



REQUEST FOR PROPOSAL (RFP)
Early Education Center North (EECN) HVAC & Replacement
RFP #27-003

1. Objective

Metro Technology Centers (“Metro Tech”) is requesting proposals from qualified, licensed, and insured HVAC contractors to provide turnkey replacement of HVAC and ventilation equipment serving Early Education Center North (EECN). The selected contractor will furnish all labor, materials, equipment, coordination, and services necessary to remove existing equipment and install new high-efficiency rooftop units (RTUs), kitchen make-up air equipment, and exhaust fans, including full integration into Metro Tech’s Building Management System (BMS).

2. Background

Metro Technology Centers is a career and technology center with multiple campuses serving Oklahoma City since 1979. This project supports reliable building operations, instructional continuity, and compliance with current ventilation, safety, and energy-efficiency requirements.

3. Project Summary

- **Location:** Early Education Center North (EECN)
- **Required Substantial Completion Date:** August 1, 2026 (prior to the start of the academic year)
- Time is of the essence for this project. The Contractor shall plan and execute all work to ensure the facility is fully operational and ready for occupancy prior to the start of the school year.

4. Schedule

The following is the proposed schedule for this RFP. Metro Technology Centers will make every effort to adhere to this schedule.

EVENT	DATE AND TIME
Bid Release	May 26, 2026
Site Walk (Optional)	June 4, 2026, at 10:00 am CST
Inquiries Due	June 8, 2026
Responses Due	June 10, 2026
Proposal Submitted	June 16, 2026, by 10:00 am CST
Selection Committee Review / Shortlist (if applicable)	June 16, 2026
Board Meeting	June 23, 2026, at 5:30 pm
Notification of Award	June 24, 2026
Substantial Completion Required	August 1, 2026



5. Inquiries

All bidder inquiries and questions will be compiled, and Metro Technology Centers will provide its official response through a written Amendment to the bid to the bidders. **All amendments will be published on the Metro Technology Centers website at: <https://www.metrotech.edu/about/financial-services> within the *Purchasing Opportunities* section.** No information, instruction or advice provided orally or informally by any Metro Technology Centers personnel, whether made in response to a question or otherwise in connection with this proposal shall be considered authoritative or binding. Vendors shall rely only on written material contained in an Addendum to this proposal. **Contact of any type with any Metro Technology Centers employee other than the Purchasing Agent regarding this bid is strictly prohibited.**

6. Submittal Requirements

Proposals must be delivered to bids@metrotech.edu no later than June 16, 2026, by 10:00 am CST.

The email header must contain the Suppliers name, solicitation number and date of solicitation closing. Submissions received after the deadline, will not be considered and will be returned unopened.

7. Required Forms - Each copy of the bid submission shall include the following:

- Signed Proposal Cover Sheet (include acknowledgement of all addenda).
- Signed Bid Evaluation Criteria/Pricing Sheet
- Three (3) Business References from projects of similar size and scope (Project, Location, Contact Name, Address, email address)
- Metro Technology Centers Vendors Application Form and IRS W9 form completed and signed
- Signed and Notarized Affidavits Section which included Business Relationships, Non-Collusion, Indemnity Agreement, Acknowledgement of ACM, Hazardous Communications – Right to Know, Statement of Compliance, Non-Discrimination, Validation and Contract Affidavit.
- Copy of licenses and/or letter from manufacturer showing Bidder as authorized dealer/installer/service provider
- Certificate of workers compensation insurance naming Metro Technology Centers as the certificate holder and liability insurance
- Bonding capacity letter from surety and/or bid/performance/payment bonds if required by notice or law.



8. Contract Terms

Metro Tech intends to award a contract for this project following Board of Education approval. The contract will be a project-specific agreement. The contractor shall coordinate schedule, phasing and outages with Facilities Maintenance.

9. Contract Termination

Metro Technology Centers may terminate the contract by tendering written notice to the contractor at least thirty (30) calendar days prior to the effective date of the termination or if the contract is not approved by the Board of Education. The contractor may terminate by tendering written notice to the purchasing agent at least forty-five (45) calendar days prior to the effective date of the termination.



