.53	52,166.78	1,586,162.69	58.36
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	4,460,260	345,962.11	2,862,611.82	49,075.14	1,548,573.04	65.28
70 Other Instructional Pgms	288,299	11,871.05	208,622.81	0.00	79,676.19	72.36
80 Community Services	0	0.00	0.00	0.00	0.00	0.00
90 Support Services	20,065,003	1,741,850.00	14,066,950.99	1,925,007.25	4,073,044.76	79.70
Total	**99,692,261**	**7,825,874.30**	**63,910,657.06**	**3,953,862.00**	**31,827,741.94**	**68.07**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**275,658**	**0.00**	**275,658.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(9,664,576)**	**(240,673.71)**	**1,884,418.29**		**11,548,994.29**	**(119.50)**
H. TOTAL BEGINNING FUND BALANCE	**4,900,000**		**5,926,151.80**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**(4,764,576)**		**7,810,570.09**			

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 10

Reporting Month: April **Budget Type:** Revised **Fund Description:** General Fund - LEA

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0		8,000.00			
G/L 815 Restric Unequalized Deduct Rev	0		0.00			
G/L 821 Restrictd for Carryover	600,000		656,242.99			
G/L 823 Restricted for Carryover of Transition to Kindergarten	0		124,795.74			
G/L 825 Restricted for Skills Center	0		0.00			
G/L 828 Restricted for C/O of FS Rev	0		0.00			
G/L 830 Restricted for Debt Service	275,658		281,940.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	450,000		517,830.19			
G/L 845 Restricted for Self-Insurance	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 872 Committd to Econmc Stabilizatn	0		0.00			
G/L 873 Committed to Depreciation Sub-Fund for Facility Maintenance	0		0.00			
G/L 875 Assigned Contingencies	0		0.00			
G/L 884 Assigned to Other Cap Projects	0		0.00			
G/L 888 Assigned to Other Purposes	8,000		0.00			
G/L 890 Unassigned Fund Balance	(9,664,576)		1,884,418.29			
G/L 891 Unassigned Min Fnd Bal Policy	3,566,342		4,337,342.88			
Total	**(4,764,576)**		**7,810,570.09**			

Differences **0** **0.00**

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 20

Reporting Month: April **Budget Type:** Revised **Fund Description:** Capital Projects Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Support Nontax	978,000	119,133.88	801,704.88		176,295.12	81.97
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	400,000.00	400,000.00		(400,000.00)	0.00
Total	**978,000**	**519,133.88**	**1,201,704.88**		**(223,704.88)**	**122.87**
B. EXPENDITURES						
10 Sites	150,000	0.00	0.00	0.00	150,000.00	0.00
20 Buildings	3,850,000	0.00	59,209.50	82,665.05	3,708,125.45	3.69
30 Equipment	950,000	5,143.20	476,378.56	6,008.27	467,613.17	50.78
40 Energy	0	0.00	0.00	1,804.00	(1,804.00)	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**4,950,000**	**5,143.20**	**535,588.06**	**90,477.32**	**4,323,934.62**	**12.65**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**8,918,775.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(3,972,000)**	**513,990.68**	**(8,252,658.18)**		**(4,280,658.18)**	**107.77**
H. TOTAL BEGINNING FUND BALANCE	**15,755,096**		**14,417,419.60**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**11,783,096**		**6,164,761.42**			

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 20

Reporting Month: April **Budget Type:** Revised **Fund Description:** Capital Projects Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0		0.00			
G/L 825 Restricted for Skills Center	0		0.00			
G/L 830 Restricted for Debt Service	0		0.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 861 Restricted from Bond Proceeds	(225,000)		28,806.56			
G/L 862 Committed from Levy Proceeds	0		0.00			
G/L 863 Restricted from State Proceeds	7,964,701		10,839,463.26			
G/L 864 Restricted from Fed Proceeds	0		0.00			
G/L 865 Restricted from Other Proceeds	0		400,000.00			
G/L 866 Restrictd from Impact Proceeds	3,794,903		3,830,229.70			
G/L 867 Restricted from Mitigation Fees	3,000		6,030.00			
G/L 868 Restricted from CTE Carryover Resources	0		0.00			
G/L 869 Restricted fr Undistr Proceeds	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	245,492		(8,939,768.10)			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**11,783,096**		**6,164,761.42**			

