SOUTH BERGEN JOINTURE COMMISSION

Board of Education

AGENDA FOR THE ORGANIZATIONAL MEETING

Date and Time	Location
Tuesday, May 26, 2026 at 9:30 A.M	The SBJC Ed Center 696 Route 46 West, Teterboro, NJ

PLEDGE OF ALLEGIANCE
NJ OPEN PUBLIC MEETING LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act the Business Administrator/Board Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/South Bergen Jointure Commission.

The meeting was called to order at _____

Roll Call:

Members Present:
Members Absent:
Also Present:

BOARD PRESIDENT NOMINATION

Call for nominations for the office of President of the South Bergen Jointure Commission.

Motion:
Second:

1a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that _____ be nominated for the Office of President of the South Bergen Jointure Commission.

Action Taken:

Motion:
Seconded:

1b. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, those nominations to be closed.

Action Taken:8

Motion:
Seconded:

1c. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that_____ be elected as President of the South Bergen Jointure Commission for a one year term.

Action Taken:

BOARD VICE PRESIDENT NOMINATION

Call for nominations for the Office of Vice President of the South Bergen Jointure Commission.

Motion:
Seconded:

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that _____ be nominated as Vice President of the South Bergen Jointure Commission.

Action Taken:

Motion:
Seconded:

2b. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, those nominations to be closed.

Motion:
Seconded:

2c. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that _____ be elected as Vice President of the South Bergen Jointure Commission for a one year term.

Motion:
Seconded

2d. Call for appointment for the chair to the SBJC Board Professional Development committee.

Action Taken:

APPOINTMENTS

Motion:
Seconded:

3a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the following personnel be appointed to the positions listed effective July 1, 2026:

Position	Personnel
Public Agency Compliance Officer	Susan Cucciniello
Board Secretary	Susan Cucciniello

Qualified Purchasing Agent	Susan Cucciniello
Custodian Right to Know Law	Susan Cucciniello
Indoor Air Quality designate for PEOSHA	Ken Sheldon
District Asbestos Coordinator	Ken Sheldon
Integrated Pest Management Coordinator	Susan Cucciniello
Integrated Pest Management Coordinator	Ken Sheldon
HIPAA Compliant Safety Officer (Alternate)	Suzanne Owens
HIPAA Compliant Safety Officer	Reji George
School Safety Specialist	Ken Sheldon

3b. Motion to approve the following Affirmative Action Team for the 2026-2027 school year:

Position	Personnel
Affirmative Action Officer	Lorraine Rake
Affirmative Action Officer	Ashley Vaughan
Maywood Campus	Sean Voorhis
Lodi Campus	Randi Schmidt
Moonachie Campus	Lauren Brigliadoro
South Hackensack Campus	Michelle Keim
Preschool	MaryAnne Serrano
Preschool	Karen Domingues

3c. Motion to approve the following Harassment, Intimidation and Bullying (HIB) Team for the 2026-2027 school year:

Position	Personnel
District Anti-Bullying Coordinator	Lorraine Rake
District Anti-Bullying Coordinator	Ashley Vaughan
Anti-Bullying Specialist	Claudia Balestier
Anti-Bullying Specialist	Bonnie Kraft
Anti-Bullying Specialist	Hillary Sobol

3d. Motion to approve the following District Threat Assessment Team for the 2026-2027 school year:

Campus	Personnel
Lodi Campus	Joe Marszalek: Principal Claudia Balestier: School Social Worker

	Hillary Sobol: School Psychologist Grace Koonce: BCBA Michael Fenner: BCBA Randi Schmidt: Teacher Marie Bridge: Nurse
Maywood Campus	Lauren Rosicki: Principal Bonnie Kraft: School Psychologist Julie Callaghan: School Psychologist Kathy Tennant: Behaviorist Sean Voorhis: Teacher Kim Scanapieco: Nurse
Moonachie Campus	Julie Callaghan: School Psychologist Lauren Brigliadoro: Teacher
South Hackensack Campus	Michelle Keim: BCBA Kimberly Diamond: Teacher
Preschool Campuses	Lorraine Rake: Principal Karen Domingues: Teacher
District-based Team	Ken Sheldon: School Safety Specialist Lorraine Rake: Principal/District Anti-Bullying Coordinator Ashley Vaughan: Director of Curriculum/District Anti-Bullying Coordinator Scott Rossig: Clinical Director