Specifications

Scope of Work (Turnkey)

The contractor shall provide all labor, materials, equipment, coordination, and services necessary to complete the following work. Work shall be performed in occupied educational facilities; the contractor shall maintain safe, code-compliant conditions at all times.

Demolition and Disposal

- Remove and properly dispose of fifteen (15) existing HVAC rooftop units (RTUs).
- Remove and properly dispose of one (1) kitchen make-up air unit (MAU).
- Remove and properly dispose of fifteen (15) exhaust fans (EFs), including one (1) commercial kitchen hood exhaust fan.

Furnish and Install

- Furnish and install fifteen (15) new high-efficiency RTUs, properly sized for existing and anticipated loads.
- Furnish and install one (1) new make-up air unit serving the commercial kitchen, coordinated with exhaust systems.
- Furnish and install fifteen (15) new exhaust fans, including a code-compliant commercial kitchen hood exhaust fan.

Performance and Standards

- HVAC and ventilation equipment shall meet or exceed ASHRAE 62.1 (Ventilation), ASHRAE 55 (Thermal Comfort), and ASHRAE 90.1 (Energy Efficiency).
- Comply with applicable commercial kitchen exhaust and fire/life safety codes.
- Contractor shall obtain all required permits and inspections. Work shall comply with Oklahoma-adopted IBC, IMC, IECC, IFC, NEC; City of Oklahoma City requirements; OSHA 29 CFR 1910 & 1926 / PEOOSH; and ADA where applicable.

Controls & BMS Integration

- Integrate all applicable RTUs, MAU, and exhaust systems into Metro Tech's Building Management System (BMS) using BACnet or an approved open protocol, coordinated through an MT-approved BMS vendor.
- Update BMS controls to digital systems.
- Provide relative humidity sensors for RTU-served spaces; sensors shall be monitored, alarmable, and trend-logged via the BMS.
- Provide controls programming, alarms, graphics, testing, and commissioning support for all integrated points.
- All programming, graphics, data, trend logs, and sequences shall become the property of Metro Tech at acceptance. No proprietary licensing or subscriptions shall be required for normal operation.



Commissioning & Acceptance

- Commissioning shall be performed by the installing vendor or a qualified third party retained by the contractor.
- Metro Tech Facilities Maintenance retains final acceptance authority for system performance and readiness.

Training

Provide on-site operational training for Facilities Maintenance staff covering RTU operation, BMS use, alarms, and routine maintenance. Training shall occur prior to final acceptance.

Warranty

- Provide manufacturer standard commercial warranties, at minimum: one (1) year labor and workmanship; five (5) year compressor warranty, or manufacturer standard if greater.
- Warranties shall begin at final acceptance.

Phasing, Temporary HVAC, and Coordination

- Coordinate phasing, outages, roof access, and scheduling with Facilities Maintenance to minimize disruption.
- Provide temporary HVAC or environmental controls as required to maintain safe, code-compliant indoor conditions during RTU replacement.
- Contractor shall achieve a substantial completion no later than August 1, 2026. All work shall be planned, phased, and executed to meet this deadline and ensure readiness for the start of the academic year.

Closeout & Asset Data

- As-built documentation.
- Operations & Maintenance (O&M) manuals.
- BMS points lists and graphics.
- Warranty documentation.
- Commissioning reports.
- Digital asset data (COBie-equivalent) including manufacturer, model, serial number, capacities, associated spaces, and warranty information.

SUPPLEMENTAL REQUIREMENTS AND CLARIFICATIONS

1. Roofing Work and Warranty Responsibility

The Contractor shall be fully responsible for all roof penetrations, curbs, flashing, and modifications associated with HVAC equipment installation. All work shall maintain the existing roof warranty. Roofing work must be performed by a manufacturer-approved contractor or reviewed and accepted



by the roofing manufacturer. If warranty coverage is impacted, the Contractor shall restore or reinstate the roof warranty at no additional cost to the Owner.

