KISD FLEX Log Sheet

10 Month Educators

FLEX Hours are to be earned outside of scheduled work day.

June 1, 2026 – May 31, 2027

Visit the Professional Learning Handbook for details outlining approved FLEX credit guidelines.

Description	Supervisor's Initial	Hours	Date	Verification | Signature
Professional Learning | LINK	N/A	21	N/A	Attach Transcripts/ Certificates ☐
New to District Only | Attending New Hire Orientation, 7/29, 7/30, 7/31	N/A	21	7/29, 7/30, 7/31	

By signing below, the employee acknowledges FLEX hours were completed during off-contract time, for which the employee is not otherwise compensated by any person or institution.

Employee's Signature _____ Date _____ Supervisor's Signature _____ Date _____