



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, April 24, 2026

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy

BOARD MEMBERS ABSENT

Mike Romo and Jody Meyer

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry, Lauren Chavez and Kelly Callahan

PUBLIC

none

These minutes were approved on 5/22/2026

By a vote of 5 yes 0 no 2 absent 0 abstained

[Signature] President

[Signature] Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for April 24, 2026 at 2:02 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson (via Zoom) and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Alex Carothers made a motion to approve the agenda. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from March 20, 2026 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from March 20, 2026 Regular Meeting. Farrah Nickerson made a motion to approve the minutes. Roland Dewing seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Administrative Update

A. Student Achievement Update

Bridget Barrett presented her report. Students are showing a little improvement overall academically.

At this week's assemblies students were able to "Pie a Teacher" as part of fund raiser event and there was a Lip Sync Battle.

Jay Block will be our graduation speaker again this year. He has been very supportive of our school and come to speak with our students in the classroom as well.

We have stepped up intervention efforts and seen some growth from that. 9th grade currently has the most A's.

IV. New Business Matters

A. IDEA B Application and Assurances*

Bridget Barrett and Sean Fry presented the application for the 2026-2027 school year for IDEA B that focuses on a Maintenance of Effort and this funding is used for the Special Education Coordinator position.

Larry Kennedy asked for a motion to approve the 2026-2027 IDEA B Application and Assurances. Laura Kohr made the motion. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

B. 2026-2027 School Calendar *

Bridget Barrett shared the draft 2026-2027 school year calendar. There were three versions of the calendar that staff voted on. This calendar has the same amount of days as this year's calendar. Larry Kennedy asked for a motion to approve the 2026-2027 School Year Calendar. Alex Carothers made the motion. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. 2026-2027 Salary Schedules *

Sean Fry asked the council to ignore the salary schedules that are in the packet and look at the supplemental printed salary schedules provided. During this previous legislative session, insurance costs were adjusted. Previously, if you made less than \$50,000 the portion was 80/20, if you made up to \$55,000 it was 70/30 and if you made more than \$60,000, it was 60/40. Legislature changed that to 80/20 for all school employees which would potentially increase take home pay for employees by 8%-10%. All state employees, which include educators also received a 1% raise on average that is what is reflected in the salary schedules. Larry Kennedy asked for a motion to approve the 2026-2027 Salary Schedules. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Anaphylaxis Policy *

Amanda Catanzaro presented the Anaphylaxis Policy that has been vetted by the attorney. The question was asked who would provide training to the staff. The RN Raquel Gallucci would provide all necessary training. Larry Kennedy asked for a motion to approve the Anaphylaxis Policy. Alex Carothers made the motion. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

E. Respiratory Policy *

Amanda Catanzaro presented the Respiratory Policy that has been vetted by the attorney. Discussion regarding only the registered nurse being able to administer this medication took place. Larry Kennedy asked for a motion to approve the Respiratory Policy. Alex Carothers made the motion. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes except Farrah Nickerson, who voted no. The motion carried.

F. Capital Outlay Funding

Bridget Barrett shared that our legislators were very generous and shared the document that was shared in our newsletter. Ms. Barrett is working on thank you note's to send to Representative Charlotte Little, Senator Jay Block, Senator Katy Duhigg, and Representative Joy Garratt.

G. PEC Annual Notice

Larry Kennedy shared the notification from the PEC regarding the 2024-2025 School Year Annual Report and the "exemplary performance" of the school.

H. Governing Council Membership Recruitment

Larry Kennedy shared he received an email from Jody Meyer that she will be changing jobs and can no longer make the meetings. Her last meeting will be the August meeting. Mr. Kennedy would like everyone to put out feelers for a new member so that it remains at seven voting members.

V. Governing Council Development

Kelly Callahan discussed working on Focused Priorities that will guide the directions the governing body wants to take over the next year. In the past, committees were established based on the priorities. Discussion regarding where do we want to go next?

Focus Priority around creating a succession plan for the governing council. The goal is to build leadership capacity within the board members so that when someone leaves, there is a clear direction and plan.

Kelly Callahan also discussed preparing for emergency vacancies in the Head Administrator position that include who and what kinds of notifications would take place, location of key documents and equipment (i.e. keys, etc). This plan should include steps that would need to be taken.

Kelly will provide direction of plan and there will be a spot on upcoming agendas to discuss these priorities and create the necessary documentation. Strategic plans could also include focusing on growing enrollment.

Discussion regarding strategic planning retreat in the near future. Bridget Barrett will discuss with Sean Fry so that this can be included in the budget. Santa Ana was suggested as a good location for the retreat.

VI. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the meeting and reviewed the financial statements through March 2026.

The school has hired an outside contractor for E-Rate as the states free version was no longer working out. The cost was \$2500 and well worth the cost for eh amount of funding we get from E-Rate.

Discussion about the FSA end-of-year balances that were shared amongst eligible employees. Names were retracted from the register for privacy.

B. Voucher Approvals for March 2026 *

Sean Fry presented the March Vouchers and the Finance Committee can support the approval of the March Voucher Approvals.

Larry Kennedy asked for a motion to approve the bank vouchers for March 2026. Roland Dewing made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation for March 2026 *

The Finance Committee can support the approval of the March Bank Reconciliations.

Larry Kennedy asked for a motion to approve the Bank Reconciliations for March 2026. Laura Kohr made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Budget Adjustment Requests *

Sean Fry presented BAR 2526-11000-0018-D, an decrease due to the 40-day adjustment in the amount of \$21,510.89 that will be taken from the fixed asset line because the plane was not as much as budgeted.

Larry Kennedy asked for a motion to approve 2526-11000-0018-D. Farrah Nickerson made a motion to approve the BAR. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

VII. Ongoing Business Matters

A. Aviation Program/Committee Update

Dr. Lauren Chavez shared pictures of both planes with the new vinyl on them.

Dr. Chavez presented that they have flown 60 hours in Hotel Kilo and 10 hours in Addison since the last meeting. Addison is currently getting the 100 hour and other maintenance completed. "Buster" used HK to complete his long distance cross country this morning. Currently on track to graduate four seniors with their private pilots license.

Students and classes are getting ready for finals. Another student just completed the Air Traffic Control internship. The ABQ Tower also requested an art competition our students entered. Results should be in soon. Winner will be treated to VIP tour of the tower and lunch.

Reviewed expenses.

VIII. Announcements

Next regular scheduled governing council meeting is scheduled for 5/22/2026 but the time is adjusted due to graduation. 8:00 for the Budget Input Meeting, 8:30 AM for the Finance Committee and 9:00 for the Governing Council Meeting.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Alex Carothers made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on April 24, 2026 at 3:08 PM.