2. Structural Capacity Verification

The Contractor shall verify roof structural capacity for all new equipment. Provide engineered analysis and stamped documentation if required. Include any structural reinforcement necessary in the project scope and cost.

3. Electrical Scope Clarification

The Contractor is responsible for all electrical work associated with new equipment installation, including wiring, disconnects, circuiting, and panel upgrades. All work must comply with NEC and local codes.

4. Testing, Adjusting, and Balancing (TAB)

Provide independent or qualified TAB services, perform full system air balancing, and submit a final TAB report confirming compliance with ventilation standards.

5. Indoor Air Quality (IAQ) Controls During Construction

Contractor shall implement dust control measures, protect duct systems, and maintain indoor air quality during construction in occupied spaces.

6. Equipment Lead Times and Submittals

Submit equipment submittals within 10–14 days after award, including manufacturer, model, and lead times. Contractor shall pursue early procurement to meet schedule requirements.

7. Product Submittal Approval Process

All major equipment requires formal submittal and Owner approval prior to ordering.

8. Liquidated Damages

Substantial Completion shall be achieved no later than August 1, 2026. Time is of the essence. Liquidated damages of \$1,000 per calendar day may be assessed for failure to meet this deadline. This represents a reasonable estimate of costs associated with schedule impacts to school operations.



General Conditions and Pricing

1. Materials, Appliances Employees

- a. Unless otherwise stipulated, the Contractor shall provide and pay for all materials, labor, water, tools, equipment, light, power, transportation, rental and repair of machinery and equipment and all other services, articles, and facilities necessary for the execution and completion of the work.
- b. Unless otherwise specified, all materials shall be new and both workmanship and material shall be of good quality. The Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials.
- c. The Contractor shall always enforce strict discipline and good order among his employees and shall not employ on this work any unfit person or anyone not skilled in the work assigned to him.

2. Protection of Work and Property

- a. The Contractor shall continuously maintain adequate protection of all work from damage and shall protect the Owner's property from injury or loss arising in connection with the contract. The Contractor shall make good any such damage, injury or loss except such as may be directly due to errors in the Contract Documents or caused by agents or employees of the Owner. The Contractor shall adequately protect adjacent property as provided by law and the Contract Documents. The Contractor shall provide and maintain all passageways, guard fences, lights and other facilities for protection required by public authority or local conditions.
- b. In an emergency affecting the safety of life, the work, or adjoining property, the Contractor, without special instruction or authorization from the Architect/Engineer/Owner, is hereby permitted to act at his discretion to prevent such threatened loss or injury, and the Contractor shall so act without appeal, if so instructed or authorized. Any compensation claimed by the Contractor on account of emergency work shall be determined by agreement or arbitration.

3. Inspection of Work

- a. The District and/or his representative and the Architect/Engineer/Owner and/or his representative shall always have access to the work wherever it is in preparation or progress and the Contractor shall provide proper facilities for such access and for inspection.
- b. If the specifications, the Architect/Engineer/Owner's instructions, laws, ordinances, or any public authority requires any work to be specially tested or approved, the Contractor shall give the Architect/Engineer/Owner timely notice of its readiness for inspection, and if the inspection is by another authority other than the Architect/Engineer/Owner, of the date fixed for such inspection. Inspections by the Architect/Engineer/Owner shall be promptly made. If any work is covered up without approval or consent of the

Architect/Engineer/Owner, it must, if required by the Architect/Engineer/Owner, be uncovered for examination at the Contractor's expense.

- c. The Architect/Engineer/Owner may order re-examination of questioned work, and if so ordered, the Contractor must uncover the work for re-examination. If such work is found to be not in accordance with the Contract Documents, the Contractor shall pay such costs, unless the Contractor can show the defect in the work was caused by another Contractor, and in that event the District shall pay such cost.

4. Assignments



Neither party to the Contract shall assign the Contract or sublet it without written consent of the other, nor shall the Contractor assign any monies due or to become due to him hereunder, without the previous written consent of the Owner.

5. Mutual Responsibilities of Contractors

Should it be claimed that the Contractor caused damage to any other Contractor on or in connection with the work, the Contractor agrees, upon notice, to settle and adjust such a disagreement and the Contractor agrees to hold the District harmless in every particular on account of any such claim of damage including costs, attorney's fees and expenses.