Action Taken:

DEPOSITORIES

Motion:
Seconded:

4. **APPROVAL OF LEGAL DEPOSITORIES**
BANK FOR DEPOSITS/WITHDRAWALS AS FOLLOWS:

BE IT RESOLVED that the Board of Education authorize the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Board of Education designate Capital One as the bank for deposits and withdrawals for the General Fund, Net Payroll, Payroll Agency, Cafeteria, Unemployment Trust, and Student Activity Accounts from July 1, 2026 through June 30, 2027, as recommended by the Superintendent.

BE IT FURTHER RESOLVED, that the Board Secretary is authorized to invest excess funds in approved banking institutions, with such institutions being covered by the Governmental Unit Deposit Act.

Capital One Bank, Fairfield, NJ

Action Taken:

MEETINGS

Motion:
Seconded:

5. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, as follows:

That the Regular Monthly Meetings of this Board shall be held on the fourth Tuesday of each month (exceptions noted).*

July 28, 2026	January 26, 2027
August 25, 2026	February 23, 2027
September 22, 2026	March 23, 2027
October 27, 2026	April 27, 2027
November 24, 2026	May 25, 2027**
December 22, 2026	June 15, 2027*

***Regular and Organizational meeting*

That said Regular Meetings shall be held at the South Bergen Jointure Commission Board of Education and shall commence at 9:30 A.M.

That should there be any revision or revisions in said schedule within 7 days following said revision or revisions, notices thereof shall be posted and mailed as herein provided.

That within 7 days of the date of the annual Organization Meeting of the Body, or within 7 days of any revision or revisions in the schedule of Regular Meetings, there shall be posted and maintained throughout the year at the Office of the Board Secretary, the schedule of all Regular Meetings and any revision or revisions thereof. Said Notice or Notice of such meetings shall also be mailed to the following newspaper: The Record (nj.com) shall be the official newspaper of the District. Copies of said notices shall also be posted on the district website.

Special Meetings of the Body may be held provided at least 48 hours advance notice of said meetings setting forth the time, date, location, and to the extent known, the agenda which shall state whether formal action may or may not be taken. Said Notices shall be posted at the location set forth in paragraph four above and shall be mailed to the newspaper set forth therein.

Agendas for all meetings shall be posted in the places referred to in paragraph four at least 48 hours in advance and shall be forwarded to the newspaper set forth in paragraph four in accordance with provisions of Section 3d, Ch. 231, P.L. 1975.

Anything to the contrary notwithstanding, upon the affirmative vote of majority of the members present, an emergency meeting may be held without the 48 hour notice provided for in paragraph 5 above, if:

1. Such meeting is required in order to deal with matter of such urgency and importance that a delay for the purpose of providing adequate notice would be likely to result in substantial harm to the public interest, and

2. The meeting is limited to discussion of and acting with respect to such matters of urgency and importance; and

3. Notice of such meeting is provided as soon as possible following the calling of such meeting by posting written notice of same in the public place described in paragraph four by telephone, telegram, or by delivering a written notice of same to such newspaper; and

4. Either (a) this Board could not reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided; or (b) Although the Body could reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided, it nevertheless failed to do so.

At the commencement of each public meeting of this Body, the person residing shall announce publicly, and shall cause to be entered in the Minutes of the meeting, an accurate statement to the effect:

That adequate notice of the meeting has been provided, specifying the time, place and manner in which such notice was provided or that adequate notice was not provided, in which case such announcement shall state the nature of the urgency and importance referred to in paragraph six above and the nature of the substantial harm to the public interest likely to result from the delay in the holding of the meeting, that the meeting will be limited to discussion of and acting with respect to such matters of urgency and importance; the time, place, and manner in which notice of the meeting was provided; and either that the need for such meeting could not reasonably have been foreseen at a time when adequate notice could have been provided, in which event, such announcement shall specify the reason why such need should not reasonably have been foreseen; or that such need could reasonably have been foreseen at a time when adequate notice could have been provided, but such notice was not provided in which event the Announcement shall specify the reason why adequate notice was not provided.

