WESTFORD PUBLIC SCHOOLS

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Superintendent of Schools

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Director of Special Education and Social Emotional Learning

JENNY LIN, CPA
Director of Finance

To: Westford School Committee
From: Superintendent; Director of Finance
Re: FY27 Proposed Fee Adjustments and Early Arrival (EAO) Hourly Rate Update
Date: January 20, 2026

As part of the FY27 budget development process, we continue using the Non-General Fund Guidebook (NGFG) to strategically manage revolving accounts and special revenue funds in order to offset General Fund operating costs. In that context, we recommend the following FY27 fee adjustments and hourly rate update to align revenues with program expenditures and maintain competitive staffing rates, and we request School Committee approval:

Recommended FY27 updates

1. **Integrated Preschool Program**
   - Increase tuition from **$6,350** to **$7,000**
2. **Early Arrival Revolving Program (EAO)**
   - Increase staff hourly rate from **$17.25/hour** to **$20.00/hour**
3. **Guidance/College Transcript Fee**
   - Discontinue the **$8 per-student** transcript request fee
4. **Athletic Fees**
   - Increase **High School** fee from **$325** to **$350** (per sport, no cap)
   - Increase **Middle School** fee from **$275** to **$300** (per sport, no cap)
   - The **$25** increase also applies to other premium sports

Proposed Fees for the 2026–27 School Year

Fee Category	Fee Amount
Early Arrival Option, per trimester/per year, per student	**$180 per trimester or $500 for the full school year**
Grades 3 - 5 Music, per year, per student	**$290**
WA Parking, per year	**$200**
Activity Fee - WA, per year, not per activity	**$100**
Activity Fee - Middle School, per year, not per activity	**$80**
Bus Fee	**$350 per student/$850 cap per family. $25 late fee per student, effective July 15th**
Fee for the Late Bus Only (included in full bus fee) - per year	**$50**
Athletics Fee - WA, per sport, no cap	**$350**
Athletics Fee - Middle School, per sport, no cap	**$300**
PK Tuition	**$7,000**