6. Cleaning Up

The Contractor shall at all times keep the premises free from accumulations of waste materials or rubbish caused by his employees or work, and, if deemed necessary, by the Architect/Engineer/Owner and District shall provide temporary fencing around materials and storage to safeguard same and further expedite the work and, at the completion of the work, the Contractor shall remove all his rubbish from and about the project, clearing the premises of all stones, broken brick, tile, concrete, etc., and all his tools, scaffolding and surplus materials and shall leave his work "broom clean" or its equivalent, unless more exactly specified. In case of dispute, the District may remove the rubbish and charge the cost to the several Contractors as the Architect/Engineer/Owner shall determine to be just. All door and window glass shall be washed perfectly clean.

7. Scope of the Work

Unless otherwise specified, the Contractor shall supply all labor, transportation, materials, apparatus, fuel, power, light, scaffolding, and tools necessary for the proper and substantial completion of the work shown or described; and shall install, maintain, and remove all construction equipment, utensils of things, be responsible for the safe, proper and lawful construction, maintenance, and use of same and shall construct a complete project, and everything properly incidental thereto, as shown on the Plans, stated in the Specifications, and all in accordance with the Contract Documents.

8. Trees, Walks etc...,

Any trees in the vicinity of the work which are liable to injury will either be boxed in and protected by the Contractor or removed by the Owner, if so indicated on the Plans. All sidewalks, paving, or curbs liable to injury shall be protected by the Contractor and any damage done to same shall be repaired by the Contractor at his expense.

9. Equipment etc...,

The Contractor shall furnish at his own cost and risk, all tools, hoists, or other apparatus, including power for same, scaffolding, and all temporary work and materials necessary for the completion of this contract.

10. Care of Project

The Contractor shall be solely responsible for the care and protection of the project and his materials on the site during the progress of the work.

11. Cost of Breakdown

The Contractor shall furnish to the Owner, after formal award of the Contract, and before the



Contract Documents have been signed by the parties, a unit-price breakdown of cost stated in dollars, the items of which shall total the base bid, and which shall show a unit breakdown in a manner satisfactory to the District and the Architect/Engineer/Owner, which shall be considered “Unit Prices” subsequently agreed upon.

12. Liability of Owner

Nothing contained in any Contract Documents shall create any liability or cause of action against the District for, or on account of, which the Owner, as a school district, would have not been otherwise liable under the law.

Qualifications

- Firm must be properly licensed and insured to perform commercial HVAC work in Oklahoma.
- Demonstrated experience (minimum five (5) years) installing and replacing commercial rooftop equipment of similar size and complexity.
- Demonstrated capability to coordinate controls integration with an owner BMS via BACnet/open protocols and to provide required documentation and training.
- Ability to meet the requested substantial completion date (August 1, 2026) and to work in occupied educational facilities.

Evaluation Method (Best Value)

Proposals will be reviewed to determine responsiveness and responsibility in accordance with Metro Tech purchasing policies and applicable Oklahoma law.

Responsive and responsible proposals will be evaluated using the Best Value method. Award will be made to the proposer whose submission is determined to be the most advantageous to Metro Tech, considering price and other evaluation criteria set forth herein.

Minimum Qualifications (Pass/Fail)

- Submit all required forms and attachments by the deadline.
- Provide proof of required licensing and insurance.
- Acknowledge all addenda.
- Demonstrate ability to meet key technical requirements including BMS integration, commissioning, training, and closeout deliverables.

Evaluation Criteria and Weights

- Cost Proposal – 40 points
- Technical Qualifications and Experience – 30 points
- Schedule & Phasing Plan (ability to achieve by August 1, 2026) – 15 points
- Service Approach and Compliance – 10 points
- References and Past Performance – 5 points

**Price Normalization**

To ensure equitable comparison, Metro Tech may normalize pricing using the submitted lump sum base bid and any identified allowances. The lowest evaluated price may receive the maximum cost points. Other proposals may receive proportionate scores calculated as $(\text{Lowest Price} \div \text{Proposer Price}) \times \text{Available Cost Points}$.

