

**MAYWOOD BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
May 20, 2026**

The Regular Meeting of the Maywood Board of Education was held on May 20, 2026. President Taylor called the meeting to order at 7:02PM.

**ROLL CALL**

**MEMBERS PRESENT:** Ms. Benson-Kraft, Ms. Kiely, Mr. O'Neill, Mr. Ramirez, Ms. Soriano, and Mr. Taylor

**MEMBERS ABSENT:** Mr. Velez

**ALSO PRESENT:** Mr. Michael Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

**FLAG SALUTE**

Adequate notice of this meeting was provided on January 7, 2026 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

**SUPERINTENDENT'S REPORT**

**Mr. Jordan reported on the following:**

- All non-tenured and tenured observations have been completed.
- It is typically at this time that we announce the teachers of the year. However, we have changed the program based off the work of a subcommittee. The new system will now recognize one Governor's Teacher of the Year who will be eligible for the county and state honors, as well as one teacher of the year from each school and one educational support professional from each school. Nominations are now due by the first week in June and the recipients will be named before the close of school on June 18.
- The Memorial Art Show took place last night to a large crowd. Thanks to all of the students and Ms. Manalilli for their incredible work.
- Many thanks to all of the staff and parent chaperones who made the overnight trip to Fairview Lake such a success.
- Becton Incoming Freshmen Orientation & Athletics Open House are scheduled:
  - Athletics Open House - June 4 @ 5:30 PM
  - Freshmen Orientation Program - August 18th @ 9:00 AM
- All K-8 families as well as all of our high school families will yet again receive re-registration forms via email shortly. Failure to complete the forms validating residency will disqualify students from attending Becton.
- Students at parochial schools will not be provided transportation/funding and students at the Bergen County Tech schools will not receive tuition and transportation funding.
- Kindergarten registration information has been advertised and posted.
- Baseball and softball are both on the diamonds and wrapping up productive seasons.

- Many thanks to the Maywood Women's Club for their annual awards night where they honor MAS and graduating high school students.
- Congratulations to all of the MAS students who achieved academic distinction honors for the 3rd MP.
- Many thanks to the many PTO and parent volunteers who spent countless hours preparing for and implementing the annual Grade 8 Social.
- All families have been informed that this Friday is now an early dismissal day to accommodate power-up work for both HVAC systems.
- We are in the midst of our last week of state testing as we navigate make-ups. We thank all of our teachers and staff as well as admin and tech for working through a seamless process.

## BUSINESS ADMINISTRATOR'S REPORT

### Ms. Pfohl reported on the following:

- The Budget is officially in approved state and the Board office is working on implementing it.
- PO's for the 2026-2027 school year are being generated.
- Busing for 2026-2027 is being organized.

## COMMITTEE & LIAISON REPORTS

**Buildings & Grounds** – Friday 5/22/26 is now an early dismissal for HVAC work. Finalizing referendum spending.

**Finance** – No report

**Curriculum** – Section layout for next year has been approved and communicated. PD over the summer due to curriculum revisions.

**Policy** – Some 2<sup>nd</sup> readings on agenda tonight. Revisions from Straus Esmay

**Personnel** – Retirements, appointments of 3 teachers

**Safety/OEM** – Lockdown at both buildings. Fire response at MAS Saturday morning due to HVAC work. Window numbers being updated for security purposes.

**Technology** – Memorial will remain SmartBoards, Prometheans are becoming outdated. Kindergarten will no longer be 1:1 in an effort to curb use of technology.

**Community Relations** – Seniors used our risers and microphones at their show and are appreciative. They will use the bus again of July 4<sup>th</sup>.

**Negotiations** – Just paras remain

**Legislation** – MJ attended Spring conference and tried to tackle Tech School issues (busing, expenses) Health benefits issues were discussed. No solutions to either problem.

**Mayor and Council** – KT went to April meeting. Approved resolution to close the lane during dismissal. We received a letter from their attorney indicating the Borough will not provide funding for school security guards. MJ would like to formally request these funds each year. Jackie DeMauro left the council and will be replaced by the county.

