



HIGHLAND PARK HIGH SCHOOL

WHAT EVERY SCOT NEEDS TO KNOW



SCHOOL ADMINISTRATIVE TEAM

Dr. Kevin Hunt
Head Principal
SC102
huntk@hpsid.org
214-780-3708

Dr. Erica Redman
Associate Principal
SC104
redmane@hpsid.org
214-780-3712

Annuar Ortiz
Assistant Principal
SC100
ortiza@hpsid.org
214-780-3714
Students A-EW

Dr. Kathleen Navickas
Assistant Principal
SC100
TBA
214-780-3714
Students FA-LEE

Michelle Shumate
Assistant Principal
SC202
shumatm@hpsid.org
214-780-3710
Students LEH-ROU

Troy Gray
Assistant Principal
SC202
grayt@hpsid.org
214-780-3710
Students Row-Z

ATTENDANCE OFFICE

Students A - LEE
Lisa Leal - C100
214-780-3714
leall@hpsid.org

Students LEH - Z
Maritza Herevia - C100
214-780-3710
herevim@hpsid.org

- Always call or email the attendance office for assistance coming to school to get your student
- Absent students must return to school with a note from their parents or a doctor's note to excuse the absence.
- Students must check in & out with the Attendance Office to leave during the school day with a note from their parent
 - Parents should call or email Attendance if they didn't send a note.
- Students will leave using the Student Entrance on Westchester.
- Students must present the green dismissal slip from the Attendance Office to the security desk as they exit
- After 8:10 students must use the Student Entrance and check in or out with their Attendance Office.

* Refer to the Kiltie (hs.hpsid.org) for more information

REGISTRATION & ENROLLMENT

Brooke Scott
Registrar - C100
scottb@hpsid.org
214-780-3711



COLLEGE ADMISSIONS ASSISTANT

Meegan Cramer | C100 | cramerm@hpsid.org | 214-780-3739

COUNSELORS IN C100 MAIN LINE - 214-780-3773

Janay Hunt
huntl@hpsid.org
214-780-3754
Students A - CL

Shawna Jandrew
jandres@hpsid.org
214-780-3743
Students SCHR - WANG

Julie Tallant
tallanj@hpsid.org
214-280-3745
Students CO - GO

Mindy McMinn
Lead Counselor
mcminnm@hpsid.org
214-280-3741
Students WANI - Z

Amy Lam
lamhama@hpsid.org
214-280-3746
Students GR - KING

Michelle Altom
Personal Counselor
altomm@hpsid.org
214-280-3742
Students A - LEE

Carolyn James
jamesc@hpsid.org
214-280-3706
Students KINK - MO

Christen Armer
Personal Counselor
armerc@hpsid.org
214-280-3744
Students LEH - Z

Charles Trahan
TrahanC@hpsid.org
214-280-3747
Students MU - SCHO

Wendy Harmon - Assistant
harmonw@hpsid.org

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COMMUNITY SERVICE

Each HPHS graduate is expected to earn a designated amount of community service hours as outlined in The Kiltie.

Sponsor: Tyson Peterson & Stephanie Hawsey

STUDENT DELIVERIES

- Deliveries for students should be labeled and left in the cabinet in the front foyer of HPHS on Emerson. Parents must notify their student of the delivery
- Outside food/drinks, flowers, invitations, gifts, and balloons for students are **not accepted**.
- ALL Rx and OTC med deliveries must be scheduled with the Nurse's Office

STUDENT CELLPHONES

Recently passed Texas House Bill 1481 requires local school districts to develop policies prohibiting the use of personal communication devices (cellphones, headphones/earbuds, smart glasses, watches, or other personal communication devices) on school property during the school day

STUDENT EMAIL

Students can access their email through Google using the following guide: firstname.lastname@stu.hpsid.org

BYOD

HPHS has a Bring Your Own Device (BYOD) program. Send your student to school with their fully-charged Chromebook, laptop, tablet or iPad that meets minimum specifications to use on campus for learning.

STUDENT HANDBOOKS

The Student Honor Code, The Kiltie, and Extracurricular Code of Conduct are available on our website under the student section

SUPPLY SHOP

In the Cafeteria | Hours: School days 7:30-8:30am & 11am-1:30pm



PTA

Go to www.hpspta.org for details and information

PARKING

NEVER park in a space not assigned to you by administration. Only park in your assigned space. If a car is in your assigned space, make a note of the license plate, park in a visitor/volunteer space in the garage, and immediately report the vehicle using the Violation Google Form Provided at the time of registration. Questions? Call ext.3705.

VOE REQUESTS

You can request a verification of enrollment from your attendance clerk either in person or via email.

WEBSITES

HPHS: hs.hpsid.org (see KILTIE)

View the activities calendar for campus events

SECURITY

Visitors and Students should always have their ID Badges. All visitors must come through the front on Emerson to get a visitor's badge. Never open an outside door to let someone in or prop open a door. Never ask someone to let you in a door other than approved entrances.

VISITORS

Schedule meetings ahead of arrival. Visitors should enter the front door on Emerson. Prepare to show driver's license to obtain a Visitor Badge. Former HPISD students may visit with appointment. Students from outside district may not visit.

SCOTS SHOP

in the Stadium | 214-219-0487 | Hours: Mon-Fri 9:00 - 2:00

TICKETS

Athletics: <https://www.scotsillustrated.com/>

Please take note of the Clear Bag Policy

Fine Arts: 214-780-3881

YEARBOOKS

For more information call 214-780-3886

HPHS CLINIC INFORMATION

CALL 214-780-3720 BEFORE COMING TO PICK UP YOUR SICK STUDENT

- Students who become ill should go directly to the clinic before calling home
- Use **Douglas** to pick up a sick student, deliver meds & fill out forms. Call the Nurse's Office First
- Medication Administration forms for ALL meds must be filled out by parent.