Evaluator Documentation Requirements

Evaluators shall independently score each proposal and provide written justification for each scored category. All evaluations must be based solely on proposal contents and verified references.



PRICE SHEET

(Complete and submit)

All prices shall be firm and shall include all costs associated with performing the work described in this RFP, except as otherwise stated. Metro Tech is exempt from Oklahoma sales tax; sales tax shall not be included.

Failure to complete this Price Sheet in its entirety may result in disqualification.

LINE ITEM	PRICE
1. Lump Sum Base Bid (Turnkey replacement per scope, including controls/BMS integration, commissioning, training, closeout)	\$ _____
2. Schedule of Values / Cost Breakdown (attach detailed breakdown)	ATTACH
3. Allowance – Temporary HVAC/Environmental Controls (if required; specify basis)	\$ _____
4. Allowance – Roofing/Flashing/Curbs/Penetrations (if applicable; specify basis)	\$ _____
5. Unit Price – RTU Replacement (per unit) (optional, for change order pricing)	\$ _____
6. Unit Price – Exhaust Fan Replacement (per unit) (optional)	\$ _____
7. Unit Price – Kitchen MAU Replacement (each)	\$ _____
8. Hourly Rate – Labor (Straight Time / After-hours) (if authorized)	\$ ____/hr / \$ ____/hr

Pricing Certification

By signing below, the vendor certifies that all pricing submitted is accurate and complete, rates will not increase during the base contract term, and pricing complies with all requirements of this RFP.

Vendor Name:	
Authorized Representative:	
Signature:	
Date:	



Proposal Organization (Recommended)

1. Executive Summary
2. Project Team & Resumes
3. Technical Approach (equipment selection, sizing approach, ventilation/kitchen coordination)
4. Controls/BMS Integration Plan (BACnet/open protocol, point list, graphics, trends, alarms, ownership of programming)
5. Commissioning Plan (functional testing, verification, documentation)
6. Phasing / Safety / Temporary HVAC plan for occupied spaces
7. Schedule (milestones to achieve Aug 1, 2026)
8. Pricing (completed Pricing Sheet + detailed cost breakdown)
9. References & Past Performance
10. Required Forms/Attachments



Appendix A – Proposal Cover Sheet Template

Vendor Name: _____

Address:

Primary Contact: _____

Phone: _____

Email: _____

Authorized Representative (Name/Title): _____

Signature / Date: _____



Appendix B – References (Template)

Provide three (3) references for similar projects.

<u>Project</u>	<u>Location</u>	<u>Owner/Contact</u>	<u>Phone</u>	<u>Email</u>



Terms and Conditions

1. Contracts and Agreements

All contracts and agreements are with Metro Technology Centers

2. Terms and Conditions

All bids must be submitted in accordance with the terms and conditions contained in this Request for Proposal (hereinafter “RFP” or “bid”).

3. All Bids Submissions

Bid submissions are subject to the District’s purchasing policies and procedures and the terms and conditions listed herein, which are made a part of this RFP by reference. This RFP, any purchase order or contract, and all related payments will be governed by the laws of the State of Oklahoma and the District’s purchasing policies and procedures.

4. Inquiries

Information regarding procurement procedures, bid submission requirements, or other fiscal/administrative concerns shall be directed to the Metro Technology Centers Purchasing Office email only to bids@metrotech.edu. The guidelines for communication have been established to ensure a fair and equitable evaluation process for all potential bidders.

5. Preparation of Bid

It is the bidder’s responsibility to examine the bid to include at minimum:

a. Terms and Conditions, Special Instructions, General Conditions, Supplementary Conditions, Specifications, Amendments, Attachments, Meetings, etc.

b. Bidder shall return, sign, and notarize (if applicable) all required forms listed on the General Information page. By submitting a bid, the bidder acknowledges and approves the terms and conditions established by the District as set forth in this bid. The terms and conditions cannot be altered by the bidder, either by the terms of the bid or by any acknowledgement or attachment.

6. Change of Bid Submission

If a bid needs to be changed prior to the response date, a new bid submission shall be submitted by email to bids@metrotech.edu adhering to the same timeline instructions and shall be titled with the following statement: “This bid submission supersedes the submission previously submitted.” Labeling shall be the same as the original bid submission.

7. Amendments

Bidders shall acknowledge receipt of amendment(s) to bids by signing and returning the amendment(s). Amendment acknowledgement(s) shall be submitted with the bid. The amendment(s) must be received on or before the bid submittal due date and time. **All**

amendments will be published on the Metro Technology Centers website at: <https://www.metrotech.edu/about/financial-services> within the *Purchasing Opportunities* section.

8. Preparation Costs

Metro Technology Centers will not be liable for any costs associated with the preparation of the



bidder's bid submission.

9. Late Submissions

Late bid submissions will be marked as "Late Response" and will not be opened or considered at any stage of the evaluation process.

10. Bid Openings

Bids will be evaluated by the Metro Technology Centers Selection Committee immediately following the time and date specified for bid submittals. Metro Technology Centers reserves the right to reject any or all bids, accept any bid deemed most advantageous to the school district and/or waive any bid. The District is under no obligation to accept any bid.

11. Solicitation Results

Bid results are available through an Open Records Request from Metro Technology Centers Administration Office.

12. All or None

Contracts resulting from this bid may be awarded on an "All or None" basis, or by individual item or grouped items, whichever is deemed to be in the best interest of Metro Technology Centers. Contract awards will be made based on "Best Value" criteria. Contract award decisions are further subject to any additional terms and conditions contained in this bid.

13. Taxes

Metro Technology Centers is exempt from Oklahoma Sales Tax. A tax exemption certificate will be provided by the Purchasing Agent upon request.

14. Protests

Any bidder may protest the contract award via certified mail to the purchasing office no later than ten (10) business days after the award has been made, excluding days in which the District is closed for business. The purchasing office will respond within thirty (30) calendar days. The purchasing office protest response and decision is final.



Insurance Requirements for Service Providers

All contractors, vendors or service providers coming on to Metro Technology Centers premises to do work or provide services are required to have insurance. Insurance is necessary to cover any claims or losses for which the contractor/vendor may be responsible

The following minimum insurance standards shall apply to all vendors performing, selling, installing or distributing products and services at Metro Technology Centers. If a product or service, in the opinion of the Director of Environmental Safety and Regulatory Affairs, represents an unusual or exceptional risk, additional insurance for that product or service may be required. Proof of insurance will be required prior to commencement of work, and may be emailed to purchasing@metrotech.edu.

- Commercial General Liability Insurance: Including Bodily Injury and Property Damage Liability, Independent Contractors Liability, Contractual Liability, Product Liability and Completed Operations Liability.
- Workers Compensation: Statutory limits are required.
- Automobile Liability: For vendors who will drive on Metro Technology Centers property.
- Professional Liability.

Vendors and contractors shall name Metro Technology Centers as an additional insured on its general liability insurance policy as it pertains to the work done/service provided/product delivered to Metro Technology Centers and shall provide a 30-day notice of cancellation or nonrenewal of coverage to the Metro Technology Centers. Such insurance must be primary as to any other valid and collectible insurance.

Metro Technology Centers does not need to be named as an additional insured on the workers compensation policy. Any liability coverages on a "claims made" basis should be designated as such on the certificate.

Coverages and limits are to be considered as minimum requirements and in no way limits the liability of the vendor, contractor or service provider.



AFFIDAVITS SECTION
The affidavits must accompany the bid

Business Relationships

State of _____

County of _____

_____, of lawful age,
being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

_____ (If none
of the business relationships herein above mentioned exist, Affiant should so state.)



Non-Collusion

_____, being of lawful age, being first duly sworn on oath says that (s)he is the agent authorized by the bidder to submit the attached quote. Affidavit further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to quote at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality or price in the prospective contract; or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Indemnity Agreement

Vendor agrees to indemnify Metro Technology Centers for any and all damages, loss and expenses which might result by reason of defective materials and/or workmanship in conjunction with the work to be performed under the contract between the parties. Vendor shall save and hold Metro Technology Centers harmless for all damages, loss and expenses occasioned by, or resulting from, any failure whatsoever of Vendor to perform according to the terms of the preceding contract between parties. Vendor does agree to indemnify Metro Technology Centers for expense whatsoever occasioned by, or resulting from, any failure of the Vendor to perform its obligations under the aforesaid contract.

Statement Of Compliance

This Statement of Compliance must be signed and returned before payments(s) may be made.

I acknowledge and agree that I am in compliance with the following:

No employee, contractor, supplier, or their agents performing work while on District grounds, in buildings or vehicles under the authority of Metro Technology Centers will be permitted



the use of tobacco products. Bringing or use of alcohol or controlled substance is prohibited.

Oklahoma Statute Title 70 §6-101.8 States that the vendor will not allow any employee of the entity, or of any subcontractor, to perform work or other contracted services on District premises if such employee is or has been convicted in this state, or another state, of any felony offense, unless ten (10) years has elapsed since the date of the criminal conviction or the employee has received a presidential or gubernatorial pardon for the criminal offense.

Oklahoma Statute Title §70-6-101.48 States no person or business shall allow any employee to work on school premises if such employee is convicted in this state or another state of any sex offense subject to the Sex Offenders Registration Act in this state or subject to another states or the Federal Sex Offender Registration provision.

Oklahoma House Bill 1804, known as the Oklahoma Taxpayers and Citizens Protection Act relating to illegal immigration.

Oklahoma Statute Title 21 §652 States shooting or discharging a firearm with intent to kill, use of a vehicle to facilitate the intentional discharge of a firearm, crossbow or other weapon, Assault, Battery, or Assault and Battery with a Deadly Weapon or by other means likely to produce death or great bodily harm. All district property whether leased or owned by the district shall be considered a weapons-free zone. Possession of a weapon while on District grounds, in buildings or vehicles is prohibited.

Non-Discrimination Certification

I certify that if I am the (one of the) successful firm(s), I will not discriminate against any employee or other person on account of age, race, creed, color, religion, gender, handicap, disability, ancestry, national origin, or Vietnam era veteran status, and that I will comply with all federal state laws and executive orders concerning the subject of non-discrimination.

Validation

1. In submitting a bid, the Proposer agrees that:



- a. The Board of Education reserves the right to reject any and all proposals.
 - b. This proposal may not be withdrawn for a period of 45 days from the date of the bid opening.
2. Proposer hereby certifies that no member of the Legislature, MTC Board of Education Member, or MTC employee shall benefit directly or indirectly from the contract. In addition, that no member of the Legislature, MTC Board of Education Member, or MTC employee is a member of or connected in paid, joint ventures or corporation, nor is a member, officer, shareholder, or group entity having an interest in this contract.
3. Proposer shall manually sign this form in the space provided below and enclose with the bid all requested affidavits and attachments.

The undersigned, being familiar with the local conditions affecting the cost of the work, with proposal documents and general conditions on file in the MTC Purchasing Office, Metro Technology Centers, 1900 Springlake Drive, Oklahoma City, OK 73111-5238, propose to furnish all labor and materials as required by said documents.

Contract Affidavit

_____, of lawful

age, being first duly sworn, on oath, says that (s) he is the agent authorized by dealer to submit the attached contract to the Board of Education, Oklahoma City, Oklahoma. Affiant further states that dealer has not paid, given, nor donated, or agreed to pay, give, or donate to any officer or employee of the Board of Education, Oklahoma City, Oklahoma, any money or other thing of value, either directly or indirectly in the procuring of the contract.

I further understand and acknowledge that I will impart the information contained above to all Sub-Contractors and personnel associated with the work on this contract and will require and assure the compliance therewith.



Bidder's Name (type or print)

Authorized Representative (type or print)

Authorized Representative's

Signature _____

Subscribed and sworn before me this day:

_____ Notary Public

_____ Date

My Commission Expires