**MAS PTO** – No report

**MEM PTO** – See report

**Seniors** – No report

**Library** – Bookstore visit. Four certified master librarians. Someone was using the maker’s space as an Etsy shop – new policy resulting in oversight

**Office of Emergency Management** – No report

**Becton BOE** – See report

**PRESENTATIONS and RECOGNITIONS;**

- n/a

**BREAK**

- n/a

**MEETING OPEN TO THE PUBLIC**

- Parent asked about class sizes for 2<sup>nd</sup> grade.

**BOARD COMMENTS**

- Gina Kiely said it was nice to see the retirees, some of whom taught her children

**OLD BUSINESS**

- n/a

**NEW BUSINESS**

**BL.14 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

**RECOMMENDED ACTION** - "move that the following actions of the Maywood Board of Education numbered: A.176, A.177, A.178, A.179, A.180, A181, A.182, A.183, A.184, PO.4, P.133, P.134, P.135, P.136, P.137, P.138, P.139, P.140, P.141, P.142, F.130, F.131, F.132, F.133, F.134, F.135, F.136, F.137, F.138, F.139, F.140, F.141, R.23 and R.24, excepting motion A.175 to be approved as shown on the agenda dated, 4/22/2026.”

Moved by: Mr. Taylor  
Seconded by: Mr. O’Neill  
Vote: 6/0  
Abstentions: 0

**A.176 Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for April 2026:

| <b>MEM:</b>        | <b>MAS:</b>        |
|--------------------|--------------------|
| 4/28/26 Fire Drill | 4/21/27 Fire Drill |
| 4/23/26 Lockdown   | 4/07/26 Lockdown   |

**A.177 Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

|            | <b>Conference</b>             | <b>Date</b>    | <b>Approx. Cost</b> |
|------------|-------------------------------|----------------|---------------------|
| J. Bennett | Emergency Management          | 5/30 - 6/13/26 | \$390               |
| J. Bennett | Financial Operations          | 7/6 - 7/22/26  | \$611               |
| J. Bennett | Codes, Statutes & Regulations | 7/9 - 8/13/26  | \$513               |

**A.178 Approval of Contract Renewal** – “that the Board approve a renewal with *Valley Health Systems* for drug and alcohol testing for district bus drivers. The term runs from 4/1/26 – 3/21/27.”

**A.179 Approval of Related Services** – “that the Board approve the following related services for the 2025-2026 school year:

| <u>Students</u> | <u>School</u>      | <u>Service</u>   | <u>Dates</u>   | <u>Total</u> |
|-----------------|--------------------|--|----------------|--------------|
| PA (10/OOD)     | SBJC – Lodi Campus | Counseling – one 30 min. session per week @ \$65 per session | 2/2/26-6/23/26 | \$1,300      |

**A.180 Approval of Special Services** – “that the Board approve the following services for student *MW(MEM)* as follows:”

Provider: Hackensack University Medical Center  
 Evaluation: Audiology Evaluation  
 Date: To be completed by 6/06/26  
 Rate per Evaluation: \$1,095

**A.181 Approval of Special Services** – “that the Board approve the following services for student *HL(MEM)* as follows:”

Provider: Dr. Sameh Rageb, Upper Saddle River, NJ  
 Evaluation: Psychiatric Evaluation  
 Date: To be completed by 6/12/26  
 Rate per Evaluation: \$750

**A.182 Approval of Special Services** – “that the Board approve the establishment of a Multiply Disabilities program at Maywood Avenue School, Grades 4-8 for the 2026-2027 school year. The change to Multiple Disabilities instead of “Autism” addresses the evolving and diverse needs of the current student population enrolled in the MAP program. Current student evaluations, classifications, and educational profiles indicate the need for a program designation that more accurately reflects the range of academic, communication, adaptive, behavioral, and social-emotional needs demonstrated by the students.”

**A.183 Approval of Field Trip Hardship** – “that the Board provide payment for students, whose names are on file in the Board of Education, to attend the following field trips;

4<sup>th</sup> grade trip to Ifly 1 student - \$36.50  
 6<sup>th</sup> grade trip to Fairview Lakes 2 students - \$225 (each)

**A.184 Approval of Class Trips** – “that the Board approve the following class trips for the 2025-2026 school year:

| <u>Grade/Class</u> | <u>Date</u> | <u>Location</u>                  |
|--------------------|-------------|----------------------------------|
| MAP                | TBD         | Turtle Back Zoo, West Orange, NJ |

**PO.4 Second Reading & Adoption of Policy and Regulations** – “that the Board approve the second reading and adoption of the revised policies and regulations:

|           |  |
|-----------|--|
| P 0142.1  | Nepotism                                 |
| P 0142.1C | Nepotism – Charter School                |
| P 0174C   | Legal Services – Charter School          |
| P 0177C   | Professional Services – Charter School   |
| P 1220    | Employment of Chief School Administrator |

|             |                                    |
|-------------|------------------------------------|
| P & R 1570C | Internal Controls – Charter School |
| P & R 1552  | Sexual Harassment – Staff          |
| P & R 2530  | Resource Materials                 |
| P & R 2535  | Library Material                   |
| P & R 9130  | Public Complaints                  |

**P.133 Appointment of Contract for Business Administrator/Board Secretary** - "that the Board approve a contract for Jennifer Pfohl, as the School Business Administrator/ Board Secretary, for the 2026-2027 school year, with an annual salary of \$174,527.00 (*Pending approval from the County Superintendent's Office*)"

**P.134 Appointment of a Teacher** – “that the Board appoint Lynda DeCarlo, as a teacher for the 2026-2027 school year, placed on BA, Step 2-3 with an annual salary of \$58,465.00 (*pending clearance*).”

**P.135 Appointment of a Teacher** – “that the Board appoint Shannon Gaffney, as a teacher for the 2026-2027 school year, placed on MA, Step 2-3 with an annual salary of \$62,764.00 (*pending clearance*).”

**P.136 Appointment of a Teacher** – “that the Board appoint Juliana Najda, as a teacher for the 2026-2027 school year, placed on BA, Step 4-5 with an annual salary of \$59,465.00 (*pending clearance*).”

**P.137 Approval of Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2025-2026 school year (*pending clearance*).”

**Sub-Teacher & Para**

Cornelius O’Connell – NJ Sub cert. w.degree  
 Christina Carpentier – NJ Sub cert.

**P.138 Approval of Additional Pay** - "that the Board approve Laura Auriemma and Dana Urbanovich receive additional pay for providing home instruction for student *JH (MAS)*, 5 hours a week each @ \$50 an hour, March 30, 2026 to June 18, 2026.”

**P.139 Approval of Additional Pay** - "that the Board approve Kim Michalski receive additional pay for tutoring students *AM & DM (MAS)*, 2 hours a week each @ \$50 an hour, starting on March 26, 2026 through the end of the school year.”

**P.140 Approval of Stipends** - “that the Board approve the following teachers be approved to receive a stipend, of \$120 per diem for being a chaperone on the 8<sup>th</sup> Grade field trips; Dinner Cruise on 5/27/26 and/or Great Adventure on 5/29/26:

**Dinner Cruise:** *K. Timmins*

**Great Adventure:** *K. Koenig, L. Walker, N. Boschetti, M. Harrington & D. Pitre*

**Both Cruise & GA:** *N. Napolitano, J. Bonelli, K. Ottaviano & G. Camacho*

**P.141 Approval of a Leave of Absence** - “that the Board approve a maternity leave of absence for Dana Roman, the district LDTC;

| <b>DATES:</b>             | <b>REASON:</b>   |
|---------------------------|--|
| <i>September 13, 2026</i> | <i>Due Date</i>  |
| 9/09/26 – 9/11/26         | Period of disability (pre-birth) with pay & health benefits  |
| 9/14/26 – 9/30/26         | Period of disability (post-birth) with pay & health benefits |
| 10/01/26 – 1/08/27        | FMLA – unpaid leave with health benefits                     |
| <b>January 11, 2027</b>   | <b>Anticipated date of return</b>                            |

**P.142 Approval of Resignation** - “that the Board accept, with regret, the resignation of Catriona Furlong, a teacher at MEM, effective June 30, 2026.”

**F.130 Approval of Additional Check Run** - “that the Board approve an additional check run in *April* in the amount of \$ 100,509.25. The total for April is \$1,512,112.92.”

**F.131 Approval of Check Run** - “that the Board approve a check run in *May* in the amount of \$2,113,927.64.”

**F.132 Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for Cafeteria bills in *May* in the amount of \$ 60,674.84.”

**F.133 Approval of Board Secretary’s Report** – “that the Board approve the Board Secretary Report, as submitted, for April 30, 2026.”

**F.134 Approval of Treasurer’s Report** – “that the Board approve the Treasurer of School Monies Report, for April 30, 2026.”

**F.135 Approval of Transfer of Funds** - "that the Board approve the report of transfer of funds for April 30, 2026.”

**F.136 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

**F.137 Approval of Payroll** - “that the Board approve the payroll for *April* as follows:

|                               |                    |                        |
|-------------------------------|--------------------|------------------------|
|                               | <b><u>Fund</u></b> |                        |
|                               | 10                 | 1,137,125.52           |
|                               | 20                 | 9,999.52               |
|                               | <b>Total:</b>      | <b>\$ 1,147,125.04</b> |
| Board Share FICA/Medicare     |                    | 25,325.10              |
| State Share FICA Medicare     |                    | 59,247.61              |
| Board DCRP                    |                    | 3,687.39               |
| <b>Total Payroll Expense:</b> |                    | <b>1,235,385.14</b>    |

**F.138 Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C.6:20-2.13(d), I certify that as of **April 30, 2026**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

**F.139 Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C.6A:23-2.11, we certify that as of **April 30, 2026**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C.6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

**F.140 Approval of FSMC Contract Renewal** – “that the Board approve the following;

**BE IT RESOLVED**, that the Maywood Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC” for the food service operation for 2026-2027.

1. FSMC Fee: The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$29,110.00 to compensate the FSMC for administrative and management costs. This fee shall be included as a cost of operation and billed in 10 monthly installments of \$2,911.00 per month. The SFA guarantees the payment of such costs and fee to the FSMC.
2. There is no guaranteed financial performance
3. Total Estimated Cost of Contract:
  - Total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee.
  - The Total Estimated Cost of Contract is \$393,012.04.

**F.141 Approval of Breakfast/Lunch Prices** – “that the Board approve the following breakfast and lunch prices for the 2026-2027 school year:

|                     | <u>Breakfast</u> | <u>Lunch</u> |
|---------------------|------------------|--------------|
| Maywood Ave School  | \$2.75           | \$4.65       |
| Memorial Elementary | \$2.75           | \$4.65       |

**R.23 Approval of Payment from Referendum Account** - “that the Board approve the following;

**WHEREAS**, H&S Construction and Mechanical was awarded the contract for the HVAC Upgrade at Memorial School; and

**WHEREAS**, H&S Construction and Mechanical has submitted Payment Application #12 in the amount of \$29,253.00 and

**WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.

**NOW THEREFORE BE IT RESOLVED** that the Board approve this payment application in the amount of \$29,253.00.

- R.24 Approval of Payment from Referendum Account** - “that the Board approve the following;  
**WHEREAS**, H&S Construction and Mechanical was awarded the contract for the HVAC Upgrade at Memorial School; and  
**WHEREAS**, H&S Construction and Mechanical has submitted Payment Application #13 in the amount of \$28,420.00 and  
**WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.  
**NOW THEREFORE BE IT RESOLVED** that the Board approve this payment application in the amount of \$28,420.00.

#### **EXCEPTED MOTIONS VOTED ON SERPARATELY**

- A.175 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”

4/22/26 Regular Meeting, Closed

5/06/26 Regular Meeting, Closed

Moved by: Mr. Taylor  
Seconded by: Mr. Ramirez  
Vote: 5/0  
Abstentions: 0

#### **TABLED MOTIONS**

- *n/a*

#### **BOARD COMMENTS**

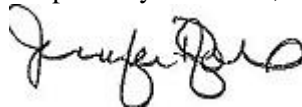
- *n/a*

#### **CLOSED SESSION**

- *n/a*

#### **MEETING ADJOURNED BY ACCLAMATION AT 8:18PM**

Respectfully submitted,



Jennifer Pfohl, Board Secretary