ROCKWALL ISD
STUDENT TRANSFER GUIDELINES
2026-2027

DISTRICT EMPLOYEES

Rockwall ISD Employees (20+ hours weekly)

Employees wishing to request a transfer for their children must submit a Student Transfer Application form for each student online via the RISD website within the designated timeframe. There is no fee for district employees, but this must be completed yearly.

Future sibling transfer requests to the same campus are not guaranteed and will be considered on an individual basis, subject to grade-level capacity.

No additional staff will be added to a campus or grade level to accommodate an employee transfer request.

Please note the following:

- Employees may only request transfers for their students to attend **the campus where their parent or grandparent is employed** or the **secondary schools in that feeder pattern**. Any high school changes must consider the UIL eligibility requirements outlined on page 2.

  Example 1: If an employee is employed at an elementary school campus, that employee's student can apply for a transfer to the elementary school where the parent or grandparent is employed or the secondary campus in that elementary school's feeder pattern. (Campus/grade level enrollment is taken into consideration.)

  Example 2: If an employee is employed at a middle school campus, that employee's student can apply for a transfer to that middle school, one of the elementary campuses that feed into that middle school, or the high school fed by that middle school. (Campus/grade level enrollment is taken into consideration.)

  Example 3: If an employee is employed at a high school campus, that employee's student can apply for a transfer to the high school where the parent or grandparent is employed or to a middle school or elementary school that feeds into that high school. (Campus/grade level enrollment is taken into consideration.)

- Employees who reside outside of Rockwall ISD and want their children to attend a Pre-K program must apply with the Parent Information Center for the Pre-K tuition-based program only and complete a transfer application.

- **Out-of-district student transfers for all grade levels are contingent upon continued employment in RISD**. If a non-resident District employee separates from their job with the District, their children who have been granted a transfer shall be permitted to continue in attendance for the remainder of the grading period only and will then be withdrawn to attend their home-zoned District. Note: The grading period ends in a three-week, six-week, or nine-week grade reporting window.

- Due to the potential disruption of the educational program at both the assigned and requested campuses, transfers **are not** granted during the semester for currently enrolled students unless approved by both the sending and receiving campus principals and only under extenuating circumstances.

- Every attempt will be made to honor transfer requests to the employee's campus of employment or the campus within the appropriate feeder pattern; however, all decisions will be based on the following criteria:

  - **Employee's campus location and feeder pattern**
  - **School enrollment capacity and/or school grade level capacity**
  - **Student's behavior, attendance, and academic record**

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If the student plans to participate in a UIL-governed sport, please read the following expectations:

*If a student has been granted a transfer to a high school campus, the student is **ineligible** to participate in **varsity** competition until he or she has been continuously enrolled and regularly attending the transfer school for a calendar year (365 days). The student would be eligible for sub-varsity competition until the one-calendar-year (365 days) enrollment period has been satisfied.*

*Any student granted a transfer to remain enrolled in a high school that is currently not in their attendance zone would be **eligible** for **varsity** competition **IF** the student has been continuously enrolled and regularly attending the transfer school for a calendar year (365 days).*

If a student transfers to a Rockwall ISD high school outside their attendance zone, and their parent is employed by Rockwall ISD at that high school campus, and Rockwall ISD approves the transfer to that high school, the inter-district 365-day varsity ineligibility rule will be waived. The student is still subject to the UIL parent residency process to obtain full varsity eligibility.

*If a student who currently attends high school A moves his residence to the high school B attendance zone and wishes to enroll in high school B, the student would be **eligible** to participate in **varsity** athletics immediately, unless overruled by a UIL governing body. A transfer would not be necessary because the student would reside in the high school's attendance zone.*

*Any student whose parents have joint managing conservatorship and each lives in different attendance zones may select which attendance zone he/she will attend; however, if that student wishes to change attendance zones (high schools), the student is **ineligible** to participate in **varsity** competition until they have been continuously enrolled and regularly attending the transfer school for a calendar year (365 days). The student would be eligible for sub-varsity competition until the one-calendar-year (365 days) enrollment period has been satisfied.*

Lastly, transfer students who elect, at a later date, to reverse their transfer and return to their home campus will be ineligible to participate in varsity competition for one calendar year (365 days) from the date of their first attendance at classes at the home campus. A transfer application must be approved to return to the home campus.

Please review the UIL eligibility information regarding eligibility for all UIL contests.

If a transfer is granted, the parent/grandparent and student must abide by the following Transfer Agreement:

Transfer Agreement
The parent and/or grandparent requesting a transfer and the student granted a transfer agree to abide by the receiving school's standards for attendance, discipline, and academics. A student must have a good attendance and discipline record to be considered for a transfer. School transportation is **not** provided to transfer students. Transfers must be delivered and picked up on time. Transfers **may be revoked** during the current school year or **not renewed** for the following year if a student violates discipline, attendance, or academic standards. If revoked, a student is not eligible to request another transfer.

Transfer Process

The transfer application for 2026-2027 will be available online beginning April 1, 2026, and can be accessed here: Transfers

If you have any issues accessing the online information or have additional questions, please email Student Services at transfers@rockwallisd.org

Parent/Grandparent and campus personnel will be notified by email of the approval or denial of the transfer request by email.