Artificial Intelligence

The Board recognizes the need to prepare staff and students for an increasingly technological future. Thus, the Board is committed to providing staff and students with the knowledge and skills necessary to navigate emerging technological innovations effectively and appropriately, including generative artificial intelligence (AI) This Includes placing emphasis on building AI literacy within the District as an essential component of technological readiness for both staff and students.

For purposes of this policy, "AI tool" is defined as AI applications, algorithms or systems that make use of AI to generate outputs based on human inputs, with an emphasis on generative AI.

The Board directs the Superintendent/designee to develop procedures for staff and students concerning the use of AI and AI tools, consistent with the following:

1. Prohibits use inconsistent with District policies and procedures, classroom instructions and requirements, AI tools terms of service including age limits, or State and Federal law;

2. Prohibits use inconsistent with expectations for staff and student conduct, including for discrimination, harassment or hazing and bullying;

3. Prohibits input of confidential staff and student data;

4. Prohibits representing content created using AI or AI tools as their own work product;

5. Requires disclosure of use of AI and AI tools;

6. Requires that all AI tools whether free or fee-based, be reviewed and receive prior approval from the Superintendent/designee before being recommended or used in connection staff work or student assignments;

7. Establishes guidelines for seeking approval of new AI tools and maintains a list approved AI tools and

8. Clarifies that staff and students are responsible for all reasonably foreseeable consequences of use of AI and AI tools.

All District staff and students must comply with all provisions of the District's policies and procedures on the use of generative AI and other emerging technologies and State and Federal law.

Reporting AI Concerns and Misuse

Staff and students with concerns about the safety and effectiveness of the use of AI or AI tools, or who suspect misuse that violates District policies and procedures or other applicable law, should contact the Superintendent/designee. All educators are required to comply with the Licensure Code of Professional Conduct for Ohio Educators. Uses of AI not aligned with the Licensure Code of Professional Conduct for Ohio Educators may be reported to the State Board of Education for further investigation.

Data Privacy and Management

The District recognizes the importance of effective data privacy and management, including the protection of District data and information. The District will ensure that confidential data and other sensitive staff and student information is protected while using AI and AI tools.

Review of AI Use

The District will regularly review its use of AI and recommend updates to the Board that address safety, privacy, staff and student needs and other relevant areas. Recommendations to the Board will also address relevant updates to State and Federal laws and guidance concerning regulation of AI.

Training

The District will incorporate AI literacy into relevant curriculum and professional learning opportunities staff and students. The District will train staff and students on the requirements of this policy and procedures, other District policies and procedures regarding data privacy and management, and acceptable uses of AI and AI prohibitions.

Staff and students may be disciplined for use of AI and AI tools inconsistent with District policies and procedures.

Legal References:

ORC 3301.24

[Adoption date: May 20, 2026]