

Instructional Council Meeting Minutes

Date 5/14/26

Time 3:10 - 4:00 PM

Location A124

Facilitator name Christin Johnson

Time Keeper name Cara Heck

Recorder name Mandy Allred

Members Present

☐ Amanda Allred
☐ Isabella Alves
☐ Sheila Barbour
☐ Adrianna Deuel
☐ Teresa Fierro
☐ Cara Heck
☐ Christine Herrera
☐ Christin Johnson
☐ Russ Jones
☐ Rachael Koenigsfeld
☐ Raquel Leland
☐ Linda MacMaster
☐ Margita Martinez
☐ Deborah Muldawer
☐ Jessie Olson
☐ Olivia Oyinatumba
☐ Janet Reeder
☐ Anna Rogge
☐ Geoff Smith
☐ Crystal Yamazaki
☐ Parent representative (Marissa Lane)

Agenda Topic – Announcements

Schedule is at 80%. We are ahead of schedule on this compared to several other middle schools. Christine has been working on it a lot lately.

Comments were made regarding clarity of communication. Admin has said they have a goal of making sure expectations and procedures are more clearly communicated.

Remember that hall duty is everyone's responsibility. Any extra eyes on the students before or after school are appreciated. This is NOT mandated. Just appreciated during the last few days of school. Staggered release on the last day of school was really helpful last year, and it is suggested that we have that again this year. The IC really supports the use of staggered release.

Agenda Topic: Tardy Sweeps

We will sweep each class period. If they are caught 2-3 they will have lunch detention that day. If 4-6 they will receive one for the next day. If they are caught wandering, and not SE they will go to ISS.

Please don't let kids go to other teachers' classrooms during these last days of school. If you need kids for something specific please make sure that is communicated to the office and the student has a note.

Admin knows that tardies weren't handled very clearly this year, but next year this will be more on the list.

Questions arose around clarifying attendance and tardies for the staff next year. Admin has said they are really working on making sure that things are more clear next year including attendance.

Agenda Topic: iReady Testing Schedule

Christin suggests that we go to a similar testing schedule for iReady. [Proposed Schedule.](#)

Debbie, Crystal, Adrianna, Linda, and Mandy all support keeping testing in ELA and Math rather than go to Advisory for testing.

Christine would like to create a form and have the staff vote. Teresa suggests that we just have ELA and Math vote since they are the only ones who do testing. Cara has also said that we should have a "no opinion" vote option.

Cara and Isabella have asked that if we take iReady off of ELA and Math that we should also consider dropping things from Science and Social Studies.

We will begin with a vote to ELA and Math. If they want to keep iReady testing, then the vote won't go to the staff as a whole. If they do not want to keep iReady and want the Advisory schedule, then the vote will go to the whole staff.

Agenda Topic: Duty Schedule

Christine will send out a form to staff to give their preferences for duty schedule. The IC liked how this was done last year, a similar process will be followed this year.

Agenda Topic: IC Retreat Date

July 16, 2026 9:00am-12:00pm

Agenda Topic: Goal Team

Olivia discussed each goal team and how she thinks each one is beneficial to our staff. She talked about how some of these teams perform essential tasks for our staff.

Advisory is a team we may not need because there are lessons.

Mandy brought up that her department felt that department meetings were more valuable than Goal Team meetings. She was also wondering if there was any way to provide smaller stipends to teachers for each event vs. Goal Team Leaders. Olivia explained that they can't do that because some of the extra stipends must be attached to specific people vs. "hourly" pay for specific events. She explained that we could split stipend money for specific leadership positions.

Jessie asked if there was some money for after school activities. There are some pots of money for some events, but it wouldn't be the same stipend money.

Isabella was wondering when departments meet if we have goal teams.

With the middle school redesign there will be a 5-7 schedule the following year. The teaming will be coming during the 27-28 school year. Isabella came from LBJ who piloted the 5-7 schedule. She said it is really difficult with the split grade level teachers and split content teachers.

Proposed:  Goal team and department meeting dates times_2026-2027

As of now the plan is to continue goal teams with limited 25 minute meetings and department meetings will be once per month for 45 minutes.

Agenda Topic: PD in August

August PD will be planned at the IC retreat.

PD Via the Union

Agenda Topic: Upcoming Events

May 13-19 Finals week (teachers must provide a study guide to students if giving a final exam)

May 15 8th Grade Dance in Gym 6:30 - 8:30 pm

May 19 Cibola HS Grad Walk 9 am

Staff Meeting 3 pm

Beginning, Intermediate, and Advanced Band Spring Concert 6 pm

May 20 6th Grade Chromebook check-in during ELA classes

Yamazaki 8th grade Expo in Library

May 21 7th grade Chromebook check-in during ELA classes

Iron Chef in Jessie's room

8th Grade Promotion Cibola HS 6 pm

May 22 8th grade Chromebook check-in during ELA classes

Spring Play Day for 2026-2027 WEB Leaders 2nd-3rd periods Aux Gym

AVID Induction Rehearsal 6th period

AVID Induction night 6:00-7:15 pm Cafeteria

May 25 Memorial Day - no school

May 26 Grade level activities

6th Grade - Elevate Trampoline Park

7th Grade - Dave and Busters

8th Grade - Top Golf or Main Event

May 26-28 Spirit Days

May 26 Monochrome Day

May 27 BBQ dad's/Soccer mom's

May 28 Tacky Tourist Day

May 27 Yearbook Signing 3rd period commons

Locker Cleanout in Advisory

May 28 STUCO Pep Rally 1:15 pm Gym

May 29 Last day for teachers - full work day

Next Meeting:

