COLORADO
Department of Education

Educator Recruitment and Retention (ERR) Program Cost Demonstration Form

The purpose of this form is to demonstrate and verify the total educator preparation program cost for ERR applicants. The information in this form is used by CDE to determine the amount that can be awarded to the applicant.

Applicant Name _____

EPP Name _____

Enrollment Period (e.g. Fall 2026-Spring 2027) _____

Complete Section A, B, *or* C below based on how the program bills tuition/fees:

Section A: Complete if candidate is billed one time for total program costs (e.g., 1-year ALT programs)	
Total program fees	$

Section B: Complete if candidate is billed annually until program is completed (e.g., 2-year ALT programs)	
Year	**Fees to be billed**
Example: 2026-27	*Example: $4,000*
	$
	$
Total program tuition/fees	$

Section C: Complete if candidate is billed once per semester or as course enrollment occurs (e.g, traditional bachelor's or master's programs)	
1) Anticipated amount to be invoiced to CDE between 7/1/26 and 12/31/26	$
2) Anticipated amount to be invoiced to CDE between 1/1/27 and 5/31/27*	$
Total combined lines 1 and 2 (total program cost for FY27)	$
3) Anticipated amount to be invoiced to CDE between 7/1/27 and 12/31/27	$
4) Anticipated amount to be invoiced to CDE between 1/1/28 and 5/31/28*	$
Total combined lines 4 and 5 (total program cost for FY28)	$
Add the total amount for any subsequent years of tuition here (*this is uncommon*)	$

***Note:** If a student is billed for summer tuition before the spring semester invoicing deadline (5.31), it may be included in the spring invoice. If not, summer tuition cannot be invoiced to CDE until the invoice portal opens in the fall. Invoicing due dates and payment timelines will be posted on the website.

Required Signatures	
Applicant Signature	
EPP Representative Signature	
Name of EPP Representative	