Capstone 2.0 Presentation Evaluation Rubric

The point values listed in each column represent the maximum values for standards and criteria. Point values between or below the whole numbers may be used at the discretion of the teacher. **There is a one (1) point deduction for each minute under/over the 10 to 20 minute range. Videos and questions do not count as presentation time.**

Name _____ Beginning time: _____ Ending Time: _____

Date _____ Topic: _____ Grade: _____/100

Evaluation of Components and Content	Excellent	Good	Acceptable	Unacceptable	Points Earned
Opening requirements – introduction of speaker, eye catcher, topic stated	**4**: completely meets requirements	**3**: meets two requirements	**2**: meets one requirement	**0**: meets no requirements	
Presentation related to topic and focus	**4**: completely suitable to topic and focus	**3**: majority of content suitable to topic and focus	**2**: some content suitable to topic and focus	**0**: lacks content suitable to content and focus	
Content requirements – coverage of material from research and sources, including CITATION PAGE(S)	**12**: completely covers material, has great detail	**8**: good coverage of material, contains major elements	**4**: average coverage of material, some elements missing	**0**: lacks coverage of material, major elements or details	
Shows relationship between technical paper and product	**6**: completely shows relationship	**4**: shows good relationship	**2**: shows some relationship	**0**: limited or no relationship shown	
Shows above average knowledge of topic and focus	**6**: completely shows above average knowledge	**4**: shows above average knowledge of major elements	**2**: shows average knowledge of topic and focus	**0**: indicates lack of average knowledge of topic or focus	
Logical organization	**4**: complete logical	**3**: some logic	**2**: confusing logic	**0**: lacks logic	
Closing summary and conclusion	**4**: completely summarizes and states conclusions	**3**: good summarization and conclusion	**2**: brief summarization and conclusion	**0**: lacks summarization and/or conclusion	
Responds to questions appropriately	**4:** completely responds appropriately	**3:** provides appropriate responses to questions	**2:** provides brief responses to questions	**0:** does not solicit or respond to questions	
Presentation Elements & Skills Voice requirements – acceptable pitch, tempo, volume, enthusiasm	**4**: completely meets requirements	**3**: meets three requirements	**2**: meets one or two requirements	**0**: does not meet requirements	
Presenter's behaviors	4: completely maintains poise and uses proper mannerisms	3: maintains good poise and mannerisms	2: average use of acceptable poise and mannerisms	0: lacks poise, uses poor gestures and mannerisms	
Presenter's eye contact with audience	**4**: scans entire audience, does not use note cards	**3**: scans the audience, limited use of note cards	**2**: periodically scans the audience, occasionally reads note cards	**0**: reads note cards majority of the time, minimum scanning of audience	
Uses appropriate level of vocabulary and proper pronunciation of words/terms	**8**: completely uses appropriate levels and pronunciations	**6**: uses above average levels and pronunciation	**4**: uses minimal levels in both areas	**0**: lacks use of appropriate levels and mispronounces	
Evidence of preparation and practice	8: completely prepared	**5**: good preparation	**3**: average preparation	**0**: limited or no preparation	
Communication skills – fillers (ah, um, ya-know, like...)	**4**: no fillers	**3**: 1-3 fillers	**2**: 4-6 fillers	**0**: 7+ fillers	
Use of equipment (overhead projector, document camera, computer…)	**4**: complete knowledge and use of equipment shown	**3**: average knowledge and use of equipment shows	**2**: limited knowledge and use of equipment shown	**0**: lacks knowledge of equipment and its use	
Appearance – business professional (suit/dress)	**4**: presenter wears all elements of professional business attire	**3**: presenter lacks one elements of business attire	**2**: presenter's attire is more casual than business professional	**0**: presenter's attire does not contain any elements of business professional attire	
PowerPoint Presentation (suggest 10-slide minimum)	**10**: All PowerPoint slides are readable, understandable (font, contrasting colors) and organized	**7**: Minor issues related to readability	**4**: Some PowerPoint slides are hard to read or understand	**0**: PowerPoint presentation lacks organization, hard to read or understand	
Visual Aids (product and related media displays (audio/video, tri-fold). Media display must be directly related to the topic/focus.	**6**: Presentation includes both the product and a second media element	**4**: Presentation includes the product second media element that lacks details	**2**: Presentation lacks either the product or second media element	**0**: Presentation does not include either the product or second media element	

NOTES:_____

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