

MANCHESTER PUBLIC SCHOOLS
45 NORTH SCHOOL STREET
MANCHESTER, CT 06042

RFP #026-002 – Food Services Paper Products

ADDENDUM #2
May 22, 2025

Please note responses to questions concerning the RFP.

1. Do you have a photo or something of this item, Simplepack SP14 Trays, so we can make sure to submit pricing on the correct item or correct equivalent? – [Pictures are below.](#)
2. **Alternate products / “or equal.”**
Will MPS accept tea-fibre-based cutlery and tea-fibre straws as “or equal” or alternate products for the applicable cutlery and straw line items? - [We would accept compostable or tea-fiber options as an equivalent. We do not need samples or additional product information at the time of the response to the RFP.](#)
3. **Material difference**
Since our products are not polypropylene/plastic, will they still be considered if we provide product specifications, food-contact testing, biobased documentation, and samples? - [We would accept compostable or tea-fiber options as an equivalent. We do not need samples or additional product information at the time of the response to the RFP.](#)
4. **Regular cutlery items**
For the items listed as Plastic - Forks, Plastic - Knives, and Plastic - Spoon, may we submit tea-fiber forks, knives, and spoons as alternates? - [We would accept compostable or tea-fiber options as an equivalent. We do not need samples or additional product information at the time of the response to the RFP.](#)
5. **Milk straw item**
For the individually wrapped 5.75" milk straw item, may we submit tea-fiber individually wrapped milk straws if the size, wrapping format, and case pack match the requested specification? - [We would accept compostable or tea-fiber options as an equivalent. We do not need samples or additional product information at the time of the response to the RFP.](#)
6. **Sustainability documentation**
What documentation would MPS like to see for sustainability or product-safety claims, such as:
 - i. Biobased content
 - ii. No intentionally added PFAS
 - iii. Food-contact safety
 - iv. Compostability or environmental certifications, if applicable
 - v. Product specification sheets
 - vi. Samples

[We would accept compostable or tea-fiber options as an equivalent. We do not need samples or additional product information at the time of the response to the RFP.](#)

7. Delivery partner / courier

If awarded, we may store inventory locally and use a local courier, messenger company, or delivery partner for final school-site deliveries. Please confirm whether this is allowed if we identify the delivery partner in our proposal. - **Without specific details, there is not enough information to be able to provide an answer at this time. We would evaluate the proposal.**

8. Delivery requirements

We understand that deliveries must be made to individual school sites and include inside delivery during the required delivery window. Please confirm whether a local courier/messenger company may complete these deliveries on our behalf, provided they obtain signed proof of delivery and follow school delivery procedures. - **Without specific details, there is not enough information to be able to provide an answer at this time. We would evaluate the proposal.**

9. Subcontractor approval

If we use a local courier, messenger company, or delivery partner, would MPS consider that a subcontractor requiring written approval under the RFP? - **Without specific details, there is not enough information to be able to provide an answer at this time. We would evaluate the proposal.**

Please acknowledge this addendum within your proposal.

End of Addendum #1.