Differences **0** **0.00**

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 30

Reporting Month: April **Budget Type:** Revised **Fund Description:** Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	7,137,099	2,665,915.57	6,362,834.27		774,264.73	89.15
2000 Local Support Nontax	90,000	5,356.69	79,954.21		10,045.79	88.84
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	275,658	0.00	275,658.00		0.00	100.00
Total	**7,502,757**	**2,671,272.26**	**6,718,446.48**		**784,310.52**	**89.55**
B. EXPENDITURES						
Matured Bond Expenditures	3,680,000	0.00	3,680,000.00	0.00	0.00	100.00
Interest On Bonds	3,538,808	0.00	1,813,582.50	0.00	1,725,225.50	51.25
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	1,500	0.00	642.60	0.00	857.40	42.84
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	**7,220,308**	**0.00**	**5,494,225.10**	**0.00**	**1,726,082.90**	**76.09**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**282,449**	**2,671,272.26**	**1,224,221.38**		**941,772.38**	**333.43**
H. TOTAL BEGINNING FUND BALANCE	**4,048,577**		**4,106,033.34**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**4,331,026**		**5,330,254.72**			
K. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	4,331,026		5,330,254.72			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**4,331,026**		**5,330,254.72**			

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 30
Reporting Month: April **Budget Type:** Revised **Fund Description:** Debt Service Fund

Differences	**0**	**0.00**

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 40

Reporting Month: April **Budget Type:** Revised **Fund Description:** Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	358,712	18,253.85	208,718.75		149,993.25	58.19
2000 Athletics	408,392	12,996.98	80,992.98		327,399.02	19.83
3000 Classes	23,500	6,635.00	17,113.00		6,387.00	72.82
4000 Clubs	117,485	20,667.00	63,865.37		53,619.63	54.36
6000 Private Moneys	760	0.00	2,580.00		(1,820.00)	339.47
Total	**908,849**	**58,552.83**	**373,270.10**		**535,578.90**	**41.07**
B. EXPENDITURES						
1000 General Student Body	359,221	15,127.13	53,528.29	20,317.68	285,375.03	20.56
2000 Athletics	461,936	1,087.81	68,148.93	1,473.90	392,313.17	15.07
3000 Classes	23,500	1,229.38	5,492.04	0.00	18,007.96	23.37
4000 Clubs	140,868	22,339.53	71,777.28	0.00	69,090.72	50.95
6000 Private Moneys	849	0.00	792.07	0.00	56.93	93.29
Total	**986,374**	**39,783.85**	**199,738.61**	**21,791.58**	**764,843.81**	**22.46**
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	**(77,525)**	**18,768.98**	**173,531.49**		**251,056.49**	**(323.84)**
D. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
E. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. NET CHANGE IN FUND BALANCE (C+D-E)	**(77,525)**	**18,768.98**	**173,531.49**		**251,056.49**	**(323.84)**
G. TOTAL BEGINNING FUND BALANCE	**489,541**		**617,670.18**			
H. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
I. TOTAL ENDING FUND BALANCE (F + G ± H)	**412,016**		**791,201.67**			
J. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	9,000		9,000.00			
G/L 819 Restricted for Fund Purposes	403,016		782,201.67			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**412,016**		**791,201.67**			

Basis of Accounting: Fund Balance
Account Codes: State
Fund Code: 40
Reporting Month: April
Budget Type: Revised
Fund Description: Associated Student Body Fund

Differences	**0**	**0.00**

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 90

Reporting Month: April **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	25,000	2,123.82	21,729.41		3,270.59	86.92
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	525,000	0.00	4,580.99		520,419.01	0.87
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	1,000	0.00	0.00		1,000.00	0.00
Total	**551,000**	**2,123.82**	**26,310.40**		**524,689.60**	**4.78**
B. EXPENDITURES						
Type 30 Equipment	700,000	0.00	402,897.27	645,227.28	(348,124.55)	149.73
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**700,000**	**0.00**	**402,897.27**	**645,227.28**	**(348,124.55)**	**149.73**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(149,000)**	**2,123.82**	**(376,586.87)**		**(227,586.87)**	**152.74**
H. TOTAL BEGINNING FUND BALANCE	**1,244,551**		**1,414,478.83**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**1,095,551**		**1,037,891.96**			

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 90

Reporting Month: April **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0		0.00			
G/L 819 Restricted for Fund Purposes	1,095,551		1,037,891.96			
G/L 830 Restricted for Debt Service	0		0.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**1,095,551**		**1,037,891.96**			
Differences	**0**		**0.00**			

May 2026

Yelm Community Schools Monthly Enrollment Report (P223)

