

General PTA Meeting Minutes

Date: Wednesday, May 6, 2026

Location: PPES, Room 27

The meeting was called to order at 8:45am.

Principal's Update – Kim

- Thanked Lindsay and Jason for organizing school assemblies.
 - Shared that preparations are underway for the upcoming STEAM Fest, including performances and student projects.
 - Announced this was the final PTA meeting of the school year. Kim has been attending PTA meetings for 5 years now.
 - Kim and Johnny will provide a Cinco de Mayo meal for staff, will use grill gifted by PTA.
 - Reminder: Friday, May 8th is Bike to School Day.
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Teacher Update – Amanda

- Thanked everyone for supporting Teacher Appreciation Week (TAW).
 - Lindsay requested that teachers submit mini grant requests as soon as possible.
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Summer Learning Support – Teresa

Teresa presented strategies to help prevent the “summer slide” and support students’ learning over the summer.

Literacy

- Focus on reading, writing, and speaking.
- Encourage students to read consistently each day (example: after lunch).
- Keep books easily accessible at home.
- Graphic novels are especially popular with students.
- Recommended audiobooks, including favorites parents enjoyed as children.
- Families are encouraged to participate in local library summer reading programs.

- Suggested keeping a summer journal or creating a “summer smash book” to use year after year.
- Encourage letter writing and sending postcards.
- Emphasized the “Power of Conversation” and the importance of open-ended questions.
- Suggested asking Mrs. Katrina to distribute library cards at STEAM Night.

Math

- Encourage numeracy activities and family game nights.
- Discussed the importance of subitizing skills.

Science & Exploration

- Use weekly themes and connect science activities back to literacy.
- Encouraged outdoor exploration, hiking, and visits to places like Swaner Preserve and EcoCenter.
- Promote child-led curiosity and passion projects.
- Suggested neighborhood science fairs.

Independence & Responsibility

- Encourage age-appropriate chores and volunteer opportunities.
- Focus on consistency over intensity.
- Support the “whole child” and help students feel ready to return to school in the fall.

Additional Summer Learning Supports

- PC MARC reading passes available.
- Molly suggested distributing:
 - Teresa’s presentation
 - Grade-level learning objectives
 - STEAM Festival resources to families
- Lindsay suggested the PTA create a Summer Reading BINGO with prizes.

Volunteer & PTA Updates – Mira

- PTA is seeking volunteers for:
 - Social Chair
 - Yearbook Coordinator
- Possible split of responsibilities between multiple volunteers.
- Families encouraged to complete the PTA survey.

- Volunteer brunch planned at Lindsay's house on either May 27 or May 28. Will announce at a later date.
 - Refreshments provided
 - Invite friends. Opportunity for parents to learn more about PTA involvement
 - Celebration of volunteers
 - Encouraged everyone to join the BAND app and sign up for committees.
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Running with Ed – Luke

- Event date: May 16.
 - Registration is still open for runners.
 - PPES is currently in 1st place for the Running with Ed \$5,000 competition.
 - Exchange Party theme: Baseball.
 - Significant volunteer support is still needed; families encouraged to sign up via SignUpGenius.
 - Students may volunteer for setup and cleanup.
 - Event schedule:
 - 9:45–11:45 activities
 - 10:00 small race with Coach Jen
 - 10:30 pocket trumpet performance in pickup/drop-off area
 - Basin after-party will follow the PPES event.
 - Activities include food, games, photo backdrop, jerseys, and hats for students and families.
 - Request made to add volunteer sign-ups to LinkTree.
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Neon Dance Party Recap – Amy

- Great turnout and positive feedback.
 - VIP section with bean bag chairs was especially appreciated by parents.
 - Concerns discussed regarding dropped-off students and lack of parent supervision.
 - Encouraged parents to help monitor all students during school events.
 - Discussed establishing clearer norms for social events.
 - Suggested adding sensory-friendly supports at future events.
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Field Day / End-of-Year Activities – Cory

- Field Day will take place May 29, the day after the STEAM Festival.

- Volunteers needed for setup and event support.
 - Setup will begin after the STEAM Festival ends at 6:00 PM and continue at 8:00 AM the following morning.
 - New storage area will help with organization.
 - Event runs from 8:45–10:30 AM.
 - Parent social opportunity planned after cleanup.
 - Activities include:
 - Tug-of-war in water
 - Sponge relay
 - Water balloons
 - Inner tubes
 - Relay races
 - Parachutes
 - Gaga ball
 - Three-legged races
 - Granny pants relay
 - Focus will be on inclusion and fun rather than competition.
 - Grades will wear themed colors and bandanas.
 - Large numbered poles will identify stations.
 - Additional volunteer needs:
 - Falcon mascot
 - Photographers
 - High school and middle school NHS volunteers
 - Ice cream station planned with four coolers of treats.
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STEAM Festival – Erin

- Most teachers are participating (all but three).
- Event Date & Time: May 28, 4:30–6:00 PM.
- Features include:
 - Balloon arch entrance
 - Welcome desk with:
 - display lists
 - live performance schedule
 - scavenger hunt
 - PTA information
 - prizes
 - Photo booth
 - Live performances beginning at 5:00 PM
 - Food trucks returning from last year
 - Tie-dye bandanas for teachers
 - Salt Box donations for teachers staying late

- 5th grade wax museum
 - PACE Planetarium in the gym
 - Volunteers needed for decorations and setup.
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Treasurer's Report – Lindsay

- Reminder to submit reimbursement requests ASAP
 - Year-end reconciliation in July will require three reviewers/signers.
 - Discussed field trip funds for room parents.
 - Mentioned scholarships for high school students.
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Teacher Appreciation Week – Emily

- Acai bowl truck visited this week.
 - Multiple appreciation events held throughout the week.
 - Gift bags included Amazon gift cards and treats for all staff members.
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5th Grade Graduation Update – Caitlin

- Shared details about upcoming 5th grade celebration events:
 - Ice cream event
 - 2:00 PM graduation ceremony
 - Clap-out
 - End-of-year party
 - Recognized Student Council for their efforts.
 - Mentioned:
 - Bathroom project
 - Neon dance
 - Student Council survey for pizza party
 - Monthly themed topics
 - Thank-you gift planned for Chris and Tracy next week.
 - Letter of recommendations written by Chris for student council students.
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Yearbook Update – Mira

- PTA still needs a volunteer to take over yearbook coordination.
 - 20 extra yearbooks were ordered and will be available in the office.
 - Yearbooks expected to arrive the last week of school and distributed by teachers.
 - Cassandra ordered 17 copies.
 - Teachers may receive complimentary yearbooks if desired.
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The meeting was adjourned at 10:15am.