



Saint Martin's
UNIVERSITY

AGREEMENT

Between **Sumner- Bonney Lake School District** and Saint Martin's University. This agreement is entered into on the 1st day of July 2024, between **Sumner- Bonney Lake School District** hereinafter referred to as district and Saint Martin's University of Lacey, WA, hereinafter referred to as university.

PURPOSE:

The purpose of this agreement is to provide cooperative arrangements for practicum, teacher, counselor and school administrator internships, and related educational services for candidates enrolled at the university.

WAC 181-78A-236 - Field experience and clinical practice. Providers offer field-based learning experiences and formalized clinical practice experiences for candidates to develop and demonstrate the knowledge and skills needed for their role.

(1) Providers establish and maintain field placement practices, relationships, and agreements with all school districts in which candidates are placed for field experiences leading to certification or endorsement per WAC 181-78A-125 and 181-78A-300.

WITNESSETH:

Whereas, it is in the best interest of the university, the district, and the citizens of the State of Washington to provide cooperative arrangements for field and/or related experience, practicum and/or internships and related educational services for candidates enrolled in the university; and, whereas, the district has the facilities and staff to provide said educational services;

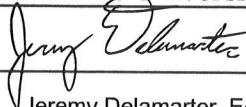
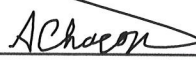
NOW THEREFORE, for and in consideration of the mutual covenants and promises of the parties hereinafter set forth, it is agreed as follows:

1. Candidates from the university may be assigned to certificated employees employed by the district for the purpose of field and/or related experience, practicum and/or internships and other related educational services. Saint Martin's University will attempt to make placements prior to each university semester. The assignment of a candidate will be made in accordance with procedures established by the district.
2. The district/school agrees to allow members of its staff to provide those professional services necessary to properly supervise, directly or indirectly, field participants, practicum candidates, and/or interns.
3. Site Supervisors will have experience in the P-12 classroom and be trained to use evaluation materials used by Saint Martin's University and the State of Washington.
4. Mentors must be fully certificated school personnel and have a minimum of three years of professional experience in the role they are supervising (WAC181-78A-300). They also will be trained to use evaluation materials used by Saint Martin's University and the State of Washington.
5. Clear descriptions of the duties and responsibilities of site supervisors and mentors and the anticipated length and nature of the field experience are in the appropriate written Handbook provided to mentor teachers/administrators (WAC181-78A-300).
6. Candidates will not be placed in settings in which personal relationships or previous experiences could interfere with objective evaluation of candidates (WAC181-78A-300).
7. Before the candidates' first day of field experience, the university will verify that the candidates approved by the university are sufficiently prepared and qualified to participate in site-based experiences. Such verification will include Washington State Patrol and Federal Bureau of Investigation fingerprint clearance and notification from the Office of the Superintendent of Public Instruction that the candidate is cleared for

such placement. Fingerprint and character clearance under RCW 28A.410.010 will be current at all times during the field experience (WAC181-78A-300).

8. The university agrees to pay the certificated employee of the district who is providing internship service its usual and customary honorarium that is two hundred and fifty dollars (\$250) and 30 clock hours per internship agreement depending upon the program. Split placement between two certificated employees will result in split pay of one hundred and twenty-five dollars (\$125) and 15 clock hours per person.
9. Anticipated length of the Teacher Candidate Internship experience for the traditional program is 16 weeks; or a full school year for the Alternative Route program. Length of School Counselor and Administrator practica and internships vary and are described in the application materials submitted to the district.
10. Evaluation of the candidate in terms of satisfactory completion of his/her assignment will be made cooperatively by the district teacher or counselor, the principal, and the university supervisor.
11. The parties hereto agree that the district, and its agents and employees are acting in an independent capacity in the performance of this AGREEMENT, and not as officers, employees or agents of the university.
12. The parties agree that no alteration or variation of the terms of this AGREEMENT shall be valid unless made in writing and signed by the parties hereto, and that no oral, or agreements not incorporated herein, and no alterations or variations of the terms hereof, unless made in writing between the parties hereto, shall be binding on any of the parties hereto.
13. No delay or failure of either party in exercising a right hereunder, and no partial or single exercise thereof, shall be deemed to constitute a waiver of such right or any other right hereunder.
14. Either party may terminate this agreement by written notice to the other party at least thirty (30) days in advance of the beginning of any university term. Nothing in this AGREEMENT shall be construed to permit either party to require such termination to occur during any university semester; provided, however, that the district reserves the right to terminate any practicum candidate and/or intern when it is in the best interest of the district to do so, but will consult with the university supervisor before doing so.
15. This AGREEMENT shall be construed and enforced in accordance with, the laws of the State of Washington hereof, and shall govern the validity and performance.
16. The term of this AGREEMENT shall be for three years. This AGREEMENT may be renewed for additional periods if approved by both parties in writing. Notwithstanding the terms stated, this AGREEMENT may be renewed and amended at the end of each school year.
17. **INDEMNIFICATION AND INSURANCE.** The University will defend, indemnify, and hold harmless the District, its directors, employees, and agents from any loss, claim, or damage arising solely out of the negligent acts of the University candidates or faculty. The University agrees to provide professional liability coverage for assigned University candidates and / or faculty and, upon request, to deliver a certificate or other evidence of such coverage to the District prior to beginning any performance under this Agreement.
18. Saint Martin's University Student Interns will be required to follow all the rules, regulations and procedures of the DISTRICT as required by the DISTRICT. The DISTRICT shall make these available to Saint Martin's University Student Interns at the start of the Internship.

SIGNATURES:

Saint Martin's University	School District:
By: 	By: 
Title: Jeremy Delamarter, Education Department Chair	Title: Adrienne Chacon, HR Director
Date: June 3, 2024	Date: June 11, 2024