	Southworth		McKenna		Prairie		Fort Stevens		Mill Pond		Lackamas		YMS		RMS		YHS		YES/ALE		Gravity (Open Doors)		DISTRICT TOTAL		
	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	
TK							16	16.00	17	17.00													33	33.00	**TK**
K	83	83.00	48	46.04	42	41.78	73	73.00	32	32.00	37	37.00											315	312.82	**K**
1	106	106.00	71	71.00	48	47.47	54	54.00	56	55.08	45	44.05											380	377.60	**1**
2	95	93.96	54	54.00	50	49.60	73	73.00	66	63.85	42	41.14											380	375.55	**2**
3	115	112.54	61	61.00	72	72.00	70	69.77	63	62.71	38	38.00											419	416.02	**3**
4	119	119.00	59	59.00	70	69.14	79	78.45	68	68.00	61	61.00											456	454.59	**4**
5	112	111.02	67	67.00	57	57.00	76	75.04	50	49.93	43	42.02											405	402.01	**5**
6													236	234.68	203	203.00							439	437.68	**6**
7													222	220.36	173	171.34							395	391.70	**7**
8													217	214.51	192	190.34		0.51					409	405.36	**8**
9																	376	372.39	2	2.00			378	374.39	**9**
10																	384	381.53	20	19.83	3	3.00	407	404.36	**10**
11																	353	308.24	35	34.49	12	12.00	400	354.73	**11**
12																	348	290.49	59	57.98	18	18.00	425	366.47	**12**
TTL	**630**	**625.52**	**360**	**358.04**	**339**	**336.99**	**441**	**439.26**	**352**	**348.57**	**266**	**263.21**	**675**	**669.55**	**568**	**564.68**	**1461**	**1353.16**	**116**	**114.30**	**33**	**33.00**	5241	5106.28	**TK-12 TTL**
																		*TOTAL W/ RUNNING START :					**5285**	**5214.75**	**+ RS**

TBIP TK						3						
TBIP K-6	29	26	13	20	10	4	13	7				
TBIP 7-12							21	16	47	5		
Transitioned	1	0	2	3	2	2	7	4	11			

Bilingual TBIP	
TBIP TK	3
TBIP K-6	122
TBIP7-12	89
Transitioned/Monitoring	32

RUNNING START / VOCATIONAL / PRE-K	YES	YHS	RMS	YMS	TTL
RUNNING START HC		130			**130**
College Only RS HC		44			**44**
Non Voc RS FTE		93.01			**93.01**
Voc RS FTE		15.46			**15.46**
VOC 9TH-12TH FTE		326.23			**326.23**
VOC 7TH-8TH FTE		0.17			**0.00**

Budgeted vs. Annual Average FTE (TK-12)	
Budgeted FTE	5443.00
Annual Average	5196.83
DIFFERENCE	(246.17)

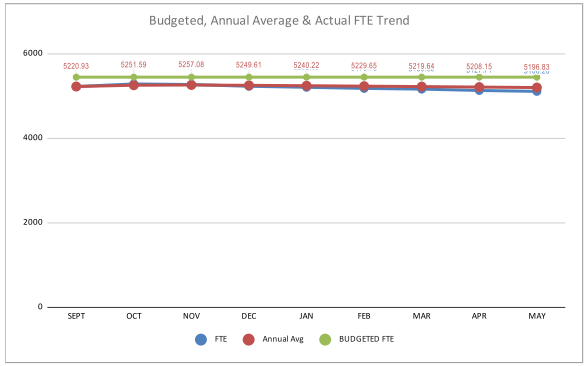
***NOTE: NO RUNNING START REPORTED IN SEPTEMBER**

MONTHLY ACTUAL & ANNUAL AVERAGE

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	AVG
HC	5347	5404	5391	5348	5326	5305	5291	5260.00	5241		5324
FTE	5220.93	5282.24	5268.07	5227.19	5202.69	5176.78	5159.60	5127.71	5106.28		5196.83
Annual Avg	5220.93	5251.59	5257.08	5249.61	5240.22	5229.65	5219.64	5208.15	5196.83		
BUDGETED FTE	5443.00	5443.00	5443.00	5443.00	5443.00	5443.00	5443.00	5443.00	5443.00	5443.00	

ENROLLMENT COMPARED TO LAST MONTH

	HEAD COUNT			FTE COUNT		
	Apr-26	May-26	Difference	Apr-26	May-26	Difference
Southworth	635	630	-5	631.47	625.52	(5.95)
McKenna	362	360	-2	360.04	358.04	(2.00)
Prairie	345	339	-6	342.99	336.99	(6.00)
Fort Stevens	440	441	1	438.14	439.26	1.12
Mill Pond	350	352	2	346.57	348.57	2.00
Lackamas	269	266	-3	266.21	263.21	(3.00)
YMS	675	675	0	669.87	669.55	(0.32)
RMS	571	568	-3	567.68	564.68	(3.00)
YHS	1464	1461	-3	1357.44	1353.16	(4.28)
YES	111	116	5	109.30	114.30	5.00
SUB TOTAL	**5222**	**5208**	**-14**	**5089.71**	**5073.28**	**(16.43)**
Gravity/Open Doors	38	33	-5	38.00	33.00	(5.00)
Running Start	44	174	130	111.46	108.47	(2.99)
TOTAL	**5304**	**5415**	**111**	**5239.17**	**5214.75**	**(24.42)**



ENROLLMENT COMPARED TO LAST YEAR

HEAD COUNT			FTE COUNT		
May-25	May-26	Difference	May-25	May-26	Difference
5533	5285	(248.00)	5460.63	5214.75	(245.88)