All meetings of this Board shall be open to the public except where this Board proposes to discuss any or all of the items set forth in Section 7b of Ch. 231, P.L. 197S.

Whenever it is proposed to discuss any matters covered in Section 7b of Ch. 231, P.L. 1975, this board shall first adopt a Resolution setting forth the general nature of the subject or subjects to be discussed, and the time when the circumstances under which the discussion conducted in closed session can be disclosed to the public, which are hereby reaffirmed and readopted as if set forth herein at length.

Minutes shall be kept of all public meetings of this Body, which Minutes shall show the time and place, the members present, the subjects considered, the action taken, and the votes of each member together with any other information required to be shown in the Minutes by law. Copies of said Minutes shall be made promptly available to the public provided, however, that nothing therein contained shall be construed to require inclusion in said Minutes of discussions which took place privately under the provisions of Section 7B of Ch. 231, P.L. 1975.

Minutes of meetings other than regularly scheduled or special meetings may, at the option of the Secretary of this Board, be kept on tape or cassettes and need not be transcribed so long as they are made available to persons interested in the same, at mutually convenient times.

Whenever any person desires that there be mailed to him or her copies of any meetings, schedules or revisions thereof, such person shall be entitled to receive such notices upon the payment of the sum $1.00 per month. Any and all such requests shall terminate at midnight on December 31st but shall be renewable upon a new request made to the Board Secretary accompanied by the payment of the sum herein above set forth.

Nothing contained herein shall be deemed to require the opening to the public of any gathering attended by less than an effective majority of the members of this Body.

Action Taken:

GENERAL FUND CHECKS

Motion:
Seconded:

6. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the President or Vice President and Board Secretary, Business Administrator or Superintendent of Schools and Treasurer, be authorized to sign the General Fund Checks:

Action Taken:

PAYROLL CHECKS

Motion:
Seconded:

7. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the Treasurer, Board Secretary, Business Administrator and Superintendent be authorized to sign the Payroll Checks.

Action Taken:

PAYROLL AGENCY CHECKS

Motion:
Seconded:

8. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the Board Secretary, Business Administrator, Superintendent of Schools and the Treasurer be authorized to sign the Payroll Agency Checks.

Action Taken:

CAFETERIA CHECKS

Motion:
Seconded:

9. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the Board Secretary, Business Administrator or the Superintendent of Schools and the Treasurer be authorized to sign the Cafeteria Checks.

Action Taken:

UNEMPLOYMENT TRUST FUND

Motion:
Seconded:

10. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the Board Secretary, Business Administrator or the Superintendent of Schools and the Treasurer be authorized to sign the Unemployment Trust Fund Checks.

Action Taken:

STUDENT ACTIVITY FUND

Motion:
Seconded:

11. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the Board Secretary, Business Administrator or the Superintendent of Schools and the Treasurer be authorized to sign the Student Activity Fund Checks.

Action Taken:

BUSINESS CONDUCT

Motion:
Seconded:

12a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, continues and conducts the 2026-2027 business of the Jointure Commission Board of Education according to the appropriate statues, administrative codes, rules, regulations, and policies and procedures of the district, which are hereby readopted.

12b. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions for the 2026-2027 school year:

Teacher Aides
Teacher of the Handicapped
Teacher of Students with Disabilities
Teacher of Physical Education
Teacher of Music
Behaviorist
Speech Therapist
Physical Therapist
District Technology Coordinator
Teacher of Social Studies
Teacher of English
Teacher of Reading
Substitute Teacher Aides
Assistant Business Administrator
Bookkeeper
Supervisor
Teacher of Music
School Social Worker
School Psychologist
Substitute Teacher
Substitute Nurse
LDT-C
World Language Teacher
School Nurse
Occupational Therapist
School Health Aide
Teacher of Math
Principal
Reading Specialist
Teacher of Science
Clerk/Typist/Receptionist
Teacher of STEAM
Curriculum/Assessment Coordinator
Teacher of Performing Arts

*Board to approve names as submitted by the Superintendent at the meeting of the following month.

