REGISTRATION

Saville Middle School

NEW TO CCSD

or returning after leaving CCSD

+ **Click here** to complete the online registration application

OR

www.CCSD.net> Enroll > Scroll down to "2. Online Registration" > begin application

+ Once completed, write down your application number to present to the Registrar.
+ Bring your application number and **all** required documents to Saville to complete the registration process.

EXISTING STUDENTS

If your child is currently enrolled in CCSD, use your Campus Parent account to re-register or add a student.

To visit Campus Parent:

Click here to sign into your account

How to navigate to the application:

Log into your Parent Portal account> go to the MENU, top left corner > CLICK "more" > scroll to the bottom and CLICK "Online Registration PARENTS ONLY" > begin, complete and submit application.

REQUIRED DOCS

+ Birth Certificate or Passport
+ Immunization Records
+ Parent/ Guardian ID
+ Proof of residence (gas, water, sewer, power), lease or mortgage statement
+ Final report card (7th/8th only)
+ Court documents, IEP, 504 plan- if applicable

IMPORTANT INFO

- **Registration is completed annually for all students.**
- **All registration documents must be submitted in person.**
- If your address has changed since the previous year, you must visit the school to provide your photo ID & your current utility bill.
- If you do **not** have a utility bill in your name, please select "Shared Housing" in the application and complete their process prior to enrollment.
- 7th/ 8th grade- Updated immunizations are required at registration.
- Only complete registration packets will be accepted.

CONTACT INFORMATION

Office Hours: Monday- Friday from 7:30am- 12:00pm and 1:00pm -2:30pm.

Registrar: Alexis Warner
702-799-3460 x 4065 or Warneam1@nv.ccsd.net