Action Taken:

OFFICIAL ADDRESS

Motion:
Seconded:

13. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the official address of the Board of Education be approved as follows:

South Bergen Jointure Commission
Board of Education
696 Route 46 West
Teterboro, NJ 07608

Action Taken:

OFFICIAL SEAL

Motion:
Seconded:

14. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the official seal of the Board of Education be approved as that which is in the possession of the Secretary of the Board.

Action Taken:

ADVERTISEMENT/NEWSPAPER

Motion:
Seconded:

15. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the Board Secretary be authorized to advertise for Bids for school supplies, equipment, and services as outlined in the statutes governing local public contracts and other legal advertisements in the following newspaper which circulate in the school district.

North Jersey Media Group

Action Taken:

COOPERATIVE PRICING PROGRAM

Motion:
Seconded:

16. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that authorization be granted for participation in a cooperative purchasing program with the County of Bergen for the Purchase of selected items needed for continued operation of the schools for the 2026-2027 school year (N.J.S. 40A:1111(5)

Action Taken:

PETTY CASH

Motion:
Seconded:

17. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the Administrative Office Petty Cash Fund be established and Kenneth Sheldon be the authorized person for this fund, not to exceed the amounts set below:

Account Title	Custodian(s)	Amount	Maximum Single Expenditure
Maywood Campus	Campus Principal	$300.00	$75.00
Lodi Campus	Campus Principal	$300.00	$75.00
Early Childhood	Campus Principal	$300.00	$75.00
Board Office	Board Secretary/Business Admin.	$300.00	$75.00

Action Taken:

PROFESSIONAL SERVICES

Motion:
Seconded:

18. WHEREAS, the law firm of Fogarty, Hara, LaPira & Cherry, LLC has the expertise and experience to provide professional services to the South Bergen Jointure Commission; and

BE IT RESOLVED that the South Bergen Jointure Commission appoints the law firm of Fogarty, Hara, LaPira & Cherry, LLC as the board attorneys until the next reorganization meeting at the following hourly rates:

$185.00	Partner
$165.00	Associate
$125.00	Law Clerk
$85.00	Paralegal

18a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the following Professional Services be re-appointed for the 2026-2027 school year:

School Board Attorney:	Fogarty, Hara, LaPira & Cherry LLC
School Board Auditor:	Lerch, Vinci and Bliss, LLP
School Medical Doctor:	Dr. Patrick Perin
Insurance Agent:	The Bogle Agency, Inc.
Architect of Record:	Solutions Architecture

18b. Motion to appoint Delta Dental and Brown and Brown Benefit Advisors as Broker for Health and Dental Benefits for the 2026-2027 School year.

18c. Motion to appoint New Jersey School Boards Insurance Group and the Bogle Agency as Broker for the General Liability, Property, Auto and Errors and Omissions Insurance for the 2026-2027 School year.

18d. Motion to approve participation in the South Bergen Region VII Workers Compensation Pool for the 2026-2027 school year.

18e. Motion to approve participation in the NJ School Employees' Health Benefits Program for Health Benefits and Prescription Coverage for the 2026-2027 school year.

18f. Motion to approve the appointment of the firm of Lerch, Vinci & Bliss, LLP as the public school accountant of record. Services include the completion of the annual school audit for the 2025-2026 fiscal school year at the cost of $30,000 plus any additional services at the following rates:

Partners	$160 - $200 per hour
Managers	$135 - $160 per hour
Sr Acct./Supervisors	$100 - $130 per hour
Staff Accountants	$80 - $110 per hour
Other Personnel	$50.00 per hour

CURRICULUM

Motion:
Seconded:

19. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, approves the continuation of the existing curriculum and textbooks, policies and bylaws for the 2026-2027 school year. (*Attachment 19*)

Action Taken:

ADJOURNMENT

Motion:
Seconded:

BE IT RESOLVED, that this meeting be adjourned at _____.

Action Taken: